



***HEPBURN SHIRE COUNCIL
SPECIAL MEETING OF COUNCIL
MINUTES***

TUESDAY 30 JUNE 2009, 7pm

**DAYLESFORD SENIOR CITIZENS ROOM
REAR 76 VINCENT STREET
DAYLESFORD**

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**Hepburn Shire Council
Special Meeting**



MINUTES

TUESDAY 30 JUNE 2009

**Daylesford Town Hall
Vincent Street, Daylesford
Commencing 7PM**

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**KAYLENE CONRICK
CHIEF EXECUTIVE OFFICER
26 JUNE 2009**

1. WELCOME TO COUNTRY:

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

2. OPENING OF MEETING:

The Meeting opened at 7.07pm

PRESENT: Mayor, Cr Bill McClenaghan, Cr Jon Barrell, Cr Tim Hayes, Cr Sebastian Klein, Cr Janine Booth, Cr Don Henderson

IN ATTENDANCE: Chief Executive Officer, Kaylene Conrick; General Manager Corporate Services, Lucy Roffey; General Manager Community Services, Martin Walmsley; Manager Finance, John Traill; Manager Governance and Information, Matthew Morgan;

STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS
OF THE COMMUNITY
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS
OF THE CODE OF GOOD GOVERNANCE
SO THAT WE MAY FAITHFULLY REPRESENT
AND UPHOLD THE TRUST PLACED IN THIS COUNCIL BY THE
PEOPLE OF HEPBURN SHIRE”

3. APOLOGIES: Cr Rod May.

4. DECLARATION OF CONFLICTS OF INTEREST:

- **Councillor Tim Hayes declared a conflict of interest in Item 5.1 : conflicting duties of Creative Clunes.**

- **Councillor Bill McClenaghan declared a conflict of interest in Item 5.1 : waste management fees and charges.**
- **Councillor Jon Barrell declared a conflict of interest in item 5.1 : Springs Medical Centre funding.**

5.1 BUDGET FOR THE FINANCIAL YEAR 2009/10

(A/O – General Manager Corporate Services)

File Ref: 30/08/18

Introduction

Council is required to prepare and adopt a budget for the forthcoming financial year commencing 1 July 2009. Council, at a Special meeting on 26 May 2009 proposed the budget for the 2009/2010 financial year and the budget now needs to be formally adopted.

Report

Section 127(1) of the Local Government Act requires that Council prepares a budget for each financial year and that it be adopted by 31 August each year (Section 130 (3) of the Act).

The budget papers have been prepared based on the “Victorian City Council Model Budget 2009/10” best practice guide and contain details of the operational budget and the capital works to be undertaken in 2009/2010. The budget papers contain the necessary statutory information required under the Local government Act 1989 and Local Government Regulations 2004.

The 2009/2010 budget has been prepared on the basis of an overall 8.3% increase in rates and municipal charges. This budget continues the existing practice of applying rate differentials.

This year was scheduled to be the last year of a five year program to phase out the municipal charge which would see it reduce from \$22 in 2008/2009 to \$0 for 2009/2010. However to allow time for the new Council to undertake a review of the existing rating structure including the municipal charge it is proposed to retain the municipal charge at its present level for the 2009/10 budget.

The Rate Differentials and Municipal Charge that will be applied are as follows:-

	2008/09	2009/10
Rate Differentials		
General	1.00	1.00
Commercial	1.10	1.10
Farmland	0.70	0.70
Industrial	1.10	1.10
Mixed Use	1.10	1.10
Recreational Land	0.50	0.50
Trust for Nature	0.50	0.50
Vacant Land	1.25	1.25
Municipal Charge	\$22	\$22

The budget proposes to raise \$10.7 million from rates and municipal charges. The waste management charge on all properties will increase by \$10 to \$90.00. The garbage collection and disposal charge will increase by \$3 to \$76.00 and the recycling charge will increase by \$7 to \$66.00. These charges will raise a total of \$1.58 million.

Recommended changes to budget that was advertised in May 2009

Since the proposed budget was prepared and advertised in May 2009, some additional information has come to hand in respect to the grants commission allocation that is contained within the proposed budget that it is appropriate to adjust before adopting the final budget document. The adjustment is due to the early payment of the first instalment of the federal Governments Grants Commission allocation for the 2009/10 financial year.

The recommended changes are as follows:-

Description	Proposed Budget	New Budget	Difference
Prepaid grant brought forward	-	(\$858,350)	(\$858,350)
Grants Commission Untied	(\$2,285,055)	(\$1,717,205)	\$567,850
Grants Commission Local Roads	(\$1,198,355)	(\$907,855)	\$290,500
Total	(\$3,483,410)	(\$3,483,410)	-

*() indicates positive variance

It is important to note that these changes do not alter the budget bottom line or the Rates & Charges to be levied that are contained in the proposed budget put out for public exhibition.

Some changes have been made to the performance targets outlined in Section 2. Activities, initiatives and key strategic activities in line with the Department of planning and Community developments guidelines titled Measuring Up: linking planning & performance and the Victorian Auditor Generals Report on Local Government Performance Reporting.

These changes include the addition of a number of financial indicators that were recommended in the Victorian Auditor General's Report.

Submissions

Council has received 17 submissions at the close of the submission period at 5pm Thursday 25 June 2009 in respect to the budget and 1 in respect to the Strategic Resource Plan however this submission although titled as a submission to the Strategic resource plan makes specific mention in the body of the document to this years budget. A copy of the submissions has been forwarded to Councillors under separate cover.

A special Council meeting will be held on Monday 29 June 2009 when Council will hear from the submitters who have indicated that they wish to speak to their submission.

Following the consideration of the submissions a further report will be provided to the meeting on the Councils decisions in relation to the submissions and any impact they may have on the proposed budget.

Relevant Policies / Council Plan implications

Council has a statutory responsibility to prepare and adopt a budget.

The Council Plan is the Councils medium term planning tool which guides the development of the Council budget.

The Council Plans strategic objectives are achieved through the funding of the activities and initiatives that support each objective within the Council Budget.

Community / Engagement / Communication / Consultation

Following preparation of the budget it was placed on public exhibition for 28 days to enable any written submissions to be made.

The budget has been publicly advertised in both local papers and has received a reasonable amount of general press coverage.

Council also conducted five public information sessions across the Shire during the exhibition period to provide interested residents with an opportunity to understand the Council budget and to ask questions in relation to the proposed budget.

As a requirement of the Local Government Act the draft documents were placed on public exhibition for the statutory period while public submissions were sought.

All submitters will be written to, thanking them for their comments and provided with detailed feedback. The final Council Budget and Strategic Resource Plan for 2009 - 2010 will be placed on Council's website and also copies will be made available for viewing at Council's administration offices.

Financial & Resource Implications Initial & Ongoing

The budget setting process is necessary to ensure that funds are set aside to achieve the most important objectives as prioritised by Council after consulting the community. The budget is Council's principal financial tool.

Councillor Hayes left the chamber at 7.14pm.

Motion moved:

That Council allocate \$10,000 to Clunes Back to Booktown as detailed in the 2009/2010 proposed Budget.

Moved: Cr Henderson

Seconded: Cr Booth

Carried.

Councillor Hayes returned at 7.16pm.

Councillor Barrell left the chamber at 7.16pm.

Motion moved:

That Council approve payment to the Springs Medical Centre as detailed in the 2009/2010 proposed Budget.

Moved: Cr Hayes

Seconded: Cr Klein

Carried.

Councillor Barrell returned at 7.17pm.

Councillor McClenaghan left the chamber at 7.18pm.

Councillor Booth assumed the Chair.

Motion moved:

That Council adopt the commercial and residential tipping charges schedule and amend the Small Truck/Tandem Trailer (2.0m³ max) to \$56.00.

Moved: Cr Barrell

Seconded: Cr Henderson

Carried.

Cr McClenaghan returned at 7.22pm and assumed the Chair.

Recommendation:																										
<i>That Council:</i>																										
5.1.1	adopt the schedule of fees and charges included as part of the budget document.																									
5.1.2	<p>having noted alterations proposed as below and considered all submissions, and having complied with the procedures enunciated within the Local Government Act 1989 and Local Government Regulations 2004 as to:</p> <p>(a) The method of preparation and content of the budget for the 2009/2010 financial year;</p> <p>(b) The provision of Public Notice regarding the preparation of the budget and information required in the Notice;</p> <p>(c) The consideration of submissions received pursuant to such Public Notice, as provided for within Section 223 of the Local Government Act 1989.</p> <p>Noted alterations:</p> <table border="1"> <thead> <tr> <th>Adjustment</th> <th>Explanation</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Prepaid Grants Brought Forward</td> <td>Early payment of first quarters Federal Grants Commission allocation for 2009/10</td> <td>(\$858,350)</td> </tr> <tr> <td>Grants Commission Untied Grant</td> <td>First Quarters Grants Commission allocation paid in 2008/09</td> <td>\$567,850</td> </tr> <tr> <td>Grants Commission Local Roads Grant</td> <td>First Quarters Grants Commission allocation paid in 2008/09</td> <td>\$290,500</td> </tr> <tr> <td>Grants Commission Untied Grant</td> <td>Formal confirmation released by Grants Commission of annual grant</td> <td>(\$25,500)</td> </tr> <tr> <td>Grants Commission Local Roads Grant</td> <td>Formal confirmation released by Grants Commission of annual grant</td> <td>\$16,500</td> </tr> <tr> <td>Council Insurances</td> <td>Final insurance costs advised by broker less than proposed budget</td> <td>(\$9,000)</td> </tr> <tr> <td>Mayoral Allowance</td> <td>Council indication to set Mayoral allowance at twice the Councillor</td> <td>(\$17,500)</td> </tr> </tbody> </table>		Adjustment	Explanation	Amount	Prepaid Grants Brought Forward	Early payment of first quarters Federal Grants Commission allocation for 2009/10	(\$858,350)	Grants Commission Untied Grant	First Quarters Grants Commission allocation paid in 2008/09	\$567,850	Grants Commission Local Roads Grant	First Quarters Grants Commission allocation paid in 2008/09	\$290,500	Grants Commission Untied Grant	Formal confirmation released by Grants Commission of annual grant	(\$25,500)	Grants Commission Local Roads Grant	Formal confirmation released by Grants Commission of annual grant	\$16,500	Council Insurances	Final insurance costs advised by broker less than proposed budget	(\$9,000)	Mayoral Allowance	Council indication to set Mayoral allowance at twice the Councillor	(\$17,500)
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		allowance	
	Organisational Culture program	Include budget initiative previously unfunded	\$10,000
	Painting of Trentham Railway Station/Visitor Information Centre	In response to Budget submissions	\$20,000
	Swiss – Italian Festa Projects	In response to Budget submissions	\$2,500
	Clunes Field & Game & Daylesford Speedway Projects	Project subject to grant application which was unsuccessful	(\$50,000)
	Clunes Field & Game & Daylesford Speedway Projects	Grant application unsuccessful	\$40,000
	Hepburn Springs Golf Club	Project subject to grant application which was unsuccessful	(\$70,500)
	Hepburn Springs Golf Club	Grant application unsuccessful	\$67,300
	Rates Income	Indication from Council in respect to budget submissions rate increase reduction of 1%	(\$98,250)
	Corporate IT Finance System	Replacement of 13 year old system now to be funded through loan monies	\$99,000
		Total	(\$15,450)
5.1.3	That the Hepburn Shire Council hereby determine that the budget for the 2009/2010 year as presented to this meeting be adopted.		
5.1.4	<p>That the following details are provided in relation to the 2009/2010 Hepburn Shire Council budget, which commences on 1 July 2009:</p> <p>a) The total amount of borrowings at 30 June 2009 will be \$3,612,000.</p> <p>b) There will be new borrowings of \$300,000 during the financial year.</p> <p>c) The total amount of principal to be repaid in 2009/2010 is \$418,600.</p> <p>d) The projected total amount of borrowings as at 30 June 2010 is \$3,493,000.</p> <p>e) The projected cost of servicing the borrowings during the year ended 30</p>		

	<p>June 2010 is \$222,850.</p>
<p>5.1.5</p>	<p>Declare that rates and charges be in accordance with the following statement.</p> <p>DECLARATION OF RATES AND CHARGES</p> <p>Whereas the Council is required by Section 158 of the Local Government Act 1989 to at least once in each financial year by 31 August, to declare the amount it intends to raise by general rates, municipal charges, service rates and charges and whether such declaration will be of uniform or differential rates, the Council now resolves:</p> <p>5.1.5.1 An amount of \$12,177,922 be declared as the amount which Council intends to raise by general rates, the municipal charge and annual service charges (all later described in this resolution) which amount is calculated as follows:</p> <p style="padding-left: 40px;">General Rate \$10,392,350 Municipal Charge \$212,100 Annual Service Charge - Waste Management (improved) \$716,310 Annual Service Charge - Waste Management (vacant) \$163,080 Annual Service Charge - Garbage Collection \$373,718 Annual Service Charge - Recycling Collection \$320,364</p> <p> . A general rate be declared for the period commencing on 1 July 2009 and concluding on 30 June 2010.</p> <p>5.1.5.2 It is further declared that the general rate be raised by the application of differential rates.</p> <p>5.1.5.3 It be recorded that Council considers a differential rate will contribute to the equitable and efficient carrying out of Council functions.</p> <p>5.1.5.4 A differential rate be declared for all rateable land (or part thereof) having the following characteristics:</p> <p style="padding-left: 40px;">GENERAL - Residential Meaning that rateable land which is used solely for residential purposes.</p> <p style="padding-left: 40px;">COMMERCIAL Meaning that rateable land which is used solely for commercial purposes.</p>

	<p>FARMLAND Meaning that rateable land declared as farmland and which is used solely for the purpose of farming as defined in section 2(1) of the Valuation of Land Act 1960.</p> <p>INDUSTRIAL Meaning that rateable land which is used solely for industrial purposes.</p> <p>RECREATIONAL Meaning that rateable land upon which sporting, recreational or cultural activities are conducted, including buildings which may be ancillary to such activities.</p> <p>MIXED USE Meaning that rateable land which is not used solely for residential or commercial or farmland or industrial or recreational but is a combination of residential and at least one other category.</p> <p>TRUST FOR NATURE Meaning that rateable land which has a Trust for Nature Covenant applying to the land.</p> <p>VACANT LAND Meaning that rateable land which does not form part of a commercial or industrial or farming enterprise or recreational purpose or upon which a residence is erected.</p> <p>5.1.5.5 The differential rate be applied by multiplying the capital improved value of the rateable land categorised in paragraph 5 by the percentages indicated on the following table:</p> <table style="margin-left: 40px;"> <tr><td>RESIDENTIAL</td><td>.3787%</td></tr> <tr><td>COMMERCIAL</td><td>.4166%</td></tr> <tr><td>FARMLAND</td><td>.2651%</td></tr> <tr><td>INDUSTRIAL</td><td>.4166%</td></tr> <tr><td>RECREATIONAL</td><td>.1894%</td></tr> <tr><td>MIXED USE</td><td>.4166%</td></tr> <tr><td>TRUST FOR NATURE</td><td>.1894%</td></tr> <tr><td>VACANT LAND</td><td>.4734%</td></tr> </table> <p>5.1.5.6 It be further recorded that the objectives of the differential rate are those objectives specified below:</p> <p>GENERAL - Residential</p>	RESIDENTIAL	.3787%	COMMERCIAL	.4166%	FARMLAND	.2651%	INDUSTRIAL	.4166%	RECREATIONAL	.1894%	MIXED USE	.4166%	TRUST FOR NATURE	.1894%	VACANT LAND	.4734%
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To ensure an equitable contribution towards the total rate income, having regard to the location, use and services available to the land.

COMMERCIAL

To ensure an equitable contribution towards the total rate income which recognises the objective of maintaining an environment which is beneficial to the continuing operation of these properties. As well as the use and services available to the land

FARMLAND

To ensure an equitable contribution towards the total rate income commensurate with the nature of the land, the services available and the uses to which the land is put.

INDUSTRIAL

To ensure an equitable contribution towards the total rate income which recognises the objective of maintaining an environment which is beneficial to the continuing operation of these properties. As well as the use and services available to the land

RECREATIONAL

To recognise the contribution this land makes towards the environment and habitat of native flora and fauna.

MIXED USE

To ensure an equitable contribution towards the total rate income where the use is not solely residential or commercial or farmland or industrial or recreational, but maintains the characteristics of residential use and at least on other use category.

TRUST FOR NATURE

To recognise the contribution this land makes towards the social, cultural and physical well being of the community.

VACANT LAND

To ensure an equitable contribution towards the total rate income and encourage the development of vacant land.

5.1.5.7 ANNUAL SERVICE CHARGES

A Municipal Charge be declared for the period commencing on 1 July 2009 and concluding on 30 June 2010.

	<p>The Municipal Charge be declared for the purpose of covering some of the administrative costs of the Council's operations.</p> <p>The Municipal Charge be the sum of \$22.00 for each area of rateable land (or part thereof) in respect of which a municipal charge may be levied. It be confirmed that the Municipal Charge is declared in respect of all rateable land within the municipal district against which a municipal charge may be levied and may be calculated pro rata for land which becomes rateable during the year.</p> <p>5.1.5.8 An Annual Service Charge (here after described as the 'Service Charge – Waste Management (improved)' be declared for the period commencing on 1 July 2009 and concluding on 30 June 2010.</p> <p>The Service Charge - Waste Management (improved) be declared for :</p> <ul style="list-style-type: none"> • the management of waste disposal and the environment. <p>The Service Charge - Waste Management (improved) be the sum of \$90.00 for each area of rateable and non-rateable land (or part thereof) in respect of which an annual service charge may be levied.</p> <p>All land within the municipality upon which are erected buildings which are occupied or obviously adapted to be occupied will be liable for the Service Charge - Waste Management (improved).</p> <p>5.1.5.9 An Annual Service Charge (forthwith described as the 'Service Charge - Waste Management vacant)' be declared for the period commencing on 1 July 2009 and concluding on 30 June 2010.</p> <p>The Service Charge - Waste Management (vacant) be declared for the management of waste disposal and the environment.</p> <p>The Service Charge - Waste Management (vacant) be the sum of \$90.00 for each area of rateable and non-rateable land (or part thereof) in respect of which an annual service charge may be levied.</p> <p>All land within the municipality which is vacant land or is land upon which is erected a building which is not occupied or not obviously adapted to be occupied for residential, commercial or industrial purposes will be liable for the Service Charge - Waste Management (vacant) with the exception of farmland where</p>
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	<p>multiple assessments exist and which is worked as a single farming enterprise, only one charge will be levied.</p> <p>5.1.5.10 An Annual Service Charge (hereafter known as the 'Service Charge - Garbage Collection residential') be declared for the period commencing on 1 July 2009 and concluding on 30 June 2010.</p> <p>The Service Charge - Garbage Collection (residential) be declared for:</p> <ul style="list-style-type: none">• the collection, removal and disposal of domestic refuse and rubbish. <p>The Service Charge - Garbage Collection (residential) be the sum of \$76.00 per unit for each area of rateable and non-rateable land (or part thereof) in respect of which an annual service charge may be levied.</p> <p>All residential and mixed use land within the designated collection areas upon which are erected buildings which are occupied or obviously adapted to be occupied will be liable for the Service Charge - Garbage Collection (residential).</p> <p>5.1.5.11 An Annual Service Charge (hereafter known as the 'Service Charge - Garbage Collection commercial') be declared for the period commencing on 1 July 2009 and concluding on 30 June 2010.</p> <p>The Service Charge - Garbage Collection (commercial) be declared for:</p> <ul style="list-style-type: none">• the collection, removal and disposal of commercial refuse and rubbish. <p>The Service Charge - Garbage Collection (commercial) be the sum of \$188 per unit for each area of rateable and non-rateable land (or part thereof) in respect of which an annual service charge may be levied.</p> <p>All land other than residential or mixed use land within the designated collection areas upon which are erected buildings which are occupied or obviously adapted to be occupied will be liable for the Service Charge - Garbage Collection upon request for the service.</p> <p>5.1.5.12 An Annual Service Charge (hereafter known as the 'Service Charge - Recycling Collection') be declared for the period</p>
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	<p>commencing on 1 July 2009 and concluding on 30 June 2010.</p> <p>The Service Charge - Recycling Collection be declared for</p> <ul style="list-style-type: none">• the collection, removal and disposal of approved recyclable materials. <p>The Service Charge - Recycling Collection be the sum of \$66 per unit for each area of rateable and non-rateable land (or part thereof) in respect of which an annual service charge may be levied.</p> <p>All residential land and mixed use within the designated collection areas upon which are erected buildings which are occupied or obviously adapted to be occupied will be liable for the Service Charge - Recycling Collection.</p> <p>All other land within the designated collector areas upon which are erected buildings which are occupied or obviously adapted to be occupied will be liable for the Service Charge - Recycling Collection upon request for the service.</p> <p>5.1.5.13 Where during the year, a building is erected on vacant land, the Service Charge - Waste Management for the year for that land will be the sum of the Service Charge - Waste Management (vacant) multiplied by the fraction of the year which elapsed prior to the building being occupied for the first time and the Service Charge - Waste Management (improved) multiplied by the fraction of the year remaining when the building is occupied for the first time.</p> <p>5.1.5.14 Where during the year, a building on vacant land which is in a designated collection area becomes occupied or obviously adapted to be occupied, the Service Charge - Garbage Collection (residential) and the Service Charge - Recycling Collection respectively for that land will be the Service Charge - Garbage Collection (residential) and the Service Charge - Recycling Collection multiplied by the fraction of the year remaining when the building becomes occupied or obviously adapted to be occupied.</p> <p>5.1.5.15 Where during the year, land becomes part of a designated collection area, the Service Charge - Garbage Collection and the Service Charge - Recycling Collection respectively for that land will be the relevant Service Charge - Garbage Collection and the Service Charge - Recycling Collection multiplied by the fraction of the year remaining when the land becomes part of the designated collection area.</p>
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	<p>5.1.5.16 Where this declaration levies an Annual Service Charge on a per unit basis, a unit is defined as follows:</p> <ul style="list-style-type: none">• Service Charge - Garbage Collection (residential) means one only 120 litre mobile garbage bin.• Service Charge - Garbage Collection (commercial) means one only 240 litre mobile garbage bin• Service Charge - Recycling Collection means one only 240 litre mobile garbage bin. <p>5.1.5.17 That interest be charged on all overdue rates in accordance with section 172(2) of the Local Government Act 1989.</p> <p>5.1.5.18 That pursuant to section 167(1) of the Local Government Act 1989, Council resolves that all rates and charges levied as a result of this declaration must be paid by four instalments payable on the dates fixed by the Minister under section 167(2).</p> <p>5.1.5.19 That persons who have made submissions be responded to thanking them for their comments and advising them of the outcomes.</p>
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Moved Cr Barrell
Seconded Cr Booth
Carried.

Attachment 1
Budget for the Financial Year 2009/2010

5.2 COUNCIL PLAN 2009 - 2013

(A/O – Manager Governance and Information)

File Ref: 16/22/03

Introduction

Council is required to prepare and approve a Council Plan before 30 June 2009 in accordance with Section 125 of the Local Government Act 1989 (“the Act”). A Council Plan essentially contains Council’s strategic objectives for the next four years and can be viewed as Council’s commitment to the community.

Report

A Council Plan, apart from being a statutory requirement, is a fundamental part of Council’s operations as it encapsulates Council’s objectives and strategies for the next four years.

Councillors have been committed to the process of developing the Council Plan and the Draft Council Plan itself has been through a series of workshops with Councillors and Management and also through an extensive public consultation process, which consisted of six public meetings attended by more than 120 people. Council received 40 submissions from the community on the Draft Council Plan and further amended the document with Management after consideration of the submissions.

In the Council Plan, Council is making four fundamental commitments to the Community:

1. We will deliver good governance to the Hepburn Shire.
2. We will help improve economic prosperity.
3. We will assist our residents improve the health, safety and vibrancy of our communities.
4. We will guide our Shire towards environmental sustainability.

Council has proposed 74 strategies to deliver on these four broad commitments over the next four years. Accordingly the strategies are grouped under the headings of “Good Governance”, “A More Prosperous Economy”, “Healthy, Safe and Vibrant Communities” and “Environmental Sustainability”.

Council is required to adopt the Council Plan 2009 – 2013 and to submit a copy of the document to the Minister for Local Government no later than 30 June 2009.

Section 125 of the Act also requires Council to prepare a Strategic Resource Plan as part of the Council Plan. The Strategic Resource Plan details the financial and non-financial resources required to achieve the objectives of the Council Plan. A Strategic Resource Plan was developed and was placed on public exhibition along with the Budget for the 2009 – 2010 financial year.

The Strategic Resource Plan is closely tied to the development of the annual budget, and for this reason submissions for the Strategic Resource Plan were considered alongside the budget submissions.

The Strategic Resource Plan is presented for adoption along with the Council Plan 2009 – 2013.

Relevant Policies / Council Plan implications:

Local Government Act 1989

Community Engagement:

Inform

Council informed the broader community of residents and ratepayers of the development of the Draft Council Plan and of the dates and times for the public information sessions which were held throughout April. Council also informed the community of the dates and process by which submissions were to be made on the Draft Council Plan.

Six hundred randomly selected ratepayers were sent a personal invitation to attend one of the six information sessions.

All ratepayers who received a fourth rates instalment notice would have received notice of the development of the Draft Council Plan and the dates and times of the information sessions through a flyer which was issued in April.

Public notices were provided, and adverts appeared in The Ballarat Courier and in the Hepburn Shire Advocate, as well as on Council's website.

Council will provide a summary of changes which have been made to the Council Plan as a result of consideration of the submissions received. The summary of changes will be sent to all submitters after Council resolves to adopt the Council Plan.

Council will also prepare a media release to inform the community of the adoption of the Council Plan. As time progresses, more information will be distributed about each of the strategies within the Council Plan.

Consult

Council consulted with the community by holding six information sessions where Councillors presented the Draft Council Plan to the public and sought feedback and discussion. A session was also held with the Hepburn Health Service.

Council received 40 submissions in accordance with Section 223 of the Act and heard submitters in support of their submissions at the May meeting of Council.

Financial Implications

The financial implications that arise from the strategies and objectives within the Council Plan are detailed in the Strategic Resource Plan 2009 – 2013 and in the Budget for the 2009 – 2010 financial year.

Recommendation:

That Council

- 5.2.1 *Adopt the Council Plan 2009 – 2013 in accordance with Section 125 of the Local Government Act 1989.*
- 5.2.2 *Adopt the Strategic Resource Plan 2009 – 2013 in accordance with Section 125 and Section 126 of the Local Government Act 1989, subject to the alterations as per the adopted Hepburn Shire Budget 2009/10.*
- 5.2.3 *Provide the Minister for Local Government with a copy of the Council Plan 2009 - 2013 in accordance with Section 125 of the Local Government Act 1989.*
- 5.2.4 *Write to all submitters in accordance with Section 223(1)(d)(ii) of the Local Government Act 1989, advising of the adoption of the Council Plan and including a copy of the document (entitled “Council Plan - Changes Arising from Community Consultation”) which details the changes and considerations made to the Council Plan in light of the extensive public consultation which was undertaken*

Moved: Cr Booth

Seconded: Cr Klein

Carried.

Amendments moved at Meeting:

- 5.2.5 *That Item 7 in Council Plan 2009 – 2013 read : dispose of poorly utilized, inefficient or surplus assets.*

Moved: Cr Barrell

Seconded: Cr Klein

Carried.

That Items 20 & 21 in Council Plan 2009 – 2013 combine to read : require management to review, improve where appropriate, and further implement policies and protocols to support better quality, evidence-based decision making by Council.

Moved: Cr Barrell

Seconded: Cr Hayes

Amendment withdrawn.

That Item 25 in Council Plan 2009 – 2013 read : when adopting new policy positions, will involve the community appropriately and conduct relevant research.

Moved: Cr Barrell

Seconded: Cr Hayes

Amendment withdrawn.

5.2.6 *That Item 52 in Council Plan 2009 – 2013 be amended to read :
Achieving safer roads, safer cycling infrastructure, improved pedestrian precincts and healthier communities by participating in black and grey spot funding programs to complete at least two major road projects, and through seeking the implementation of more local traffic management plans in conjunction with other authorities and our community.*

Moved: Cr Barrell

Seconded: Cr Booth

Motion incorporating Amendments carried.

6 CLOSE OF MEETING.

The Meeting closed at 8.07pm.