

► Planning Permit Application Checklist
Remove, Destroy or Lop one or more Tree/s.

Remove, Destroy or Lop one or more Tree/s.

The vegetation to be removed, lopped or destroyed is associated with the following Clause (Please circle):						
Clause 42.01-2 Environmental Significance Overlay	Clause 42.02-2 Vegetation Protection Overlay	Clause 42.03-2 Significant Landscape Overlay	Clause 43.01-1 Heritage Overlay	Clause 43.05-2 Neighbourhood Character Overlay	Clause 44.01 Erosion Management Overlay	Clause 52.17 Native Vegetation

	Provided by Applicant	Checked by Planner
This section <u>must</u> be completed for every application.		
A fully completed application form		
A copy of title no more than 3 months old. This includes a 'Register Search Statement', the 'Title Plan' and any associated 'Instruments' (e.g. Section 173 Agreements, Covenants). Titles can be accessed via <i>landata.vic.gov.au</i>		
The relevant application fee.		
Remove, destroy or lop two or more trees		
A covering letter which summarises the application including the reason the tree/s are to be removed, destroyed or lopped.		
A written assessment against: <ul style="list-style-type: none"> The objectives, purpose and decision guidelines of the relevant overlay(s). 		
One copy of the tree removal plan, drawn to 1:100 scale and fully dimensioned showing: <ul style="list-style-type: none"> Title boundaries. North point. A survey (including botanical names) of all existing trees to be removed or replaced. All buildings, structures and hard paved surfaces. Any replacement planting proposed, including botanical names, common names, pot sizes and sizes at maturity (height and canopy width). 		
Photographs of the tree proposed to be removed, destroyed or lopped.		
For Clause 52.17 (Native Vegetation) applications only: <ul style="list-style-type: none"> Biodiversity Assessment Report prepared with the Native Vegetation Information Management system (NVIM). A written response against the decision guidelines of Clause 52.17. 		

Please include the checklist with your application at the time of lodgement.

Disclaimer: These requirements may vary depending on the extent of the proposed development. The list of information to be provided is not exhaustive and is intended as a guide for applicants only. An application may require one or more checklist type. Additional items may be required to enable proper consideration of the application. Hepburn Shire Council reserves the right to request additional information pursuant to Section 54(1) of the *Planning and Environment Act (1987)*.

Applications can be submitted by:

- Email: shire@hepburn.vic.gov.au,
- Post:: PO Box 21 Daylesford VIC 3460, or;
- In Person: Council offices: Daylesford, Creswick or Clunes.