



***HEPBURN SHIRE COUNCIL
ORDINARY MEETING OF COUNCIL
MINUTES***

TUESDAY 19 July 2011

**DAYLESFORD SENIOR CITIZEN ROOM
VINCENT STREET
DAYLESFORD
5:30PM**

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MINUTES

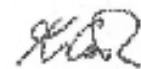
TUESDAY 19 JULY 2011

Daylesford Senior Citizens Room
Vincent Street, Daylesford
Commencing 5:30PM

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KAYLENE CONRICK
CHIEF EXECUTIVE OFFICER

19 JULY 2011

Councillor McClenaghan absent 5.30pm. Returned 5.32pm

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land, the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

2. OPENING OF MEETING

PRESENT: Mayor Councillor Rod May; Deputy Mayor Councillor Sebastian Klein; Creswick Ward Councillor Janine Booth; Creswick Ward Councillor Don Henderson; Holcombe Ward Councillor Bill McClenaghan.

IN ATTENDANCE: Chief Executive Officer Kaylene Conrick; General Manager Corporate Services Evan King; A/O General Manager Community Development Kathleen Brannigan; General Manager Sustainable Development Barry Green; General Manager Infrastructure Jeff Saker; Manager Planning Justin Fiddes

STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION

TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS
OF THE COMMUNITY
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS
OF THE CODE OF GOOD GOVERNANCE
SO THAT WE MAY FAITHFULLY REPRESENT
AND UPHOLD THE TRUST PLACED IN THIS COUNCIL BY THE
PEOPLE OF HEPBURN SHIRE”

3. APOLOGIES

Nil

4. DECLARATIONS OF CONFLICTS OF INTEREST

Cr Klein – Item 9.2 Proposed Rates for Hepburn Wind – Direct Conflict
Cr McClenaghan – Item 6.2 Container Deposit Scheme – Direct Conflict
Cr May – Item 9.8 Appointment of Members – Recreation Advisory
Committee – Indirect Conflict of Interest

5. CONFIRMATION OF MINUTES

OFFICER’S RECOMMENDATION

5.1 *That the Minutes of the Ordinary Meeting of Council held on 28 June 2011 be confirmed as required under Section 93 (2) of the Local Government Act 1989.*

MOTION

5.1 *That the Minutes of the Ordinary Meeting of Council held on 28 June 2011 be confirmed as required under Section 93 (2) of the Local Government Act 1989.*

Moved: Councillor Jon Barrell
Seconded: Councillor Janine Booth
Carried

Division Called:

For: Councillor Janine Booth
Councillor Rod May
Councillor Sebastian Klein
Councillor Jon Barrell

Against: Councillor Don Henderson
Councillor Bill McClenaghan

5.1. NOTICE OF MOTION

That Council:

Change the order of business

Moved: Councillor Bill McClenaghan
Seconded: Councillor Don Henderson
Carried

6. NOTICES OF MOTION

6.1. SUPPORT FOR ACTION ON CLIMATE CHANGE

Date: 12/07/2011

BACKGROUND

Scientific consensus is resounding that time is running out to act on reducing the carbon pollution that dangerously threatens our climate, safety and way of life. Globally we are approaching 380ppm of CO₂ equivalent gases and we know that if we reach 450ppm then there is over a 50% chance of dangerous climate change of 2 degrees Celsius or more, contributing to extreme temperatures and weather events.¹

We know the costs of drought and natural disasters too well and it is worth considering the costs of a changing climate against the costs of acting to prevent that change now. Current agreements as set forth at Copenhagen 2009 and again at Cancun in 2010, only provide for developed countries to cut emissions to a level that would see CO₂ levels of 550ppm by 2020.² This level is well beyond the area of disastrous climate change predicted by the Intergovernmental Panel on Climate Change is clearly not adequate³, especially when considered in the context of the perspective held by some scientists that the IPCC's reports are too conservative in predictions of temperature and sea-level rises due to the fact that they do not account for

the release of carbon from physical and chemical stores in places like the ocean and arctic tundra.⁴

A number of views pertaining to climate change could be considered common sense:

1. that action on climate change will cost money both in activity to produce emissions reductions but also in efforts to sequester carbon
2. that the biggest polluters with the greatest capacity to pay should be responsible for the costs of their pollution
3. that it is counter-productive to penalise those who are least able to pay and contribute the least to carbon pollution
4. that in order to ensure concerted and consolidated efforts across the whole economy a mechanism that addresses the very functioning of our whole economy is needed, encouraging carbon efficiency and innovation at the same time as rewarding efforts to sequester carbon

The Federal Government's plan to put a price on carbon fulfills all of these points and provides a 'soft-entry' into the global carbon economy, bringing Australia into line with New Zealand, the entire EU and more than half the states in the US in enacting forms of market-based measures that address carbon pollution. It also provides for the continuing growth of the renewable energy sector and ensures that at least half of the carbon credits used to compensate for emissions that cannot be reduced, are produced here in Australia – further driving growth in industries that ameliorate carbon emissions.⁵

Across the country scientists, Australians of the year, philanthropists, businesses, non-government organizations, churches, community groups and others from all walks of life are joining to say yes to climate action now, when it is needed – before it is too late. It is within everyone's interests and within councils ability to lend support to the movement to ensure that we do not enter a period of dangerous climate change but make the changes necessary to ensure the safe and profitable transition to a clean economy, to healthy air, to new jobs and to protecting our environment.

Footnotes:

1 <http://www.csiro.au/resources/Climate-Risks-Beyond-2C.html>

2 <http://www.garnautreview.org.au/update-2011/garnaut-review-2011.html>

3 http://www.ipcc.ch/publications_and_data/ar4/wg1/en/spmsspmp-projections-of.html

4 <http://www.scientificamerican.com/article.cfm?id=conservative-climate>

5 <http://www.abc.net.au/iview/#/program/797932>

COUNCILLOR NAME: **COUNCILLOR SEBASTIAN KLEIN**

COUNCILLOR SIGNATURE:

A handwritten signature in black ink, appearing to be "SK", written over a light grey circular stamp.

CEO SIGNATURE:

A handwritten signature in black ink, appearing to be "KAR", written over a light grey circular stamp.

MOTION

That Council:

- 6.1.1. *Reiterates its belief in Anthropogenic Climate Change.*
- 6.1.2. *Publicly lends its support to the move to say "Yes" to action on climate change in an open letter to the community, businesses, industry and our federal representatives. Presenting this letter personally to our member in the lower house.*
- 6.1.3. *The letter should state that council can see the benefits of acting now by placing a price on carbon that taxes the highest polluting companies and makes it easier for individuals and industry to make the switch to a cleaner economy.*
- 6.1.4. *Dedicate one of its weekly pages in the Advocate newspaper to publicise this letter along with any other community members who may wish to add their name in support of climate action now.*

Withdrawn Councillor Sebastian Klein

Councillor McClenaghan left 5.40pm. Returned 5.42

6.2. CONTAINER DEPOSIT SCHEME

BACKGROUND

The concept behind Container Deposit Legislation is that the consumer pays a deposit on certain beverage containers that is refunded when the container is returned a collection deposit site.

Container Deposit Schemes have been adopted by a range of jurisdictions across Canada, Europe and the United States and shown to deliver a range of benefits.

In 2009 the South Australian CDL increased the deposit on containers from 5c to 10c, and the range of containers broadened. 19 million additional containers were returned in the first three months of the new scheme.

The Northern Territory government passed similar legislation soon afterwards.

Modelling undertaken by Colleen Hartland MLC* on the implementation of a CDS in Victoria detailed **benefits to Hepburn Shire Council**, including:

- Decrease landfill costs by 483 tonnes;
- Savings in council rubbish and recycling costs of **up to \$47,819** p.a.
- Insulate Hepburn Shire Council's rubbish and recycling collection from fluctuations in the commodities market.

Ms Hartland's report outlined benefits throughout Victoria, including:

- Increase recycling rates from 49% to 83%;
Reduce the volume of litter in our parks, beaches and roadsides by 12-15%;
- Increase recovery of packaging waste (and reduce landfill) by 128,000 tonnes per year;
- Reduce Victoria's greenhouse gas emissions by over 350,000 tonnes of CO_{2e} per year (equivalent to over 50,000 Victorian homes switching to 100% renewable energy);
- Save enough water to permanently supply over 12,500 Victorian homes;
- Deliver the same level of Victorian air quality improvements as taking 44,000 cars off the road;
- Save rate payers \$15.2 million per annum; and
- Create 300-400 new jobs.

Currently ratepayers contribute a disproportionate amount to kerbside recycling costs while the packaging industry's contribution is minimal. CDS addresses this imbalance by capturing away from home beverage consumption, while bolstering the economic viability of kerbside recycling.

It is well demonstrated in SA and the NT that such legislation provides a valuable means for community groups, schools, football clubs and others to raise funds and clean up our environment.

A stand-alone Victorian scheme could be fully funded from additional funds generated by unredeemed deposits (as it is funded in California).

It is for these reasons that I ask council to make active efforts to endorse and encourage such legislation to be enacted in Victoria.

* *Turning Rubbish into Community Money: The benefits of a 10c deposit on drink containers in Victoria*, by the Office of Colleen Hartland MLC (March 2009)

Further information can be found at <http://www.boomerangalliance.org.au/cash-for-containers/3-why-we-need-a-container-deposits-system-cds.html>

Councillor Name: ...Sebastian Klein



Councillor Signature:



CEO Signature:

MOTION

That Council

- 6.2.1 *Reiterates its support for the introduction of Container Deposit Legislation (CDL) in Victoria because of clear environmental and economic benefits that such schemes provide.*
- 6.2.2 *Writes to the State Environment Minister, MLAs Geoff Howard and Joe Helper and MLCs David Koch, David O'Brien, Jaala Pulford, Simon Ramsay and Gayle Tierney to indicate our support for CDL and to specifically ask each of them if they would support such legislation were it to be reintroduced into state parliament.*

Moved: Councillor Sebastian Klein
Seconded: Councillor Don Henderson
Carried

COUNCIL REQUEST LEAVE MOTION:

LEAVE OF ABSENCE FOR COUNCILLOR JANINE BOOTH

6.2.1 *That Council grant leave of Absence for Councillor Janine Booth from the 16 August 2011 Ordinary Council meeting.*

Moved: Councillor Jon Barrell

Seconded: Councillor Sebastian Klein

Carried

7. PRESENTATION OF COUNCILLOR REPORTS

MAYOR'S REPORT

Councillor Rod May, Birch Ward

In the past month, I have attended the following:

- MSS Committee meeting
- Arts and Culture Committee meeting
- Korean organic farmers delegation at the Town Hall
- Peak oil forum in Tasmania
- Chinese Sister City conference in Sydney
- Central Highlands Mayors and CEOs in Ballarat
- Committee for Ballarat meeting with Dennis Napthine
- PGA announcement in Creswick
- Small Towns Project in Clunes with Deputy Mayor
- Red Cross AGM in Daylesford
- Farm Workforce Drafting Committee in Ararat

COUNCILLOR REPORTS

Councillor Bill McClenaghan, Holcombe Ward

My report centres on two matters of great importance that have occurred in the past month. Firstly, as Hepburn Shire's representative on Timber Towns Victoria, I attended the most recent general meeting on Friday 8th July in Melbourne. A number of important issues were raised including the Council of Australian Governments Road Reform Plan, a rail freight update and a report on timber industry road funding.

1. I hereby table a copy of the COAG Road Reform Plan known as CRRP. In Australia, two of the three levels of Government own and operate road networks and the third being the Commonwealth gets all the monies paid from taxes levied on road transport. The report shows that productivity of heavy road transport can be improved. There has been a modest increase in rigid trucks that are used mainly for urban freight but a big increase in articulated trucks that travel long distances and interstate. The road system is not coping with extra mass and extra length of these larger trucks.

CRRP only concerns heavy transport vehicles and has examined any links between road funding and road tax revenue. Whilst heavy trucks generally pay their way, it is proposed to create a national heavy vehicle regulator as an independent body to arbitrate on heavy transport. CRRP is a feasibility study and has come up with some draft findings that include strategies to achieve productivity benefits and how to create the right incentives for heavy vehicle road use.

Local Government generally funds local roads through rates and developer contributions and receives no direct revenue from road user charges mainly paid to the Federal Government. We do not know how many billions of dollars is collected from road use charges and fuel excises and the ATO will not reveal the amount, claiming that it will cost millions of dollars to quantify. For example, all Federal fuel tax goes straight into consolidated revenue and is not separately accounted for. Through the long drought, insufficient spending on roads occurred and now it is very clear that road maintenance is a real issue - everywhere.

CRRP also examined the feasibility of a Mass / Distance / Location charge on heavy transport with charges made on the basis of the mass or size of the truck, the actual distance travelled and where the vehicle fleet is located. More nett benefits flow from this approach than just taxing fuel, for example.

An officer of the Victorian Department of Transport gave an overview and update on rail freight developments that involves new policy development and strategies to get more freight transported by rail both within Melbourne, intrastate and interstate. Whilst continuing with freight movements on the main passenger carrying lines, there are plans to reactivate some of the currently inoperative "bronze lines" for alternative freight haulage. The nearest of these is the Maryborough to Ararat line, which is standard gauge.

Also, timber industry road funding was discussed as a project of Vic Roads. There is a big push to increase the use of high productivity freight vehicles (HPFGs) like B-doubles and B-triples. The State Government has made an election commitment for a Regional Victoria Development Program, whereby \$160 million is to be allocated to country roads and bridges over four years. Also, \$20.6 million is being allocated to the Better Roads project for local roads. There are 19,000 km of C class roads or arterials like the Ballan Road that have not been funded. Also there are Local Road Programs including \$5.6 million allocated to State impacted local roads and local timber roads. In 2010 / 2011, there were 14 local timber road projects funded with \$5 million. There is another \$5 million coming this financial year.

A further \$160 million has been allocated for the Country Roads and Bridges initiative with 40 eligible Councils sharing in this fund, Hepburn Shire being one of them. The guidelines are out and have MAV support. Councils are being asked to submit lists of suitable projects that are ready to go within 6 – 8 months. The Local Roads Program finishes in 2011 / 2012 and a new funding program will replace it in 2013. Regional committees for local timber roads do not function effectively everywhere in Victoria. The North East region has a robust committee but the one here in Central Highlands has folded.

2. Secondly, I chaired a meeting in Creswick last Friday for the purpose of creating a draft Community Flood Emergency Management Plan for Creswick and Clunes. Council officers and various emergency service

personnel attended together with community representatives. The flood emergency plan for the two towns will become a sub-plan of our Municipal Emergency Management Plan and will specifically address the issue of floods in Creswick and Clunes should they reoccur. Community meetings are to be called; for Creswick on 11th August and for Clunes on 18th August to keep the whole community fully engaged and informed. The draft flood emergency plan will be presented to these meetings and refined further as required.

This process will bring the entire communities of Creswick and Clunes along with Council's emergency planning. There is still a great deal of anxiety out there in the community with many people becoming anxious every time heavy rain falls on their roof. We want to assure everyone affected by recent floods that there will be a robust flood emergency plan developed, that they will be part of the process and kept fully informed. Should flooding occur again, there will be effective preparations made, plenty of warning and pre-warning given, timely evacuations if required, a rapid response and effective recovery. Council will be working hard to ensure that the effects of any further flooding are kept to an absolute minimum.

Councillor Jon Barrell, Birch Ward

1. Wombat Hill Botanical Gardens Advisory Committee
 - a. Did not meet this month
2. Daylesford Macedon Ranges Regional Tourism Board met 19/07/2011
 - a. Noted the resignation of Independent Skills Based Board Member Mr Larry Monk for personal reasons
 - b. Noted the apology of Cr Neil Manning of Macedon Ranges Council, probably on an ongoing basis, represented by Ms Lethbridge, Officer of MRSC. I understand MRSC will probably seek to formalize a new Councillor delegate before end 2011.
 - c. Noted the impending departure of Hume Council representative, Mr Grant Meyer as he has been appointed to a new position in a different Municipality
 - d. Noted that Tourism Audit Reports have been submitted to member Councils, and thus I request that Councillors receive a briefing on this topic
 - e. Noted that a Memorandum Of Understanding between DMRT & Daylesford Macedon Produce is near completion
 - f. Noted new funding opportunities are available to the Meetings Incentives Conventions & Exhibitions (MICE) sector which will be of particular interest to the conference sector within Hepburn Shire
 - g. The Board then met with Mr John Peacock, General Manager of Associations Forum Pty Ltd, in a 1st annual corporate governance &

professional development opportunity. Discussion focused on the implementation and the supervision of DMRT's Strategic Plan.

- h. Thus I take this opportunity to place on Council's public record DMRT's stated
- i. *Vision: That the Daylesford and Macedon Ranges Region is Australia's premier region dedicated to spa and well-being.*
 - ii. *Mission: To lead the growth and development of tourism across the greater region by providing sound strategies, guidance and expertise to foster a united, engaged and successful industry.*
 - iii. *Role:*
 - 1. *To play an important role in consolidating the strategic direction of the tourism industry for the entire region and communicating with key partners such as local government, Tourism Victoria and the industry.*
 - 2. *To focus on strategic tourism development and advocacy.*
 - 3. *To work with key stakeholders to ensure a consistent approach and application to tourism development and marketing across the region.*
- i. In addition the Board this morning identified a priority to have more regular and formal communication between DMRT & its stakeholders, especially member Councils, member Councillors, RTAs & LTAs / BATAs / craft groups etc.
- i. To this end,
 - ii. in addition to regular 2monthly between DMRT CEO & Member Council CEOs, and
 - iii. the rollout of regular face to face forums between DMRT & RTAs / LTAs / BATAs / craft groups etc,
 - iv. DMRT will upgrade its written communications to those bodies including a regular (?monthly) written report to member Councils with the request that it be automatically included in the Councillor Bulletin.
- j. The Board received reports from its 7 listed project working groups. The CEO will consider those reports and make recommendations to the Board next meeting,
- i. Council Reporting Regime
 - ii. Tourism Awards
 - iii. Advisory Groups
 - iv. Project and Grant Participation
 - v. Regional Tourism Associations
 - vi. Research
 - vii. Grants and Funding

As well as completing the operational issues and higher level strategic work the Board and its staff has achieved a significant amount in a relatively short period of time, delivering a considerable return on Councils investment.

For example:

- *The new organisation has made considerable headway in ensuring an inclusive approach by removing the Daylesford-centric focus of the previous Campaign Committee to encourage dispersal across the region. This is evidenced by the one on one work being undertaken with partner Councils and the new public relations contract.*
- *An accountable operating environment has been established. The Board has completed the closure of the previous Campaign Committee and ensured that a robust financial management plan is in place to protect Council's investment.*
- *Provided and managed \$25K of Flood recovery funding for promotion of Chill Out, Booktown, Creswick Woollen Mills Lindsay Arts function and undertaken general "open for business" advertising for the centres of Creswick and Clunes in Metro and regional media to encourage visitation post the flood events. Obtained Crisis Management Workshop funding for these affected areas. .*
- *A series of consultations were undertaken with Council and its industry stakeholders to develop the regional plan.*
- *The Board has and will continue to work with HSC to ensure the most appropriate industry structures are in place locally.*
- *The Board has worked with MRSC to eliminate the need for a specific Macedon Ranges Visitor's Guide by acknowledging the importance of this product in the regional publication which saved a considerable amount of time, money and effort in duplication of promotional material.*
- *The new Regional Touring Map has been released with a strong cross regional exposure.*
- *The Board has acted on behalf of HSC to ensure duplication of promotional material is avoided. An agreement is now in place to move from locally based collateral material to a regional approach to all publications. This has eliminated the need for Council to support 'unofficial' visitor servicing material.*
- *The Board has been working with the Macedon Ranges Vignerons Association and Daylesford Macedon Produce for some time to facilitate the merging of the two bodies.*
- *The Board has refocused its public relations program to remove duplication and to better align with Tourism Victoria promotion. The new public relations program has also resulted in an increase in coverage for HSC product.*
- *Implementation of the \$7.3 million Daylesford campaign continues however a more inclusive approach is being taken to opportunities for promotion of key tourism product beyond Daylesford. This has*

resulted in additional opportunities being available for Hepburn Shire businesses.

- *The Board has secured additional operational funding over the 3 years of the MOU from State Government to support fixed operational costs.*
 - *Dedicated human resources have been applied to each funding partner which has reduced Council Officers workload.*
 - *The Board represented the whole region by delivering tourism impact statement to State Government.*
 - *The Board has taken on the coordination and funding of promotional events previously missed out on by HSC e.g. the Federation Square wine showcase, the Melbourne Group Travel Exchange, Melbourne Food and Wine Festival and Tourism Week activities. The Board has taken on a marketing advice role for the Swiss Italian Festival.*
 - *The Board has finalised the tourism audit program and is in the process of developing a 3 year implementation plan. DMRT will now work with HSC to implement the plan once finalised.*
 - *The CEO has represented the interests of all stakeholders at the Access Economics Forum on employment issues facing the tourism industry and at the Regional Victorian Business Events Benchmarking workshop.*
 - *Significant headway has been made in regard to the creation of one regional website. DMRT have been working with Council to scope the possibility of taking over the operations and management of the regional tourism websites with a view to converting it to the official regional website. This will save Council a considerable amount of human resources and some financial.*
 - *The CEO has represented HSC on the development of a cross shire rail trail product development project.*
 - *Victorian Tourism Awards participants in the Hepburn Shire have been the beneficiaries of assistance from DMRT in the development of their submissions.*
3. ARC Advisory Committee met 18/07/2011
- a. A report to Council on ARC Management Arrangements had been circulated and was reviewed.
 - b. The ARC Advisory Committee determined to advise Council
 - i. That it has endorsed the proposed revised ARC Advisory Committee Terms of Reference and requests Council to consider and confirm same
 - ii. That Council, in conjunction with Daylesford Secondary College and the community, must review its vision for the

greater ARC precinct. To this end I plan to meet with the current ARC Advisory Committee community members in the near future to give some preliminary advice to the ARC Advisory Committee in this task.

- iii. That Council meet with Daylesford Secondary College (including Regional Director or delegate) to determine preferred joint use arrangements, governance arrangements, and management arrangements to deliver that vision.
- iv. That Council, Daylesford Secondary College and the ARC Managers (the YMCA) act promptly to assure the community of the ARCs ongoing operations and programs
- v. That the ARC Advisory Committee again requests the opportunity to personally brief Council

4. Sustainability Strategy Development Meeting 05/07/2011
 - a. I was delighted to attend this meeting of community members & Officers to progress the development of our Sustainability Strategy.

Councillor Sebastian Klein, Coliban Ward

- This month I attended three meetings in my role as councillor:
- The first was the Agricultural Advisor Committee where many farmers were at pains to let Council know that the recent budget decision had farmers owning property worth more than \$700 000 worse off. This is compounded by the fact that the average farmer for the year 2009/10 earned just \$64 000 and that farm incomes for the North Central region of Victoria average less than \$50 000 for the decade leading up to that year. Given the disparity between rates paid by their town cousins on a similar salary and those paid from farms, the farmers are understandably concerned.
- While I have been assured that the opportunity to change the budget is gone, we should take serious heed of the fact that these farmers and the VFF had been happy with the process of consultation, viewing and submissions leading up to the budget meeting, but were locked out entirely from the decision making process that led to the changes made to the budget on the night. We need to ensure that this process of consultation and engagement is thorough and takes the whole community along every step of the way. I trust that Councillors will take this into account next time we approach setting the budget.
- I also attended an Environmental Sustainability Advisory Committee meeting and had the pleasure of welcoming two new couples to Trentham at a New Residents Session.

Councillor Janine Booth, Creswick Ward

- Since my last report, as Council delegate I have attended the Audit and Risk Advisory meeting of Council of which Minutes have been forwarded to Councillors detailing the Internal Audit Report from Pitcher Partners and the External Audit report from the Victorian Auditor General's Office as well as the Risk Management Policy and strategic Framework which was adopted by Council at its last meeting.
- As Council's delegate along with Cr May, I attended The MSS Review Committee where the Committee considered the final Community consultation report provided by the Consultant. Mr. Fiddes has provided Council with a report recently and work will continue on identifying the Planning issues across the Municipality, assessing the strategic performance of the scheme in comparison to community expectations and state objectives and identify future strategic planning work that needs to be completed and a further report will be provided to Council.
- In Creswick Ward Councillor I have attended a strategic workshop with interested supporters for the Legacy of the Lindsay's Festival in Creswick. This was arranged to gauge support and engender ideas for a Festival for 2012.
- The Morning Tea thank you to those Community and organizational Volunteers who assisted during the three flood events that affected the Townships of Creswick and Clunes morning tea in the Creswick Town Hall and attended by the Premier of Victoria Mr. Ted Baillieu. Future work and discussions will be undertaken through our Events Manager
- The new residents meeting held at the Creswick Learning Centre and attended by several new residents from the Creswick and Clunes region where it is a much an opportunity to meet new residents as it is an opportunity to catch up with longer term community members of associations and organizations who gather to let everyone present know of their activities and events.
- I was pleased to attend the most recent meeting of the Creswick Visitor Information Centre Volunteers, not as a volunteer on this occasion but this time representing Council in awarding 10 years of service badges to 3 of our Volunteers. It gave me an opportunity to highlight the friendly and professional work being done in all our VICs and thank our VIC volunteers across the Shire and the valuable role they play in welcoming and dissemination information to our Visitors and new residents from across the region.
- Last night I attended the Creswick Ward Community Committee meeting, an advisory Committee of Council. The new Committee is continuing to strategically look at the role and functions of this Committee and the opportunity to consolidate the work and initiatives that has been developed through the initial Community Plan as well as looking at new objectives contained within the reviewed Plan that have been identified by the Creswick Ward Community.

Councillor Don Henderson, Creswick Ward

- I recently attended an announcement by Minister Terry Mulder where it was announced that Hepburn Shire would be eligible for around \$1million to assist with road reconstruction. We were able to point out the way our roads were being constructed with proper drains and shape that should see these roads serviceable for at least 50 years. This is a welcome departure from the old flat grading and sealing that deteriorates every time there is bad weather. I was also able to explain our dilemma over Wheelers bridge that was a great example of a Monash bridge that was in such disrepair that it now only had a 10tonne limit which was a serious problem for farm traffic.
- I will be attending a meeting next week to advance mountain bike activity in Creswick. This is being conducted at Melbourne Uni and is a great chance to promote Creswick.
- I had the opportunity to meet with senior Victrack personal at the weekend at made sure that I conveyed the support of the Creswick people and also my own for trains to stop at Clunes and how important this was as it developed a train trail from Melbourne to Ballarat ,Creswick, Talbot and Maryborough.
- I also attended the CWCC meeting at Creswick .
- We welcomed Premier Baillieu to Creswick where he hosted a morning tea for people who had been involved in recent floods in Creswick and Clunes. It was the governments opportunity to thank many people from the community who just turned out to help. A very rewarding aspect was to see our depot staff all marching up. I looked out of the window of the relief centre at 3 in the morning to see our staff working in the pouring rain and it was fitting for them to be included. Often it is ourselves who are seen on the media in these situations whilst the real contributors are overlooked.

RECOMMENDATION

- 7.1 *That Council receives and notes the Mayor and Councillors' reports.*

MOTION

7.1 That Council receives and notes the Mayor and Councillors' reports.

Moved: Councillor Bill McClenaghan
Seconded: Councillor Sebastian Klein
Carried

7.1. MOTION OF URGENT BUSINESS

7.1 That Council appoints Cathy Brady and Sandy Campbell to be members of the Creswick Ward Community Committee. The term of their appointment is to expire at the same time as the term of the current Committee members.

Moved: Councillor Don Henderson
Seconded: Councillor Janine Booth
Carried

8. PUBLIC PARTICIPATION TIME

This part of the Ordinary Meeting of Council allows for the tabling of petitions by Councillors and Officers and 30 minutes for the purpose of:

- Responding to questions that have been submitted by members of the community.
- Allowing members of the community to address Council.

Community members are invited to submit written questions to the CEO by 12 noon on the day of the Council meeting. If you wish to address Council you must provide a brief synopsis of your address in writing to the CEO by 12 noon on the day of the Council meeting.

Questions may be taken on notice and responded to later. Likewise, some questions of an operational nature may be responded to through usual administrative procedure. Separate forums and Council processes are provided for deputations or for making submissions to Council.

8.1. PETITIONS

Nil

8.2. QUESTIONS

Question 1 from Heather Mutimer

"By what criteria and assessment method does council determine that council assets are no longer required nor are necessary or desirable for municipal purposes and therefore are surplus to municipal needs and may be sold."

Answer 1. Delivered by the Mayor with the following points:

- The guiding principles used by Council to determine if vacant land is surplus to Council needs are:
 - Is it Vacant
 - Is Council planning to utilise the land in the future
 - Does the vacant land provide community benefit
 - Is this parcel of land surplus and therefore available for sale
- The 2009-2013 Council Plan under Good Governance states that – Disposing of poorly utilized, inefficient or surplus assets in consultation with the community where appropriate
- In 2010 a vacant land review was conducted which produced a list of vacant land. The first 12 properties on this list are being investigated.
- For Council to sell land pursuant to section 192 of the Local Government Act it must declare the land surplus to needs and must as a requirement under S189 of the Act give 4 weeks public notice of the intention to sell the

land. Any interested person is entitled to make a submission about the proposal to sell

- Council after hearing the submissions will determine whether to proceed with the sale or not

Question 2 from John Sayers:

The Minister for Transport Mr. Terry Mulder, has informed us that the Shire Council has broken the initial understanding between TRAC and the previous Minister by making a condition of the granting of a Permit for the new Clunes rail station

The full restoration of the existing Clunes Railway Station.

The Minister has asked that we made it clear that this condition is financially unacceptable.

And

That if the Council persists in this demand...the train service for Clunes will be severely compromised.

Therefore On behalf of the Citizens of Clunes I ask...

In full knowledge of the damage that will be the direct result...is it STILL the Shire's intention to persist with Complete Restoration of Old Station at Clunes as part of the requirements for the issue planning approval for the new station?

Answer 2. Delivered by the Mayor with the following points:

- The conditions contained in the planning permit issued do not require the full restoration of the existing Clunes Railway Station.
- There are conditions included in the permit to make the building safe for public access around it.

Question 3 from Loretta Little:

In the borrowings in the 2011-12 budget there is \$258,000 for the "top-up" of the defined benefits scheme". Is this in fact, to cover a shortfall in superannuation provisions, and how can this be good business practice?

Answer 3. Delivered by the Mayor with the following points:

- The defined benefit superannuation scheme is a legacy superannuation scheme from former state Governments.

- HSC and Local Government have no choice in contributing to the Top Up. All Councils are required to provide top up funding
- This is the second call from the fund since amalgamation and there will likely be more
- The top up has been driven by the Global Financial Crises and the under performance of the fund
- The Defined Benefits Superannuation Fund covers employees of local government bodies, certain water authorities and certain other government and semi-government authorities within Victoria.
- It has been closed to new members since 1 January 1994.
- Unlike many other superannuation plans, entitlements are not directly linked to the contributions paid to the Fund, or investment returns. Retirement benefits are based on a formula using a member's salary and length of service. Shortfalls can arise between the value of the assets in the fund and the value of benefits to be paid out. In these circumstances employers are required to make "top up payments".
- In the 2010-11 financial year, Hepburn Shire was given an actual figure to be paid of \$303 thousand. \$258,000 will be borrowed in 2011-12 so it can be added to the \$45,000 that was accrued in 2010-11.
- It has been indicated that further top up payments will be required over the next 10 years.

Question 4 from J Baragwanath:

How much money has been spent in the last financial year on consultants and who are they?

Answer 4. Delivered by the Mayor with the following points:

- Council does not account for its consultants separately and therefore cannot provide a total figure.
- Consultants are used in a variety of projects and accounted for as part of the project.
- The use of consultants allows Council to bring in external expertise and independent advice
- Examples of consultants used:
 - Design of bridges
 - Project management
 - V-line works

- Mineral Springs in conjunction with Victorian Mineral Water Committee
- Structural design
- Developing tenders
- Staff replacement
- Floods

Question 5 from David Smith:

Can you make minor changes to the budget after it is adopted? i.e. Notice of Motion and the likes or does the budget have to be adhered to in every respect for the twelve months period --- meaning all monies have to be spent in the areas named.

David Smith.

Answer 5. Delivered by the Mayor with the following points:

- The budget is set and adopted by Council in accordance with the Local Government Act
- The budget is reviewed at half year and changes made based on 6 months of actual performance and newly acquired information on income and expenditure.
- Minor changes can be made to the budget throughout the year.
- S128 Local Government Act - A Council must prepare a revised budget if circumstances arise which cause a material change in the budget and which affects the financial operations and position of the Council.

Question 6 from Christian Wild:

Will the Mayor Cr Rod May and Cr Sebastian Klein be declaring a conflict of interest in matters relating to Hepburn Wind?

I understand that there is a close personal association between both Mayor May and Cr Klein and members of Hepburn Wind.

Will Crs May and Klein abstain from voting on matters relating to Hepburn Wind?

Please explain reasons for Why or Why Not.

Answer 6. Delivered by the Mayor with the following points:

- Declarations of conflict of interest are a matter for individual Councillors.
- The Local Government Act provides details on what constitutes a conflict of interest and what to do if one arises
- Local Government Victoria issues extensive guidelines for Councillors in this area

Question 7 from Marjorie Atkinson:

How much is the contract with CT Management for Mr Hayden Cock's services, and what services has the Hepburn Shire Council purchased from CT Management?

Answer 7. Delivered by the Mayor with the following points:

- The specific details of individual contracts are Commercial in Confidence and therefore not disclosed to the public

Question 8 from David Sim:

My questions relate to the Daylesford Streetscape Revitalisation Project. On the Council page in the Advocate recently it was stated \$60,000 had been spent on this project in 2010-11, with \$40,000 remaining to be spent in 2011-12.

Question 1:

I would like to ask how these funds have been spent and whether Council believes it has received "good value", since at this time there has been no community consultation?

I understand that \$300,000 was committed to this project by the previous State Government.

Question 2:

I would like to ask if Council has confirmed whether this funding is still available under the current State Government and whether a time period exists after which the funding will be withdrawn?

Answer 8. Delivered by the Mayor with the following points:

- The Streetscape project has only recently commenced with the engagement of Village Well to undertake community consultation and design
- Funds allocated in last year's budget will be carried to the new financial year

Question 9 from Patrick Jones:

Regarding the officer's recommendation: 9.10.1, as published in the agenda for tonight's ordinary meeting of council, stating that:

"Council is satisfied that the vacant land at 33 Albert Street Daylesford as described in the above Report is no longer required, nor is it necessary or desirable to use the land for a municipal purpose, therefore it is surplus to needs and may be sold."

I wish it to be noted that this recommendation is entirely without facts. That this land is very much required, desired and is not considered surplus by a broad spectrum of the community.

On this basis, I ask that council resolve to hold onto this land, and to allow the continuation of community food production there until such time council sees fit to extend the library, or develop a similar beneficial community facility on this land.

Therefore can you please decide now that

Question 1. No sale of the land take place and,

Question 2. Community food production continues on this site after the permit lapses in November,

Question 3: and resolve to renegotiate another agreement with Daylesford Community Food Gardeners before Novemeber?

Answer 9. Delivered by the Mayor with the following points:

- Council is yet to consider the report you refer to. The report will be discussed this evening (item 9.10) at which time Councillors will have the opportunity to clarify any aspect of the report before us.

Question 10 from Senator John Madigan (not present):

Who owns the land for the Leonards Hill Windfarm and can option three on page 18 be justified by the rate review's fairness and equity principles- considering all the other rates paid by Hepburn Shire residents?

Answer 10. Delivered by the Mayor with the following points:

- The owner of the land on which Hepburn Wind have built their wind energy facility is private information.
- Council is yet to consider the report you refer to. The report will be discussed this evening (item 9.2) at which time Councillors will have the opportunity to clarify any aspect of the report before us.

9. OFFICERS' REPORTS

ITEM BROUGHT FORWARD

9.10 SALE OF LAND – 33 ALBERT STREET DAYLESFORD (200724) GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the General Manager Corporate Services I have no interests to disclose in this report.

PURPOSE

A request has been received from Walsh Mobbs Land Surveyors enquiring whether Council would entertain a sale of vacant land on the east side of the Library at 33 Albert Street, Daylesford. This report seeks a Council decision about the possible sale of this land.

BACKGROUND

Walsh Mobbs Land Surveyors advise they would be interested in purchasing the property for "development".

The Library and the vacant land are presently within the one Title. To achieve a sale of the vacant land only, a subdivision would be required, unless it was proposed to sell the whole site, including buildings, as one.

Subdivision and sale of the vacant land was previously proposed in 1999, but did not proceed at that time. The reasoning appears to have been to let the value of the land increase with proceeds being directed to an appropriate project at a later time.

Within the 2010 Vacant Land Review this land was earmarked as a possible site for sale, however the future of library infrastructure was an added point for consideration.



ISSUE/DISCUSSION

This Report is limited to the request from Walsh Mobbs Land Surveyors to purchase the 293sqm site in question.

The site is within the 'Business 1 Zone' of the Hepburn Shire Council Planning Scheme, meaning it could be used for "development". The development of a building in the zone requires planning permission. The use of property for a goods or services based retailing premises does not require planning permission, although use as licensed premises, places of assembly, or industry does require a planning permit.

Walsh Mobbs Land Surveyors have not indicated what type of development they may propose, however it may be too early in the process for this to be an issue. With frontage to Albert Street and access from the lane at the rear the land could be suitable for a range of commercial proposals.

A specific matter for consideration is whether Council would entertain a sale by private treaty i.e. a sale direct to a purchaser such as Walsh Mobbs Land Surveyors, or whether it decides to direct that the best price for the land may be through a public auction or tender process.

Is there a strategy regarding future library use – see Financial Implications below?

There is a current and recognised temporary occupancy of the site as a community garden.

COUNCIL PLAN /LEGISLATIVE COMPLIANCE

The Council Plan 2009 – 2013 refers to “*Disposing of poorly utilised, inefficient or surplus assets in consultation with the community where appropriate.*”

As indicated above this piece of land was listed as a possible site for sale in the Vacant Land Review.

The zoning of the land does allow for business/commercial development to take place.

For the Council to sell the land, it should pursuant to Section 192 of the Act declare the land as surplus to needs and must as required by S189 of the Act, give 4 weeks public notice of intention to sell the land, either by a public process or private treaty. In either case any interested person is entitled to make a submission about the proposal.

FINANCIAL IMPLICATIONS

This is a valuable site. A 2010 valuation indicated as a separate title, the land could be worth at least \$170,000.

Prior to selling a statutory valuation of the property is required

From a rates perspective, the land would become rateable and return in the order of \$750 annually. After development this amount would increase.

There would be costs associated with subdivision, although precious survey work and the earlier plan of subdivision would minimise these costs. Sale by private treaty would see sale and legal costs in the order of \$3,000, but this would more than double if an auction was conducted.

The use of the proceeds of any sale is a further consideration. If the land was to be sold, would those proceeds be set aside for a future library project?

RISK IMPLICATIONS

There is no immediately identifiable risk associated with selling this land.

ENVIRONMENTAL/SOCIAL/ECONOMIC IMPLICATIONS

The land is presently occupied or being used as a community garden site, although there is no long term commitment to this project. The proponents of this project may be concerned about development for business purposes.

There are no known environmental affects, costs or implications associated with the site.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

As indicated above public notice of intention to sell the land must be given to allow for receipt of submissions.

CONCLUSION

If the Council intends to proceed with this matter it should declare the land as surplus to need and give public notice to sell by a method to be determined.

If a sale by private treaty or indeed any sale is considered inappropriate at this time, the request from Walsh Mobbs Land Surveyors to purchase the land should be rejected.

OFFICERS RECOMMENDATION

9.10.1 *is satisfied that the vacant land at 33 Albert Street Daylesford as described in the above Report is no longer required, nor is it necessary or desirable to use the land for a municipal purpose, therefore it is surplus to needs and may be sold; and*

9.10.2 *proceed to advertise its intention to sell the land by a public process and seek public submissions on this proposal in accordance with S189, S192 and S223 of the Local Government Act 1989.*

MOTION

9.10.1 *That Council take no further action at this time to sell the vacant land at 33 Albert Street Daylesford, and Walsh Mobbs Land Surveyors to be notified accordingly.*

9.10.2 *That Council resolve to renegotiate another agreement with Daylesford Community Food Garden before November 2011.*

9.10.3 *That Council recognises that the ongoing social value of this asset owned by Council on behalf of the community may outweigh the monetary value that could be gained from selling it.*

Moved: Councillor Sebastian Klein
Seconded: Councillor Don Henderson
Carried

**9.1. HEPBURN SHIRE LIBRARY SERVICES – FUTURE SERVICE DELIVERY
ACTING GENERAL MANAGER COMMUNITY DEVELOPMENT**

In providing this advice to Council as the Acting General Manager Community Development I, Kathleen Brannigan, have no interests to disclose in this report.

PURPOSE

The purpose of this report is to update Council on a change of library service model.

BACKGROUND

Library services for residents of Hepburn Shire are currently provided by the Central Highlands Regional Library Corporation (CHRLC). An extensive review of CHRLC from July 2009 identified that alternative service models may better suit the needs of member councils.

Consequently, the City of Ballarat provided one year's notice of its intention to withdraw from CHRLC at 30 June 2011.

In February 2011, the City of Ballarat presented an alternative service model to the CHRLC Board, offering a sale of service model to other CHRLC member councils.

A report was presented to Hepburn Shire Council in March 2011 detailing service model options and supporting Ballarat's proposal. Under this model, the CHRL Corporation would dissolve, branch library staff members would be employed by the individual councils and co-operative services, such as IT systems and collections development, would be provided on a fee for service basis from the City of Ballarat.

ISSUE/DISCUSSION

At a Special Board Meeting of the CHRLC on 14 June 2011, the Board resolved that:-

- 1. The Central Highlands Regional Library Corporation will, where staffing levels allow, cease providing services to member Councils at 30 June 2011.*
- 2. Library services are provided to member Councils by the City of Ballarat or other providers as of 1 July 2011.*

The Board also endorsed a transition plan which will result in the dissolution of the Corporation by 30 September 2011. The Board will continue to operate until that date to wind up the Corporation.

From 1 July 2011, the majority of library staff at Clunes, Creswick and Daylesford Libraries became employees of Hepburn Shire. By the cessation of the Corporation, all branch library staff will be Hepburn Shire employees.

The City of Ballarat drew up a Library Service Level Agreement 2011 to 2012, whereby all co-operative services previously provided to Hepburn Shire by the Regional Library Corporation will be provided by the City of Ballarat. These services include Management and Planning, Collection, Information Technology, Programs / Events and the Mobile Library Service. Feedback has been provided to the City of Ballarat about the Service Level Agreement which has been revised accordingly. Further clarification has also been sought about specific elements of the Agreement.

The Office of Local Government has advised that Council must request an exemption from Clause 5 c) Section 186 of the Local Government Act – Restriction on power to enter into Contracts from the Minister of Local Government prior to entering into the Library Service Level Agreement with City of Ballarat. Council can purchase library services from City of Ballarat in the short term, providing the cost does not exceed the \$150,000 threshold amount.

COUNCIL PLAN /LEGISLATIVE COMPLIANCE

“We will create healthier, safer, more vibrant communities by:

Commitment 46 – Providing citizens with the information and linkages they need to make community connections through our leisure programs, libraries and neighbourhood houses”.

FINANCIAL IMPLICATIONS

The City of Ballarat’s cost estimates for co-operative services is similar to or even slightly below that of the CHRLC’s 11/12 draft budget. The City of Ballarat has expressed some concerns about a possible need to increase expenditure on IT equipment and on mobile library maintenance, but committed to further discussions with councils should this need arise.

As a one-off cost, redundancy payments will be made to staff not wishing to transfer to the new model.

RISK IMPLICATIONS

Ballarat’s estimates are based on all CHRLC member councils purchasing service. If some councils choose another option, costs are likely to increase.

ENVIRONMENTAL/SOCIAL/ECONOMIC IMPLICATIONS

The public libraries service is greatly valued by residents, with Hepburn Shire membership representing 57% of the population (Review of Library Services,

Vol 1, p31). Libraries assist in ensuring greater equity of access to information for residents and have a strong role in strengthening communities.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Council has been working in partnership with all CHRLC member councils, particularly the City of Ballarat, to develop up the new library service model. There should be no change to service to library users.

CONCLUSION

Providing library services co-operatively results in the best outcomes for residents in a shire of Hepburn's size. Given the withdrawal of Ballarat from the CHRLC, the Corporation would be unable to remain financially viable and is consequently moving towards dissolution. The City of Ballarat has proposed a fee for service model to ensure that residents of other member municipalities, including Hepburn, are able to continue receiving a quality library service.

OFFICER'S RECOMMENDATION

That Council:

- 9.1.1 Authorises the CEO to seek an exemption from the Minister under Section 186 of the Local Government Act to procure library services from the City of Ballarat for the 2011-2012 financial year*
- 9.1.2 Authorises the CEO to procure temporary library services from the City of Ballarat prior to receiving the Minister's approval*
- 9.1.3 Authorises the CEO's signing of the Service Level Agreement 2011 to 2012 City of Ballarat and Hepburn Shire Council 1 July 2011 – 30 June 2012 once the Ministerial exemption is received.*

MOTION

That Council:

- 9.1.1 *Authorises the CEO to seek an exemption from the Minister under Section 186 of the Local Government Act to procure library services from the City of Ballarat for the 2011-2012 financial year*
- 9.1.2 *Authorises the CEO to procure temporary library services from the City of Ballarat prior to receiving the Minister's approval*
- 9.1.3 *Authorises the CEO's signing of the Service Level Agreement 2011 to 2012 City of Ballarat and Hepburn Shire Council 1 July 2011 – 30 June 2012 once the Ministerial exemption is received.*

Moved: Councillor Janine Booth
Seconded: Councillor Sebastian Klein
Carried

Councillor Klein left 7.34pm. Returned 7.46pm

**9.2. PROPOSED RATES FOR HEPBURN WIND
GENERAL MANAGER CORPORATE SERVICES**

In providing this advice to Council as the General Manager Corporate Services, I Evan King have no interests to disclose in this report.

PURPOSE

This report seeks a Council decision on the method to be used to formulate the payment required by Hepburn Wind for their Wind Energy Facility. In formulating this decision reference should be given to Council's Wind Energy Facility Guidelines last amended 20 October 2009 and the Electricity Industry Act 2000.

BACKGROUND

At the July 2009 Ordinary Council Meeting Council adopted the Wind Energy Facility Guidelines. These guidelines were amended at the October 2009 Ordinary Council Meeting to incorporate guidance for payment by electricity generators to Council for Wind Energy Facilities.

The October 2009 report also recommended that each agreement between Electricity Generators and Council be determined by Council at an Ordinary Meeting of Council.

In April 2011 correspondence was received from Hepburn Wind requesting Council to exercise its discretion and remove the \$40,000 fixed yearly payment.

ISSUE/DISCUSSION

To help guide Council in determining the method to be used to formulate the payment required by Hepburn Wind for their Wind Energy Facility there are two key documents, Council's Wind Energy Facility Guidelines and the Electricity Industry Act 2000.

The Electricity Industry Act 2000 Section 94 states:

(4) Despite anything in the Local Government Act 1989-

(a) a generation company or an associated entity of a generation company that is liable to pay rates in respect of land used for generation functions may, instead of paying rates in respect of that land, elect by notice in writing given to the relevant council to pay amounts agreed or determined under subsection (5); or

(b) the relevant council may, by notice in writing given to a generation company or an associated entity of a generation company that is liable to pay rates in respect of land used for generation functions, require that company or

associated entity to pay, instead of rates in respect of that land, amounts agreed or determined under subsection (5).

(5) A generation company or associated entity that elects to, or is required to, pay amounts under this subsection must pay to the relevant council-

(a) such amount or amounts as are agreed between the generation company or associated entity and the relevant council, at such times as are so agreed.

For the purposes of section 94(6A) of the Act, the prescribed methodology for determining amounts required to be paid under section 94(5) of the Act by a generation company or an associated entity of a generation company to a relevant council in respect of land used for generation functions, is as follows:

(a) the generation company or associated entity of the generation company shall pay to the relevant council in respect of each financial year:

(1) for each power station of the generation company located on the land used for generation functions and within the municipal district of the relevant council, \$40,000, as escalated; and

(2) for each MW of the nameplate rating for each generating unit comprising the power station, \$900, as escalated;

(b) where, in any financial year, the power station operates at an average capacity factor of:

(1) less than 10%, the amount otherwise payable under paragraph 3(a), shall be reduced by 50%;

(2) between 10% and 20%, the amount otherwise payable under paragraph 3(a), shall be reduced by 25%;

(c) the amount otherwise payable under paragraphs 3(a) and (b) may be further increased or decreased with the parties agreement, having regard to other factors presented by the parties and which the arbitrator considers relevant, which may include:

(1) the age of the power station, where this may be shown to have a demonstrated effect on the efficiency of the output of the power station; and

(2) the impact of the generation company or associated entity on the local area.

Council's Wind Energy Facility Guidelines

1. Electricity generators should continue to have an option, under the Electricity Industry Act, to be able to elect not to pay rates under the Local Government Act, and to make payments in lieu of rates under specific provisions;
2. Payments in lieu of rates should be based on \$40,000 fixed yearly payment plus an annual fee of \$900 per MW of rated capacity – both in June 2005 values, and to be indexed annually to the Melbourne CPI;
3. Notwithstanding this payment value, generators and local government should be able to reach mutually acceptable agreements, on whatever terms and conditions are acceptable to the parties;

4. Any existing agreements should continue for the terms specified in that agreement;
5. If parties are unable to reach agreement, then arbitration is to occur, taking into account the above basis. In addition, the arbitrator may also consider other issues presented by the parties which may be relevant, including but not limited to:
6. The age of the relevant generator, where this can be shown to have a demonstrable effect on the efficiency of its output; and
7. The impacts of the generator on the local area, both positive and negative, again where it can be shown these impacts should have material effect on the proposed payment level.
8. Where wind energy generators can demonstrate a community enterprise ownership to the satisfaction of Hepburn Shire Council, consideration can be given to reducing or removing the \$40,000 fixed yearly payment.

Based on Council's Wind Energy Facility Guidelines and the Electricity Industry Act 2000 Council has three options:

1. Rate the property according to the Capital Improved Value: the property would have a CIV of approximately \$6,000,000. Based on the Commercial rate for 2011-12, if Hepburn Wind were to pay rates under the Local Government Act they would pay approximately \$29,094.
2. Electricity Act 2000: Elect to charge Hepburn Wind in accordance with the prescribed formula contained in the Electricity Act 2000. Payments in lieu of rates be based on \$40,000 fixed yearly payment plus an annual fee of \$900 per MW of rated capacity – both in June 2005 values, and to be indexed annually to the Melbourne CPI. If Hepburn Wind were to pay in accordance to the prescribed formula (4.1MV) = approx. \$40,000 + 3,690 = \$43,690 (non indexed)
3. Wind Energy Facility Guidelines: Per Council's resolution in 2009, consideration can be given to "reducing or removing the \$40,000 fixed yearly payment based on Hepburn Wind's demonstrated community enterprise ownership. If the full \$40,000 fixed charge was waived then the charge would be \$3,690 (non indexed)

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Council Plan 2009-2013: We will guide our Shire towards environmental sustainability

65. Enacting policies which encourage environmentally sustainable development, particularly measures relating to energy initiatives and transport.

Consideration and compliance with the Electricity Act 2000 and the Local Government Act 1989.

FINANCIAL IMPLICATIONS

Hepburn Shire Council income generated from Hepburn Wind will vary depending on the method selected to calculate Hepburn Winds rates.

RISK IMPLICATIONS

None anticipated

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The support of Hepburn Wind through alternate charge mechanisms will benefit the environment, community and encourage other renewable energy sources.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

None anticipated

CONCLUSION

The 2009-13 Council Plan is underpinned by four fundamental commitments. Two of those commitments are:

“We will guide our Shire towards environmental sustainability”

“We will assist our residents improve the health, safety and vibrancy of our communities”

Council is now required to determine the method to be used to formulate the payment required by Hepburn Wind for their Wind Energy Facility.

OFFICER’S RECOMMENDATION

9.2.1 That Council determine the method to be used to formulate the payment required by Hepburn Wind for their Wind Energy Facility.

MOTION

9.2.1 That Council is satisfied that Hepburn Wind has demonstrated it is a community owned enterprise focused on renewable energy and therefore Council declares that rates be assessed in accordance with the Wind Energy Facility Guidelines by reducing the fixed charge to \$10,000, indexed to the Melbourne CPI as per the Electricity Act, and to be reviewed in 2 years.

Moved: Councillor Jon Barrell
Seconded: Councillor Janine Booth
Carried

**9.3. B-DOUBLE PERMIT APPLICATION – LES WALKDEN ENTERPRISES –
COUTTS ROAD, CLUNES
GENERAL MANAGER INFRASTRUCTURE**

In providing this advice to Council as the Asset Engineer, I Geoff Clark, have no interests to disclose in this report.

PURPOSE

To consider an application for a temporary permit for the use of B-Doubles on a section of 2km of Coutts Road, Clunes.

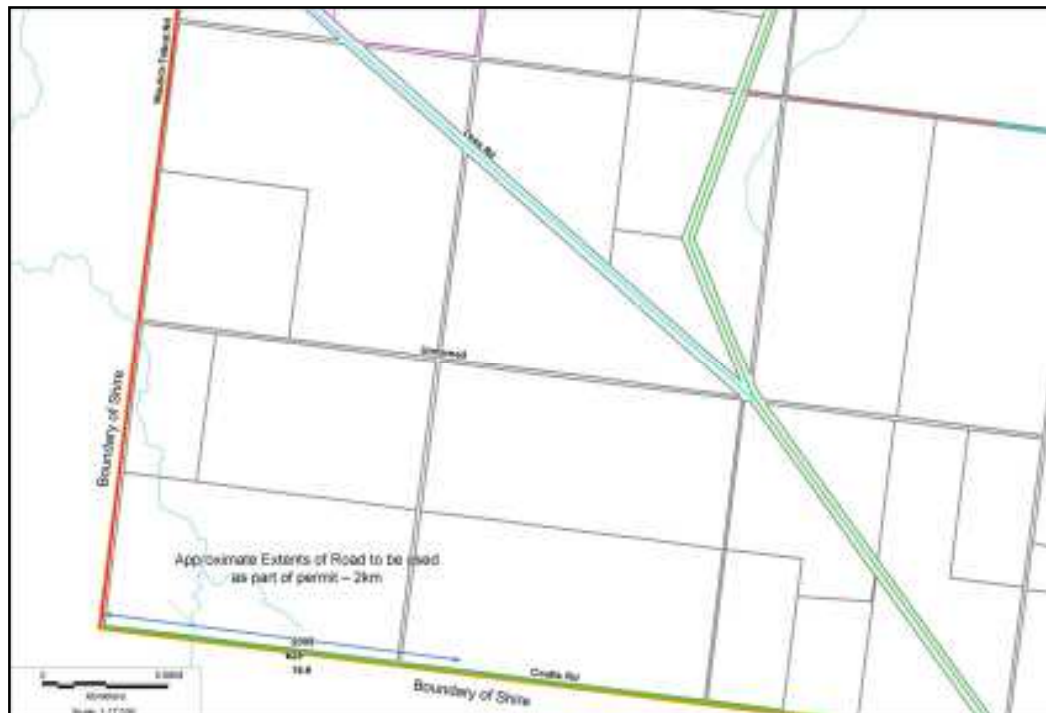
BACKGROUND

At the Ordinary Meeting of Council on 20 April 2010, when considering a report titled “Heavy Vehicles – Stanbridge Street, Daylesford”, Council resolved the following:

13.2.2 Require that all future applications for B-Double and Higher Mass Limits Vehicles be referred to Council for decision.

The use of B-doubles on local roads is prohibited unless an exemption is gazetted or a permit is issued by the Local Government Authority.

Timber plantations are common throughout the Shire and generate no traffic for most of their lives, and then a short period of intensive use during harvesting. It is common procedure for the timber transport to be done by B-Doubles where the plantations are in rural areas.



ISSUE/DISCUSSION

Les Walkden Enterprises Pty Ltd have applied for permission to transport B-Doubles of approx 26m in length at higher mass limits (up to 68 tonnes) along a 2km section of Coutts Road Clunes as per the above map. Note that this is the only road access point to the established plantation.

The reason for the request is that Les Walkden Enterprises has advised us that it is currently utilising semi trailers which do not require a permit to transport the harvested timber. The use of semi trailers to transport the harvested timber is proving more costly while increasing the amount of traffic on this section of road.

The permit is requested for a period to 30 August 2011.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

One of the four fundamental commitments of the Hepburn Shire Council Plan 2009-2013 is that *"We will help improve economic prosperity"*. This request is considered under this commitment.

All trucks are required to operate under national road rules.

FINANCIAL IMPLICATIONS

The section of Coutts Road to be used under this proposed permit is a gravel road in acceptable condition on Council's road register and is maintained by Hepburn Shire Council (HSC). The additional traffic movements are not expected to damage the road in any way, hence no financial burden on HSC is anticipated

RISK IMPLICATIONS

Traffic Count data indicates that on average, approximately 29 vehicles per day use this road (AADT – 29 vehicles) with 17% of this traffic being commercial vehicles. Currently there is a dairy using the road – hence the high percentage of commercial vehicles (not B-doubles to our knowledge).

Due to the short duration of this request, and estimated number of trips being approx 8-10 per day the integrity of the road should reasonably be able to cope with this short term increase, without sustaining damage.

The sections of road concerned do not have bus routes associated with them. As the length of road is a straight section, sight distance is not deemed to be a problem. As a result of this, there is minimal risk to Council in issuing this permit.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

It is economically beneficial to the logging company to be able to use this route. Minimal deterioration is expected to the road reserve as a result of this activity; hence minimal environmental damage is expected to the road reserve.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The road currently experiences commercial vehicles at a high percentage (17%). In addition, the bluegum plantation to be served has been partially logged, hence logging trucks have used this area in the recent past. Hence the presence of larger vehicles along this stretch of road is not out of character in this precinct.

Further, the traffic increase will not impact many residences as the properties in this area are rural in nature with few driveways actually connecting to Coutts Road.

CONCLUSION

The permit is for temporary use of B-Doubles in a semi-rural area and should be granted.

OFFICER'S RECOMMENDATION

9.3.1 That Council issue a permit valid until 30 August 2011 to Les Walkden Enterprises Pty Ltd for the use of B-Doubles at higher mass limits along Coutts Road, Clunes for transportation of timber during plantation harvesting.

MOTION

9.3.1 That Council issue a permit valid until 30 August 2011 to Les Walkden Enterprises Pty Ltd for the use of B-Doubles at higher mass limits along Coutts Road, Clunes for transportation of timber during plantation harvesting.

Moved: Councillor Jon Barrell

Seconded: Councillor Janine Booth

Carried

9.4. HEPBURN PLANNING SCHEME REVIEW

GENERAL MANAGER SUSTAINABLE DEVELOPMENT

In providing this advice to Council as the Manager Planning, I Justin Fiddes, have no interests to disclose in this report.

PURPOSE

This report provides council with the results of Stage 1 of the Hepburn Planning Scheme Review (Review). The purpose of this review is to enhance the effectiveness and efficiency of the planning scheme in achieving:

- The objectives of planning in Victoria
- The objectives and strategies of the planning scheme including the State Planning Policy Framework and the Local Planning Policy Framework

The Review should also assess whether the scheme provisions such as local planning policies, zones, overlays and schedules have been effective and efficient in achieving the objectives and strategies of the planning scheme.

The report also seeks council approval to proceed to the next stage and write to the Minister for Planning to seek authorisation to prepare an amendment to the Hepburn Planning Scheme through a re-write of the Municipal Strategic Statement (MSS).

BACKGROUND

The MSS is an integral part of every Planning Scheme in Victoria. The MSS essentially represents the 'opening statement' to a Planning Scheme and is designed to express the planning and sustainability objectives and the means to achieve them for a municipality.

The importance of the MSS has been previously reflected in the requirement for planning authorities to formally review the MSS every three years however the requirement is now to review the planning scheme under Section 12B (1) of the Planning and Environment Act 1987 and this is generally to occur every four years.

The Hepburn Shire's MSS was approved by the Minister as part of the New Format Planning Scheme in 1999. Since then, small amendments to the objectives of the MSS have been undertaken however the required reviews either of the MSS or the Planning Scheme have not occurred. A large-scale audit, review and subsequent rewrite of the planning scheme documents have not been attempted until now.

Council engaged Planit Urban Design & Planning, a consultancy firm based in Castlemaine, to conduct the review. Consentric Facilitation, also based in Castlemaine, helped to facilitate consultation workshops.

It was important for Council to engage with all users of the planning system. Consultation was undertaken with government departments and agencies, the development community and key stakeholders in the Shire community, including but not limited to advisory committees and the shire's residents.

ISSUE/DISCUSSION

Hepburn Planning Scheme has not been thoroughly audited/reviewed since its rewrite in the new format Planning Scheme in 1999. The scheme must be reviewed as required by the Planning and Environment Act 1987 every four years.

Hepburn Planning scheme needs to adapt to changes in focus and community/stakeholder expectations of land use in the shire in 2011. The local content in the Hepburn Planning Scheme has not kept pace and changed in line with State Planning Policy and this can have significant effects at VCAT hearings where there are inconsistencies.

In undertaking the project it is important that the consultant gain an understanding of the current planning framework and any key changes or issues that have arisen since the 1999 Scheme implementation. In this context, the consultant had to familiarise themselves with the following matters:

- the Hepburn Shire Planning Scheme;
- relevant state and regional strategies and policies; including the findings and recommendations of Making Local Policy Stronger (June 2007)
- the Hepburn Township Structure Plans Review 2007 and the recommendations of the subsequent C38 Planning Panel and Advisory Committee;
- key planning scheme amendments that have either been approved since the last review or are currently being processed;
- key VCAT decisions since the last review;
- key Planning Panel recommendations since the last review;
- local Council policies;
- Council's annual Planning Permit Activity Report; and
- The Council Plan.

This process is documented in the consultants Data & Literature Review Report which offers an insight into the current state of the Hepburn Planning Scheme (refer Attachment 1).

Community consultation is a major component that will shape and drive land use development in the shire today and into the future. Community engagement will help produce a Scheme that is more in line with community's views and expectations.

A community engagement plan was developed which provided Council with an effective tool to effectively communicate the purpose and the limitations that community engagement can have in the formation of a revised scheme. The plan included:

- Identifying key stakeholders
- Identifying general stakeholders
- Identify ways to engage key stakeholders
- Identify the best way to communicate the community workshops

- Advise general stakeholders the purpose of the community workshops

One key component of the consultation in the Planning Scheme Review project is about listening to the community's expectations and views about planning and how it can be improved. This is an opportunity for the community to help set out their vision for the municipality.

Council provided workshops for the community to attend in order to be involved in the creation of a new up to date and inspiring scheme. The workshops were held in the five main townships of the Hepburn Shire along with two workshops in the rural areas (Smeaton and Glenlyon). An additional workshop was held in Melbourne in order to provide the opportunity for non-resident ratepayers to have input into the local content in the Hepburn Planning Scheme.

In addition to the workshops key stakeholders from state government agencies and authorities such as but not limited to the CFA and various water authorities along with other departments of Council were involved in discussions for their input into the review of the scheme.

Special interest groups including but not limited to Advisory Committees, Youth Groups and Business Groups were invited to participate. Finally, Council also sent out random surveys in order to gain the views of the widest possible cross section of the community for input into the review.

Key components of the consultation are:

1. assessing the performance of the planning scheme; and
2. identifying key planning scheme issues.

The community consultation report is attached as Attachment 2.

Following the Data Review and Consultation tasks, the consultant was required to undertake a planning scheme audit to be documented in the Review Report.

The key themes include:

- Consistency with the State Planning Policy Framework (SPPF);
- Performance of the Local Planning Policy Framework (LPPF);
- Performance of the MSS objectives and strategies;
- Strategic gaps;
- Consistency with the Central Highlands 21 (CH21) Strategy;
- The continuing relevance and priority of "further strategic work" and "other actions" that are identified in the current MSS;
- Performance of the VPP implementation tools (local planning policies, zones and overlays, and associated schedules);
- Format, consistency and usability;
- Monitoring of the planning scheme, particularly as basis for the next formal review;
- Recommend and implement the suite of planning controls and documentation to be incorporated in the Hepburn Shire Planning Scheme; and

- Links with the Council Plan and CH21.

The Review report:

- Identifies the major planning issues facing the Municipality; this includes a commentary on the rise of peak oil, general sustainability issues affecting the Shire and increasing a focus on local produce and industry;
- Demonstrates how the planning scheme implements State Planning Policy;
- Assesses the strategic performance of the scheme;
- Documents the strategic work that has been completed or carried out since the previous review and any additional work required to strengthen the strategic direction of the planning scheme;
- Documents the strategic work committed to in the Scheme that has not been undertaken and/or is no longer relevant;
- Outlines the next steps in order to update the planning scheme;
- Describes the monitoring and review process that has been carried out and any issues encountered whilst carrying out these processes;
- Outlines the consultation process and its outcomes;
- Identifies any interrelationships with Council's Best Value program, including the key objectives of CH21.

The Review report makes recommendations including:

- changes to the objectives and strategies within the LPPF;
- changes to the VPP implementation tools to achieve the strategies and ensure that the objectives and desired outcomes are being met;
- new strategic work necessary to support future policy development or changes to the provisions of the planning scheme;
- changes to improve operational and process practices;
- structural issues such as greater use of schedules etc;
- removal of redundant/duplicated matters; and
- Identifying any planning application or other data that may need to be collected to inform the next phase.

The Review report is attached as Attachment 3.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Hepburn Shire Council is obliged to review its Planning Scheme under Section 12B (1) of the Planning and Environment Act 1987. Pursuant to Section 12B (1) (a) such reviews are to occur no later than one year after each date by which a municipality is required to approve a Council Plan under section 125 of the Local Government Act 1989.

Council Plan 2009-2013

10. Stronger residential investment in Hepburn Shire by reviewing the Hepburn Planning Scheme to create a wider, more attractive,

environmentally sustainable range of property, housing and lifestyle choices that will increase our total rate revenue by more than 1% each year.

17. Embracing community knowledge and expertise to help guide decision making and implementation.
26. Protecting our farms from encroaching and inappropriate development and/or land uses and fostering agricultural diversity through the Hepburn Planning Scheme.
27. Facilitating the continued growth of farm-gate sales, farmers markets and organic businesses through marketing strategies and planning controls.
30. Ensuring the Council's heritage controls, neighbourhood character guidelines, urban design frameworks and eco-tourism strategies balance the protection of the essential tourism features of the Shire with economic development.
37. Using the review of the Hepburn Planning Scheme and the Municipal Strategic Statement to explore options and business precinct opportunities which maximize infrastructure utilization and promote local resource sharing and complementary business activity.
48. Reviewing our Planning Scheme to provide for different housing and lifestyle choices which are more resilient, less dependent, environmentally sustainable and socially cohesive.
71. Including new planning provisions in the Hepburn Planning Scheme to improve biodiversity and habitat preservation.

FINANCIAL IMPLICATIONS

There is budget allocation for the next stage of the review of the Hepburn Planning Scheme Review in the 2011/12 budget.

RISK IMPLICATIONS

A delay in proceeding to the next stage of the planning scheme review will result in exhibition of a re-write of the MSS into next year causing further delays to the amendment process and implementation of an improved scheme

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Council has an obligation to ensure that the Hepburn Planning Scheme is reviewed every four years as prescribed in the Planning and Environment Act 1987.

The local policy content of the planning scheme should be consistent with the State Planning Policy Framework. The MSS should reflect the community's current expectations in terms of environmental/social and economic direction and assist in guiding development in the shire now and for the next decade.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The attached consultation report outlines the community and stakeholder engagement.

CONCLUSION

Council has undertaken community, key stakeholder, agency and community consultation, in the first important step into reviewing the scheme, to seek feedback into how they perceive the local content of the planning scheme performs, and to seek their recommendations into what may be incorporated into the review of the scheme and re-write of the MSS.

OFFICER'S RECOMMENDATION

That Council:

9.4.1 *Resolve to note and accept the Hepburn Planning Scheme Review report.*

9.4.2 *Resolve to seek the approval of the Minister for Planning to prepare an amendment to the Hepburn Planning Scheme – Municipal Strategic Statement.*

MOTION

That Council:

9.4.1 *Resolve to note and accept the Hepburn Planning Scheme Review report.*

9.4.2 *Resolve to seek the approval of the Minister for Planning to prepare an amendment to the Hepburn Planning Scheme – Municipal Strategic Statement.*

Moved: Councillor Janine Booth

Seconded: Councillor Sebastian Klein

Carried

**ATTACHMENT 1 - HEPBURN PLANNING SCHEME
REVIEW 2011
DATA AND LITERATURE REVIEW REPORT –
PROVIDED UNDER SEPARATE COVER**

**ATTACHMENT 2 –
HEPBURN PLANNING SCHEME REVIEW 2011
CONSULTATION REPORT – PROVIDED UNDER
SEPARATE COVER**

**ATTACHMENT 3 - HEPBURN PLANNING
SCHEME REVIEW 2011
REVIEW REPORT – PROVIDED UNDER SEPARATE
COVER**

9.5. REVIEW OF POLICIES

GENERAL MANAGER INFRASTRUCTURE

In providing this advice to Council as the General Manager Infrastructure, I Jeff Saker, have no interests to disclose in this report.

PURPOSE

The following Hepburn Shire Policies are due for review:

Policy 28 – Residential Road Construction Contribution & Payment Policy

Policy 36 – Notification of Road Construction Works

Policy 38 – Roadworks Planning Permit Conditions Policy.

BACKGROUND

Council Officers are currently conducting a review of Council and Operational Policies in accordance with the timetable discussed with Councillors previously.

ISSUE/DISCUSSION

Policy 28 – Residential Road Construction Contribution & Payment Policy

This policy was prepared “in response to requests for construction of residential roads. The policy provides a framework to guide and assist Council in making decisions relating to Special Charge/Rate Schemes and payments.”

On 20 April 2010, Council adopted Policy 61 – Special Rates and Charges. The scope of this policy “Details the circumstances and manner in which new or improved infrastructure works are undertaken with financial contribution from property owners based on principles of fairness and equity. This contribution shall be obtained through a Special Rate or Charge Scheme having regard to the level of special benefit received by those properties and the level of benefit received by the wider community.”

As Policy 61 fulfils the same objectives as Policy 28 - Residential Road Construction Contribution & Payment Policy, and Policy 28 is also referred to as an Associated Document in Policy 61, it is recommended that Policy No 28 be rescinded.

Policy 36 – Notification of Road Construction Works

The Hepburn Shire Council Plan 2009 - 2013 makes a commitment to effective community engagement. The commitment reflects Council’s belief that effective community engagement will lead to better decision making and community involvement.

In accordance with the Community Engagement Framework 2010-2013, this policy has been reviewed to include reference to the Framework and that the recommended level of formal community engagement as part of the standard reporting template for the Notification of Road Construction Works be:

- **Level Two: Minor projects**

Typically these projects have a limited or clearly defined number of stakeholders. The method of engagement will depend on the actual project but will generally be a mix of information sharing and consultation.

The objectives of Policy 36 are to:

Provide a framework to guide and assist staff and Councillors in notifying the community on road construction works; and

Provide a process for resolving any community concerns about road construction works.

The Notification of Road Construction Works has been updated with new contact details and to include the Community Engagement Framework as an Associated Document. All other areas of the policy remain as the previous practice.

Policy 38 – Roadworks Planning Permit Conditions Policy

The objectives of Policy 38 are to:

Provide a framework to guide and assist Council in making decisions relating to planning applications where developments require roadworks; and

Provide general advice to developers as to Council's requirements relating to road works as a result of development.

The Roadworks Planning Permit Conditions Policy has been updated with new contact details. All other areas of the policy remain as the previous practice.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

The Council Plan 2009-2013 contains four fundamental commitments, including Good Governance. The review of these policies supports Transparent Decision Making, specifically strategy number 22, "Requiring Council Management to prepare policies and protocols which support transparent decision making".

FINANCIAL IMPLICATIONS

There are no immediate financial implications associated with this review.

RISK IMPLICATIONS

There are no risk implications associated with the review of these policies.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

As there are no major changes to either policy associated with this review, there are no known implications.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

In accordance with Policy 36, all future community and stakeholder engagement will be undertaken in accordance with the Hepburn Shire Council – Community Engagement Framework, 2010-2013.

CONCLUSION

That Council consider the Officer's recommendations as listed below.

OFFICER'S RECOMMENDATION

That Council:

- 9.5.1 Rescind Policy 28 – Residential Road Construction Contribution and Payment Policy which has been replaced by Policy 61 – Special Rates and Charges adopted by Council on 20 April 2010.*
- 9.5.2 Adopt revised Policy 36 – Notification of Road Construction Work.*
- 9.5.3 Adopt revised Policy 38 – Road Works Planning permit Conditions*

MOTION

That Council:

- 9.5.1 Rescind Policy 28 – Residential Road Construction Contribution and Payment Policy which has been replaced by Policy 61 – Special Rates and Charges adopted by Council on 20 April 2010.*
- 9.5.2 Adopt revised Policy 36 – Notification of Road Construction Work.*
- 9.5.3 Adopt revised Policy 38 – Road Works Planning permit Conditions*

Moved: Cr Jon Barrell

Seconded: Cr Don Henderson

Carried

**ATTACHMENT 4 - POLICY 61 – SPECIAL RATES
AND CHARGES**

**ATTACHMENT 5 - Policy 36 – Notification of Road
Construction Work**

**ATTACHMENT 6 - Policy 38 – Road Works Planning
permit Conditions**

9.6. LIBRARY FEES AND CHARGES

ACTING GENERAL MANAGER COMMUNITY DEVELOPMENT

In providing this advice to Council as the Acting General Manager Community Development, I Kathleen Brannigan have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to adopt 2011-12 library fees and charges.

BACKGROUND

With changes to library arrangements Council needs to adopt Library fees and charges for inclusion its 2011-12 fees and charges.

ISSUE/DISCUSSION

Library fees and charges include photocopying, fines for overdue items and Book Clubs. Proposed 2011-12 library fees and charge are attached. No increase in fees and charges are proposed.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Council has a statutory responsibility to prepare and adopt a budget (Section 127(1)).

FINANCIAL IMPLICATIONS

Based on Central Regional Library Corporation projections anticipated income from fees and charges for 2011-12 is around \$12,000.

RISK IMPLICATIONS

There are no significant risk implications noted.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

No fee increases are proposed

COMMUNITY AND STAKEHOLDER ENGAGEMENT

No community engagement has been undertaken as no change is proposed.

CONCLUSION

Consistent with the 'business as usual' approach to changes in library services no fee increases are recommended.

OFFICER'S RECOMMENDATION

9.6.1 That Council adopt the proposed 2011-12 Library Fees and Charges and amend its 2011-12 Fees and Charges to incorporate these updates.

MOTION

9.6.1 That Council adopt the proposed 2011-12 Library Fees and Charges and amend its 2011-12 Fees and Charges to incorporate these updates.

Moved: Councillor Sebastian Klein
Seconded: Councillor Janine Booth
Carried

ATTACHMENT 7 - Library Fees and Charges

9.7. MEETING OF EXPERTS – PROPOSAL FOR DAYLESFORD INDOOR HEATED AQUATIC FACILITY
ACTING GENERAL MANAGER COMMUNITY DEVELOPMENT

In providing this advice to Council as the Acting General Manager Community Development, I Kathleen Brannigan have no interests to disclose in this report.

PURPOSE

The purpose of this report is to provide Council with a report from the meeting of experts convened to discuss matters relating to an indoor heated aquatic facility.

BACKGROUND

Council received a petition at its May 2010 Council Meeting requesting that Council commit to the building of a multi-purpose indoor heated aquatic centre for Daylesford and district. The petition called upon Council to urgently undertake a feasibility study for this purpose.

The Recreation Advisory Committee at its meeting on the 22 May 2010 recommended that; *“Council conduct a feasibility for the development of a heated aquatic facility in Hepburn Shire. The study should also consider the feasibility of providing access to heated aquatic facilities in neighbouring municipalities (Gisbourne, Kyneton and Ballarat) and address issues about the needs of different sections of the population, especially children and young people, which are met by outdoor swimming facilities and the impact on these groups of the closure of outdoor pools”.*

At its June 2010 Meeting Council resolved to convene a meeting of experts to discuss matters relating to an indoor heated aquatic centre in Daylesford.

ISSUE/DISCUSSION

The meeting of experts which was held on Tuesday 5 April 2011 involved Birch Ward Councillors May and Barrell along with representatives from Hepburn Health Service, Daylesford Lawn Tennis Association, the Pool Users group, Daylesford Engineering, Hepburn Wind and other individuals with interest and expertise.

Meeting participants indicated support for:

1. The reinstatement of hydrotherapy programs at Hepburn Bathhouse which was seen to require modifications to enhance disability access and address concerns about water depth;
2. Development of a 25 metre heated pool at either the site of the current pool or co-located with the Daylesford Lawn Tennis Association at West Street, Daylesford.

In 2006, the Hepburn Shire Council Recreational Needs Strategy, Final Report, November 2006 found that *“whilst there is a perceived need to an indoor aquatic centre, there is also recognition the ongoing operating cost may be prohibitive and that there are already a range of swimming opportunities, including the new spa development at Hepburn Springs, which offers subsidised access for residents”*.

The estimated capital cost of a heated aquatic facility would be between \$5 and \$10 million. The annual operating deficit for similar facilities in other municipalities is estimated to be between \$200,000 and \$500,000.

Council’s actual expenditure (subsidy) on Daylesford pool for 2010-11, which is open for three months, was \$76,000, including electricity, water, maintenance and YMCA contract payments. Without taking account of increased operating costs associated with heated pool just opening for 12 months would increase operating costs to around \$300,000 per year.

A full Business Plan /Feasibility Study would need to be undertaken to better examine the need and business case for developing and operation of a 25 metre pool in Daylesford.

The estimated cost of a business case development is between \$30,000 and \$60,000. Council’s adopted 2011/2012 Budget does not have an allocation of funds to undertake the Study.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Council’s commitment to good governance acknowledges that Council’s decisions must be made in the long term best interests of the whole Shire. The Council Plan identifies long term financial sustainability for the future as one of the essential ingredients for good governance.

FINANCIAL IMPLICATIONS

The estimated capital cost of a heated aquatic facility would be between \$5 and \$10 million. The annual operating deficit for similar facilities in other municipalities is estimated to be between \$200,000 and \$500,000.

RISK IMPLICATIONS

Nil

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Residents of Daylesford and district are able to access quality heated aquatic facilities in Ballarat and Kyneton.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Council has received a petition requesting that Council undertake a feasibility study into the development of an indoor heated aquatic facility.

CONCLUSION

Other recreation projects have been identified as a higher priority for capital funding contribution and Council does not have the short or medium term capacity to subsidise the operations of a heated aquatic facility in Daylesford.

OFFICER'S RECOMMENDATION

That Council:

- 9.7.1 *Note the views of the meeting of experts and thank them for their contribution*
- 9.7.2 *Resolve that development of a Business Case/Feasibility Study of a 25 metre heated aquatic facility in Daylesford be referred to the 2012/13 budget process.*
- 9.7.3 *Request officers to explore the possible reinstatement of hydrotherapy programs at Hepburn Bathhouse.*

MOTION

That Council:

- 9.7.1 *Note the views of the meeting of experts and thank them for their contribution*
- 9.7.2 *Resolve that development of a Business Case/Feasibility Study of a 25 metre heated aquatic facility in Daylesford be referred to the 2012/13 budget process.*
- 9.7.3 *Request officers to explore "access all abilities" and address concerns about water depth and thus increase the potential for hydrotherapy programs at Hepburn Bathhouse*

Moved: Councillor Jon Barrell

Seconded: Councillor Janine Booth

Withdrawn

On submission of the following alternate motion by Cr Klein, the Mover and Seconder agreed that this motion be withdrawn and were prepared to propose the alternate motion. The meeting consented to this process.

ALTERNATE MOTION

That Council:

- 9.7.1 *Note the views of the meeting of experts and thank them for their contribution*
- 9.7.2 *Request officers to explore “access all abilities” and address concerns about water depth and thus increase the potential for hydrotherapy programs at Hepburn Bathhouse*

**Moved: Councillor Sebastian Klein
Mover and Seconder accept alteration**

MOTION

That Council:

- 9.7.1 *Note the views of the meeting of experts and thank them for their contribution*
- 9.7.2 *Request officers to explore “access all abilities” and address concerns about water depth and thus increase the potential for hydrotherapy programs at Hepburn Bathhouse*

**Moved: Councillor Jon Barrell
Seconded: Councillor Janine Booth
Carried**

Councillor May left meeting 8.20pm. Returned 8.22pm

**9.8. APPOINTMENT OF MEMBERS – RECREATION ADVISORY COMMITTEE
ACTING GENERAL MANAGER COMMUNITY DEVELOPMENT**

In providing this advice to Council as the Recreation and Events Coordinator, I Adam McSwain have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to appoint members to the Recreation Advisory Committee.

BACKGROUND

In May 2011 Council adopted the revised Recreation Development Policy, the revised Recreation Advisory Committee Terms of Reference and resolved to advertise for nominations for the Recreation Advisory Committee.

ISSUE/DISCUSSION

A call for nominations for the Recreation Advisory Committee was advertised on Council's Advocate Page on 8 June 2011 and Council's website. Nominations closed on Friday 1 July 2011.

The Recreation Advisory Committee Terms of Reference state that the Committee is made up of eight community representatives and one ward Councillor.

Council received six nominations for this Committee. Five of the nominations were from past Committee members and one new nomination was received. Another nomination was received but subsequently withdrawn.

Selection criteria for nominations is below:

The Committee should be a mix of community and skills based members and aim to reflect the diversity of the whole community and a variety of geographic areas. In line with Council's recreation policy, nominations are invited from people who are able to represent the needs and interests of the whole community, as well as the needs of young people and old people in Hepburn Shire.

Nominees should:

- 1. Be residents of Hepburn Shire ;*
- 2. Be able to demonstrate a broad understanding of recreation issues and in particular, the issues associated with recreation facility planning, maintenance and development;*
- 3. Be able to demonstrate an understanding of the role of local government in recreation;*
- 4. Be able to communicate effectively with a wide range of individuals, organisations and professionals.*

All six nominations were assessed against and met these criteria. Attachment 8 provides information about the six nominees including recreation interests, geographic area and recreation expertise.

The six nominees are from a wide geographic area, have diverse recreation interests and diverse backgrounds. However no nomination was received from a Creswick community member or a young person within the Shire.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Council Plan commitment – 17 Embracing community knowledge and expertise to help guide its decision making and implementation.

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The Recreation Advisory Committee plays an important role in advising Council on strategic and policy matters relating to recreation within Hepburn Shire.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The call for nominations for the Recreation Advisory Committee was advertised in the Advocate and on Council's webpage.

CONCLUSION

Nominations have been reviewed against the selection criteria by Council's Acting General Manager Community Development, Recreation and Event's Coordinator and Community Projects Support Officer. All nominees have met these criteria.

OFFICER'S RECOMMENDATION

That Council:

9.8.1 Appoint Peter Hanrahan, Gale Orford, Georgie Patterson, Ray Jenner, Greg May and Lissa McIldowney as members of the Recreation Advisory Committee for a period of two years, expiring in July 2013.

9.8.2 Authorize the advertisement of the additional two positions with a particular emphasis on attracting a member from the Creswick area and a young person.

MOTION

That Council:

- 9.8.1 *Appoint Peter Hanrahan, Gale Orford, Georgie Patterson, Ray Jenner, Greg May and Lissa McIlldowney as members of the Recreation Advisory Committee for a period of two years, expiring in July 2013.*
- 9.8.2 *Authorize the advertisement of the additional two positions with a particular emphasis on attracting a member from the Creswick area and a young person.*

Moved: Councillor Janine Booth

Seconded: Councillor Bill McClenaghan

Carried

**ATTACHMENT 8 - Recreation Advisory Committee
Nominations**

**9.9. APPOINTMENT OF MEMBERS TO CRESWICK MUSEUM SPECIAL COMMITTEE
GENERAL MANAGER CORPORATE SERVICES**

In providing this advice to Council as the General Manager Corporate Services, I Evan King have no interests to disclose in this report.

PURPOSE

This report provides Council with a recommendation for members to be appointed to the Creswick Museum Special Committee.

BACKGROUND

The Creswick Museum Special Committee's Instrument of Delegation was updated in March 2011. At the time, the current committee members were appointed to continue on the committee.

A call for nominations to be appointed to the above Special Committee for a fixed term has been undertaken via a public advertisement in our three offices, on our website, in The Advocate and via a letter to all existing committee members.

This report presents the proposed nominations based on the applications received.

Applications were reviewed by the General Manager Corporate Services and Manager Risk.

ISSUE/DISCUSSION

The following nine nominations (in order of date of receipt of applications) were received by the closing date:

- Mr Shayne Lakey
- Mr Jack Van Beveren
- Mr John Sewell
- Mr Geoffrey Newmarch
- Ms Evelyn Wright
- Ms Julie Sewell
- Mr Paul Ford
- Mr Richard Hutton
- Ms Margaret Fullwood

As per the Instrument of Delegation for the Creswick Museum Special Committee, a minimum of nine members is required. Based on this, and that there are no identified concerns with appointing these applicants, it is proposed to appoint all applicants.

As per Council's resolution on 28 June 2011, five of the members are to be appointed for a period of two years and four of the members for a period of three years, to enable continuity of members in future appointments. A

random computer program was used to select the five members to be appointed for two years. The results of the random selection are reflected in the recommendation for appointments below.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Local Government Act 1989 – Council has the power to appoint members to Special Committees of Council.

Council Plan 2009-2013 Item 17 – Embracing community knowledge and expertise to help guide decision making and implementation.

FINANCIAL IMPLICATIONS

There are no financial implications.

RISK IMPLICATIONS

In order to achieve a fair and equitable appointment of members, a public call was made for nominations. All nominations received were accepted and therefore there was no need to assess the relative merits of applications. In order to decide who would be appointed for two years and who would be appointed for three years, a random computer program was used to avoid human bias.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

No significant implications noted. These new members will be empowered to continue the work of the Creswick Museum Special Committee in managing and communicating the extensive collection in the Creswick Museum and Research Centre.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The call for nominations to the above Special Committee has been undertaken via a public advertisement in our three offices, on our website, in *The Advocate* and via a letter to all existing committee members.

All existing committee members have been advised via letter that their current appointment ends after the Annual General Meeting on Monday 1 August 2011.

CONCLUSION

Appointment of the nine applicants as committee members will enable the Creswick Museum Special Committee to continue to operate in accordance with its Instrument of Delegation. In addition, a number of current members are continuing on the committee, which will enable good continuity of knowledge and processes.

OFFICER'S RECOMMENDATION

That Council:

- 9.9.1 *Accept and resolve to appoint the following persons as members to the Creswick Museum Special Committee for a period of two years, commencing after the Annual General Meeting on Monday 1 August 2011 until the Annual General Meeting on Monday 5 August 2013:*
- *Mr Shayne Lakey*
 - *Mr Jack Van Beveren*
 - *Mr Geoffrey Newmarch*
 - *Ms Evelyn Wright*
 - *Ms Julie Sewell*
- 9.9.2 *Accept and resolve to appoint the following persons as members to the Creswick Museum Special Committee for a period of three years, commencing after the Annual General Meeting on Monday 1 August 2011 until the Annual General Meeting on Monday 4 August 2014:*
- *Mr John Sewell*
 - *Mr Paul Ford*
 - *Mr Richard Hutton*
 - *Ms Margaret Fullwood*
- 9.9.3 *Pursuant to section 81(2A) of the Local Government Act 1989, exempts the above Special Committee members from being required to submit a primary return or ordinary return.*

MOVED

That Council:

- 9.9.1. *Accept and resolve to appoint the following persons as members to the Creswick Museum Special Committee for a period of two years, commencing after the Annual General Meeting on Monday 1 August 2011 until the Annual General Meeting on Monday 5 August 2013:*
- *Mr Shayne Lakey*
 - *Mr Jack Van Beveren*
 - *Mr Geoffrey Newmarch*
 - *Ms Evelyn Wright*
 - *Ms Julie Sewell*
- 9.9.2. *Accept and resolve to appoint the following persons as members to the Creswick Museum Special Committee for a period of three years, commencing after the Annual General Meeting on Monday 1 August 2011 until the Annual General Meeting on Monday 4 August 2014:*
- *Mr John Sewell*
 - *Mr Paul Ford*
 - *Mr Richard Hutton*
 - *Ms Margaret Fullwood*
- 9.9.3. *Pursuant to section 81(2A) of the Local Government Act 1989, exempts the above Special Committee members from being required to submit a primary return or ordinary return.*

Moved: Councillor Don Henderson
Seconded: Councillor Janine Booth
Carried

9.11 ASSEMBLIES OF COUNCILLORS – JANUARY-JUNE 2011

CHIEF EXECUTIVE OFFICER

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

PURPOSE

The purpose of this report is to provide Council with copies of Assembly of Councillor records as required under Section 80A(2) of the Local Government Act 1989 (as amended).

BACKGROUND

Section 80A(2) of the Local government Act 1989 (as amended) required the record of an Assembly of Councillors to be reported at an Ordinary meeting of Council.

Records of Assembly of Councillors are attached to this report as detailed below for Councillors information:

Date	Location	Purpose
January		
11 January 2011	Council Chamber Daylesford	Internal Councillor Briefing
24 January 2011	Creswick Town Hall & Clunes Town Hall	Flood Recovery Meeting
25 January 2011	Hepburn Mineral Springs Reserve Sound Shell	Environmental Sustainability Advisory Committee
February		
1 February 2011	Council Chamber Daylesford	Internal Councillor Briefing
8 February 2011	Council Chamber Daylesford	External Councillor Briefing
8 February 2011	Senior Citizens Centre, Daylesford	Delegated Planning Committee
15 February 2011	Clunes Town Hall	Pre Council Meeting
22 February 2011	Council Chamber Daylesford	Rating Strategy Review
March		
1 March 2011	Council Chamber Daylesford	Internal Councillor Briefing
8 March 2011	Council Chamber Daylesford	External Councillor Briefing
8 March 2011	Senior Citizens Centre, Daylesford	Delegated Planning Committee
15 March 2011	Council Chamber Daylesford	Freight Strategy Steering Committee

Date	Location	Purpose
15 March 2011	Council Chamber Daylesford	Wombat Hill Botanic Gardens Advisory Committee
15 March 2011	Trentham Mechanics Institute	Pre Council Meeting
22 March 2011`	Council Chamber Daylesford	Waste Resource Management Strategy Steering Committee
29 March 2011	Council Chamber Daylesford	CEO & Councillor Only time – Budget Review
31 March 2011	Council Chamber Daylesford	Hepburn Mineral Springs Reserve Advisory Committee
April		
5 April 2011	Council Chamber Daylesford	Internal Councillor Briefing
12 April 2011	Council Chamber Daylesford	External Councillor Briefing
12 April 2011	Senior Citizens Centre, Daylesford	Delegated Planning Committee Agenda
19 April 2011	Creswick RSL	Pre-Council Meeting
29 April 2011	Trentham Neighbourhood Centre	Heritage Advisory Committee
May		
2 May 2011	Senior Citizens Centre, Daylesford	2011/12 Budget, 10 Year Fin Plan
3 May 2011	Council Chamber Daylesford	Internal Councillor Briefing
3 May 2011	Council Chamber Daylesford	Sustainability Advisory Committee
9 May 2011	Mechanics Hall, Trentham	2011/12 Budget, 10 Year Fin Plan
10 May 2011	Senior Citizens Centre, Daylesford	Delegated Planning Committee Agenda
13 May 2011	Creswick RSL	2011/12 Budget, 10 Year Fin Plan
17 May 2011	Council Chamber, Daylesford	Wombat Hill Botanic Gardens Advisory Committee
17 May 2011	Creswick Senior Citizens	Pre-Council Meeting
June		
2 June 2011	Council Chamber Daylesford	Hepburn Minister Springs Reserve Advisory Committee
7 June 2011	Council Chamber Daylesford	Internal Councillor Briefing
14 June 2011	Senior Citizens Centre, Daylesford	Pre-Council Meeting

Date	Location	Purpose
14 June 2011	Council Chamber Daylesford	Delegated Planning Meeting
28 June 2011	Council Chamber Daylesford	Pre Council Meeting

ISSUE/DISCUSSION

1. The Local Government Act 1989 (as amended) requires the record of an Assembly of Councillors to be reported at an Ordinary meeting of the Council.
2. The Local Government Act 1989 (as amended) requires the record of an Assembly of Councillors to be incorporated in the minutes of that Council Meeting.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Local Government Act 1989, Section 80A

FINANCIAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

There are implications with regards to council's compliance with the Local government Act 1989 (as amended) if written records of councillor Assemblies are not reported to Council

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The inclusion of the attached record of Councillor Assembly in the Council Agenda and their availability to the public will increase awareness of the activities of Council and could increase community involvement in decision making at Council level.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Using Council's adopted Community Engagement Framework, International Public Participation Consultation, this report presents information via the Council Agenda.

CONCLUSION

Information provided for noting.

OFFICER'S RECOMMENDATION

9.11.1 *That the information be received.*

MOTION

9.11.1 *That the information be received and any additional information be added or subtracted.*

Moved: Councillor Janine Booth

Seconded: Councillor Jon Barrell

Carried

**ATTACHMENT 9 - ASSEMBLIES OF COUNCIL
FORMS**

10. COUNCIL SPECIAL COMMITTEES (SECTION 86) AND ADVISORY COMMITTEES

GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the General Manager Corporate Services, I Evan King have no interests to disclose in this report.

PURPOSE

Special (Section 86) and Advisory Committee minutes are tabled for noting.

BACKGROUND

Special committees are established by Council and their function and responsibilities outlined in an Instrument of Delegation. Under the Instrument of Delegation, special committees are required to maintain minutes of meetings held and provide a copy of the minutes to Council for review.

Advisory committees are established by Council and their responsibilities outlined in Terms of Reference. Advisory Committees are required to maintain minutes of meetings held and provide a copy of the minutes to Council for review.

ISSUE/DISCUSSION

Please see listed below the minutes and other reports of Special and Advisory Committees, as provided by the Committees over the past month, for your information:

- Minutes from the Creswick Museum Special Committee – 6 June 2011
- Minutes from the Doug Lindsay Recreation Reserve Special Committee – 25 May 2011 and 7 June 2011
- Minutes from the Environmental Sustainability Advisory Committee – 6 July 2011
- Minutes of the Creswick Ward Community Committee - 16 May 2011
- Minutes of ARC Advisory Committee – 7 March 2011

These minutes have been provided to Councillors under a separate cover.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Nil

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Nil

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Members of the community are represented on these committees.

CONCLUSION

Minutes and reports have been provided for noting.

OFFICER'S RECOMMENDATION

10.1 That Council notes the minutes of the Special and Advisory Committees listed above which have been distributed under a separate cover.

MOTION

<p><i>10.1 That Council notes the minutes of the Special and Advisory Committees listed above which have been distributed under a separate cover.</i></p>

Moved: Councillor Jon Barrell

Seconded: Councillor Janine Booth

Carried

11. CONFIDENTIAL ITEMS: CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

That pursuant to the provisions of Section 89(2) of the Local Government Act 1989, the meeting be closed to the public in order to consider:

- (d) Contractual matters; and
- (h) Any other matter which the Council or special committee considers would prejudice the Council or any person.

RECOMMENDATION

11.1 *That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-sections:*

- *89(2)(d) Contractual matters; and*
- *89(2)(h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person.*

MOTION

11.1 *That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, to consider:*

- *Item 11.2 Confidential – Jubilee Lake Holiday Park – Lease Assignment*
- *Item 11.3 Confidential – Cleaning of Public Conveniences – Contract H252-2011*
- *Item 11.4 Confidential – Supply and Cartage of Hooklift Bins - Contract H263-2011*

Moved: Councillor Jon Barrell

Seconded: Councillor Janine Booth

Carried

Meeting closed to the public: 9.00pm

12. RE-OPENING OF MEETING TO PUBLIC

RECOMMENDATION

12.1 *That Council, having considered the confidential items, re-opens the Meeting to members of the public.*

MOTION

12.1 *That Council, having considered the confidential items, re-opens the Meeting to members of the public.*

Moved: Councillor Bill McClenaghan
Seconded: Councillor Sebastian Klein
Carried

Meeting re-opened to the public: 9.19pm

In accordance with Council resolutions, the following information is provided to the public on matters resolved by Council during the confidential section of the Meeting.

11.2.1 **Jubilee Lake Holiday Park – Lease**
That Council consents to the assignment of the lease to Jubilee Lake Cooperative Ltd, subject to conditions.

11.3.1 **Cleaning of Public Conveniences – Contract H252-201**
That Council award the tender for Contract H252-2011 for Cleaning of Public Conveniences to Australian Commercial Maintenance Pty Ltd for the estimated value of \$132,260.50 plus 10% variation (excl GST).

11.4.1 Supply and Cartage of Hooklift Bins – Contract H263-2011
That Council award the tender for Contract H263-2011 for the Supply and Cartage of Hooklift Bins to SITA Australia Pty Ltd for the estimated value of \$219,701 plus 10% variation (excl GST).

13. CLOSE OF MEETING

The meeting closed at 9.20pm.