



***HEPBURN SHIRE COUNCIL
ORDINARY MEETING OF
COUNCIL
DRAFT MINUTES***

TUESDAY 18 MAY 2010

**DAYLESFORD TOWN HALL
VINCENT STREET
DAYLESFORD
7PM**

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Council**



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TUESDAY 18 MAY 2010

DAYLESFORD TOWN HALL
Vincent St, Daylesford
Commencing 7PM

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KAYLENE CONRICK

CHIEF EXECUTIVE OFFICER

13 MAY 2010

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS:

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

2. OPENING OF MEETING: The Meeting opened at 7pm

PRESENT: Deputy Mayor, Cr Rod May; Coliban Ward Councillor, Cr Sebastian Klein; Creswick Ward Councillor, Cr Don Henderson; Holcombe Ward Councillor, Cr Bill McClenaghan.

IN ATTENDANCE: General Manager Corporate Services, Lucy Roffey; General Manager Infrastructure, Peter Reeve; General Manager Sustainable Development, Robert Jennings; A/General Manager Community Development, Martin Walmsley.

STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS
OF THE COMMUNITY
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS
OF THE CODE OF GOOD GOVERNANCE
SO THAT WE MAY FAITHFULLY REPRESENT
AND UPHOLD THE TRUST PLACED IN THIS COUNCIL BY THE
PEOPLE OF HEPBURN SHIRE”

3. APOLOGIES: Mayor, Councillor Janine Booth; Birch Ward Councillor Jon Barrell; Cameron Ward Councillor Tim Hayes.

4. DECLARATION OF CONFLICTS OF INTEREST: Nil

5. CONFIRMATION OF MINUTES:

Recommendation

5.1 *That the Minutes of the Ordinary Meeting of Council held on 20 April 2010 (as previously circulated to Councillors) be confirmed as required under Section 93 (2) of the Local Government Act 1989.*

Motion:

5.1 *That the Minutes of the Ordinary Meeting of Council held on 20 April 2010 (as previously circulated to Councillors) be confirmed as required under Section 93 (2) of the Local Government Act 1989.*

Moved: Cr Sebastian Klein

Seconded: Cr Don Henderson

Carried.

6. NOTICES OF MOTION:

Nil Notices of Motion received at time of collating Agenda.

7. PRESENTATION OF REPORTS:

Mayor's Report

No Mayoral report this month.

Councillor Reports

Councillor Sebastian Klein, Coliban Ward, delivered the following report:

Moonee Ponds – budget Consultation with non-resident ratepayers. Colourful representation of this significant sector of our shire who were glad for the opportunity to bring many other operational matters to the attention of officers and wondered at the disparity between their rates in Melbourne and their rates here in rural Hepburn Shire.

Trentham Sustainability Group – Agenda items included green Jobs, transport, retrofitting a public building.

TRATA meeting – discussed budget.

VLGA Mayoral Chain – Attended by the Mayor and myself, presentation on presentation was entertaining and gave an insight into the phenomenon known as death by powerpoint.

Ward meeting – Discussion on budget, shire viability, representation of council organisation in Trentham and ongoing communication.

Trentham Re-Generate Youth Group – Good to see young kids at a loose end brought together to do something constructive with their time.

Councillor Don Henderson, Creswick Ward delivered the following report:

Firstly I must commend some people in the community.

I would like to mention first the fine community spirit that exists amongst our folk in the units at Moore St Creswick. Capably led by Mr Russell Castley the group won the Best Edible Waterwise garden in the State Government's Victoria in Bloom Gardening Awards. Considering the age of the group and the fact that they struggle to bend down to garden these days it is a wonderful achievement.

Now not to forget that often work in our community goes unnoticed. I happened to be discussing youth matters with Daylesford police and they informed me that a Councillor had made a considerable personal donation that allowed the continuation and improvement of the Blue Light Disco. I was also informed that the Councillor did not

want the fact known. Well I think somebody tipped off the papers and Cr McClenaghan's cover was blown. Well done to Cr McClenaghan.

I attended the announcement of funding for our avenue of honour at Ullina and Eganstown and also the Cenotaph at Daylesford. I must commend our State Labor Government for this state wide program. These initiatives mean a great deal to our community for they are a visual reminder of the terrors and waste of human and material resources associated with war as well as a reminder of those who served us so well.

Last night I attended the CDC meeting in Creswick and the committee was keen for Council to revamp this very worthwhile committee and were very keen to see its continuance in the interests of the district. Other issues discussed were the history project to put up displays in empty shop windows in Creswick of which sadly there are quite a number. Revitalisation of Albert St is high on the agenda. Of interest was the revelation that the real tourist hot spot is the Slatey Creek picnic and camping ground which attracts huge numbers of visitors interested in bush walking trail bike riding, gold mining and just camping in the wilderness. This place is packed out on most weekends and it is standing room only on long weekends. This has a great impact on our town. It was reported that in excess of 30 hungry and thirsty bush walkers descended upon one of our local eateries which was a welcome boost for their business.

The budget meeting was a lively affair and it was important to hear what was said mostly from our farming community. It is difficult task for one who is not a farmer to understand their dire plight. I hope some way might be found to assist them .

Councillor Rod May, Birch Ward, delivered the following report:

APRIL

I attended the Agricultural advisory committee which considered matters relating to the rating policy for shire for farmers and determined to meet again before the June council meeting at which rates are struck.

I attended the opening of the Maryborough rail station where I met with Premier Brumby and a number of his advisors.

MAY

I chaired the Highland gathering AGM

I attended "People policy and planning" held in Bendigo by the NCMA

I delivered the ANZAC day address

I addressed the Clunes based "Return to Booktown" sponsors evening

I attended the regional planning workshop in Clunes facilitated by Trevor Budge

I attended the Birch ward rate information night in the Daylesford town hall

Councillor Bill McClenaghan, Holcombe Ward, delivered the following report:

Another busy month with lots of activity in the Ward. It started with a residents' meeting in Trickey's Lane, Drummond where Mr Reeve and I met with local people concerned with the state and width of the road, the speed of traffic, two blind crests and dangerous egress from properties. Ongoing monitoring and consultation work will now occur.

It's been a big month for trees. A small meeting with residents occurred in Glenlyon to consult about forthcoming tree works in the avenue of elms and oaks. Works to spend the remaining \$18,500 will be commencing at the end of this month. There has also been some tree works done in the Drummond Avenue of Honour with six dangerous trees removed. We have purchased ten replacement beetle resistant elm trees to replace the six and another four previously removed.

On ANZAC Day, I attended the service at Hepburn Springs and the march and service at Daylesford where Cr May was speaking this year. Attendance at these events is getting greater as the years go by as the importance of remembering those who made the greatest sacrifice is increasing community consciousness.

The Jim Crow Planning Group has been busy with several projects in the Yandoit area, one of which is a proposed clean up of the creek beside Batt's Bridge where we propose to create a wayside stop and a picturesque streamside reserve. VicRoads has now given permission for this to occur and some JCPG members have done "Adopt a Roadside" safety training. Final approval from the North Central Catchment Management Authority will now be required to work in the area beside the Jim Crow Creek. Last week I met again with VicRoads officers to finalize matters at Batt's Bridge.

On 5 May, I attended a consultation forum in Clunes with Councillors and Officers of Central Goldfields Shire to contribute final data to the Central Highlands Regional Strategic Plan. I was involved in this exercise all of last year at the Mayors' and CEOs' Forum meetings.

On 12 May, I attended the official opening of the Hepburn Shire SES Unit and Ambulance headquarters in Daylesford along with the Mayor and Minister Bob Cameron. A well organized event with many ambulance and SES volunteers in attendance and a magnificent pair of new buildings on the Midland Highway West of the town. Now the State Government has announced that a new Police Station will be built on Crown Land next door.

On 13 May, I attended a funding announcement at the Daylesford cenotaph where yet another State Government Minister was here with his cheque book to announce \$7,000

for the Daylesford Cenotaph safety upgrade with barricades against traffic entering the Cenotaph area. A further \$4,000 was announced for plaques to go to the Drummond Avenue of Honour to commemorate the fifty Drummond men who went off to the Great War. Several Drummond residents attended the announcement as members of the group restoring the Avenue.

The Jim Crow Planning Group met again last Friday 14 May and planning is continuing for the Yandoit Tennis Courts restoration, bike rack installation at school bus stops and the roadside reserve at Batt's Bridge.

I have attended two energetic Budget consultations at Glenlyon and Creswick, both last week, when over forty attendees at Glenlyon made this the best attended meeting this year. The meeting was with locals and farmers, some of whom were from out of the area. Increases in property values are really translating into huge rate rises for many struggling farmers and we need to think outside the square for how to deal equitably with this problem in revaluation years.

Monday 10 May saw the latest M.A.V. Rural South Central Regional Forum in Torquay at Surf Coast Shire and I attended to catch up on the latest important information and issues and to contribute a report for Hepburn Shire Council. We heard about the recent Ministerial Forum in Melbourne and the Regional Strategic Plan. Federal funding is available to boost local government asset management and augment our STEP program and we will have the opportunity to join a regional working party. Of grave concern are the new KPIs of the Essential Services Commission which will increase significantly the reporting requirements on Councils and lead to the need for more expense and more staff; of great concern at the time we construct an annual budget. The MAV Regional Forums are "must attend" events where matters of high strategic importance are discussed by neighbouring Councils directly with the MAV.

Coming up will be the implementation of Regional Waste Management Group forced amalgamations and the first MAV State Council for 2010 where there are over fifty motions to consider and debate.

Recommendation:

7.1.1 That Council receive and note the reports of the Councillors.

Motion:

7.1.1 *That Council receive and note the reports of the Councillors.*

Moved: **Cr Don Henderson**

Seconded: **Cr Bill McClenaghan**

Carried.

8. PUBLIC PARTICIPATION TIME:

This part of the Ordinary Meeting of Council allows for the tabling of petitions by Councillors and Officers and 30 minutes for the purpose of:

- Responding to questions that have been submitted by members of the community
- Allowing members of the community to address Council.

Community members are invited to submit written questions to the CEO by 12 noon on the day of the Council meeting. If you wish to address Council you must provide a brief synopsis of your address in writing to the CEO by 12 noon on the day of the Council meeting.

Questions may be taken on notice and responded to later. Likewise, some questions of an operational nature may be responded to through usual administrative procedure. Separate forums and Council processes are provided for deputations or for making submissions to Council.

8.1. PETITIONS:

Petition re Indoor Heated Aquatic Centre received.

The Petition will lay on the table for one month and a report addressing it included in the Agenda for the Ordinary Meeting of Council on 15 June 2010.

Cr Henderon left the Meeting at 7.20pm and returned at 7.23pm.

8.2 QUESTIONS:

Name: Lauren Bennett, Michelle Ainley, Kathleen Murray, Daylesford.

QUESTION 1

Daylesford kids have been waiting a long time for a central, well-resourced playground and gathering place. What has happened to the plans that were passed several years ago for the development of the Stanbridge Street recreation area (i.e. the current skatepark) and the then allocated project funding?

Will Council commit to clear deadlines for putting these plans into action and identify what level of current funding is attached to delivering this project?

Answer by A/General Manager Community Development, Martin Walmsley:

Thank you for your question.

A Master Plan for the Daylesford Community Park was completed in 2009. Council made an application to Sport and Recreation Victoria in September 2009 for \$60,000 to undertake Stage 1 – involving installation of the playground, shade sails and seating (total of Stage 1 \$100,000, Council contributing \$40,000 in 2010/11 budget.)

We received advice from Sport & Recreation Victoria late last week that our application was not successful. We may have to seek other funding / or scale back Stage 1.

iKonic Playgrounds Pty Ltd have been appointed to undertake the playground design, which is currently underway.

I have a copy of the Master Plan with me.

Supplementary question:

What happened to the original plans consulted in 2006?

Answer by A/General Manager Community Development, Martin Walmsley:

The previous plan ran into planning issues and did not proceed.

QUESTION 2:

Name: Tony Olthof, Daylesford

What actions have been taken and what actions are in train to implement Council's decision of 20 April 2010, and specifically in relation to :

1. Preparation of a freight strategy
2. Future permit applications
3. Review of existing B-Double permits
4. Cessation of unauthorized use of B-Doubles
5. Negotiation of a better outcome with the current permit holder
6. Weight and time limits?

Further, what actions have been taken and what actions are in train or proposed, in the interests of transparency and keeping the community informed, to engage and consult with the community in relation to the terms of reference for the conduct of a study for the preparation of a freight strategy, and prior to such terms of reference being finalised for Council's consideration and approval?

Answer by General Manager Infrastructure, Peter Reeve:

1. Draft Freight Strategy has been prepared.
2. All future applications for heavy vehicle permits will go before Council as per the Resolution at April 2010 Council Meeting.
3. A report re review of existing B-Double permits will be presented to future Council Meeting.
4. The unauthorised B-Double activity has been reported to VicRoads.
5. Negotiations are continuing with the current permit holder re a better outcome.
6. Discussions are yet to be held re weight and time limits by vehicles along Stanbridge Street.

Supplementary question:

Is the intention to involve the community in brief and scope?

A draft brief has been prepared and will go the next Council Briefing and then Council Meeting for consideration together with a process to be undertaken to oversee the project.

The recommendation is for Steering Committee to oversee the project. The Committee will include:

- Transport operator
- Business operator
- Members of the public/community representatives

9 EXECUTIVE SERVICES:

9.1 ANNUAL REVIEW OF COUNCIL PLAN 2009-2013

(Action Officer – Chief Executive Officer)

Introduction

This report relates to Council's requirement to consider whether its current *Council Plan 2009-2013* requires any adjustment in respect of the remaining period of the Council Plan.

Report

The *Local Government Act 1989* S125 (7) states that at least once in each financial year, a Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan.

Council adopted the *Council Plan 2009-2013* at a Special Meeting of Council held 30 June 2009.

Should Council determine to make an adjustment to the Council Plan 2009-2013 in relation to either the strategic objectives, the strategies for achieving the objectives or the strategic indicators for monitoring the achievement of the objectives Council would be required to advertise its proposed adjustments and invite community comment in accordance with s223 of the *Local Government Act 1989*.

The current Council Plan is not yet 12 months old and Council is yet to consider the results of a full financial year in respect to the Council Plan.

The Council Plan 2009-2013 makes four fundamental commitments to the Hepburn Community:

1. We will deliver good governance to the Hepburn Shire.
2. We will help improve economic prosperity.
3. We will assist our residents improve the health, safety and vibrancy of our communities.
4. We will guide our Shire towards environmental sustainability.

There are 74 strategies identified to deliver on these four broad commitments over the four years 2009-2013. The strategies are grouped under the headings of “Good Governance”, “A More Prosperous Economy”, “Healthy, Safe and Vibrant Communities” and Environmental Sustainability”.

Relevant Policies

Local Government Act 1989 s 125 Council Plan.

Community Engagement

Councillors committed to the process of developing the Council Plan 2009-2013 through a series of workshops with Councillors and Management and also through an extensive public consultation process, which consisted of six public meetings attended by more than 120 people. Council received 40 submissions from the community on the Draft Council Plan and further amended the document following consideration of submissions before adopting the Council Plan at a Special Meeting of Council held 30 June 2009.

Should Council decided to make an adjustment to the Council Plan 2009-2013 the Local Government Act 1989 s125 (9) states

A person has a right to make a submission under section 223 on a proposed adjustment to a Council Plan which relates to a matter specified under subsection

- 2 (a) the strategic objectives of the Council;
- 2 (b) strategies for achieving the objectives for at least the next 4 years;
- 2 (c) strategic indicators for monitoring the achievement of the objectives;

Financial Implications

The Council Plan 2009-2013 is underpinned by the annual budget. Council is currently in the process of advertising its proposed 2010/2011 Budget.

Recommendation

- 9.1 *That Council considers whether the current Council Plan 2009-2013 requires any adjustment in respect of the remaining period of the Council Plan.*

Motion:

- 9.1 *That Council review the current Council Plan 2009 – 2013 in regard to adjustments it may see fit to incorporate for the next Ordinary Meeting of Council.*

Moved: Cr Sebastian Klein

Seconded: Cr Bill McClenaghan

Carried.

10 CORPORATE SERVICES:

10.1 REQUEST TO TRANSFER ARTWORKS INTO TEMPORARY STORAGE FROM CRESWICK MUSEUM

(Action Officer – General Manager Corporate Services)

Introduction

The Creswick Museum is undergoing renovation works during June – August 2010. The Museum Committee of Management has arranged for twenty-five specific, high-value, works of art to be moved to the Ballarat Art Gallery for safe storage during the renovation. The works comprise the Museum's Colonial Art Collection, and are by various artists. Each of the works depicts a scene from the Creswick region from 1855. The total value of those works is \$186,200.

Report

Under the Committee's Instrument of Delegation, the Committee is required to obtain written Council approval before moving any Museum items to another organization for the purpose of display. In this case, the art works are for storage only and will not be on display at Ballarat Art Gallery (BAG). The Committee and BAG will enter into an agreement, to ensure that responsibilities and conditions are clearly understood. There is no financial consideration involved in this agreement. However, the value of the collection warrants Council approval of the transfer.

There is no suitable location to store the collection on site during the renovation. Leaving the works on site would pose a greater risk than moving them off site. The following safeguards will be in place to protect the collection:

- Each item is wrapped in protective packaging by the Committee prior to transfer.
- The collection will be transported by private vehicle, by a Committee member. This is the normal method of transporting works when on loan between regional galleries and museums.
- The collection will be stored at the BAG premises in Ballarat, which is well secured.
- The Committee has provided Council with a catalogue and each item is photographed.
- While off site, the collection will be covered by Council's existing insurance policy for property damage.

- The collection will remain in storage until the renovation is complete, and the Committee is ready to re-hang the works.

Relevant Policies

The Creswick Museum Committee Instrument of Delegation defines the Committee's scope and authority to enter contracts and move Museum items to external organizations. Council approval of the transfer meets those requirements.

Community Engagement

This is a temporary, administrative deployment of Council assets. No advertising or community consultation is required under the Local Government Act. Advertising the transfer could increase the risk of theft.

Financial Implications

There is no direct cost to Council as a result of this transaction.

Recommendation

- 10.1 That Council approve the proposed temporary transfer of artworks from Creswick Museum to Ballarat Art Gallery for safe keeping.*

Motion:

10.1 That Council approve the proposed temporary transfer of artworks from Creswick Museum to Ballarat Art Gallery for safe keeping.

Moved: Cr Don Henderson

Seconded: Cr Bill McClenaghan

Carried.

10.2 MONTHLY FINANCE REPORT

(Action Officer –Manager Finance)

File Ref: 30/08/17

Introduction

A summary report on the Council's financial performance for the financial year to the 30 April 2010 is provided for information.

Report

This report provides information on Council's operating performance for the 10 months to 30 April 2010 against the revised budget adopted by Council on 15 December 2009. The report considers year to date revised budgets against year to date actuals for each operating program, including projects and for all capital works.

Statutory Requirements

Under Section 138 of the Local Government Act 1989, at least quarterly a report comparing expenses and revenue to budget must be presented to the Council in a meeting which is open to the public.

Operating Summary:

The year to date operating result is \$6M, which is \$811,000 ahead of year to date budget. This comprises income ahead of YTD budget by \$449,000 and expenditure \$362,000 behind the YTD budgeted figure.

The reason for this variance includes:

- Unbudgeted grants totaling \$233,000 (Bush Fire Community recovery \$30,000, Youth Bush Fire Response Gift \$53,000, \$50,000 DCDP Community Grant, \$50,000 Front SEEAT Grant and DHS \$50,000 Bushfires Community Assistance Gift). A number of new projects in this area will not be able to be completed until the next financial year.
- Local roads maintenance \$126,000 behind YTD budget due to the season, a large amount of work is planned for May and June.
- A number of projects (including Community and Regional Development) are behind YTD budget, refer to notes below.

The forecasted net surplus for the year is \$3.8M which is \$430,000 ahead of budget. The higher forecast comprises both greater revenue and lower overall expense than budgeted and is a result two major factors:

- As noted above, non budgeted grant money has been received and the offsetting expenditure for these new projects will in most cases not be spent until next financial year, and
- For varying reasons, a number of projects that were included in the budgeted expenditure will not be completed until next financial year, resulting in decreased forecasted expenditure for 2009-10.

Additional income received beyond budget will be used to offset increased expenditure in other departments, including waste management and organisational development.

Capital Works and Major Projects:

Expenditure on the capital works program has totaled \$4.1M to date out of the revised annual budget of \$8.4M, net expenditure year to date is \$3.8M. \$2.4M in expenditure is anticipated to be carried forward until the next financial year, the majority being in relation to the completion of the Doug Lindsay Recreation Reserve.

Major infrastructure expenditure has occurred in April and will continue until the end of June, with \$1.9M in total capital works forecasted to be completed in the next two months.

Expenditure on projects has totaled \$549,000 to date out of a revised annual budget of \$1.2M. The majority of budgeted grant funds for the year have been received, this together with the additional grant money received as noted above, results in net expenditure to date of \$1.2M. \$598,000 of expenditure is forecast for May and June to complete the majority of projects, however, \$194,000 in expenditure is anticipated to be carried forward to next year to complete the remaining projects.

Balance Sheet

Current Assets:

Cash and investments at 30 April 2010 total \$4.6 million, this is inline with expectations given that major road constructions costs have been paid in March. Refer to the investment table below for details on current amount invested:

Investments Schedule As at 30 April 2010

	Maturing	Rate	Balance
CBA Investment Account		Variable	\$804,228.18
FIIG Securities	29/08/2014	Variable	\$250,000.00
Police Nurses Credit Union	18/06/2010	5.94%	\$1,000,000.00
Westpac	04/05/2010	5.30%	\$500,000.00
Bankwest	30/06/2010	5.35%	\$300,000.00
			\$2,854,228.18
LSL Reserve Funds			
Bendigo Bank Floating Rate	12/12/2011	Floating	\$484,850.00
CBA Investec	27/02/2014	Floating	\$489,300.00
			\$974,150.00
Total Investments			\$3,828,378.18

\$974k has been invested for long service leave, however the provision is only \$899k. The investment balance will be adjusted on 12/12/2011 when it matures.

Net current receivables are \$4.5 million including \$3.6 million in rates. Trade debtors at 30 April 2010 are \$704k. Debtors include Department of Planning (\$38k), Department of Health (\$225k), Department of Human Service (\$74k), Bathhouse Lease (\$124k) and various other minor government grants.

Council is generally owed money for the GST input tax credit and BAS's are lodged monthly. All legislative requirements are being met.

Other assets comprising land held for resale shown in the balance sheet in April 2009 has now been sold.

Current Liabilities:

The major items are the creditors' control which includes accrued contractors payments, current loan liability, provision for landfill rehabilitation and employee provisions. Deposits and Securities are reviewed quarterly and refunds or transfers made where applicable.

Trust funds have increased from April 2009 to include monies held by Council by Section 181 property sales.

Non-Current Assets:

These include all infrastructure assets and for the purpose of this report the net cost of current capital and major works has been treated as works in progress and included in this figure in the balance sheet.

It should be noted depreciation is not taken into account until year end.

Financial Assets of \$0.9 million are held for the Long Service Leave Provision.

Non-Current Liabilities:

Major items include loan liability, provision for landfill rehabilitation and provision for long service leave.

Note new borrowings of \$201,000 for the Doug Lindsay Recreation Reserve project and \$99,000 for new corporate IT finance system were received in April 2010.

Refer to the attached table and graph on current bank loans for further details.

Level of Council Debtors

Attached for Councilors' information are two graphs which show the level of Rate Debtors for 2009/10 in comparison to the previous year and the level of Sundry Debtors to the average level of sundry debtors for the previous year.

Conclusion:

The reviewed budget should now be closely monitored by all managers to ensure that it comes in as adopted.

Relevant Policies

Council Plan – Good Governance

Community Engagement

Not Applicable

Financial Implications

The reports attached provide the opportunity for constant review of Council's financial position to ensure compliance with budgets. The reports presented show the revised annual budget, revised year to date budget, year to date actual and year to date variance. The reports note any variances against the year to date actual amount and as required, provide explanations for the variance.

Recommendation

10.2.1 That Council receives the Monthly Financial Report for the nine months from 1 July 2009 to 30 April 2010

Motion:

10.2.1 That Council receives the Monthly Financial Report for the ten months from 1 July 2009 to 30 April 2010

Moved: Cr Sebastian Klein

Seconded: Cr Don Henderson

Carried.

Attachment 1
Item 10.2

Variance - Surplus/(Deficit) 000's						\$811
DEPARTMENTAL REPORT FOR THE PERIOD ENDING 30 APRIL 2010						
	Revised Annual Budget 000's	Revised YTD Budget 000's	YTD Actual 000's	YTD Variance 000's	Current Forecast 000's	Budget Variance 000's
OVERALL						
INCOME						
Corporate Services	12,919	12,338	12,411	73	12,992	73
Community Services	2,379	1,994	2,306	312	2,649	270
Regional Development	596	474	499	25	617	21
Public Safety	343	317	296	-22	343	-
Recreation	505	408	451	43	558	53
Infrastructure	1,882	1,494	1,492	-2	1,882	-
Waste Management	1,695	1,672	1,692	20	1,715	20
Total Income	20,319	18,697	19,147	449	20,755	436
EXPENDITURE						
Corporate Services	4,785	3,828	3,752	76	4,791	6
Community Services	3,549	2,750	2,603	147	3,505	-44
Regional Development	2,337	1,864	1,763	100	2,281	-56
Public Safety	812	667	630	37	812	-
Recreation	1,537	1,238	1,277	-39	1,537	-
Infrastructure	2,368	1,898	1,772	126	2,368	-
Waste Management	1,582	1,201	1,286	-85	1,682	100
Total Expenditure	16,970	13,446	13,084	362	16,977	7
NET	3,349	5,252	6,063	811	3,778	430

Variance - Surplus/(Deficit) 000's								\$148
DEPARTMENTAL REPORT FOR THE PERIOD ENDING 30 APRIL 2010								
	Revised Annual Budget 000's	Revised YTD Budget 000's	YTD Actual 000's	YTD Variance 000's	YTD Variance %	Current Forecast 000's	Budget Variance 000's	Note
CORPORATE SERVICES								
INCOME								
Revenue Services (Rates & M/C)	10,796	10,785	10,799	15	0%	10,802	6	1
Grants Commission	1,752	1,314	1,314	0	0%	1,752	-	
Other Income	370	240	297	58	24%	437	67	2
Total Income	12,919	12,338	12,411	73	1%	12,992	73	
EXPENDITURE								
Council & Executive Services	750	559	561	-2	0%	741	9	
Financial Services	906	785	754	32	4%	906	-	
Technical Services	874	728	648	80	11%	874	-	3
Governance & IT	1,100	839	819	20	2%	1,100	-	
Organisational Development	377	292	307	-16	-5%	392	-15	4
Other Administration	779	626	664	-38	-6%	779	-	
Total Expenditure	4,785	3,828	3,752	76	2%	4,791	-6	
NET	8,134	8,510	8,659	148	2%	8,200	66	
NOTES								
<p>1. Interest on rates is \$15k ahead of what was anticipated for the year and \$27k ahead of YTD budget. These rates are currently with the debt collection agency.</p> <p>2. \$43k in additional interest has been earned on our cash investments, and the Council has received \$21k in insurance re-coups which were not anticipated at the time of setting the budget.</p> <p>3. Asset Management invoices yet to be processed \$55K (CT Management)</p> <p>4. Increase in recruitment due to staff vacancies.</p>								

Variance - Surplus/(Deficit) 000's								\$459
DEPARTMENTAL REPORT FOR THE PERIOD ENDING 30 APRIL 2010								
	Revised Annual Budget 000's	Revised YTD Budget 000's	YTD Actual 000's	YTD Variance 000's	YTD Variance %	Current Forecast 000's	Budget Variance 000's	Note
COMMUNITY SERVICES								
INCOME								
Community Development	582	545	764	219	40%	796	214	5
Family & Children's Services	153	136	149	13	9%	203	50	6
Aged & Disability Services	1,156	969	990	21	2%	1,162	6	8
Housing	87	44	47	3	7%	87	-	
Contract Services	400	300	357	57	19%	400	-	7
Total Income	2,379	1,994	2,306	312	16%	2,649	270	
EXPENDITURE								
Community Development	1,391	988	968	20	2%	1,314	77	
Family & Children's Services	365	300	247	52	17%	398	-33	8
Aged & Disability Services	1,389	1,132	1,030	102	9%	1,389	-	9
Housing	44	38	39	-1	-3%	44	-	
Contract Services	360	292	318	-26	-9%	360	-	7
Total Expenditure	3,549	2,750	2,603	147	5%	3,505	44	
NET	-1,170	-756	-296	459	-61%	-856	314	
NOTES								
<p>5. \$214k of additional grants have been received in relation to Bush Fire Recovery, with approximately 60% anticipated to be spent in the 2010-11 financial year. This has been reflected in the forecasted position. Refer to table on project expenditure for further details.</p> <p>6. Maternal and child health grants ahead of anticipated year to date position, but inline with annual budgeted income.</p> <p>7. Additional contract services requested are offset by additional expenditure, a small gross margin is being made.</p> <p>8. \$50k government grant has been received, however not all has been spent as anticipated as at end of April. \$16k will be spent this financial year, 50% of the remaining income is for the Pyrenees Shire Council and the other 50% will be carried forward.</p> <p>9. Personal Care and Housekeeping demand is less than budget YTD, resulting in decreased wages costs in these areas.</p>								

Variance - Surplus/(Deficit) 000's								\$125
DEPARTMENTAL REPORT FOR THE PERIOD ENDING 30 APRIL 2010								
	Revised Annual Budget 000's	Revised YTD Budget 000's	YTD Actual 000's	YTD Variance 000's	YTD Variance %	Current Forecast 000's	Budget Variance 000's	Note
REGIONAL DEVELOPMENT								
INCOME								
Planning & Heritage Services	170	145	171	26	18%	180	10	10
Building Services	125	106	124	18	17%	135	10	10
Tourism & Economic Development	257	216	196	-20	-9%	257	-	11
Other Cultural Activities	39	2	6	4	189%	39	-	
Public Halls	6	5	3	-2	-48%	6	-	
Total Income	596	474	499	25	5%	617	21	
EXPENDITURE								
Planning & Heritage Services	845	602	577	25	4%	789	56	12
Building Services	164	128	124	4	3%	164	-	
Tourism & Economic Development	488	405	340	65	16%	488	-	13
Community Amenities	165	127	131	-4	-3%	165	-	
Library Services	405	401	398	4	1%	405	-	
Other Cultural Activities	194	136	145	-8	-6%	194	-	
Public Halls	77	64	49	15	24%	77	-	14
Total Expenditure	2,337	1,864	1,763	100	5%	2,281	56	
NET	-1,741	-1,390	-1,264	125	-9%	-1,664	76	
NOTES								
10. Additional planning & buildings fees received above budget.								
11. VIC membership fees and Economic Development grant are to be invoiced.								
12. Planning scheme & MSS 70% to be carried forward to 2010/2011.								
13. Economic Development projects, including \$16K works on website are behind YTD budget but will be completed by June.								
14. Public Halls maintenance to be spent by June.								

Variance - Surplus/(Deficit) 000's								\$15
DEPARTMENTAL REPORT FOR THE PERIOD ENDING 30 APRIL 2010								
	Revised Annual Budget 000's	Revised YTD Budget 000's	YTD Actual 000's	YTD Variance 000's	YTD Variance %	Current Forecast 000's	Budget Variance 000's	Note
PUBLIC SAFETY								
INCOME								
Fire Prevention	41	41	15	-25	-63%	41	-	15
Animal Control	91	82	84	2	3%	91	-	
Compliance	30	25	27	1	5%	30	-	
Health	162	154	154	0	0%	162	-	
School Crossings	8	4	4	0	0%	8	-	
Emergency Management	12	12	12	0	0%	12	-	
Total Income	343	317	296	-22	-7%	343	-	
EXPENDITURE								
Fire Prevention	60	55	57	-2	-4%	60	-	15
Animal Control	33	29	29	0	1%	33	-	
Compliance	243	197	178	19	10%	243	-	16
Health	282	218	207	11	5%	282	-	
Environmental Initiatives	111	91	89	2	2%	111	-	
School Crossings	26	20	23	-3	-13%	26	-	
Emergency Management	57	56	46	10	17%	57	-	15
Total Expenditure	812	667	630	37	6%	812	-	
NET	-469	-349	-334	15	-4%	-469	-	
NOTES								
15. \$8k additional has been spent on road side slashing in the fire prevention area due to additional grant received. \$10k is remaining to be spent in relation to bushfire disaster management.								
16. Compliance salaries are \$16K under due to staff shortages.								

Variance - Surplus/(Deficit) 000's								\$3
DEPARTMENTAL REPORT FOR THE PERIOD ENDING 30 APRIL 2010								
	Revised Annual Budget 000's	Revised YTD Budget 000's	YTD Actual 000's	YTD Variance 000's	YTD Variance %	Current Forecast 000's	Budget Variance 000's	Note
RECREATION								
INCOME								
Parks & Gardens	1	1	0	-1	-54%	1	-	
Reserves	9	7	6	-1	-13%	9	-	
Mineral Springs Reserves	480	400	444	44	11%	533	53	17
Indoor Recreation	15	0	0	0		15	-	
Total Income	505	408	451	43	10%	558	53	
EXPENDITURE								
Parks & Gardens	176	146	139	6	4%	176	-	
Reserves	728	605	655	-50	-8%	728	(50)	18
Mineral Springs Reserves	248	197	171	26	13%	248	50	20
Swimming Areas	240	211	217	-6	-3%	240	-	
Cemeteries	1	1	0	1	98%	1	-	
Indoor Recreation	145	78	96	-17	-22%	145	-	19
Total Expenditure	1,537	1,238	1,277	-39	-3%	1,537	-	
NET	-1,033	-830	-827	3	0%	-980	53	
Mineral Springs Reserves								
17. Lease income running ahead of budget (linked to performance)								
18. Higher expenditure due to storm damage, \$73k remains to be spent for the year for reserves.								
19. Refer to table on project expenditure for further details.								
20. Maintenance costs are below anticipated YTD figures								

Variance - Surplus/(Deficit) 000's								\$124
DEPARTMENTAL REPORT FOR THE PERIOD ENDING 30 APRIL 2010								
	Revised Annual Budget 000's	Revised YTD Budget 000's	YTD Actual 000's	YTD Variance 000's	YTD Variance %	Current Forecast 000's	Budget Variance 000's	Note
INFRASTRUCTURE								
INCOME								
Road Maintenance	889	667	667	0	0%	889	-	
Other Transport	992	827	825	-2	0%	992	-	
Total Income	1,882	1,494	1,492	-2	0%	1,882	-	
EXPENDITURE								
Road Maintenance	1,912	1,518	1,409	109	7%	1,912	-	
Depots	51	42	44	-2	-4%	51	-	
Other Transport	405	338	319	19	6%	405	-	
Total Expenditure	2,368	1,898	1,772	126	7%	2,368	-	
NET	-487	-405	-281	124	-31%	-487	-	
NOTES								
No major variances noted.								

Variance - Surplus/(Deficit) 000's								- \$65
DEPARTMENTAL REPORT FOR THE PERIOD ENDING 30 APRIL 2010								
	Revised Annual Budget 000's	Revised YTD Budget 000's	YTD Actual 000's	YTD Variance 000's	YTD Variance %	Current Forecast 000's	Budget Variance 000's	Note
WASTE MANAGEMENT								
INCOME								
Waste Revenue	1,685	1,662	1,682	20	1%	1,705	20	21
Land Management	10	10	10	0	0%	10	-	
Total Income	1,695	1,672	1,692	20	1%	1,715	20	
EXPENDITURE								
Street Cleaning	127	104	85	19	18%	127	-	22
Waste Management	1,437	1,085	1,185	-100	-9%	1,537	-100	23
Land Management	18	13	16	-3	-26%	18	-	
Total Expenditure	1,582	1,201	1,286	-85	-7%	1,682	-100	
NET	114	471	406	-65	-14%	34	-80	
NOTES								
21. Income ahead of budget due to higher number of properties than estimated in supplementary valuations. 22. The level of Litter trap cleaning is down compared to budget/prior years. 23. Transfer stations/Recycling departments have incurred higher than budgeted contractor costs. Green waste expenditure higher due to free fire reduction waste and grinding costs. This increase has been offset by the addition waste management charge and garbage charge revenue and also additional income received in the corporate services and regional development departments.								

CAPITAL WORKS

ASSET DESCRIPTION	Revised budget	Net Expenditure as at 30 April	Reforecast to 30 June 2010	Budget Variance	Notes
	\$	\$	\$	\$	
TOTAL LAND & BUILDINGS	2,817,897	1,259,015	1,934,159	(883,738)	1
TOTAL ENVIRONMENTAL INITIATIVES	120,000	(40,441)	60,134	(59,866)	2
TOTAL INFRASTRUCTURE	2,334,442	2,047,570	2,304,442	(30,000)	3
TOTAL OFFICE EQUIPMENT	323,282	124,024	248,000	(75,282)	4
TOTAL PLANT & MACHINERY	710,500	237,120	710,500	-	
TOTAL WASTE MANAGEMENT	155,000	51,438	100,000	(55,000)	5
TOTAL OTHER STRUCTURES	261,733	111,702	150,138	(111,595)	6
GRAND TOTAL - CAPITAL WORKS	6,722,854	3,790,427	5,507,374	(1,215,480)	7

NOTES

1. \$349k from an estimated \$1.8m will be spent on the Doug Lindsay Recreation Reserve Project (\$85k spent year to date). Therefore the majority of the budgeted works will be completed in 2010/11 and together with the year 2 costs, will be treated as a carry forward. Further, the \$250k anticipated to be spent on the Cameron Court Units will not be completed until next financial year. Only minor spend has occurred on the Calembeen Park Dive Tower, therefore \$123k will be carried forward until 2010/11. \$20k to be spent on Drummond Tennis Court will be carried forward as quotes wont be agreed until next financial year.

2. 50% of the \$125k Newlyn & Clunes Reserves Water Tank Projects is anticipated to be spent this financial year as additional quotes to align with changed internal processes are currently being sought. DSE has advised that funding for the Calembeen Park Caravan Park direct Sullage to Sewer System will not be received therefore as this project was depending on this grant, it will not go ahead.

3. \$30k will need to be carried forward as 3 footpath and road projects will not be completed this financial year.

4. The new corporate IT system will not be purchased until the next financial year (\$79k estimated to be carried forward).

5. Sealing of the MRF will not be completed until the new contractors have been agreed (\$50k to be carried forward).

6. The Daylesford Victoria Park project (\$166k) and stage 1 of the Daylesford playground project (\$20k) will be completed in the next financial year. \$59k to be spent on the CDDA Magic Pudding Playground will also be carried forward until the next financial year as the Council are awaiting copyright resolution and a funding variation.

PROJECT EXPENDITURE

ASSET DESCRIPTION	Revised budget	Net Expenditure as at 30 April	Reforecast to 30 June 2010	Budget Variance	Notes
	\$	\$	\$	\$	
TOTAL LAND & BUILDINGS	\$ 201,354	\$ 102,755	\$ 197,615	\$ 3,739	1
TOTAL ENVIRONMENTAL INITIATIVES	\$ 101,260	\$ 54,099	\$ 83,760	\$ 17,500	2
TOTAL COMMUNITY DEVELOPMENT PROJECTS	\$ -	-\$ 318,827	-\$ 251,468	\$ 251,468	3
TOTAL OTHER STRUCTURES/PROJECTS	\$ 124,250	\$ 30,573	\$ 124,250	\$ -	
TOTAL COUNCIL PLAN PROJECTS	\$ 234,885	\$ 132,561	\$ 229,967	\$ 4,918	4
GRAND TOTAL - PROJECTS	\$ 661,749	\$ 1,162	\$ 384,125	\$ 277,624	

NOTES

1. Interpretive Centre - Walking Track Project anticipated expense of \$14k is unlikely to be spent this year as Council are still awaiting resolution of copyright issues and require further negotiation with RDV. \$9k anticipated to be spent on "Celebrating 150 Years Of Local Government" will be spent in the next financial year due to other commitments.

2. The Creswick Industrial Park & Sustainable Water Project has been completed under budget.

3. Community development projects include Recovery Management, Transport Connections and Hepburn L2p Program where additional funding above the forecast budget has been received during the year. Total grants forecasted are \$461k of which budgeted expenditure is \$209k. It is estimated that \$172k of bushfire recovery money will be carried forward until next financial year.

4. A number of specific projects per the Council Plan have now been completed and some of these came under budget.

Balance Sheet As at 30 April 2010		
	\$000's 30-Apr-09	\$000's 30-Apr-10
Assets		
Current assets		
Cash and cash equivalents	4,352	4,584
Trade and other receivables	3,901	4,487
Inventories	87	32
Other assets	109	0
Total current assets	8,449	9,103
Non-current assets		
Trade and other receivables	2	0
Financial assets	955	899
Investments in associates accounted for using the equity method	375	447
Property, plant and equipment, infrastructure	150,987	164,252
Total non-current assets	152,319	165,599
Total assets	160,768	174,701
Liabilities		
Current liabilities		
Trade and other payables	94	171
Trust funds and deposits	853	966
Provisions	1,415	1,531
Interest-bearing loans and borrowings	373	86
Total current liabilities	2,735	2,754
Non-current liabilities		
Provisions	716	736
Interest-bearing loans and borrowings	2,162	3,493
Total non-current liabilities	2,878	4,229
Total liabilities	5,613	6,982
Net Assets	155,155	167,719
Equity		
Accumulated surplus	83,373	96,311
Operating result for period	6255	5,854
Reserves	65,527	65,554
Total Equity	155,155	167,719

LOANS OUTSTANDING AT 30 APRIL 2010

The following is a list of all Council loans currently outstanding.

Loan Number	Amount	Purpose	Mature Date	Balance at 30/04/2010
8	\$ 280,000	Creswick Transfer Station	22/12/2011	\$ 53,724
10	\$ 80,000	Daylesford Waste Transfer Station	23/06/2013	\$ 33,074
11	\$ 435,000	Superannuation	28/01/2014	\$ 207,721
12	\$ 346,000	Wombat Gardens New Toilet Block	18/06/2014	\$ 184,123
13	\$ 200,000	Road Construction	30/06/2010	\$ 22,937
14	\$ 295,000	Indoor Recreation Centre (ARC)	30/06/2016	\$ 214,000
15	\$ 250,000	Creswick Public Toilets	30/06/2017	\$ 203,044
16	\$ 1,200,000	Bathhouse Construction	31/01/2018	\$ 1,024,656
17	\$ 1,450,000	Daylesford New Depot	18/02/2019	\$ 1,336,151
		Doug Lindsay Project and Corporate Finance system.		
18	\$ 300,000		12/04/2020	\$ 300,000
TOTAL				\$ 3,579,430

This graph shows the balances at 30 June 2009 - 30 June 2020. If no further loans are taken out loans will be repaid by 2020.

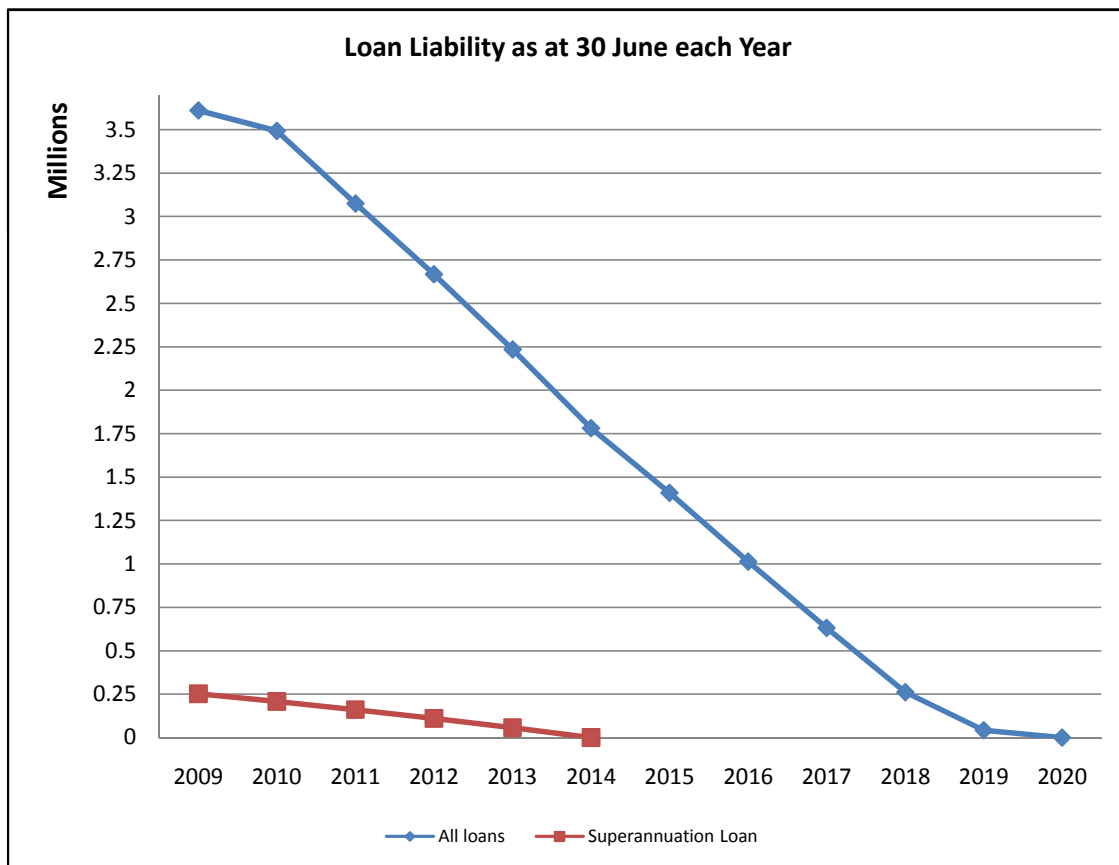
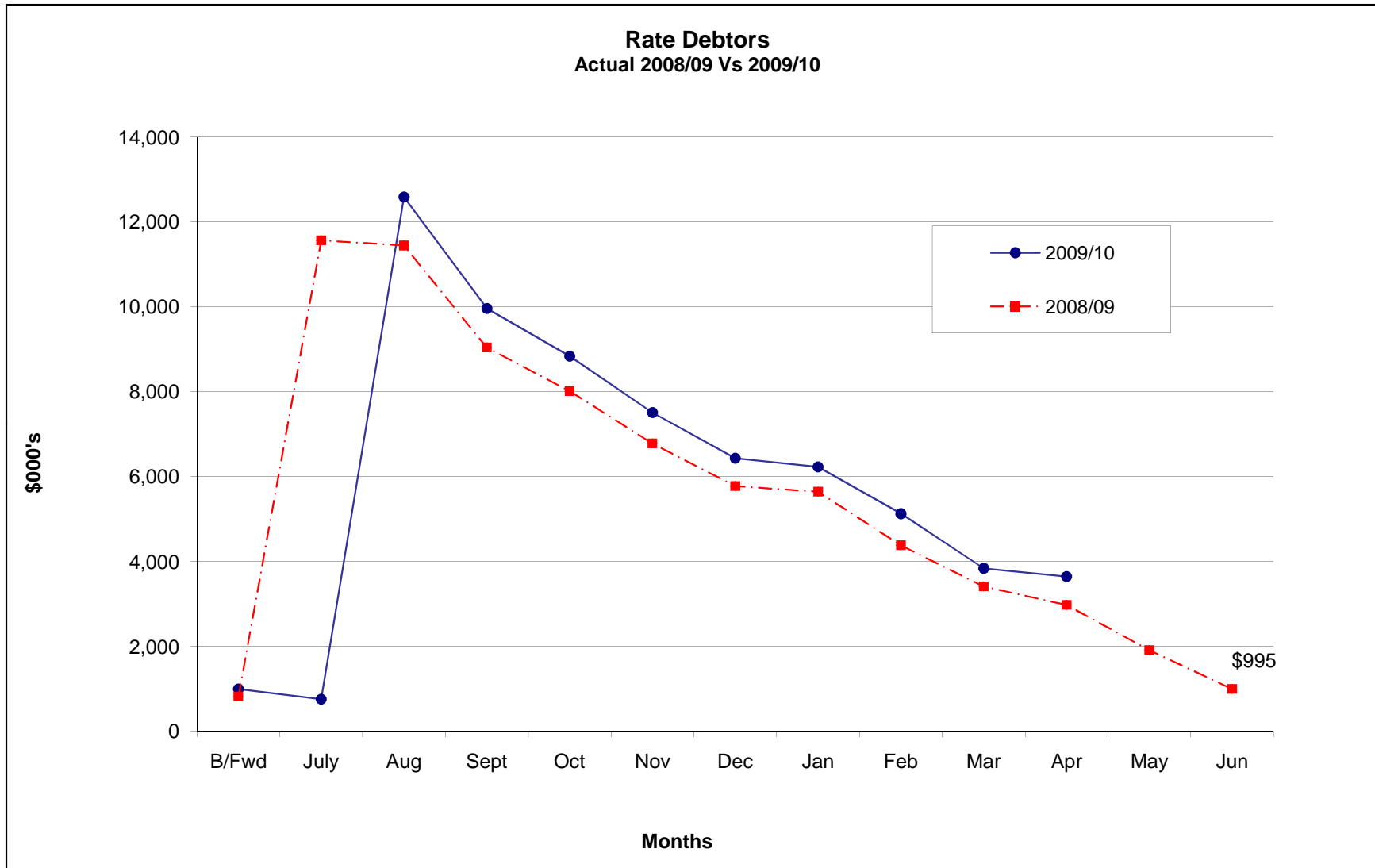
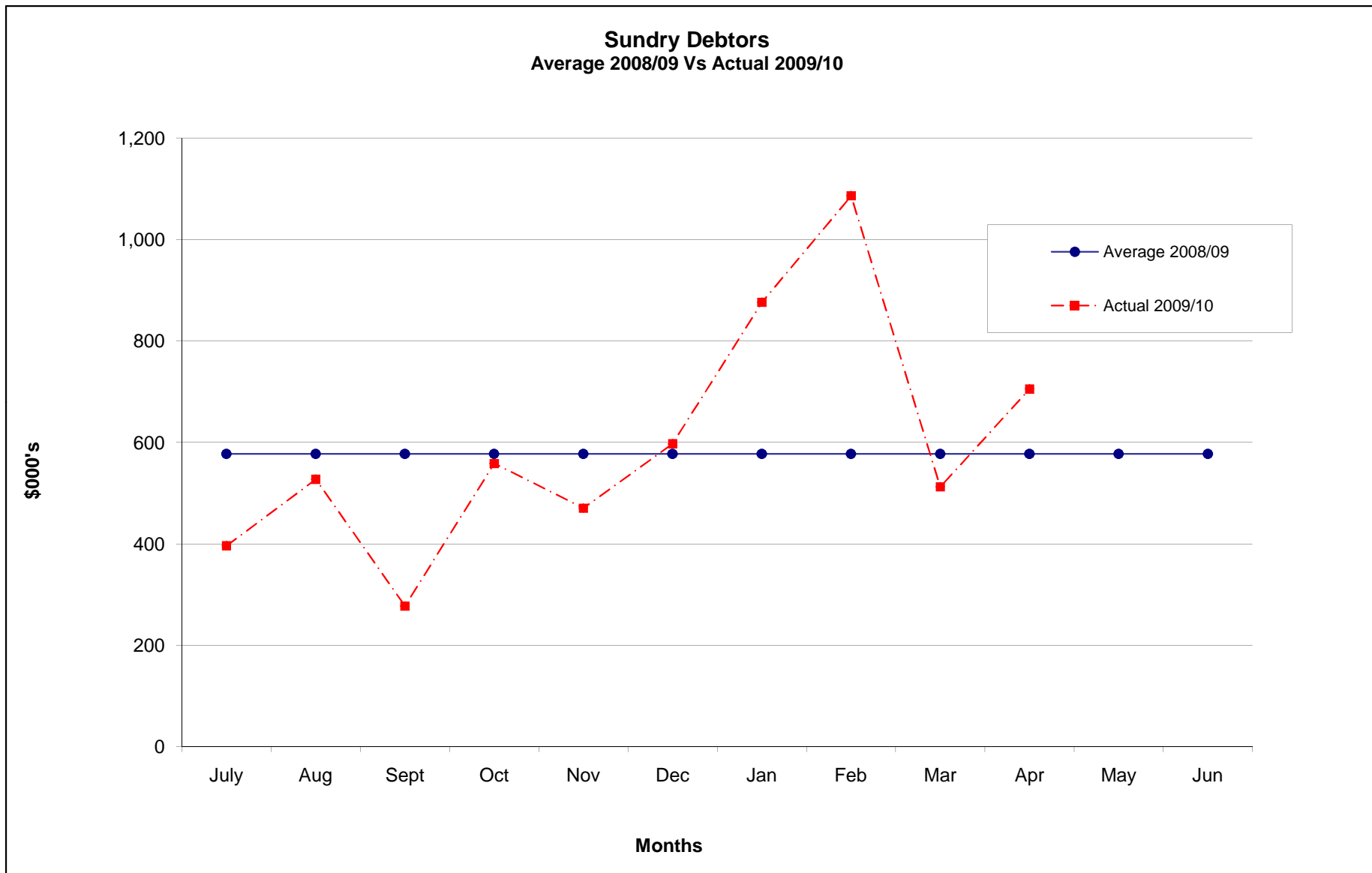


Chart Number 1.1





11 COMMUNITY DEVELOPMENT:

11.1 COMMUNITY GRANTS ROUND 2 (2009/10)

(Action Officer – General Manager Community Services)

Introduction

Twice each year Council has the opportunity through its Community Grants Program to directly support the work of community groups and organisations as well as provide the chance for innovations.

Round 2 Community Grants were advertised on 8 February 2010 and closed 12 March 2010. The availability of Community Grants was advertised in *The Advocate*, on the Council webpage and in the Clunes, Creswick and Trentham community newsletters. The Community Grants Program was also promoted through e-mail distribution lists. Well-attended grant writing workshops were held in Creswick (24 February), Daylesford (18 February), Clunes (23 February) and Trentham (22 February).

Round Two 2009-10 received 35 applications, compared with 26 in Round One.

Report

A large number of applications were from Daylesford/Hepburn Springs (20), smaller numbers from the other major towns – Trentham (5), Clunes (4), Creswick (3) and one each from Smeaton, Rocklyn and Bullarto.

Grant applications were assessed against the following criteria:

1. Description of project 10%
2. What will this project address? 25%
3. What will the project achieve? 25%
4. How will the project be implemented and who will be doing it? 20%
5. How will risk and safety issues associated with the project be assessed? 10%
6. Financial details – income and expenditure budget 10%

Representatives from the Arts and Culture, Recreation and Youth Advisory Committees along with the Arts & Culture and Youth Development Co-coordinators, Recreation Officer and Community Strengthening Manager assessed all applications.

The recommended Community Grant allocation is \$26,890. A summary of projects and recommendations is attached. (Attachment 1)

Relevant Policies

Council Plan 2009 -13

We will create healthier, safer, more vibrant communities.

Community Engagement

Round 2 Community Grants were advertised on 8 February 2010 and closed 12 March 2010. The availability of Community Grants was advertised in the Advocate, on the Council webpage and in the Clunes, Creswick and Trentham community newsletters. The Community Grants Program was also promoted through e-mail distribution lists. Well-attended grant writing workshops were held in Creswick, Daylesford, Clunes and Trentham.

Financial Implications

The allocation of \$26,890 will fully expend the 2009-10 Community Grants allocation.

Recommendation

11. 1 That Council award the Community Grants as recommended in Attachment 1.

Motion:

11. 1 That Council award the Community Grants as recommended in Attachment 2.

Moved: Cr Sebastian Klein
Seconded: Cr Bill McClenaghan
Carried.

Attachment 2
Item 11.1

Arts & Culture	Recommended Amount	Total Project Cost	Project Name	Project Description
Trentham Words in Winter	\$725.00	\$1,325.00	A Palette of Words	An interactive project in which local visual artists works are shown in an exhibit. Visitors to write prose, poetry, simply words, using the art as their 'muse'.
PITA PATA - Auspiced by Clunes Neighbourhood House	\$1,500.00	\$3,046.60	PITA PATA (Parent in the Arts, Parents & the Arts) Children Adults and the Arts	Aim is to enable artists, parents and children to explore the magical fun world of play and learning together through the arts. Activities will share creative models for parents in exploring creative play with their children. Partial contribution only
Total Recommended Arts & Culture	\$2,225.00			
Not Recommended				
Daylesford Words in Winter	\$550.00	\$715.00	Words for Young People - Story Telling Workshops	To auspice series of 3 storytelling workshops, culminating in short performance of their work that day. Assessors noted that Words in Winter has been nominated for FREEZA funding and that this should be progressed
Daylesford Secondary College	\$1,000.00	\$2,000.00	Photography Group	Offer photography extra-curricular activity to interested students. Assessors considered this a core education responsibility.
YMCA Ballarat	\$1,175.00	\$3,209.00	Zumba Fitness Classes	Application for introduction of Zumba fitness classes at Daylesford ARC which combines Latin, international music, dance with aerobics. Assessors considered this project ineligible as program covered by contract between Council and YMCA.

Community Events	Recommended Amount	Total Project Cost	Project Name	Project Description
Daylesford New Year's Eve Gala and Parade	\$2,000.00	\$10,850.00	Daylesford New Year's Eve Gala and Parade	Project will secure sufficient funding for event to run in 2010. Allow greater preparation and involvement from broader community. To set up structures to ensure event continues to its 100th anniversary and beyond. Require new partnerships and funding sources.
Creswick Forestry Fiesta	\$2,000.00	\$17,790.00	Creswick Forestry Fiesta	Development of new activities planned, to increase focus on rich cultural heritage of Creswick's history & current day artists, artisans, writers and performing artists. Local stall holders to be given preference and local business to be promoted in publicity campaigns in return for small sponsorship contribution.
Swiss Italian Festa	\$2,000.00	\$3,100.00	Festa Banner Renewal	Create colourful street decorations in Italian style to add to existing stock and replace out of date banners.
Total Recommended Community Events	\$6,000.00			
Not Recommended				
Daylesford Christian Fellowship	\$2,000.00	\$5,950.00	Kidzfest - (A Kids Art & Book festival)	Run a Kid's Art and Book festival again this year to coincide with Children's week in October. One of two applications confirmed lower priority than youth project.
Trentham Boot Scoot (auspiced by TRATA)	\$1,650.00	\$4,250.00	Annual Line Dance Event - Celebrating 10 years	To celebrate 10 years - Annual Line Dance event. Event was funded in last round, assessors considered that this fundraising event did not meet criteria.

Community Strengthening	Recommended Amount	Total Project Cost	Project Name	Project Description
Ballarat Roller Derby League (BRDL)	\$2,000.00	\$2,570.00	Daylesford Roller Derby	Propose a Daylesford branch of BRDL to set up Roller Derby League within Hepburn shire at ARC stadium in Daylesford.
Trentham Neighbourhood Centre and Trentham Landcare	\$1,965.00	\$1,965.00	Weed Free Trentham	Funding sought to take the project to a new stage (1) developing visual materials for marketing; and (2) providing an educational forum.
SHARE	\$1,261.00	\$7,160.00	Sustainable Building Expo	One day sustainable building expo to build community awareness and resilience with accurate and unbiased information. Request for catering costs not recommended.
Daylesford Riding for the Disabled	\$740.00	\$3,140.00	Integration Riding	To facilitate integration between Daylesford RDA, Glenlyon Pony Club and Glenlyon HRCav by running two joint training days under coach, Mary Longden, following half day coaching session with Mary for the RDA riders.
Trentham Lions Club	\$2,000.00	\$2,859.00	Public Address System for the Trentham Community	Grant for community public address system for use by all groups in Trentham & district.
Creative Clunes	\$1,000.00	\$28,710.00	Clunes Ceramics Award	The Award offers \$5,000 acquisition award with winning artwork to form part of Art Gallery Ballarat's permanent collection.
Daylesford Christian Fellowship	\$2,000.00	\$5,900.00	Daylesford Youth Group	Project will aim to engage, train and empower young people with implementation of monthly youth activities. Plan and implement activities, that they would like to run through a Steering Committee of interested youth.

Hepburn Wildlife Shelter	\$500.00	\$1,500.00	Production of <i>Living with Wildlife</i> pamphlet.	Project requires research and consultation with community. The construction of the pamphlet and printing to be done by local businesses.
Rockylead Landcare	\$1,500.00	\$2,000.00	Spray Cart Maintenance for Community Use	Purchase new pump on spray cart, needed for spraying gorse and blackberries.
Total Recommended Community Strengthening	\$12,966.00			
Not Recommended-Community Strengthening				
Heartsong	\$2,947.44	\$3,457.44	Heart Song	Heart Song is healing group which uses sound, music and instruments for healing. Aim to offer our target market a healing modality. It is by donation, this target group are usually affected financially and will need to be supported by the community. Assessors considered this a therapeutic, health project.

Small Equipment	Recommended Amount	Total Project Cost	Project Name	Project Description
Smeaton CFA	\$500.00	\$1,075.00	Chainsaw	Obtain a chainsaw to be stowed on Smeaton's new Tanker.
Daylesford Men's Shed	\$500.00	\$630.00	Air Filter for work area	Install room air filter to remove airborne dust from work area. Unit will be relocated to permanent shed when built. Noted that Daylesford Men's Shed had received funding in last two rounds and significant recreation grant in 2009/10.
Clunes Show	\$500.00	\$699.00	Purchase laser printer	Costs associated with hosting event are increasing. Purchase our own laser printer.
Hepburn Football Netball Club	\$299.00	\$299.00	Hepburn Netball Club Training Program	Purchase Crazy Catch net to assist with netball training.
Creswick Neighbourhood Centre and Keys to Success	\$500.00	\$1,364.12	The Keys to Success - School of Dance	To give children (especially girls) a fun extra curricula activity to improve confidence, physical and emotional well-being, develop pride in themselves, goals to work towards etc. Require ballet barres for traditional ballet leg warm-ups. Ballet mirrors are also required.
Friends of Wombat Hill Botanic Gardens	\$500.00	\$852.00	Potting stand and mobile plant trolley.	Project is for a stand and mobile trolley to sell plants from to be manufactured in time for the opening of the Gardens Café.
Clunes CWA Branch	\$500.00	\$500.00	Market Stall	Provide presence at Clunes Community Market to meet local residents, ascertain needs. Sell small items of produce, made by members. To benefit those who live alone or have basic cooking facilities.
Total Recommended Small Equipment	\$3,299.00			

Not Recommended Small Equipment				
Lee Medlyn Home of Bottles	\$500.00	\$500.00	Essist Effectively	To purchase tools (cordless drill, screw drivers, hammer etc)., for new displays in old shop fronts plus new cabinets. Presently these are all locked, screwed down for protection of historical items. Culture and Arts Officer to work with this Section 86 Committee to further identify needs.
Bullarto Primary School	\$500.00	\$589.00	A blower to keep our grounds tidy	Purchase a blower to keep school grounds tidy and free of leaf litter . Assessors considered school maintenance education responsibility
Hepburn Wildlife Shelter	\$500.00	\$1,500.00	Purchase of mulcher/chipper	Purchase mulcher/chipper to regularly reduce build up of branches and leaves around the shelter. One of two applications, this was a lower priority.
Ballarat YMCA (The ARC)	\$437.00	\$637.00	"A" Frame Advertising Board	Purchase a prominent eye-catching "A" frame advertising board with reflective pin striping down sides and blackboard panels, for display outside the ARC. Assessors considered this project ineligible.
Daylesford Agricultural Society	\$500.00	\$708.00	Laptop Computer & Software	To purchase laptop and software to assist Daylesford Show. Not a strong application.
Murmur Collective	\$500.00	\$940.00	Murmur Collective	Purchase new Jands 4 pack D dimmer system with DMX 512 input & 3 sets gels. Application underdeveloped.

Youth	Recommended Amount	Total Project Cost	Project Name	Project Description
Trentham Junior Cricket Club	\$2,000.00		Training Nets	Build 2 new cricket training nets, with new matting, in a better location.
Daylesford Girl Guides	\$400.00	\$2,300.00	Girl Guides in the Hepburn Shire, Past, Present and Future.	(A) Be a Girl Guide for a Day (B) Daylesford Girl Guide Past History (C) Celebrating 100 years of Girl Guides. Project (A) only recommended.
Total Recommended Youth	\$2,400.00			
Not Recommended Youth				
Creswick Forestry Fiesta	\$2,000.00	\$5,300.00	Youth Events	Events targeting local youth to be run during Fiesta - (1) skate-boarding competition; (2) Battle of the Bands; (3) Screening of family-friendly movie; (4) sporting clinics run by local associations; (5) health and well-being educational stand. One of two applications submitted, this application not youth driven and weaker than other application.

12 SUSTAINABLE DEVELOPMENT:
Nil Reports.

13 INFRASTRUCTURE:

13.1 ROAD CLOSURES – MARYBOROUGH-BALLARAT RAIL PASSENGER SERVICE

(Action Officer – General Manager Infrastructure)

Introduction

With the State Government announcing the recommencement of the passenger rail service between Ballarat and Maryborough, V/Line has carried out assessments on the existing rail crossings in accordance with the adopted Australian Standards.

Report

Using this standard as the bench mark, within the Hepburn Shire there are four non-confirming crossings:

- | | |
|-------------------------------|----------|
| 1. Armstrong Street | Creswick |
| 2. Kilkenny Lane | Clunes |
| 3. Black Swamp Road | Clunes |
| 4. Heath Street (Fowkes Lane) | Clunes. |

V/Line policies seek to close, divert roads or enhance their safety through the provision of safety features and/or equipment. They also advise that funding will be provided for reasonable costs incurred by Council in closing/upgrading any crossings.

1. Armstrong Street, Creswick

Inspection reveals that this crossing should not be closed because of the inconvenience this would create to residents in finding alternate routes.

V/Line has agreed with this and will upgrade the existing crossing from stop signs to boom barriers and remove trees to improve sight distance.

2. Kilkenny Lane, Clunes

An inspection reveals that this is a low use, unsealed crossing with an angle of approach that makes it extremely difficult to make compliant without the use of active signaling and realignment of the road.

A public meeting was held onsite on 10 March 2010 which was attended by V/Line representatives, Cr Tim Hayes, Council officers and users of the crossing.

After discussion with views varying from non-closure to full closure, the majority of users agreed that partial closure was reasonable as long as access for emergency vehicles was provided together with pedestrian access.

V/Line has now formally responded with their following preferences:

1. Full closure of Kilkenny Road.
2. If full closure cannot be achieved, close Kilkenny Road and install pedestrian crossing.
3. If full closure cannot be achieved, close Kilkenny Road and install locked gates for CFA requirements, together with a pedestrian crossing.

Because of the community acceptance at the meeting for Option 3, it is recommended that this be Council's preferred treatment at Kilkenny Lane.

3. & 4. Black Swamp Road/Heath Street (Fowkes Lane), Clunes

An inspection reveals that there are two sub-standard crossings in this area.

Heath Street (Fowkes Lane), Clunes

This is a low use, unsealed crossing which is in close proximity to Black Swamp Road and causes stacking problems. This road is currently closed to heavy vehicles for this reason.

Black Swamp Road, Clunes

This is an unsealed crossing with a sub-standard angle of approach. It would require a realignment of the road and active signalling for the crossing to be compliant with the Australian Standard.

Because of their close proximity, a public meeting was held onsite on 17 March 2010, which was attended by V/Line representatives, Cr Tim Hayes, Council officers and users of the crossings.

After much discussion, it was agreed by the majority of users present that they would prefer both crossings to remain open.

V/Line has now formally responded and supports the following:

1. The full closure of the Heath Street level crossing.
2. The upgrading of the Black Swamp Road level crossing to boom barriers by the end of 2010.

Because of the limitations of the Heath Street crossing and the small number of users of this crossing, it is recommended that council support its closure subject to V/Line meeting all costs associated with the upgrading of Heath Street between Boundary Road and this crossing.

This upgrading will provide a high standard access road as an alternative access route.

V/Line has agreed to fully fund all of the costs associated with the alterations to all of these railway crossings.

Partial closure or closure of any road requires Council to publicly advertise its intention and invite submissions from interested parties.

Relevant Policies

Local Government Act 1989

Community Engagement

Meetings have been held onsite at locations where closure of road crossings are being considered and the input of the community is reflected in the context of the report and recommendations.

A formal statutory process now occurs which invites further community engagement.

Financial Implications

Any works proposed and implemented will be fully funded by V/Line.

Recommendation

That Council:

- 13.1.1 *Declare its intention to proceed under S206, clause 3 of Schedule 10 of the **Local Government Act 1989** to close Heath Street, Clunes at the railway crossing.*
- 13.1.2 *Declare its intention to proceed under S206, clause 3 of Schedule 10 of the **Local Government Act 1989** to close Kilkenny Lane, Clunes at the railway crossing for vehicular traffic excepting emergency vehicles and pedestrians.*
- 13.1.3 *Receive a further report to consider public submissions following conclusion of the advertising period.*

Motion

That Council:

- 13.1.1 *Declare its intention to proceed under S206, clause 3 of Schedule 10 of the **Local Government Act 1989** to close Heath Street, Clunes at the railway crossing.*
- 13.1.2 *Declare its intention to proceed under S206, clause 3 of Schedule 10 of the **Local Government Act 1989** to close Kilkenny Lane, Clunes at the railway crossing for vehicular traffic excepting emergency vehicles and pedestrians.*
- 13.1.3 *Receive a further report to consider public submissions following conclusion of the advertising period.*

Moved: Cr Bill McClenaghan

Seconded: Cr Sebastian Klein

Carried.

13.2 PETITION – STANBRIDGE STREET, DAYLESFORD

(Action Officer – General Manager Infrastructure)

Introduction

Council at its Ordinary Meeting held on 20 April 2010 received a petition signed by 42 residents and property owners of Stanbridge Street and adjacent streets requesting that Council revoke the permit to operate B-Doubles in Stanbridge Street issued by council officers in view of widespread opposition by residents.

Report

The petition was tabled at the April Ordinary Meeting of Council stating:

“We the undersigned residents and property owners of Stanbridge St and adjacent Streets request that the Council revoke any permits given for the operation of B-Doubles and other heavy vehicles in Stanbridge St, and ensure that in the future that Stanbridge Street will never be used for this purpose.

We note that there has been no consultation with residents over the issuing of any such permits.

We would also like to draw to Council’s attention the fact that Stanbridge St runs through a residential area and terminates at the primary school. There is a skateboard park and children often skate on the road while getting there. There are pedestrians who use this road, including women and prams, as there are no footpaths. The road is steep and intensifies truck engine noise through laboring uphill and engine braking. Buildings in Stanbridge Street and adjacent streets are all residential and their occupants are entitled to peace and quiet. Many have gardens that form part of an extended Wombat Hill Botanical Gardens precinct. Businesses that operate in the area are tourism-related, including bed-and-breakfasts, holiday cottages, massage businesses, etc., all of which are highly sensitive to negative impacts from heavy trucks.”

Please refer to Attachment 2 for a copy of the petition.

A report was presented to the April Ordinary Meeting of Council in response to concerns raised by a number of residents regarding the use of Stanbridge Street by heavy vehicles to access the industrial estate located in the East Street area of Daylesford.

At that meeting Council resolved to:

- 13.2.1 *Approve the preparation of a Freight Strategy for the municipality of Hepburn Shire.*
- 13.2.2 *Require that all future applications for B-Double and Higher Mass Limits Vehicles be referred to Council for decision.*
- 13.2.3 *Review existing B-Double permits and officers report back to Council.*
- 13.2.4 *Refer all unauthorised use of B-Doubles to VicRoads for enforcement.*
- 13.2.5 *Enter into negotiations with the permit holder to review and obtain better outcome for residents of Stanbridge Street, Daylesford.*
- 13.2.6 *Investigate implementation of weight limits and time limits on Stanbridge Street, Daylesford.*

Relevant Policies

Council Plan 2009-2013:

"We will deliver Good Governance to the Hepburn Shire"

- 22. Requiring Council Management to prepare policies and protocols which support transparent decision making.

Community Engagement

Not applicable at this stage.

Financial Implications

Costs associated with engaging an experienced Traffic Engineering consultant to develop a Freight Strategy for Hepburn Shire.

Recommendation

13.2.1 That Council advise the petition contact of Council's resolution from the April Ordinary Meeting of Council.

Motion:

13.2.1 That Council advise the petition contact of Council's resolution from the April Ordinary Meeting of Council.

Moved: Cr Don Henderson

Seconded: Cr Sebastian Klein

Carried.

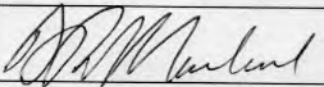
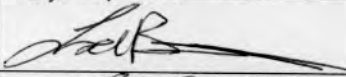
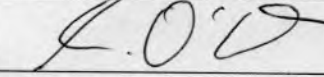
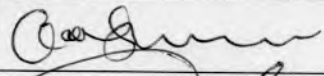
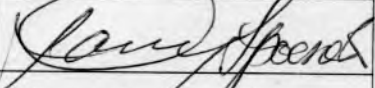
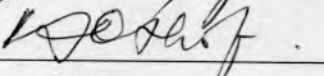
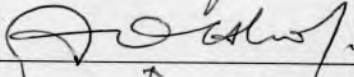
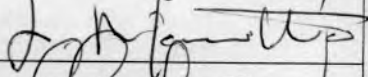

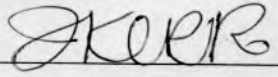
Attachment 3
Item 13.2

The Mayor
Hepburn Shire Council
9 April 2010

We the undersigned residents and property owners of Stanbridge St and adjacent streets request that the council revoke any permits given for the operation of B-Doubles and other heavy vehicles in Stanbridge St., and ensure that in the future that Stanbridge street will never be used for this purpose.

We note that there has been no consultation with residents over the issuing of any such permits.

We would also like to draw to council's attention the fact that Stanbridge St runs through a residential area and terminates at the primary school. There is a skateboard park and children often skate on the road while getting there. There are pedestrians who use this road, including women with prams, as there are no footpaths. The road is steep and intensifies truck engine noise through labouring uphill and engine braking. Buildings in Stanbridge Street and adjacent streets are all residential, and their occupants are entitled to peace and quiet. Many have gardens that form part of an extended Wombat Hill Botanical Gardens precinct. Businesses that operate in the area are tourism-related, including bed-and-breakfasts, holiday cottages, massage businesses, etc., all of which are highly sensitive to negative impacts from heavy trucks.

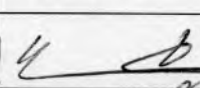
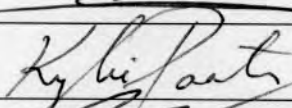
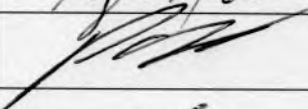
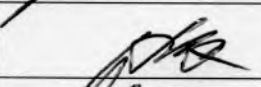
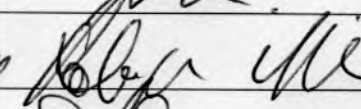
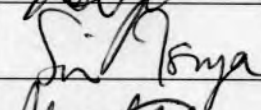
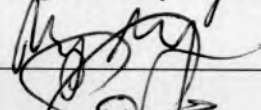
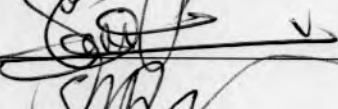
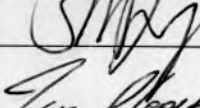
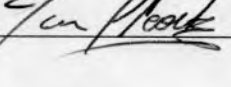
Name	Address	Signature
DAVID MARSHALL	31 STANBRIDGE ST	
LISA BEAVEN	31 Stanbridge St	
Rebecca O'Brien	26A Stanbridge St	
GAELE SHANNON	25 Stanbridge St	
DANNY BOONER	25 Stanbridge St	
PAULINA OLTHOF	19 Stanbridge St.	
TONY OLTHOF	19 Stanbridge St.	
MAROTTA LEE ANNE	17 STANBRIDGE ST.	
Julie Fisher	17 Stanbridge St	
Jenni Kerr	15 Stanbridge	

The Mayor
Hepburn Shire Council
9 April 2010

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Name	Address	Signature
Katie Meehan	26 Stanbridge St	
Ky Lefante	37 Stanbridge St	
Phillip Porter	37 Stanbridge St	
Hiroshi Masuda	39 Stanbridge St	
Robyn Miles	17 Queensberry	
Saori Tsuya	16 Queensberry	
Wendy Moonen	42 Stanbridge St.	
Scott Greaves	" "	
Susie Lange	22 ORFORD ST	
Tim Clark	21 PALING ST BALL.	

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9 April 2010

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Name	Address	Signature
Michelle Clifford	1/36 Camp St, Daylesford	M. Clifford
Michael	2/36 Camp St, Daylesford	Michael
C. Kimstra	2/36 Camp St Daylesford	Kimstra
T. BURGER	34 CAMP ST	T. Burger
M. SIMMONDS	47, Stanbridge St	M. Simmonds
S HARDY	49 Stanbridge St	S Hardy
ANDREW BROWNELL ARCHT	51 STANBRIDGE STREET	Andrew Brownell
TECK YUNG	51 Stanbridge St	Teck Yung

The Mayor
Hepburn Shire Council
9 April 2010

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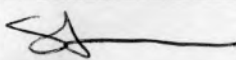
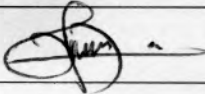
Name	Address	Signature
Anne-Marie Barting	32 Stanbridge	[Signature]
Kylie Jones	" "	[Signature]
Neil Cunnahan	35 STANBRIDGE ST	[Signature]
SARAH CUNNAHAN	35 STANBRIDGE ST.	[Signature]
John Bohm	11 Queensberry St	[Signature]
Lea Lannan	13A Queensberry St	[Signature]
Jan Friedel	14 Stanley St	[Signature]
G RAMFORD	34 STANBRIDGE ST	[Signature]
JAMES MARSHALL	31 STANBRIDGE ST	[Signature]

The Mayor
Hepburn Shire Council
9 April 2010

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Name	Address	Signature
Sandra Jones	46 Stanbridge St	
Frankie Tan	46 Stanbridge St	

14 COUNCIL SECTION 86 AND ADVISORY COMMITTEES

14.1 MINUTES TABLED FOR NOTING

(A/O – General Manager Corporate Services)

File Ref: Various

Introduction

Section 86 Committee and Advisory Committee Minutes are tabled for noting.

Report

Please see listed below the minutes of various Section 86 and Advisory Committees for your information.

- Minutes of the Lee Medlyn Home of Bottles Committee meeting 3 March 2010 and 14 April File No: 1/0320/00070 (13338R)(Fol/10/14)
- Minutes of the Doug Lindsay Recreation Reserve Committee meeting 19 January 2010 File No: 4/0860/00600 (Fol/10/24)
- Minutes of the Glenlyon Recreation Reserve Committee meeting 25 March 2010 File No: 5/6810/00800 (200140R) (Fol/10/26)
- Minutes of the Clunes Community Centre Committee meeting 8 February 2010 File No: 1/2570/00016 (12802R)

Relevant Policies

Nil

Community Engagement

Members of the community are represented on these committees.

Financial Implications

Nil

Recommendation

- 14.1 That Council note the Minutes of the Committees listed above which have been distributed under separate cover*

Motion

That Council

- 14.1 *Note the Minutes of the Committees listed above which have been distributed under separate cover*
- 14.2 *Receive a report on all outstanding Minutes and Attachments for Section 86 Committees.*

Moved: Cr Bill McClenaghan

Seconded: Cr Don Henderson

Carried.

15. CONFIDENTIAL ITEMS

15.1 CLOSURE OF MEETING TO THE PUBLIC

That pursuant to the provisions of Section 89(2) of the *Local Government Act 1989*, the meeting be closed to the public in order to consider:

89(2) Any other matter which the Council or Special Committee considers would prejudice the Council or any person.

Recommendation

15.1.1 That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-section:

89(2)(h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person.

To consider Tender H213-2010 Tender for Towing Tractor and Tender H215-2010 Tender for Water Tanker and Hepburn Bathhouse and Spa Update

Motion

15.1.1 That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-section:

89(2)(h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person.

To consider Tender H213-2010 Tender for Towing Tractor and Tender H215-2010 Tender for Water Tanker and Hepburn Bathhouse and Spa Update

Moved: Cr Bill McClenaghan

Carried.

15.2 TENDER FOR THE SUPPLY AND DELIVERY OF ONE TOWING TRACTOR
(Action Officer – General Manager Infrastructure)

15.3 TENDER FOR SUPPLY AND DELIVERY OF ONE WATER TANKER
(Action Officer – General Manager Infrastructure)

15.4 HEPBURN BATHHOUSE AND SPA UPDATE
(Action Officer – General Manager Corporate Services)

16. RE-OPENING OF MEETING TO PUBLIC

Recommendation

16.1.1 That Council having considered the confidential items, re-opens the Meeting to members of the public.

Motion

16.1.1 That Council having considered the confidential items, re-opens the Meeting to members of the public.

Moved: Cr Bill McClenaghan

Carried.

17. CLOSE OF MEETING The Meeting closed at 8.30pm.