



HEPBURN SHIRE COUNCIL
SPECIAL MEETING OF COUNCIL
PUBLIC MINUTES

Tuesday 8 June 2021

Virtual Meeting
via Video Conference

6:00 PM

A LIVE STREAM OF THE MEETING CAN BE VIEWED
VIA [COUNCIL'S FACEBOOK PAGE](#)

Confirmed at the Ordinary Meeting of Council held 15 June 2021

A handwritten signature in black ink, appearing to read "Lesley Hewitt".

Chair, Cr Lesley Hewitt, Mayor

MINUTES

Tuesday 8 June 2021

Virtual Meeting

via Video Conference

Commencing at 6:00 PM

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BRADLEY THOMAS

CHIEF EXECUTIVE OFFICER

Tuesday 8 June 2021

1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land, the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

2 OPENING OF MEETING

COUNCILLORS PRESENT: Cr Brian Hood (Chair), Cr Don Henderson, Cr Jen Bray, Cr Juliet Simpson, Cr Tessa Halliday, Cr Tim Drylie

OFFICERS PRESENT: Mr Bradley Thomas - Chief Executive Officer, Mr Andrew Burgess - Acting Director Community and Corporate Services, Mr Bruce Lucas - Director Infrastructure and Development Services, Mr Chris Whyte – Manager Information and Communication Technology, Ms Krysten Forte - Manager Governance and Risk

The meeting opened at 6:00pm.

STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS OF THE COMMUNITY
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS OF THE CODE OF
GOOD GOVERNANCE
SO THAT WE MAY FAITHFULLY REPRESENT AND UPHOLD THE TRUST PLACED IN THIS
COUNCIL BY THE PEOPLE OF HEPBURN SHIRE”

3 APOLOGIES

Cr Lesley Hewitt

4 DECLARATIONS OF CONFLICTS OF INTEREST

Nil.

5 OFFICER REPORTS

5.1 HEARING OF PUBLIC SUBMISSIONS TO THE DRAFT COUNCIL BUDGET 2021/2022 ACTING DIRECTOR COMMUNITY AND CORPORATE SERVICES

In providing this advice to Council as the Acting Manager Financial Services, I Robert Ellis have no interests to disclose in this report.

ATTACHMENTS

- Nil

EXECUTIVE SUMMARY

The legislative requirements of the Annual Budget process allows for public consultation and the opportunity for members of the public to speak to their submissions at a Special Meeting of Council.

The requirements were included in the *Local Government Act 1989* and have been updated in the *Local Government Act 2020*.

OFFICER RECOMMENDATION

That Council:

- *Resolves to invite each of the submitters listed in Table 2 to speak to their submission to the Draft Budget 2021/2022 for a maximum of three minutes; and*
- *Considers submissions made as part of the adoption of the Budget 2021/2022 at the Special Meeting of Council to be held on 29 June 2021.*

MOTION

That Council:

- *Resolves to invite each of the submitters listed in Table 2 to speak to their submission to the Draft Budget 2021/2022 for a maximum of three minutes; and*
- *Considers submissions made as part of the adoption of the Budget 2021/2022 at the Special Meeting of Council to be held on 29 June 2021.*

Moved: Cr Don Henderson

Seconded: Cr Tessa Halliday

Carried

BACKGROUND

The proposed Budget 2021/2022 has been on public exhibition, adopting the process outlined under Section 223 of the *Local Government Act 1989* for the period 21 April 2021 to 20 May 2021. Section 96(2) of the *Local Government Act 2020* states that a Council may develop the first budget under section 94 in accordance with section

223 of the *Local Government Act 1989* if the Council has not adopted its first community engagement policy at the time that the budget is being developed.

The public notice was published in *The Courier* on 24 April 2020 and *The Local* on 26 April 2020. The budget was also advertised in the *Trentham Trumpet* (April Edition), *The Local* on 10 May 2020 and the *Trentham Trumpet* (May Edition) and a number of social media posts have also been undertaken to inform the community of the budget process.

The Act provides for a person making a submission the opportunity to be heard at a Special Meeting of Council and this is scheduled for Tuesday 8 June 2021 at 6:00pm.

KEY ISSUES

- Submissions closed at 5:00pm on Thursday 20 May 2021, and 20 submissions were received during the public exhibition period.
- The full submissions are an attachment to this report. Table 1 provides a summary of all submissions received, and Table 2 is a listing of submitters wishing to speak at the meeting for up to 3 minutes:

Table 1

Submitter	Topic of Submission
Zachary Casper	General – Will need to establish the content of the verbal submission.
Debora Semple	Additional Strategic Planning funding, where the funds can be sourced within existing budget. Delay release of budget
Heather Mutimer	Additional Strategic Planning funding, where the funds can be sourced within existing budget. Future consultation and changes to budget presentation.
Patrick Sloyan	Strategic Planning Budget
Jennifer Mu	Heavy vehicles on King and Vincent Street.
Martin Baggott	Requesting additional detail for strategic planning.
Elizabeth Togni	Footpath along Camp Street between Central Springs Road and Stanbridge Street.
Christine Molloy	Road Sealing – White Hills Rd and Gardiner St Creswick
Livia Comelli	Upgrade of North Street Daylesford.

Helen Tobias	Strategic Planning budget
Erica (Judy) Smith	Footpath from "Barchester Court" units at 26-28 Camp Street to corner of Central Springs Road
Trevor Armstrong	Re-instate \$10K budget for Magic Pudding Playground.
Kenneth Kronberger	Various project suggestions.
Michelle Stephenson	Strategic Planning budget
Susan Scott	Energy projects, heritage impacts and evidence collection to support EES response.
Julie Baulch	Energy projects, heritage impacts and evidence collection to support EES response.
Gina Lyons	Strategic Planning Budget
Brett Dunlop	Strategic Planning Budget
Lisa Gervasoni	Underspend on statutory responsibilities, planning scheme review and local laws.
S Gould	Strategic Planning budget.

Table 2 - Those who requested to speak to their submission

Submitter	Topic of Submission
Zachary Casper	General Budget Comments
Patrick Sloyan	Strategic Planning Budget
Michelle Stephenson	Strategic Planning budget
Julie Baulch	Energy projects, heritage impacts and evidence collection to support EES response.
Brett Dunlop	Strategic Planning Budget
Lisa Gervasoni	Underspend on statutory responsibilities, planning scheme review and local laws.
Heather Mutimer	Strategic Planning Budget, future budget consultation process.
S Gould	Strategic Planning Budget

Next Steps:

1. A workshop will be held with Councillors between 1:00pm and 3:00pm, 15 June 2021 to discuss and formalise changes to the draft budget.
2. Further adjustments to the budget (if required) will be made by the Manager Financial Services in preparation for the Special Council Meeting to be held on 29 June 2021.
3. Councillors will receive the revised draft budget at the Councillor Briefing on 22 June 2021.
4. The 2021/2022 Budget will be put to the Special Council Meeting on 29 June 2021 for consideration.
5. A letter will be sent to each submitter advising of the outcome.

POLICY AND STATUTORY IMPLICATIONS

Council Plan 2017-2021

High Performing Organisation

13. Deliver sustainable financial management, supported by effective long-term financial planning (10 Years), cost savings and efficient purchasing, and developing additional income streams beyond rates revenue.

Section 96 of the Local Government Act 2020 applies the following requirements to the preparation of budget or revised budget

- (1) A Council must develop the budget and any revised budget in accordance with—
 - (a) the financial management principles; and
 - (b) subject to subsection (2), its community engagement policy.
- (2) A Council may develop the first budget under section 94 in accordance with section 223 of the Local Government Act 1989 if the Council has not adopted its first community engagement policy at the time that the budget is being developed.

GOVERNANCE ISSUES

The implications of this report have been assessed in accordance with the requirements of the Victorian Charter of Human Rights and Responsibilities.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

RISK IMPLICATIONS

There are no risk implications associated with this report.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Budget submissions were sought through advertisements placed in local print media, and on Council's website and Facebook page.

Mr Zachary Casper addressed Council regarding his submission.

Mr Patrick Sloyan addressed Council regarding his submission.

Ms Michelle Stephenson addressed Council regarding her submission.

Ms Julie Baulch addressed Council regarding her submission.

Ms Lisa Gervasoni addressed Council regarding her submission.

6 CLOSE OF MEETING

The Meeting closed at 6:41pm.