HEPBURN SHIRE COUNCIL

SPECIAL MEETING MINUTES

Tuesday 28 October 2008. 5.30pm

Senior Citizens Room Rear Daylesford Town Hall

HEPBURN SHIRE COUNCIL - COUNCIL PLAN 2006-2011

VISION STATEMENT:

Hepburn Shire will be a vibrant, creative rural Shire with strong and healthy connected communities. Our Council will govern with integrity and inclusiveness. Our natural environment, productive agricultural land and rich heritage will remain valued and protected as assets for residents and visitors to appreciate and enjoy.

Council has in the COUNCIL PLAN established 5 objectives to enable your Team of Councillors and Officers to move forward.

Objective One - Strengthening Communities

Council will engage with and support our diverse communities to realise their potential and determine and achieve their aspirations.

- 1.1 To be a leader in community consultation, advocacy & engagement
- 1.2 Enhance community connectedness, capacity building and leadership
- 1.3 Enhance external relationships

Objective Two - Service Delivery

Council will deliver responsive services to our community within available resources.

- 2.1 Improve service delivery
- 2.2 Improve internal and external communication
- 2.3 Further develop the range of facilities and programs

Objective Three - Asset and Resource Management

Council will effectively manage our assets and resources to create a better Shire for our community.

- 3.1 Improve the management of our assets
- 3.2 Foster & encourage leadership
- 3.3 Responsible financial management
- 3.4 Promote and encourage innovation
- 3.5 Tight, sharp, focussed, professional administration

Objective Four - Economic Development

Council will strengthen our local economy by working in partnership with business and community.

- 4.1 Develop partnerships with educational and research organisations
- 4.2 Promote and market the shire
- 4.3 Encourage and support diversity of economic activity and employment

Objective Five - Heritage and Environment

Council, in partnership with our community will ensure that our cultural, natural and built environment is protected, conserved and enhanced for future generations.

- 5.1 Promote & practise environmental management and sustainability
- 5.2 Respect and honour our unique historical and cultural attributes

Council has committed itself to these philosophies, to the five objectives, to the strategies of implementation and to being accountable to all of the Hepburn Shire.

Hepburn Shire is a wonderful home for all of us. Our Council Plan and the Community Plan provide a direction for the future.

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE HEPBURN SHIRE COUNCIL WILL BE HELD AT SENIOR CITIZENS ROOM, REAR OF DAYLESFORD TOWN HALL ON TUESDAY 28 OCTOBER 2008, COMMENCING AT 5.30PM

AGENDA

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GOVERNANCE Sport and Recreation Grant Applications	
CLOSE OF MEETING	
	GOVERNANCE Sport and Recreation Grant Applications

CR TIM HAYES, MAYOR. 29 OCTOBER 2008.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

PRESENT: Mayor, Cr Tim Hayes; Councillors Janine Booth, Bill McClenaghan, Heather Mutimer and David Smith.

IN ATTENDANCE: Chief Executive Officer, Kaylene Conrick; Director Infrastructure & Development, Rod Conway; Manger Tourism, Economic Development & Recreation, Geoff Ryan; Manager Governance & Information, Matthew Morgan; Recreation Officer, Adam McSwain; 5 Gallery.

The Mayor opened the meeting with a reading of the Council prayer at 5.30pm.

OPENING PRAYER

ALMIGHTY GOD, WE ASK YOUR BLESSING UPON THIS COUNCIL.
DIRECT AND GUIDE OUR DELIBERATIONS.
WE ASK YOU TO GRANT US WISDOM AND SENSITIVITY AS WE DEAL
WITH
THE BUSINESS OF OUR SHIRE.
MAY EACH DECISION THAT WE MAKE ADVANCE THE WELLBEING OF
ALL OUR
RESIDENTS.
THIS WE PRAY. AMEN

In opening the Meeting, the Mayor acknowledged the members from the Recreation Advisory Committee together with, interested visitor Josh.

- 1. APOLOGIES: Nil
- 2. DECLARATION OF PECUNIARY INTEREST: Nil

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3.1 RECREATIONAL CAPITAL WORKS AND PROJECT FUNDING

(A/O – Manager Tourism, Economic Development and Recreation) File Ref: Various

Introduction

This report tables for Council's consideration the recommendations from the Recreation Advisory Committee for 2008/09 and 2009/10 capital recreation projects.

Report

Proposals for recreation projects have been received via two processes:

- 1. Council's budget development process 2008/09; and
- 2. Council adverts, calling for projects August and September 2008 (including Sport and Recreation Victoria projects)

Council now needs to determine

- 1. Which projects will proceed to SRV for consideration (minor facilities and planning grants);
- 2. Which projects will be funded through Council's recreation capital budget 2008/09 program; and
- 3. Which projects with Council's endorsement will be referred to the 2009/10 Budget development process.

Proposals for Council's Recreation budget expenditure and Sport and Recreation Grants have been sort through Council media releases, newsletters, Sport and Recreation Publicity and their website; Council's budget community consultation process and internally from Council Officers.

The Department of Sport and Recreation advertised their Minor and Planning Grants on September 18, 2008 with a closing date to Council of October 7, 2008. Council is then required to submit its approved applications to the Department for their consideration.

Each community group presented their applications for funding to the Recreation Advisory Committee on Thursday, October 9, 2008 and were subsequently advised in writing of any amendments that should be made to improve their application. A revised application was then required to be submitted to Council by Tuesday October 21, 2008.

The committee spent over eight hours assessing the projects. A feature of this process is that all recreation capital works projects are considered at one time in an attempt to be strategic, objective and transparent.

The committee has received many positive comments from community groups and Sport and Recreation Victoria about the level of community involvement in the decision making process and the helpful approach given to community groups.

Sport & Recreation Victoria Grants.

Council facilitates access to the following grants:

- Minor Facilities Grants closing date 3 November 2008
- 1 grant up to \$60,000 on a 2 for 1 basis
- 2 grants up to \$40,000 on a 2 for 1 basis

Recreation Planning Grants – closing date 3 November 2008 1 grant up to \$30,000 on a \$ for \$ basis

Generally Council contributes some funds to these projects but not always.

 Football Netball Grants (Three (3) Rounds offered annually – next Round January 2009).

Grant up to \$60,000 on a 2 for 1 basis 1 application Grants up to \$20,000 on a 2 for 1 basis 2 applications

Currently Council has reapplied for the Clunes Saturday Netball Club - \$60,000.

Council Recreation Grants:

Council Grants 2008 – 2009 Budget

Council in its budget provided \$35,000 for additional recreation capital works

Part of this year's process was to assess projects for Council consideration in its 2009/10 Budget. For sometime Council has endeavoured to be more strategic in recreational planning and this is considered the first step towards this approach.

The Recreation Needs Strategy proposed a level in the order of \$120,000 for 2009 / 2010 and the projects tabled for Council's endorsement total \$120,000.

Evaluation Criteria

Projects were evaluated using the following criteria.

- 1. Does the project fit with Council's Goals., Planning Principles and strategic direction especially the 2006 Recreation Needs Study?
- 2. Is there sufficient information to justify the project?
- 3. Was need identified through a range of mediums / sources or by a significant number of people?
- 4. Are needs able to be met through Council's current resources?
- 5. Could needs be met through external funding grants or partnership opportunities?
- 6. Risk Management
- 7. Community Benefit
- 8. Is it at a Council owned or controlled reserve or facility?
- 9. Does it meet the relevant funding guidelines?

Conflict of Interest

The following committee members indicated a possible conflict of interest and did not vote on those projects.

Janine Booth Creswick Walking /Bike Path Strategy

The Magic Pudding Playground

Calembeen Park Shade

Light Horse Relocation to Kingston

Stephanie Goetze-Thies Daylesford Men's Shed Peter Hanrahan Clunes Football Club

Clunes Golf Club

Gale Orford Hepburn Springs Golf Club
Ray Jenner Hepburn Springs Golf Club
Michael Clark Light Horse to Kingston
Greg May Smeaton Bowling Club

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SPORT & RECREATION APPLICATIONS					
Clunes Angling Club	\$ 62,372				
CDDA	\$105,500				
Hepburn Springs Golf Club	\$ 90,841				
Daylesford Speedway	\$ 44,575				
Clunes Field & Game	\$ 12,000				
Daylesford Neighbourhood Centre	\$ 36,550				
Clunes Football Club	\$ 30,000				
Hepburn Springs Football / Netball Club	\$ 93,167				

Recreation Advisory Committee Evaluation

The Clunes Angling Club - Clunes School of Mines Restoration Project

Is not supported by the Recreation Needs strategy and generally rated poorly against the criteria. It was considered that funding should be sort form other sources. In particular it would have difficulty in attracting Sport and Recreation Funding.

CDDA - The Magic Pudding Playground.

Supported by Hepburn Shire Playground Strategy and 2006 Recreation Needs Strategy rated very well again the criteria.

Hepburn Springs Golf Club - Refurbish the 12th hole.

Supported by the 2006 Recreation Needs Strategy. It was the highest rated project against the criteria in the Sport and Recreation minor facilities category.

Daylesford Speedway - Road maintenance.

Supported by the 2006 Recreation Needs Strategy. On Council owned land. Recommended that the project be merged with the Clunes Field and Game application for a Sport and Recreation Minor Facilities Grant.

Clunes Field and Game - Access upgrade

Supported by 2006 Recreation Needs Strategy. Recommended that the project be merged with the Daylesford Speedway application for a Sport and Recreation Minor Facilities Grant.

Daylesford Neighbourhood Centre - Men's Shed.

Very strong support from the 2006 Recreation Needs Strategy. Rated very highly against the criteria. Recommended that it should be entirely funded from Council's Budget not Sport and Recreation Victoria. Approval should be subject to confirmation of guaranteed community access.

Clunes Football Club

Well supported by 2006 Recreation Needs Strategy. Rated well against the criteria. The committee considered that the project should be broadened slightly to include other sporting groups in the town and proposes that Council should contribute \$5,000 to the project.

Hepburn Football Netball Club

Medium support from the 2006 Recreation Needs Strategy. Further information is needed from Sport and Recreation Victoria regarding the project prior to Council approval being given to the project. (Applications do not close until January 2009).

COUNCIL'S RECREATION GRANT SCHEME					
Daylesford Football / Netball Club	\$ 3,817				
Friends of Daylesford Pool	\$ 6,820				
Smeaton Bowling Club	\$ 4,074				
Daylesford Community Reserve	\$70,690				
Clunes Golf Club	\$11,579				
Trentham Bowling Club	\$ 6,756				
Daylesford ARC	\$55,000				
Calambeen Park	\$ 6,000				
Light Horse Relocation to Kingston	\$ 6,000				
Drummond Hall Tennis Club	\$20,000				
Upgrade Community Caravan	\$10,000				
Urgent Risk Works	\$15,000				
Daylesford ARC Landscaping	\$ 3,000				
Creswick Walking Bike Path Strategy	\$ 4,000				
Daylesford Tennis Club Business Plan	\$ 500				
Electric BBQ Glenlyon Reserve	\$ 1,000				
Victoria Park Daylesford Ticket Box	\$10,000				
Trentham Skatepark Landscaping	\$ 3,000				

Recreation Advisory Committee Evaluation

Daylesford Football Netball Club - Chairs and Tables

Moderate support from 2006 Recreation Needs Strategy. Rated moderately against the criteria.

Friends of Daylesford Pool – Pool Inflatable

Moderate support from 2006 Recreation Needs Strategy. Rated highly against the criteria. Recommended to be funded from 2008 / 2009 Budget.

Smeaton Bowling Club

Moderate support from 2006 Recreation Needs Strategy. On Council owned land. Rated highly against the criteria.

Daylesford Community Park

Supported by the Hepburn Shire Playground Strategy 2004. Dalton Masterplan 2006 and 2006 Recreation Needs Strategy. Rated highly against the criteria. Recommendation subject to planning approval.

Clunes Golf Club – Water Catchment

Moderate support from the 2006 Recreation Needs Strategy. Not on Council owned land. The Committee considered the proposal required further development and research and has recommended that \$2000 be provided for this purpose.

Trentham Bowling Club – Bowling Club Improvement

Supported by the 2006 Recreation Needs Strategy. Not on Council owned land. Rated well against the criteria.

Ballarat YMCA – Health and Fitness Centre ARC

Supported by the 2006 Recreation Needs Strategy. The facility is controlled by Council and the Daylesford Secondary College. Rates very highly against the criteria. The Committee strongly supported the proposal subject to the outcome of the meeting with

Council and the YMCA and have proposed it should be funded from the 2008 – 2009 budget.

Calembeen Park - Shade Area

Supported by the 2006 Recreation Needs Strategy, and Dalton Masterplan 2006. Rated well against the criteria.

Light Horse - Relocation to Kingston

Strongly supported by the 2006 Recreation Needs Strategy. Rated well against the criteria.

Drummond Hall

A significant risk issue exists. Negotiations are being proposed for Councils to gain use of some land next to the existing court. This would allow a court to be built with adequate run off. This project should be approved subject to the satisfactory resolution of negotiations.

Upgrade of the *Community Caravan*

While the Committee recognised the caravan has some community value, it considered some form of stand alone gazebo / marquee type of structure would be better and have recommended that \$5,000 be allocated for this purpose.

Urgent Risk Works

This is provided in order for Council to address urgent risk works at recreation reserves which are identified by the community and Council.

Creswick Walking / Bike Park Strategy

Strongly supported by 2006 Recreation Needs Strategy. Rated well against the criteria.

Daylesford Tennis Club - Business Plan

Strongly supported by the 2006 Recreation Needs Strategy.

GlenIyon Reserve - Electric BBQ

Supported by the 2006 Recreation Needs Strategy. Rated well against the criteria

Victoria Park Daylesford – Ticket Box

Strongly supported by the 2006 Recreation Needs Strategy. On Council owned land. Rated highly against the criteria. The existing Ticket Box is concerned a risk issue.

Trentham Skate Park - Landscaping

Recommended that replacements should be provided to complete landscaping as approved in the planning application.

Recreation Capital Works Recommendations for the 2009/2010 Financial Year

Group	Project			Requested				commend	
<u> </u>		Sport & Rec	Council	Coummunity In Kind	Total	Sport & Rec	Council	Community	Grant Program
Clunes Angling Club Inc	Clunes School of Mines Restoration Project	\$41,821.14	\$2,750.58	\$5,000 In-Kind \$11,160 Business \$2,000	\$62,372	Seek funding through different source			source
CDDA Crown Land Council COM	The Magic Pudding Playground	\$60,000	\$10,000	\$15,500 In-Kind \$15,000 Business \$5,000	\$105,500	\$40,000	\$15,000	\$15,500 In-Kind \$14,500	Sport and Rec Minor Grant
Hepburn Springs Golf Club	Refurbish the 12 th hole	\$60,000	\$3,200	\$7,291 In-Kind \$20,350	\$90,841	\$60,000	\$3,200	\$7,291 In-Kind \$20,350	Sport and Rec Minor Grant
Daylesford Speedway Crown Land Council COM	Road maintenance	\$35,500	\$150	In-Kind \$9,225	\$44,875	- \$40,000	\$40,000 \$10,000	In-Kind \$10,000	Sport and Rec Minor Grant
Clunes Field and Game	Access Upgrade	\$8,000	\$2,000	In-Kind \$2,000	\$12,000				These two projects combined
Daylesford Neighbourhood Centre	Daylesford Men's Shed	\$12,650	\$2,000	\$500 In-Kind \$9,400 Business 12,000	\$36,550		\$14,650	\$500 in-Kind \$9,400 Business 12,000	Council
Clunes Football Club	Clunes FC Redevelopment	\$15,000		\$15,000	\$30,000	\$20,000	\$5,000	\$15,000	Sport and Rec Planning
Hepburn Springs Football/Netball Club	Construct a gym	\$60,000		\$30,546.60 In-Kind \$2,620	\$93,167	Consult with Sport and Rec for further advice			ther advice
Daylesford Football Netball Club Crown Land Council COM	Chairs and Tables		\$3,000	\$817	\$3,817		\$1,500	\$817	Council
Friends of Daylesford Pool Council Land	Pool Inflatable		\$3,115	\$1,705 (YMCA) Fundraising \$2000	\$6,820		,	-	Council 08/09 Budget
Smeaton Bowling Club Council Land	Shade Covers		\$2,834	\$490 In-Kind \$750	\$4,074		\$2,834	\$490 In-Kind \$750	Council
Hepburn Shire Council Crown Land Council COM	Daylesford Community Reserve - Playground		\$20,690	\$50,000	\$70,690		\$20,690	\$50,000	Council
Clunes Golf Club Not Council Land	Water Catchment		\$8,371	\$2,098 In-Kind \$1,410	\$11,879		\$2,000	\$2,098 In-Kind \$1,410	Council
Trentham Bowling Club Not Council Land	Bowling Club Improvements and Refurbishments		\$4,336.40	\$500 In-Kind \$1,920	\$6,756		\$4,336	\$500 In-Kind \$1,920	Council
Ballarat YMCA Council Has Agreement in Place	Daylesford ARC Health and Fitness Centre		\$10,500	\$40,000 In-Kind \$4,500	\$55,000		,	-	Council 08/09 Budget
	Calambeen Park Shade Area		\$6,000		\$6,000		\$6,000		Council
	Lighthorse Relocation to Kingston		\$6,000		\$6,000		\$3,000		Council
	Drummond Hall Tennis Court		\$20,000		\$20,000		\$20,000		Council
	Upgrade Community Caravan		\$10,000		\$10,000		\$5,000		Council
	Urgent Risk Works		\$15,000		\$15,000		\$6,790		Council
Tota	ils		\$129,947		\$691,341		\$120,000		

Recreation Capital Works
Recommendations for the 2008/2009 Financial Year

Group Pr	Project		Grant R	Grant Recommended					
	Fioject	Sport & Rec	Council	Coummunity In Kind	Total	Sport & Rec	Council	Community	Grant Program
Friends of Daylesford Pool Council Land	Pool Inflatable		\$3,115	\$1,705 (YMCA) Fundraising \$2000	\$6,820		\$3,120	\$1,705 (YMCA) Fundraising \$2000	Council 08/09 Budget
Ballarat YMCA Council Has Agreement in Place	Daylesford ARC Health and Fitness Centre		\$10,500	\$40,000 In-Kind \$4,500	\$55,000		\$10,500	\$40,000 In-Kind \$4,500	Council 08/09 Budget
	ARC Landscaping		\$3,000		\$3,000		\$1,400		Council 08/09 Budget
	Creswick Walking/Bike Path Strategy		\$4,000		\$4,000		\$4,000		Council 08/09 Budget
	Lighthorse Relocation to Kingston		\$6,000		\$6,000		\$3,000		Council 08/09 Budget
	Daylesford Tennis Club Business Plan		\$500		\$500		\$500		Council 08/09 Budget
	Electric BBQ - Glenlyon Reserve		\$1,000		\$1,000		\$1,000		Council 08/09 Budget
	Victoria Park Daylesford - Ticket Box		\$10,000		\$10,000		\$10,000		Council 08/09 Budget
	Trentham Skate Park Landscaping		\$3,000		\$3,000		\$1,400		Council 08/09 Budget
Tota	ıls		\$41,115		\$89,320		\$34,920		

Relevant Policies / Council Plan implications

Hepburn Shire Recreation Development Policy.
Hepburn Shire Recreation Needs Strategy 2006
Hepburn Shire Playground Strategy 2004
Dalton Engineering Master Plans 2006
Council Plan – Delivery of Commitments 2008 - 2009 1.7 and 2.6

Community / Engagement / Communication / Consultation

A public funding seminar was held on Thursday, September 4, 2008 to advise on grants available and provide advice. Budget meetings, Council media releases and newsletters and State Government media releases have promoted the grants. The Recreation Advisory Committee is made up of community representatives from across the Shire.

Financial & Resource Implications Initial & Ongoing

Council has provided \$35,000 in this years budget for recreation Capital works and projects.

Councils 2006 Recreation Needs Strategy proposed that at least \$120,000 should be allowed in this 2009 – 2010 budget for recreation capital works and projects.

Recommendation:

That Council:

- 3.1.1 Endorse the recommendations of the Hepburn Shire Council Recreation Advisory Committee and submit the following projects to Sport and Recreation Victoria Minor Facilities Funding Program (2009/10)
 - Hepburn Springs Golf Club (Total project cost \$90,841) \$60,000
 SRV Grant and Council Commitment of \$3,200.
 - CDDA (Total project cost \$85,00) (SRV \$40,000 Grant and Council commitment of \$15,000)
 - Daylesford Speedway (Total project \$60,000) Clunes Field and Game Grant \$40,000 and Council commitment \$10,000;
- 3.1.2 Endorse the recommendations of the Hepburn Shire Council Recreation Advisory Committee and submit the following projects to Sport and Recreation Victoria Recreation Planning Funding Program (2009/10)
 - Clunes Football Netball Club (Total project cost \$40,000) \$20,000 Grant and Council commitment of \$5,000;
- 3.1.3 Endorse the Hepburn Shire Council Recreation Advisory Committee's recommended projects, as listed, for 2008/9 and fund the projects totalling \$35,000 from Council's Recreation Capital Works Budget 2008/09.
- 3.1.4 3.1.4.1Endorse the recommendations of the Hepburn Shire Council Recreation Advisory Committee projects for 2009/10, as listed and totalling \$120,000.
 - 3.1.4.2 Refer the projects to the 2009/10 Budget development process.

Moved the Officer's recommendation with the following amendment and addition:

(amendment)

3.1.4.1 Receive the recommendations of the Hepburn Shire Council Recreation Advisory Committee projects for 2009/10, as listed and totalling \$99,310.

(addition)

3.1.5 Thank the Chairperson and members of the Recreation Advisory Committee for their work in preparing the recommendations for Council.

Moved: Cr Janine Booth Seconded: Cr David Smith Carried.

Carrieu.

CLOSE OF MEETING: The meeting closed at 6.05pm.

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