

▶ Application to Construct / Install or Alter a Septic Tank System

Environment Protection Act 2017
Environment Protection Regulations 2021
Code of Practice : Onsite Wastewater Management 2016
HSC Domestic Wastewater Management Plan 2014

\$723.00 **New Construction, Installation or Alteration**

(New Development or completely new replacement)

Reason for Construction, Installation or Alteration :

- New House /Building**
- Existing System Failure (urgent works required)**
- Existing System Failure (non-urgent works required)**
- House / Building Alteration**
- Proposed Subdivision**
- Other (please specify)**

\$275.00 **Minor Alteration to Existing System**

(An alteration that consists only of the installation, replacement Or relocation of the internal plumbing, fixtures or fittings of the OWMS)

THE APPLICANT:

Name:	
Postal Address :	
Phone (Business Hours) :	Email:
Signature of Applicant:	Date:

PROPERTY DETAILS:

CA(s)	Section	Parish/Township	Lot No.	PS/LP No.
Address (Include Rural Property Number where Applicable)				

THE OWNER: *(Owner must sign this form, or the application will not be processed)*

Name:	
Postal Address :	
Phone (Business Hours) :	Email:
Signature of Owner:	Date:

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PLUMBER (Person responsible for installation of septic tank system)

Name:	PIC Licence No.
Postal Address :	
Phone (Business Hours) :	Email:

BUILDING DETAILS

Building Type: House Shed Office Shop Other _____

Number of bedrooms: _____

Water Supply: Town Water Tank Water Bore Water

Proposed building alterations (if applicable): _____

Planning Permit number relevant to proposed works: PA _____

PROPOSED SYSTEM

Treatment System:

Standard Septic Tank Sand Filter System Worm Farm

Composting Toilet Aerated Wastewater Treatment System (AWTS) Greywater System

Other (specify) _____

Specify Manufacturer / Treatment Plant Type : _____

Certificate of Conformance No: _____

Size of Land Application System:

Absorption / Transpiration Trenches: Total Length (m) _____ Width : **1metre** Depth **450 millimetres**

Sub-Surface Irrigation System Total Area (m2) _____ Depth of irrigation line must be **100mm**

Mound System Length (m) _____ Basal Area (m2): _____

Other _____

APPLICATION CHECKLIST

- Completed and signed application form and payment of the fee;
- A current copy of title;
- A detailed floor plan of the dwelling;
- Copy Land Capability Assessment;
- A general locality map, including directions on how to locate and identify the property and any other relevant information such as if gate is locked, who to telephone for access / key etc....

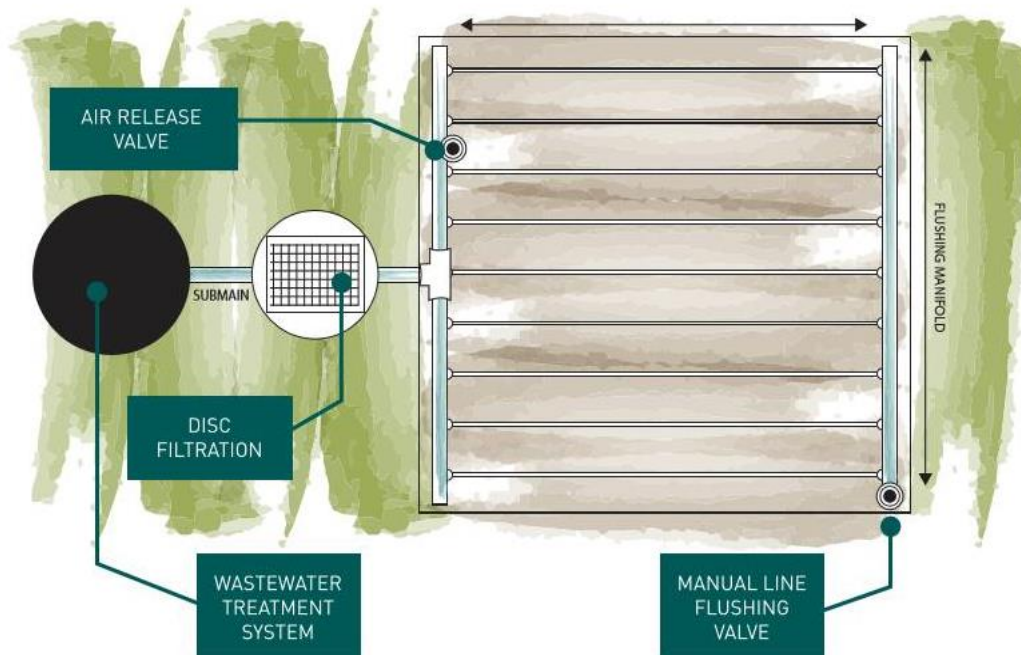
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- An allotment plan (to scale or detailed appropriate measurements) ***This Plan must be completed by the Plumber Installing the System.***

Plan Must Detail:

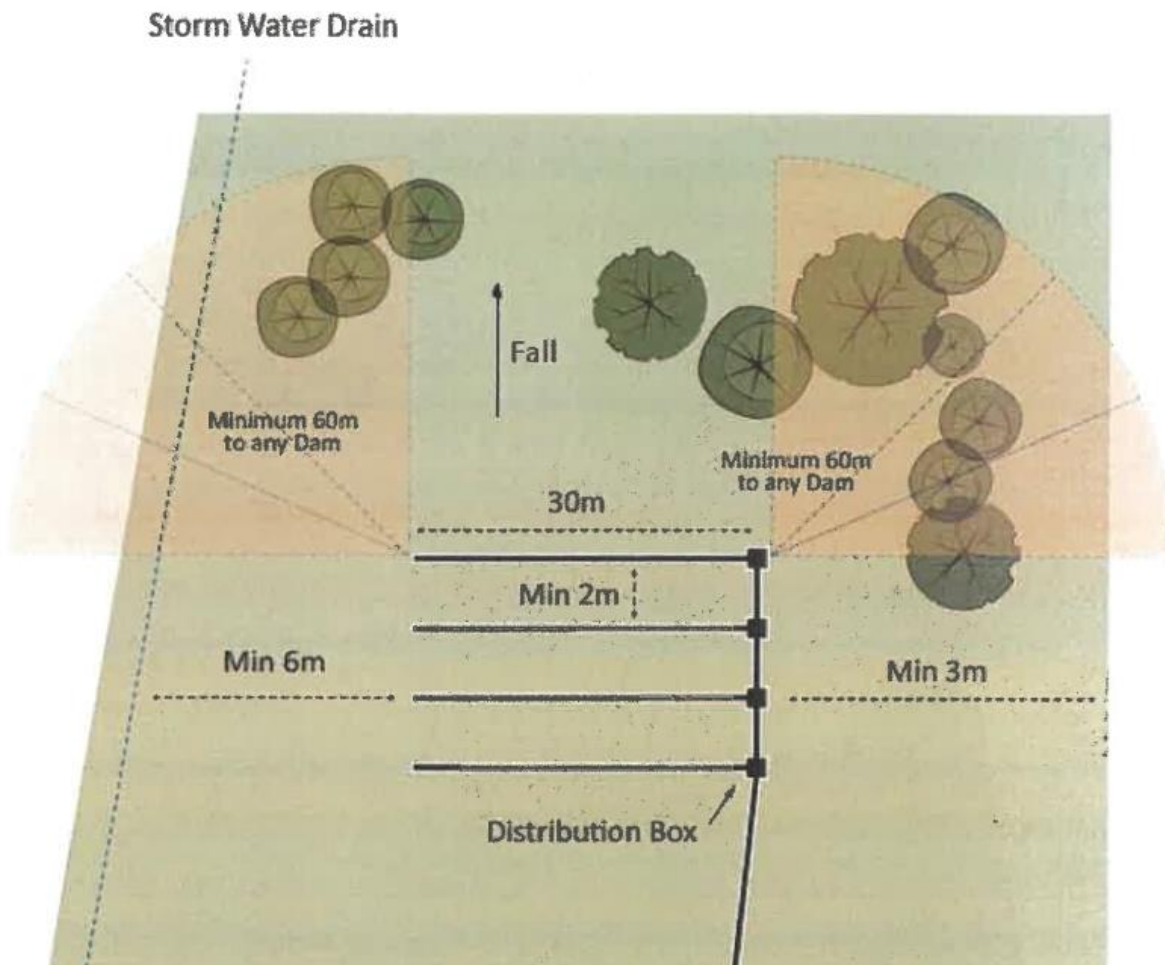
- Position of the proposed house;
- Location of septic tank/ treatment plant;
- Detailed plan of wastewater disposal field (showing distribution pits, trenches, individual irrigation lines, vacuum breakers, flush/ scour valves, return lines, flushing trenches/ pits etc.);
- Location of pump wells (if used);
- Diversion drains/ embankments for surface water;
- Setback distances from the tank and wastewater field to all existing and proposed buildings, waterways, dams, bores and property boundary;
- Include location of proposed driveways, easements, water tanks, wells, etc;
- Point of North;
- Fall of the land;
- Significant identifying features (large trees, fences, rocks/ rock beds, stand of trees etc.);
- Applications for larger properties should show the whole allotment on one plan and submit a close-up extract of the building envelope and wastewater system.

(Example Plan/Drawing Required for Sub Surface Irrigation – Components and Design)



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(Example Plan/Drawing Required for Standard Septic Tank System and Absorption Trenches)



Applications to Alter a Septic Tank System:

- ❑ Applications to Alter a Septic Tank System must include the above information
- ❑ If you wish to connect the existing system a report must accompany the application detailing the condition (baffle) and size of the current tank and/or trenches from a licensed plumber.
- ❑ The allotment plan must include the location of the **existing** septic tank system and including an **existing** floor plan of the dwelling. Also provide details of the **proposed changes** to be made to both the system and dwelling's floor plan, where applicable. Be sure to clearly distinguish between **existing** and **proposed**.