



***HEPBURN SHIRE COUNCIL
ORDINARY MEETING OF COUNCIL
MINUTES***

***TUESDAY, 17 JANUARY 2012
GLENLYON HALL
BARKLY STREET, GLENLYON***

5:30PM

**Hepburn Shire Council
Ordinary Meeting of
Council**



MINUTES

TUESDAY 17 JANUARY 2012

**Glenlyon Hall
Barkly Street, Glenlyon
Commencing 5:30PM**

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Hepburn Shire Council Ordinary Meeting of Council



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PETER REEVE

INTERIM CHIEF EXECUTIVE OFFICER

17 JANUARY 2012

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land, the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

2. OPENING OF MEETING

PRESENT: Mayor Councillor Sebastian Klein, Deputy Mayor Councillor Rod May, Birch Ward Councillor Jon Barrell, Creswick Ward Councillor Janine Booth, Creswick Ward Councillor Don Henderson, Holcombe Ward Councillor Bill McClenaghan

IN ATTENDANCE: Interim Chief Executive Officer Peter Reeve, General Manager Corporate Affairs Evan King, General Manager Sustainable Development Barry Green, General Manager Community Services Kathleen Brannigan, Manager Assets & Engineering Services Richard Russell

STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS
OF THE COMMUNITY
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS
OF THE CODE OF GOOD GOVERNANCE
SO THAT WE MAY FAITHFULLY REPRESENT
AND UPHOLD THE TRUST PLACED IN THIS COUNCIL BY THE
PEOPLE OF HEPBURN SHIRE”

3. APOLOGIES

Cameron Ward Councillor Neil Newitt

4. DECLARATIONS OF CONFLICTS OF INTEREST

Nil.

5. CONFIRMATION OF MINUTES

MOTION

5.1. *That the Minutes of the Ordinary Meeting of Council held on 20 December 2011 (as previously circulated to Councillors) be confirmed as required under Section 93 (2) of the Local Government Act 1989.*

Moved: Councillor Don Henderson

Seconded: Councillor Bill McClenaghan

Carried.

6. NOTICES OF MOTION

Nil.

7. PRESENTATION OF COUNCILLOR REPORTS

MAYOR'S REPORT

Councillor Sebastian Klein, Coliban Ward

The first month of the year has been a busy one for the communities of Hepburn Shire who, beyond the Christmas craze that graces us all once a year, have been involved in the annual New Year's Parade, in remembering and recovering one year on from the floods.

Of course we are keenly aware of the effects of natural disaster in Hepburn and so I was glad to meet with David Wellings, the head of the SES, regarding the goals and concerns of that volunteer emergency service. A timely meeting as we prepare for the fire season with the MEMC and our various emergency service partners, especially given a number of grass fires in Clunes last night; now controlled and out thanks to Elvis' cousin Delilah.

It was a satisfying experience to look around at the Daylesford New Year's Parade and see residents from all around the Shire enjoying this long standing festival. It was, for me, an opportunity to take stock of the rich reserve of skills and capacities that exist in our community - as well as the willingness to work together in the interests of the community. It is a privilege to be a part of such a group where they are so focused and capable of creating vibrant experiences for the community by the community.

I also had the pleasure of meeting with a group of Daylesford residents concerned about the lack of youth activities in town, and I look forward to helping these people make the connection with other youth focused workers and services in the coming year in the interests of our young people, particularly in regards to establishing a dedicated youth space in Daylesford.

It was good to see the State Government taking a special interest in Creswick where they were keen to demonstrate their willingness to assist community recovery financially, and of course we are glad to have received the Minister for Rural Development and the Minister for Environment. We have now been approved for \$20m of the \$26m damage incurred in three floods last summer.

The "Reflections" flood photos exhibition at Jane's Cafe in Clunes was a great opportunity for the victims of the floods to share their photos and stories and reflect not just on the damage that the floods did, but also on the ways in which a community comes together to support each other in a situation like this. It was interesting to witness first-hand what I have often heard from those that work in this area - that the process of sharing stories and experience is an integral part of recovery for individuals of course, but also for the well being and morale of a whole town.

The Boîte festival also rolled into Daylesford for the 26th year and we were again extremely lucky to have this rich and diverse expression of culture at our doorsteps. Again I was reminded of how lucky we are to weave such threads into the fabric of our own community.

And that's my lot for the month.

COUNCILLOR REPORTS

Councillor Janine Booth, Creswick Ward

No report.

Councillor Don Henderson, Creswick Ward

The International Women's Day Women's Honour Roll (IWD) committee is now at the stage of recommending two women to the Honour Roll.

I must commend both the committee and the independent panel who recommended that these two women be selected. It is not an easy task and there were quite a number of nominations. The committee had the job of ensuring that the guidelines were followed rigorously and we are satisfied that this has happened.

I attended the last business night for friends and patrons of Cafe 33 at Clunes and it is sad indeed that Clunes has lost such a valuable business. Jane provided a great meeting place for locals and used to run a night for women every two weeks. The three floods took their physical and mental toll and it is a real example of how the floods have affected our community.

I attended an announcement along with yourself (the Mayor) and Crs Booth and Newitt to hear the Creswick Scouts get funding to repair and upgrade their hall that had been damaged by floods. Once again it was great to see the emotion and obvious passion of people like Barry Goldsmith from Clunes who responded to the announcement by Deputy Premier Ryan of over \$60k to rebuild tennis courts at Clunes. Communities are well served by people like Barry.

Council will also be pleased to know that a team from The Creswick Railway Workshops Association have started works to clean up the old Creswick Gold Battery.

Councillor Bill McClenaghan, Holcombe Ward

Firstly Mr. Mayor, let me welcome you and Council to Glenlyon, the largest – in fact the only town in Holcombe Ward. And welcome to the former Glenlyon Shire Hall and municipal offices, built in 1890 when the entire Shire was run from this building by the legendary Shire Secretary, Mr. Stephen Langley. Since then, we have seen Glenlyon Shire amalgamate with Daylesford in 1966 to create the Shire of Daylesford and Glenlyon and again in 1995 when Jeff told us that “bigger was better” and the much larger Hepburn Shire came into being with multi-million dollar budgets and over a hundred staff.

In fact, there was much controversy about the building of this hall including the cost. Once estimated to cost four hundred pounds, by the time the stables for Councillors’ horses were considered it was thought the cost would jump to five hundred or even five hundred and fifty pounds. By the time the hall was completed and a white picket fence erected out the front, the total cost was six hundred and ninety five pounds and ten shillings. Other controversy erupted because the timber for the hall came from the Shire President’s own sawmill and this practice would certainly run afoul of current day procurement policies and conflict of interest regulations although on matters of cost blowouts, some things do remain the same with talk of the need for a new \$7.5 million office.

All of this is outlined in this wonderful little book called “Snapshots of Glenlyon” edited by Wendy McKellar who is here with us today in the public gallery. Mr Mayor, I have great pleasure in presenting this copy to you and Council and may you all find reading it fascinating and enjoyable.

After amalgamation in 1966, this hall was no longer required for municipal purposes as the new larger Shire moved its entire operations into Daylesford. The land reverted to the Crown and is now controlled by a small Crown Committee of Management, the Glenlyon Progress Association Inc. which is an active local group and the original community planning group for Glenlyon before Council went and started up another one.

The Glenlyon Progress Association runs numerous events at the hall like the annual Glenlyon Sculpture Show and the Glenlyon Fine Food Fare. There are bi-monthly GPA meetings here as well as a monthly Glenlyon Village Market. Also a local play group meets here weekly in one of the front rooms and former offices and the hall is always available for hire. Very basic kitchen facilities have now been renewed with a brand new kitchen out the back, which is almost complete. This project was funded through the State Government’s Small Towns Program with Council assisting by making application for funds to top up local cash and in kind contributions. There is a new timber decking outside beside the kitchen and a ramp that gives disability

access to the hall. These works are the achievements of skilled and committed local volunteers and trades people who have contributed many hours of hard work.

Lastly, Mr. Mayor, every new year sees the New Year's Day Mixed Sports Day at the Glenlyon Recreation Reserve and I had the pleasure of attending again this year. This event is run by a small committee of Bob Kennedy, Des Leonard and Vince Hayes and they do all their own publicity. It has been operating since 1857 and is run by committed local volunteers. I now quote from their publicity brochure as follows.

“Billed as a mixed sports day, the meeting is one of the last remaining old fashioned country sports days, offering events ranging from wood chopping to ladies’ gumboot throwing competition. All activities are organized and conducted as our forefathers would have done in yesteryear. No commercial ventures/activities form any part of the day.”

“The event is held at the Glenlyon Reserve....which is located in a picturesque setting well shaded by magnificent old oak trees. Catering facilities with a good selection of food are available with a publican and refreshment booth. A well equipped children’s playground is located near the barbeque area.”

“The fiercely contested wood chopping competition attracts entrants from all over Victoria as well as interstate. The used blocks are auctioned during the afternoon to those interested in using them as firewood.”

“Highly competitive horse racing also features during the afternoon with the premier event being the prestigious Glenlyon Cup, run over 1,200 metres. Show jumping and other novelty horse events also occur.”

This year the horse races went ahead after Council arranged for flood recovery works on the track that had become deeply rutted and dangerous. Other events included the World Mineral Water Drinking Competition and the World Bull Boar (eating) Competition together with races and prizes for children’s events. Also, St. Michael’s School raises funds by providing excellent catering services.

The event was run by local volunteers who have again raised about \$15,000. Other events and festivals in Hepburn Shire would do well to use the Glenlyon Mixed Sports Day as a model. Bigger is not always better. There is no M.O.U. with Council here, or the use of expensive professional out of town organizers. This event is not subsidized by Council with \$10,000, \$20,000 or \$30,000 annually. It not only funds itself from year to year by retaining some of its profits but it also donates substantial amounts of money to a variety of local and other worthy causes. Mr. Mayor, I believe that other events in this

Shire should aspire to be run more like the New Years Day Glenlyon Mixed Sports Day.

Last year, \$13,000 from the event's profits were donated to the following recipients;

- Daylesford Hospital (\$2,000 – Major recipient)
- Trentham Hospital
- Creswick Salvation Army
- Daylesford St Vincent de Paul
- St John Ambulance
- Daylesford Junior Football Club
- Daylesford Municipal Band
- Glenlyon Pony Club
- Royal Children's Hospital
- Glenlyon Recreation Reserve for upgrades
- Daylesford Junior Tennis
- Hepburn Junior Football Club
- Daylesford Girl Guides
- Daylesford Junior Soccer Club
- Glenlyon Play Group
- Daylesford Men's Shed
- Glenlyon & District News
- Daylesford Preschool
- Hepburn Preschool
- Junior Glenlyon Gun Club
- Junior Glenlyon Cricket Club
- Daylesford Pipe Band
- Dennis Beddoe Boxing Gymnasium
- Daylesford Riding for the Disabled
- Hepburn Wildlife Shelter
- Red Cross Flood Appeal
- State Emergency Service

Councillor Jonathan Barrell, Birch Ward

No Report.

Councillor Rod May, Birch Ward

No Report.

Councillor Neil Newitt, Cameron Ward

No Report.

MOTION

7.1. *That Council receives and notes the Mayor and Councillors' reports.*

Moved: Councillor Rod May

Seconded: Councillor Bill McClenaghan

Carried.

8. PUBLIC PARTICIPATION TIME

This part of the Ordinary Meeting of Council allows for the tabling of petitions by Councillors and Officers and 30 minutes for the purpose of:

- Responding to questions that have been submitted by members of the community.
- Allowing members of the community to address Council.

Community members are invited to submit written questions to the CEO by 12 noon on the day of the Council meeting. If you wish to address Council you must provide a brief synopsis of your address in writing to the CEO by 12 noon on the day of the Council meeting.

Questions may be taken on notice and responded to later. Likewise, some questions of an operational nature may be responded to through usual administrative procedure. Separate forums and Council processes are provided for deputations or for making submissions to Council.

8.1. PETITIONS

Nil.

8.2. QUESTIONS

Question 1 From Mr Zachary Casper

Apparently, less than six months after the HSC 2011-2012 budget was approved, there was a budget blow out of over half a million dollars. This was revealed in section 9.9 of the Draft Council Meeting Minutes for 20 December 2011, under the heading "Mid Year Budget Review". On page 63, there is a table printed, a "summary of the changes as a result of the review", in which it is revealed that there were additional staff costs to the tune of \$258,000.

My questions are:

1. **Who exactly in the HSC is, or was, responsible for this incredible spending oversight? Was it:**
 - a) **The former CEO, Kaylene Conrick, or**
 - b) **The current acting CEO, or**
 - c) **The current Manager Finance?**

2. Can Council provide details of this blowout, such as:

a) How many extra staff were hired, and / or

b) Why was there such a gross underestimation of the staff costs?

However, we are now assured that the problem has been "fixed", because in the second part of the table on page 63, there are listed savings, presumably cuts, to expenditures. The first three items pertain to road works, and total over \$110,000. Does this mean that because of the HSC mismanagement of the 2011-12 budget, that our roads will not receive the attention that they deserve? And how can the savings relating to "Additional Waste Charges" amounting to \$38,000 be claimed, or balanced, against "Additional Waste Management costs" amounting to \$92,000? And do not all these "changes" now make a total mockery of the HSC 10-Year Financial Plan for 2011-2021, meaning that in effect is a worthless document, only 6 months after it was adopted by Council?

Answered by: Mayor Councillor Sebastian Klein

- The additional \$258,000 in staff costs was the result of decisions made by Council. These additional costs could not have been budgeted for at the time the budget was being prepared.
- The table detailing the variations from budget to reviewed budget presented at the December 2011 Council meeting includes additional costs, savings and additional income which ensures that the original budget position is maintained.
- Savings were achieved in Infrastructure – Roads that will not reduce the quantum of work performed this year. With the combination of additional flood funding for roads \$12m and Government Funding (Country Roads and Bridges) \$1m, far greater work will be performed this year than budgeted for.

Additional waste management costs will be incurred this year as a result of the increase in the Government Waste Levy declared after the 2011-12 budget had been prepared and additional recycling costs as a result of increased volume. This increase is marginally offset by increased income from waste management charges.

Question 2: From Mr John Cable

Background

There are a number of trees immediately adjacent to the edges of Green Gully road which lean precariously across the road. During the past two years, following the end of the drought, a number of trees have fallen and blocked access for periods of up to 12 hours.

The Butlers Lane Fireguard group has expressed concern to the Council in the past regarding the potential for the road to be blocked by a fallen tree during a bushfire and has been advised the matter will be considered, but the Council budget is limited and needs to be applied the highest priority issues. Clearly the issues arising from the January 2011 floods have been a priority over the past twelve months

However, with the bushfire season upon us once again, the members of the Butlers Lane Fireguard Group seek the agreement of the Council to undertake an assessment of the trees adjacent to Green Gully road to determine which trees need to be removed in the interest of the safety of the residents of the area.

Question:

The Butlers Lane, Glenlyon, Fireguard Group seeks the agreement of the Council to undertake an assessment of the trees adjacent to Green Gully road to determine which trees should be removed to improve the safety of the road in the event of a bushfire or high winds and rain.

Answered by: Mayor Councillor Sebastian Klein

Council regularly undertakes assessment of roadsides for road safety and maintenance. Council will undertake a specific inspection of trees on Green Gully Road for road safety in the next four weeks. From the inspection, any trees that are deemed to be a road safety issue to traffic will be then included in the maintenance schedule for works and funded from Council maintenance budget.

Question 3: From Mr Bob Kennedy

Eldon Street, Glenlyon

Over a period of years I have spoken and written about the trees growing in the gutters on this street, plus the drains in the street, I have

been told that “all will be fixed” but after all this time nothing has been done about the problem.

I feel that the time for talking is over; maybe it is time for action. If this is not so could you please explain.

Answered by: Mayor Councillor Sebastian Klein

A survey of Eldon and adjoining streets has been undertaken and a remediation design has been developed by Council staff. Contact, by mail, will be made with the residents in this area in the next 4 weeks by a Council engineer to arrange an on site meeting to explain the proposed works. The agreed works will then be undertaken this financial year preferable in the autumn by Council.

9. OFFICERS' REPORTS

9.1. ENVIRONMENTAL SUSTAINABILITY STRATEGY 2011 - 2015 GENERAL MANAGER SUSTAINABLE DEVELOPMENT

In providing this advice to Council as the Sustainability Project Officer, Sustainable Development, I Laurel Freeland have no interests to disclose in this report.

PURPOSE

The purpose of this report is to recommend that Council adopt the Environmental Sustainability Strategy 2011 - 2015, Final version dated Jan 11, 2012

BACKGROUND

Council was funded by the Victorian Government Sustainability Accord to develop an Environmental Sustainability Strategy for the Shire. This funding arose from the Victorian Local Sustainability Accord recognition that small rural Councils face difficulty in adequately addressing environmental issues due to funding and resource constraints. The purpose of the Strategy is to provide guidance to enable Hepburn Shire to achieve the environmental sustainability goals outlined in the Council Plan, move towards a long term vision of triple bottom line sustainability and give direction to act on priorities for provision of sustainability services to the community.

The methodology for development is detailed in the Strategy (p 15) and involved research and analysis of Federal and State Government publications (appendix 2 p 42), a range of Environmental Strategies from other Councils and extensive consultation with community, agencies and Council staff over a 12 month period.

The strategy has been developed in alignment with the current Council Plan 2009 - 2013 and also has a relationship with the emerging Energy Descent Action Plan (EDAP). The primary focus of the Environmental Sustainability Strategy is internal Council operations and service to the Hepburn Shire Community whereas the Council supported EDAP is community generated and focuses on the community

ISSUE / DISCUSSION

The Consultation highlighted several key issues that are pertinent to planning environmental sustainability in the Shire:

There is a mixed spectrum of awareness and opinion about the nature, extent and ramifications of environmental sustainability issues and what we should do about them - generally and locally.

There is a strong environmental awareness in some sectors of the Hepburn Shire community with people actively engaged in addressing environmental sustainability issues while others have little awareness and take no action.

Environmental sustainability is a complex multi-tentacled issue that impacts every aspect of life so must be addressed in a variety of ways at multiple levels. Some things can be changed immediately at little or no cost, others need accurate information, education, resources, finances, partnering and planning for over time.

Whilst it is imperative to act, Council has limited financial and resource capacity to address environmental sustainability issues so must make the gains in setting targets to reduce consumption and efficient use of resources, capitalise on collaborative efforts and identify funding sources for longer term plans.

The issues that need to be addressed have been broken down into four key themes:

1. Culture of Sustainability Leadership

This theme highlights the importance of showing leadership in building a culture of sustainability in internal operations and relationships with the broader community. It relates particularly to putting sustainability principles in action through policy, systems, communication, education and modeling behaviour. Education and communication were seen as central in all consultations.

2. Responding to the Effects of Climate Change, Peak Oil and Resource Challenges

This theme is action orientated and involves using our resources wisely to reduce greenhouse gas emissions, make less waste, reduce reliance on fossil fuels by consolidating operations, making them more efficient and finding alternative sources of fuel and renewable energy. It involves establishing baseline measurements, identifying where the best savings that can be made environmentally and financially and planning for food security, waste minimisation and transport efficiency.

3. Caring for Our Natural Assets

This theme is about caring for the natural environment, ensuring we have healthy and clean air, water, soil, vegetation, forests, wildlife - biodiverse (native and cultivated) and healthy eco systems. This area

drew strong criticism from the community about the need to develop a comprehensive biodiversity action to ensure we conserve and enhance our resources and have sufficient arable land and locally produced food for the future.

4. Community and Business Connection

The importance of collaborating, partnering and forging strong connections with community, agencies and business in order to build resilience is highlighted in this strategy. It involves short and long term planning, identifying opportunities for partnering in new ways and clear lines of communication.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

The fourth commitment of the Council Plan 2009 - 2013- We will guide our Shire towards environmental sustainability - and the accompanying goals (pages 25 - 28)

FINANCIAL IMPLICATIONS

There are many sustainability issues identified that can be addressed at no or low cost and in fact may make financial savings. Larger costs are in natural resources management, developing a comprehensive transport plan regionally, a food security plan and in infrastructure. Some areas will need long term planning and funding.

It is notable that the sustainability and biodiversity officers in neighboring Shires have put some effort into identifying funding sources for projects that achieve sustainability goals. Hepburn Shire is one of the few Shires which does not have a dedicated officer biodiversity as well as in sustainability.

RISK IMPLICATIONS

One of the biggest risks is that the impact of human activity on the environment is not immediately visible and the subject of conjecture; and the degree to which the natural environment supports our economic and social endeavours. However the risk of not addressing environmental sustainability is high because there is a point beyond which environmental degradation, poor land, air and water management practices become irretrievable. Environmental policy must inform the Municipal Strategic Statement to ensure natural resources are well managed to underpin the health of our community and our economy.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Rising costs, economic changes and decreased resource availability due to the impact of climate change and peak oil will affect the affordability of housing, cost and availability of transport and employment. Planning for these contingencies must be part of an integrated plan for triple bottom line sustainability. Action now to ensure healthy ecosystems will ensure we are better prepared to handle climate change impacts such as extreme weather conditions and that we have sufficient resources to sustain the community.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Community and stakeholder engagement was undertaken at all stages of the strategy development including Council officers, general community members across the Shire, local business, sustainability and environmental experts and groups within the region, other Councils and Statutory agencies.

CONCLUSION

The Environmental Sustainability Strategy has drawn from significant research and consultation and provides principles, markers and actions to become more sustainable in our operations and provision of services to the community we serve. It establishes a beginning guide to better fulfill the four fundamental commitments of the Council plan and to prepared to meet the future.

OFFICER'S RECOMMENDATION

That Council:

- 9.1.1 Adopt the Environmental Sustainability Strategy 2011-2015 and its recommended priority actions.
- 9.1.2 Refer consideration of priority actions with cost implications to the 2012/13 budget process.

MOTION

That Council:

9.1.1 Defer this Strategy for a period of one month, pending further revision and consideration of issues that might relate to the Strategy from the review of the Municipal Strategic Statement.

Moved: Councillor Rod May

Seconded: Councillor Bill McClenaghan

Carried.

**ATTACHMENT 1 - Environmental Sustainability Strategy 2011 – 2015
Part A (issued under separate cover)**

**ATTACHMENT 2 - Environmental Sustainability Strategy 2011 – 2015
Part B (issued under separate cover)**

9.2. GREAT TRENTHAM SPUDFEST - REQUEST FOR MEMORANDUM OF UNDERSTANDING AND FUNDING ALLOCATION GENERAL MANAGER COMMUNITY SERVICES

In providing this advice to Council as the General Manager, Community Services, I Kathleen Brannigan have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to consider entering into a Memorandum of Understanding (MOU) with the Great Trentham Spudfest and allocating funding to the event.

BACKGROUND

The Great Trentham Spudfest commenced in 2008 and has been auspiced by Trentham Residents and Traders Association (TRATA). The event has grown since that time and the fourth Spudfest held 20-22 May, 2011 was attended by approximately 2,500 people from the local community, other parts of regional Victoria, Melbourne and interstate.

The objectives of the event are to:

- Bring the Trentham and surrounding community, businesses and visitors together to celebrate the area and have fun;
- Unite and uplift the spirit of people of all ages in the community by giving them something to be proud of;
- Strengthen the community - combine groups of different interests
- Attract and excite the imagination of visitors
- Raise the profile of Trentham as a tourist destination
- Celebrate the history of potato growing in the area
- Educate locals and visitors on the uniqueness and heritage of the area

The Great Trentham Spudfest has received Community Event Grant funding (\$2,000) in 2011-12 and 2010-11. Tourism Victoria also provided funding to support the 2011 event.

ISSUE / DISCUSSION

The event is run by a local organising committee and auspiced by Trentham Neighbourhood Centre. Councillors were briefed by the Chair of the Great Trentham Spudfest, Jacinta Carboon in December 2011. The organising committee are seeking to make the event more professional, at the same time, retaining the 'local rustic warm feel that it has'. The Committee considers that Spudfest has an important role in driving positive community engagement, tourism and business development in Trentham. They have

requested that Council enter into an MOU with the Great Trentham Spudfest that sets out the event and Council's responsibilities. An allocation from Council of \$10,000 per year for a 3-4 year period has also been requested.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Council Plan (2009-13) Initiative 31: "Supporting various drawcard events like ChillOut and Booktown which draw large numbers of visitors to Hepburn Shire.

FINANCIAL IMPLICATIONS

The Great Trentham Spudfest is seeking an annual allocation of \$10,000 per year for a 3-4 year period. No allocation has been made in the 2011-12 budget for this allocation.

RISK IMPLICATIONS

That the Great Trentham Spudfest will not be able to continue and grow without additional support.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The Great Trentham Spudfest has community strengthening, tourism and economic benefits.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The Trentham Community Plan (2009) states:

The community recognises the importance of tourism as a key economic driver for the regional and local economy and contributes to its promotion through a voluntary Visitor Information Centre and several events. Spudfest is probably the most uniquely authentic event in Trentham as both an attraction for visitors and engaging a wide spectrum of the local community.

CONCLUSION

It is recommended that Council consider a budget allocation of \$10,000 for the Trentham Spudfest in its 2012-13 budget and request officers to develop a draft MOU in conjunction with the Spudfest organising committee.

OFFICER'S RECOMMENDATION

That Council:

- 9.2.1 Consider a budget allocation of \$10,000 for the Trentham Spudfest in its 2012-13 budget.
- 9.2.2 Request officers to develop a Memorandum of Understanding (MOU) in conjunction with the Spudfest organising committee.
- 9.2.3 Authorises the CEO to sign the Memorandum of Understanding on behalf of Council.

MOTION

That Council:

- 9.2.1 *Consider a budget allocation for the Trentham Spudfest in its 2012-13 budget*
- 9.2.2 *Request officers to develop a draft Memorandum of Understanding (MOU) in conjunction with the Trentham Spudfest organising committee.*
- 9.2.3 *Request Officers to provide a further report to Council.*

Moved: Councillor Jonathan Barrell

Seconded: Councillor Rod May

Carried.

**9.3. NEW ROAD NAMES – FOR NEW SUBDIVISION OF MATTS LANE,
COOMOORA
GENERAL MANAGER CORPORATE SERVICES**

In providing this advice to Council as the Manager of Finance and the Rates Administration Officer, we Anthea Lyons and Jenny Cowan have no interests to disclose in this report.

PURPOSE

To purpose of this report is to name two roads within a new subdivision off Matts Lane, Coomoora.

BACKGROUND

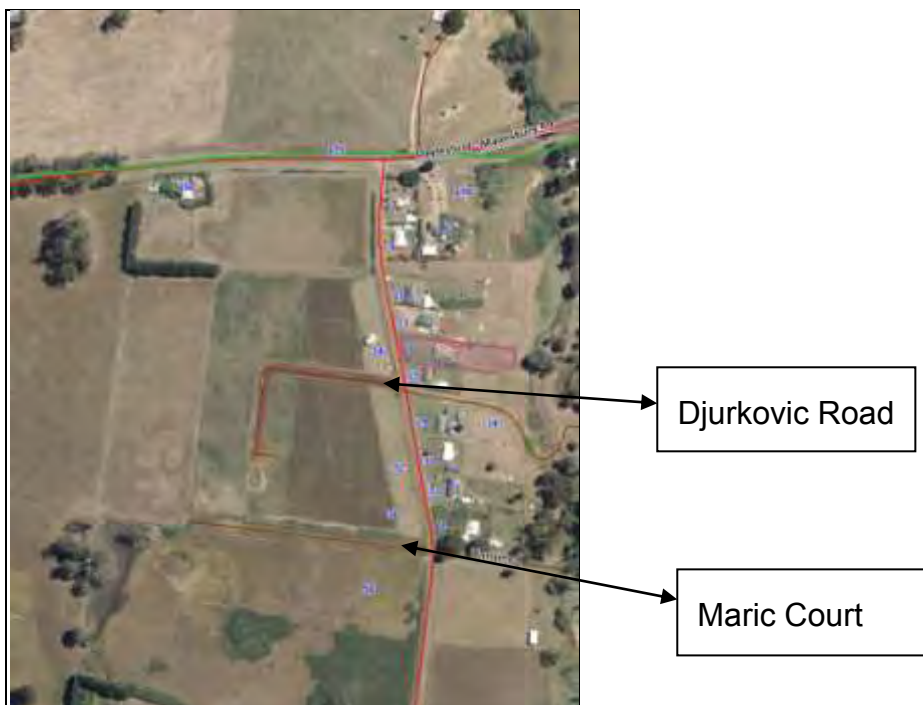
An advertisement was place in the Daylesford Advocate on 31st August, 2011 and also at the entrance of each road to be named. Submissions were called for in relation to road name suggestions and two were received. Both submissions received were for Maric Road/Court and Djurkovic Road/Court by the late landowner's grandchild and great grandchild.

The land in question was owned by Momcilo Djurkovic (Maric) who also owned the Old School House in Coomoora and surrounding land for more than fifty (50) years.

Maric also owned the land of the new subdivision and is now owned by his son Mark Djurkovic, Mark has also supported the naming request to have the roads named in honour of his late father.

ISSUE / DISCUSSION

Please refer map below for the road names in question.



COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Guidelines to naming the roads were in followed in accordance with the guidelines for Geographic Names, 2010.

FINANCIAL IMPLICATIONS

Cost of signage and installation to Council would be approximately \$350 per sign.

RISK IMPLICATIONS

None noted.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

None noted.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

An advertisement was placed in the Daylesford Advocate on 31st August, 2011 and also at the entrance of each road to be named calling for road name suggestions.

CONCLUSION

That Council endorse the road naming suggestions.

OFFICER'S RECOMMENDATION

- 9.3.1 That Council accept the recommendation for the new road names of "Maric Court", Coomoora and "Djurkovic Road", Coomoora.

MOTION

9.3.1 That Council accept the recommendation for the new road names of "Maric Court", Coomoora and "Djurkovic Road", Coomoora.

Moved: Councillor Bill McClenaghan

Seconded: Councillor Don Henderson

Carried.

9.4. ASSEMBLIES OF COUNCILLORS – DECEMBER 2011
GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the General Manager Corporate Services, I Evan King, have no interests to disclose in this report.

PURPOSE

This report summarises Assemblies of Councillors for December 2011.

BACKGROUND

The Local Government Act 1989 defines Assembly of Councillors as

...a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be -

(a) the subject of a decision of the Council; or

(b) subject to the exercise of a function, duty of power of the Council that has been delegated to a person or committee –

but does not include a meeting of the Council, a special committee of the Council, as audit committee established under Section 139, a club, association, peak body, political party of other organisation;

| Assemblies of Councillors | | |
|----------------------------------|------------------|--|
| Date | Location | Committee Name |
| 5 December 2011 | Council Chamber | Interim Culture and Arts Committee |
| 13 December 2011 | Council Chamber | Briefing Session |
| 19 December 2011 | Creswick RSL | Creswick Ward Community Committee |
| 20 December 2011 | Clunes Town Hall | CEO/Councillor Meeting |
| 20 December 2011 | Clunes Town Hall | Pre Council Briefing Session |
| 23 November 2011 | Creswick RSL | Advancing Country Towns – Building a Vision for Creswick |

ISSUE/DISCUSSION

1. The *Local Government Act 1989* (as amended) requires the record of an Assembly of Councillors to be reported at an Ordinary meeting of the Council.
2. The *Local Government Act 1989* (as amended) requires the record of an Assembly of Councillors to be incorporated in the minutes of that Council Meeting.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Local Government Act 1989, Section 80A

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

There are implications with regards to council's compliance with the Local government Act 1989 (as amended) if written records of councillor Assemblies are not reported to Council

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The inclusion of the attached record of Councillor Assembly in the Council Agenda and their availability to the public will increase awareness of the activities of Council and could increase community involvement in decision making at Council level.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Using Council's adopted Community Engagement Framework, International Public Participation Consultation, this report presents information via the Council Agenda.

CONCLUSION

Information provided for noting.

OFFICER'S RECOMMENDATION

9.4.1 That the information be received.

MOTION

9.4.1 That the information be received.

Moved: Councillor Don Henderson

Seconded: Councillor Rod May

Carried.

ATTACHMENT 3 - RECORDS OF ASSEMBLIES OF COUNCILLORS (issued under separate cover)

10. COUNCIL SPECIAL COMMITTEES (SECTION 86) AND ADVISORY COMMITTEES

10.1. COUNCIL SPECIAL COMMITTEES (SECTION 86) GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the General Manager Corporate Services, I Evan King, have no interests to disclose in this report.

PURPOSE

Special (Section 86) Committee minutes are tabled for noting.

BACKGROUND

Special committees are established by Council and their function and responsibilities outlined in an Instrument of Delegation. Under the Instrument of Delegation, special committees are required to maintain minutes of meetings held and provide a copy of the minutes to Council for review.

ISSUE/DISCUSSION

Please see listed below the minutes and other reports of Special and Advisory Committees, as provided by the Committees over the past month, for your information:

- Minutes from the Lyonville Hall Special Committee meeting 22/11/2011
- Minutes from the Lee Medlyn Home of Bottles Special Committee – General Meeting 14/12/2011
- Minutes from the Creswick Museum Special Committee – 07/02/2011

These minutes have been provided to Councillors under a separate cover.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Nil

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Nil

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Members of the community are represented on these committees.

CONCLUSION

Minutes and reports have been provided for noting.

OFFICER'S RECOMMENDATION

10.1.1 That Council notes the minutes of the Special Committees (Section 86) listed above which have been distributed under a separate cover.

MOTION

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|--|
| <p>10.1.1 <i>That Council notes the minutes of the Special Committees (Section 86 listed above which have been distributed under separate cover.</i></p> |
|--|

Moved: Councillor Janine Booth
Seconded: Councillor Rod May
Carried.

11. COUNCIL ADVISORY COMMITTEES

11.1. COUNCIL ADVISORY COMMITTEES

GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the General Manager Corporate Services, I Evan King, have no interests to disclose in this report.

PURPOSE

Advisory Committee minutes are tabled for noting.

BACKGROUND

Advisory committees are established by Council and their responsibilities outlined in Terms of Reference. Advisory Committees are required to maintain minutes of meetings held and provide a copy of the minutes to Council for review.

ISSUE/DISCUSSION

Please see listed below the minutes and other reports of Advisory Committees, as provided by the Committees over the past month, for your information:

- Minutes from the Recreation Advisory Committee, 14 Dec 2011
- Minutes from the Creswick Ward Community Committee, 19 Dec 2011

These minutes have been provided to Councillors under a separate cover.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Nil

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Nil

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Members of the community are represented on these committees.

CONCLUSION

Minutes and reports have been provided for noting.

OFFICER'S RECOMMENDATION

11.1.1 That Council notes the minutes of the Advisory Committees listed above which have been distributed under separate cover.

MOTION

11.1.1 That Council notes the minutes of the Advisory Committees listed above which have been distributed under a separate cover.

Moved: Councillor Janine Booth
Seconded: Councillor Don Henderson
Carried.

11.2. REPLACEMENT OF COMMUNITY REPRESENTATIVE TO ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE (ESAC) DUE TO RESIGNATION

GENERAL MANAGER SUSTAINABLE DEVELOPMENT

This recommendation to Council is based on a resolution by the Environmental Sustainability Advisory Committee (ESAC) Advisory Committee from a meeting on 26 July 2011

PURPOSE

Replace outgoing committee member who has resigned.

BACKGROUND

Lee Edmonds after initially taking maternity leave from the committee in July, subsequently informed Council that she will not be returning to the committee due to an intention to move out of the Shire in March 2012. She recommended that another of the initial committee applicants Ostii Palmer replace her. A motion was raised to ask Ostii Palmer to temporarily replace Leanne Edmonds as a committee member-Cr May Seconded: Jill Berry. Unanimous. Moved at ESAC Meeting 10 in July 2011

ADVISORY COMMITTEE'S RECOMMENDATION

11.2.1 That Council ratify Ostii Palmer's appointment to ESAC as the permanent replacement for Lee Edmonds .

MOTION

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| <p>11.2.1 <i>That Council ratify Ostii Palmer's appointment to the Environmental Sustainability Advisory Committee as the permanent replacement for Lee Edmonds for the remaining term of the Committee.</i></p> |
|--|

Moved: Councillor Don Henderson

Seconded: Councillor Rod May

Carried.

**ATTACHMENT 4 - Terms of Reference – Environmental Sustainability
Advisory Committee (ESAC)**

Terms of Reference

Hepburn Shire Environmental Sustainability Advisory Committee

Introduction

Environmental Sustainability is one of the current focus areas for the Hepburn Shire Council and is one of the four main pillars of the Council Plan 2009-13.

Issues such as peak oil and climate change will have significant impacts on our local community. Ecological enhancement and preservation are also of critical importance to our community representing a functional role in the continuation of vital ecological cycles and services as well as that of value inherent to all living things.

Council through its Environmental Sustainability Advisory Committee wishes to progress sustainability across the organisation, the municipality and community. This will assist the Hepburn Shire to become a leader of sustainability across Victoria.

Definition

Environmental Sustainability is improving the quality of human life while living within the carrying capacity of supporting eco-systems.

Aim

The *Environmental Sustainability Advisory Committee* will address integrated sustainability issues and will:

- Provide input and advice to Council on issues of environmental sustainability;
- Provide input to the development of environmental policies;
- Provide feedback on council initiatives;
- Provide representative input on behalf of the community and community organisations;
- Develop a local *Energy Descent Action Plan* in collaboration with Council and community, including the priority of activities to be undertaken and annual objectives;
- Actively support Council's consultation with advocacy to the broader community;
- Monitor, review and report on environmental and sustainability issues in Hepburn Shire;
- Advocate to Council for the benefit of the Hepburn Shire environment;
- Act as a network and liaise between various sustainability groups, projects and other groups and organisations in the community.

Principles

The Committee will act as the advisory body to Council on issues and make recommendations to Council for consideration. Final decision making will rest with Council.

The Advisory Committee should also serve the function of a unifying body for the various sustainability related interests shire wide, both in their interaction and in representation to other groups and bodies.

Operating Principles

The Hepburn Shire Council is committed to maintaining a co-operative relationship with the community through open, two-way communication with the Advisory Committee.

The Advisory Committee will work to:

- Provide opportunities for community discussion, analysis and education on issues which affect environmental sustainability;
- Act as a facilitator of sustainability related programs, partnerships and research; and
- Ensure the Council is fully informed as to community needs and priorities.

The Hepburn Shire Council will:

- Receive guidance and advice from the Advisory Committee.
- Seek specific advice on policy and strategic issues.
- Refer issues to the Advisory Committee.
- Provide support to community based actions that stem from the work and recommendations of the Committee.

Terms of Office

Community Member appointments to the Committee by Council will be for two years. Council will review the future of the Committee after two years.

Casual vacancies that occur are to be ratified by Council.

Selection Criteria for Nominations

The Committee should be a mix of community and skills based members and aim to reflect various age groups.

Nominations should:

1. Be a Hepburn Shire resident, a Hepburn Shire business person or have a specific set of professional skills and background that will help achieve the purpose and objectives of the Environment Sustainability Advisory Committee;
2. Be able to demonstrate a broad understanding of environmental issues and in particular, the issues associated with sustainable living, planning and development;
3. Be able to demonstrate an understanding of the role of local government in environmental management;
4. Be able to communicate effectively with a wide range of individuals, organisations and professionals;
5. Be able to review and provide commentary feedback on policies and strategies as part of Environment Sustainability Advisory Committee provision of advice to Council.

Meetings

At least 4 core meetings will be held each year.

Chair

Appointed annually by Council and nominated by the Committee.

Members

Membership of the *Environmental Sustainability Advisory Committee* will be appointed by Council and is proposed to comprise:

- Up to eight (8) Community Members appointed by Council for a two-year period.
- Up to three (3) Councillors;
- Up to four (4) officers ex-officio potentially including Hepburn Shire Council Environment Officer, Manager Economic Development and Tourism, General Manager Infrastructure and General Manager Sustainable Development.

Quorum

Eight voting members of the committee must be present for a meeting to be held.

The Chair in conjunction with the General Manager Sustainable Development will be responsible for calling meetings.

An annual meeting Agenda will be set at the first Committee Meeting and thereafter annually.

Preparation of meeting papers and Committee support will be provided by the General Manager Sustainable Development.

Agenda papers will be distributed to Committee Members at least seven days prior to the scheduled meeting.

Annual Work Plan

The Committee will develop an annual work plan and report to Council on the Plan as part of the annual presentation to Council.

Reporting

The Committee will forward minutes of all meetings to the Council.

The Committee will make at least one formal presentation to Council annually.

The Committee is appointed by Council to provide advice to Council on Environmental Sustainability issues. Council is responsible to determine the outcomes on any recommendations made by the committee.

**ATTACHMENT 5 - Environmental Sustainability Advisory Committee
(ESAC) Minutes – 26 July 2011**

Environmental Sustainability Advisory Committee Meeting
6:00 – 7:30pm, Tuesday 26 July 2011
MINUTES

Attendees: Cr Sebastian Klein, Cr Rod May, Barry Green, Jill Berry, Laurel Freeland, John Collins, Su Dennett, David Stephens, Paula Collard, David Grigg, Elizabeth Hak and Russell Fisher.
Apologies: Cr. Henderson, Gary Thomas and Jeff Saker
Meeting commenced: 6:30pm **Meeting concluded:** 8:30pm
Chair: Cr Sebastian Klein
Action record: Jill Berry

Member Presentation: David Grigg on energy-carry forward

i. Minutes and Update

Updated minutes-correction Su Dennett not present.

Last meeting minutes moved: Laurel Freeland. Seconded: Jill Berry

- Climate communities grant cancelled-will find new funding and reapply.
- EDAP homework from Holmgren Design.
- EDAP planning workshop 3 September 8:30am-12:30pm

Action: JB to forward homework from David.

ii. ESS Update

- Community consultation completed
- Business sector now invited
- Strategy consists of 5 themes, 3 stages over the course of 3 years
- To be complete in September

iii. Environmental Budget Breakdown

- Reallocation of environment levy funding back to environmental projects-only
- Discussion on value of a biodiversity or natural resource management officer

Action: JB to forward explanation of roles and responsibilities of role and supportive business case.

iv. Pesticide and herbicide use in the Shire-ESAC recommendation to Council

- What recommendation should ESAC make?
- Research required to have a more robust discussion-working group required

Action: JB to conduct an audit of contractors, parks and garden team and funded program use of Pesticide and herbicide use in the Shire.

In addition to investigate:

- **Current practices/Techniques used (i.e. slashing, chemicals etc)**
- **Locations and species**
- **\$ spent (or volume) of pesticide and herbicide**
- **Roles and responsibilities (rd sides etc)**

v. Leanne Edmonds replacement

Motion raised to ask Osti Palmer to temporally replace Leanne Edmonds as a committee member-Cr
May Seconded: Jill Berry. Unanimous. Moved.

Action: JB to contact and invite Osti to the committee.

Next Meeting:

- David Grigg to speak on energy

Time: 6:00 for 6:30 Start

Date: Tuesday 23, August 2011

Venue: Council Chambers

11.3. ADVICE FROM CRESWICK WARD COMMUNITY COMMITTEE GENERAL MANAGER COMMUNITY SERVICES

This recommendation to Council is based on a resolution by the Creswick Ward Community Committee from its meeting on 19 December 2012.

PURPOSE

The purpose of this report is to provide advice to Council from the Creswick Ward Community Committee (CWCC), an advisory committee to Council.

BACKGROUND

As well as providing advice to Council on the implementation of the Creswick Ward Community Plan the Committee plays a strategic and facilitative role in working with the community to coordinate implementation of the Plan.

At its last meeting the CWCC discussed a festival proposal and agreed to work on a four seasons festival for Creswick with interested community groups in January to assist with planning the event. The CWCC also resolved to provide the following advice to Council.

ADVISORY COMMITTEE'S RECOMMENDATION

- 11.3.1 That Council support funding for the Creswick four seasonal festival concept.

MOTION

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|--|
| <p>11.3.1 <i>That Council considers support for the Creswick four seasonal festival concept.</i></p> |
|--|

Moved: Councillor Don Henderson

Seconded: Councillor Rod May

Carried.

11.4 ADVICE FROM RECREATION ADVISORY COMMITTEE – COUNTRY FOOTBALL NETBALL GRANTS

GENERAL MANAGER COMMUNITY SERVICES

This recommendation to Council is based on a resolution by the Recreation Advisory Committee from a meeting on 11 January 2012.

PURPOSE

The purpose of this report is to provide to Council advice from the Recreation Advisory Committee (RAC) to submit the Trentham Lighting Project and Hepburn Netball Court Redevelopment for the Sport and Recreation Victoria Country Football Netball Funding Program.

BACKGROUND

These applications were on the agenda at the December Recreation Advisory Committee. Unfortunately there was not a quorum in attendance at this meeting so a motion and vote has taken place via email. Six of the eight Committee members voted in favour of submitting the grant applications with one member abstaining and one member unable to be contacted. The Chair of the Recreation Advisory Committee Cr Don Henderson is a non voting member of the Committee.

Two applications were received for submission to the Country Football Netball Program. These applications are from the Hepburn Football Netball Club titled 'Hepburn Netball Court Redevelopment' and Trentham Sportsground Committee titled 'Trentham Sportsground Lighting'.

The Hepburn Netball Court Redevelopment includes extending and resealing the current netball court area to meet Netball Victoria guidelines and installation of a netball court shelter beside the court. This upgrade will provide a weather proof area for spectators, timekeepers, scorers and players and ensure the netball court is safe and usable for the next 10-15 years. Hepburn Football Netball Club submitted a grant application in 2009-10 financial year that was unsuccessful. This application included extending the current netball court and adding a second netball court. Feedback from Sport and Recreation Victoria was that adding the second court was not considered a strong proposal and that upgrading the current court and facilities should be the priorities.

The Hepburn Football Netball Club application requests \$5,000 from Council's 2012-13 budget.

The Trentham Sportsground Lighting submission seeks funding to upgrade the football oval lights to night game standard (150 lux lighting) at Trentham

and is broken up in to two stages. The total project involves upgrading the power capacity to the site, installation and connection of four light towers and installation of lights suitable for night games. The total project cost is \$173,552.20.

This application seeks to upgrade power to the site, install two light towers and install suitable lights. The total project cost is \$99,623.05. The Sportsground Committee will then seek further funding to complete stage 2 which includes installation of the remaining two light towers and lights.

The Trentham Sportsground Committee is not seeking any financial support from Council for Stage 1.

Applications are due for submission to Sport and Recreation Victoria on Tuesday 31 January 2012.

ADVISORY COMMITTEE'S RECOMMENDATION

The following two recommendations were voted on via email to all Recreation Advisory Committee members commencing 11/011/2012.

- 11.4.1 The Recreation Advisory Committee recommends to Council that the Trentham Lighting Project and the Hepburn Netball Court Redevelopment be endorsed by Council and that Council provides matching funds as requested in the funding applications. Subject to modification of the applications with feedback from Recreation Advisory Committee members and Sport and Recreation Victoria staff.
- 11.4.2 The Recreation Advisory Committee asks Council to consider funding Stage Two of the Trentham Lighting Project from the Infrastructure fund.

Moved: Peter Hanrahan

Seconded: Georgie Patterson

For: 6

Against: 0

Abstained: 1

*One member unable to be contacted

MOTION

That Council:

- 11.4.1 Supports the Trentham Lighting Project Stage 1 including the supply & installation of two light towers and suitable lights as described, at no cost to Council*
- 11.4.2 Supports the Hepburn Netball Court Redevelopment including resurfacing as described, with a budget allocation from Council of \$5000 in 2012-2013*
- 11.4.3 May consider a funding proposal for the Trentham Lighting Project Stage 2 at a later date.*

Moved: Councillor Jonathan Barrell

Seconded: Councillor Janine Booth

Carried.

12. CONFIDENTIAL ITEMS

12.1. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

That pursuant to the provisions of Section 89(2) of the Local Government Act 1989, the meeting be closed to the public in order to consider:

- (d) Contractual matters; and
- (h) Any other matter which the Council or special committee considers would prejudice the Council or any person:
 - Nominations to the 2012 Hepburn Shire International Women's Day Women's Honour Roll

MOTION

12.1.1. *That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-sections:*

- *89(2)(d) Contractual matters; and*

12.1.2. *89(2)(h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person:*

- *Nominations to the 2012 Hepburn Shire International Women's Day Women's Honour Roll*

Moved: Councillor Rod May

Carried.

The Meeting closed to Members of the Public at 6:47 pm.

13. RE-OPENING OF MEETING TO PUBLIC

MOTION

13.1. *That Council, having considered the confidential items, re-opens the Meeting to members of the public.*

Moved: Councillor Rod May

Carried.

The Meeting re-opened to the Public at 6:51pm.

14. CLOSE OF MEETING

The Meeting closed at 6:51 pm.
