



***HEPBURN SHIRE COUNCIL
ORDINARY MEETING OF COUNCIL
MINUTES***

TUESDAY 20 NOVEMBER 2012

HEPBURN HEALTH SERVICE – CLUNES CAMPUS

69 SERVICE STREET

CLUNES

5:30PM

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**Hepburn Shire Council
Ordinary Meeting of
Council**



MINUTES

TUESDAY 20 NOVEMBER 2012

Hepburn Health Service – Clunes Campus

69 Service Street, Clunes

Commencing 5:30PM

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AARON VAN EGMOND
CHIEF EXECUTIVE OFFICER
20 NOVEMBER 2012

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land, the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

2. OPENING OF MEETING

PRESENT: Mayor Councillor Bill McClenaghan, Deputy Mayor Councillor Don Henderson, Birch Ward Councillor Pierre Niclas, Birch Ward Councillor Kate Redwood, Cameron Ward Councillor Neil Newitt, Creswick Ward Councillor Greg May.

IN ATTENDANCE: Chief Executive Officer Aaron van Egmond, General Manager Corporate Services Evan King, General Manager Infrastructure Bruce Lucas, General Manager Community Services Kathleen Brannigan, Acting General Manager Sustainable Development Mark Hogan.

STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS
OF THE COMMUNITY
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS
OF THE CODE OF GOOD GOVERNANCE
SO THAT WE MAY FAITHFULLY REPRESENT
AND UPHOLD THE TRUST PLACED IN THIS COUNCIL BY THE
PEOPLE OF HEPBURN SHIRE”

3. APOLOGIES

Councillor Sebastian Klein

4. DECLARATIONS OF CONFLICTS OF INTEREST

Councillor Bill McClenaghan declared an indirect conflict of Interest in Agenda Item 10.1 – Regional Development Australia Fund – Round 3 Expression of Interest – Bullarto Railway Station due to his position as a Director of The Central Highlands Tourist Railway.

Councillor Kate Redwood declared an indirect conflict of Interest in Agenda Item 10.2 – Regional Development Australia Fund – Round 4 Expression of Interest – Multi Purpose Facility, Victoria Park, Daylesford and Agenda Item 10.8 – Proposed Football Match at Victoria Park, Daylesford on Good Friday 2013 due to her position as Secretary of the Daylesford Football Netball Club.

5. CONFIRMATION OF MINUTES

RECOMMENDATION

- 5.1 That the Minutes of the Ordinary Meeting of Council held on 16 October 2012 and the Statutory Meeting of Council held on 31 October 2012 (as previously circulated to Councillors) be confirmed as required under Section 93 (2) of the *Local Government Act 1989*.

RECOMMENDATION

- | |
|---|
| <p>5.1. <i>That the Minutes of the Ordinary Meeting of Council held on 16 October 2012 and the Statutory Meeting of Council held on 31 October 2012 (as previously circulated to Councillors) be confirmed as required under Section 93 (2) of the Local Government Act 1989.</i></p> |
|---|

Moved: Councillor Don Henderson

Seconded: Councillor Neil Newitt

Carried.

6. NOTICES OF MOTION

Nil

7. ITEMS OF URGENT BUSINESS

PROCEDURAL MOTION

7.1. *That Council considers an Item of Urgent Business – Request for Leave of Absence by Councillor Sebastian Klein.*

Moved: Councillor Kate Redwood

Carried.

7.2. LEAVE OF ABSENCE – COUNCILLOR SEBASTIAN KLEIN

MOTION

That Council grants a Leave of Absence to Councillor Sebastian Klein:

7.2.1. *To attend the final four modules of the Australian Rural Leadership Program inclusive of the following dates:*

16 – 25 November 2012 inclusive

10 February – 3 March 2013

16 – 27 June 2013 inclusive

15 – 22 September 2013.

7.2.2. *To attend the World Sustainable Energy Conference from 13 February – 1 March 2013 to present a paper on 'Pathways and Barriers to Bioenergy in the Central Highlands, Victoria, Australia'.*

7.2.3. *Councillor Klein to present the Council with a written report on his involvement with the Australian Rural Leadership Program, in due course.*

Moved: Councillor Kate Redwood

Seconded: Councillor Don Henderson

Carried.

PROCEDURAL MOTION

7.3. *That Council considers an Item of Urgent Business – Request for an Extension of Time to a Planning Permit.*

Moved: Councillor Don Henderson

Carried.

7.4. REQUEST FOR EXTENSION OF TIME – PLANNING PERMIT 2005/8728.2 – 254 DAYLESFORD–TRENTHAM ROAD, DAYLESFORD

MOTION

7.4.1. *That Council, having considered all the matters required under Section 60 of the Planning and Environment Act 1987, resolves to give approval to an extension of time request for Planning Permit 20005/8728.2, subject to the existing conditions of the planning permit.*

Moved: Councillor Don Henderson

Seconded: Councillor Pierre Niclas

Carried.

PROCEDURAL MOTION

7.5. *That Council considers an Item of Urgent Business – Request for an Extension of Time to a Planning Permit – 56 Werona Road, Basalt.*

Moved: Councillor Don Henderson

Carried.

**7.6. REQUEST FOR EXTENSION OF TIME – APPLICATION 10141 –
56 WERONA ROAD, BASALT**

MOTION

7.6.1. That Council resolves that the Request for Extension of Time – Application 10141 be referred to the next Councillor Briefing on 4 December 2012 and that Officers prepare a report.

Moved: Councillor Don Henderson

Seconded: Councillor Kate Redwood

Carried.

8. PRESENTATION OF COUNCILLOR REPORTS

MAYOR'S REPORT

Councillor Bill McClenaghan, Holcombe Ward

An early election has meant that our new Council has come together at a busy time of the year when everything is happening and end of year functions are coming up as well. As Mayor, I have been very busy already and look forward to becoming more so. My first event as Mayor was at a book launch on Friday 2 November. The book is known as 'Hilarious' (*Hilhairyass*) Poems – I have deliberately mispronounced the title to be polite – "*Hilarious*" Poems by Medyhne Lebachen.

I attended on invitation and was asked to speak at the book launch. The book was published by a publishing house, the principal of which lives in Hepburn Springs, so it's very much a local production; testimony of what we in Hepburn Shire can do. As I read through a book provided to me on the night and listened to Medyhne read a few of her poems, I realised that here we have amongst us a female Dr Suess and how much I would have loved reading Medyhne's poems when I was going to secondary school and doing a Dead Poets' Society way back then. I would commend Medyhne, indeed, for her book. I purchased a number of copies. Medyhne has signed them – this one is written out to Hepburn Shire Council '*Enjoy – Medyhne Lebachen*'. I understand Mr CEO when the stress gets too much, this is the book to give to the stressed out staff member or Councillor and I am sure it will prove to be worth its weight in gold.

Having said that, I also attended a function to celebrate 150 Years of Local Government which was the commissioning of four local artworks by Hepburn Shire Council. We considered four artworks that have been produced by local artists, the first of which was by Russell Petherbridge who produced a metal sculpture of the Bunjil eagle which in Aboriginal folklore is the creating spirit that created our world. This Bunjil eagle sculpture will be mounted over the Hepburn Pool and in the ripples of the pool, its reflection will appear to fly. How good is that!

Another of these artworks was a music composition and a series of photographic images taken by young people around the Shire – *Four Seasons* by Scott Wooden. The music composition in a small theatre with the images flashed onto the screen absolutely captured the heart and soul of Hepburn Shire and our spirits soared as we watched.

Yet another artist, Petrus Spronk, created 'No Harm', a series of ephemeral or temporary sculptures in the bush using wood and stones and other natural materials in the post bushfire landscape. Again, on the screen with a music score behind it; our spirits soared.

Lastly, was a photograph of local Creswick identity Mr Jack Sewell AM, taken by Kingston photographer Robert Imhoff. The photograph does Jack a lot of good service.

These artworks have been produced to commemorate 150 Years of Local Government. I had the privilege of attending the launch wearing the old Shire of Daylesford and Glenlyon combined Mayoral Chain. As I said, it has been a busy month.

I was also invited as Mayor of Hepburn Shire to attend statutory and mayoral election meetings at Ballarat City Council and also at Tarnagulla for Loddon Shire Council. It was very good to see these two very different Councils do what we did at Glenlyon that night.

On Sunday 11 November, I attended Remembrance Day in Daylesford and was involved in the laying of the wreath at the Cenotaph with Councillors Redwood and Niclas. I accompanied them whilst they laid the wreath. It was very encouraging to see the amount of public interest on Remembrance Day.

The very next day, Monday morning, I attend the first MAV Rural South Central Forum at Ballan not as MAV Delegate because we don't have one yet, but as Mayor. We considered two of the precipitous issues affecting Councils: the Superannuation Defined Benefits Scheme and the potable water planning issue. Certainly the MAV is working with its member Council's to overcome these problems.

Following on from that, I attended a Rotary Club Dinner on Wednesday 14 November and listened to a very interesting and inspired talk by Dr Brendan Rodoni whose brother is indeed local refrigeration tradesman, Garry Rodoni. Dr Brendan Rodoni spoke about food production in Australia; the need to increase it, the need to enhance it and the fact that it is government policy to double our food production by the year 2030 by working smarter and not harder.

Last Friday, 16 November, I attended a youth dinner with the Daylesford Community Youth Group which was a wonderful dinner whereby these young people produced a sumptuous meal for people whom they invited because they considered them to be the community leaders. It is fantastic to report that five out of seven councillors attended that dinner and five out of seven councillors attended the Rotary Club dinner as well – a great indication that this Council is out there working and sharing with our community.

Lastly, on Sunday 18 November I attended the Glenlyon Community Shared Lunch at the Glenlyon Shire Hall. This was for the Glenlyon community and the greater Glenlyon community from W heatsheaf, Coomoor a, Denver and Drummond who came together for a shared meal. It was a wonderful experience where people brought food, brought drink, brought dessert and shared a wonderful meal together with local musicians. It was a very, very touching and powerful demonstration of community building and community strengthening in action. I commend Joy Durston, as the President of the Glenlyon Progress Association, for doing so much work to organise it. They have produced a book called '*The Glenlyon Project*'. This is the book. This is the only book in existence; no more have been printed. However, there are donations of \$1,500 to print more books. They contain photographs of local Glenlyon personalities and neighbours and families as a mark of the people of Glenlyon and district in the year 2012 for historical posterity. This book will be treasured by locals, given away as Christmas gifts and will now be mass produced. It's a wonderful book. I asked if I could borrow it for a couple of days so I could bring it here to show you. We are getting more copies printed. When we do, I would be only too happy for the Glenlyon community to present their Council with this book *The Glenlyon Project*. My congratulations go to the Glenlyon community.

COUNCILLOR REPORTS

Councillor Pierre Niclas, Birch Ward

Since 21 October, the learning curve has been very steep. Many Councillor briefings, as many presentations and lots of training.

On Sunday 11 November, I attended the Remembrance Day service at the Daylesford Cenotaph.

1. I was very honoured when Cr Redwood and I were both asked to lay the Hepburn Shire Council wreath at the Remembrance Day service on that Sunday morning.
2. I was also very happy to be invited back to the Daylesford RSL for a lemonade with some of the returned service men and women.

On Wednesday 14 November, I attended the Rotary Club of Daylesford launch of their Agricultural Scholarship with my fellow Councillors.

1. A great initiative from Rotary as they have identified and acted on to correct the imbalance in the number of rural youth going on to university studies versus their city based cousins.

2. This event also brought into clear focus the urgency of providing solutions to food security around the region and the world.
3. It is also a great example of a community support group that has gone out on its own and secured private business backing to bring this initiative to life. I commend this type of union as the type of activity that this Council needs to encourage and nurture.

On Friday 16 November, I attended the Community Leaders Dinner hosted by the Daylesford Youth Group.

1. Other members of Council including the Mayor and Deputy Mayor also attended. I learnt of the hidden talents of the Councillors from Coliban and Holcombe Wards.
2. Dinner was hosted and prepared by the inspiring young people from this group in the own space on Camp Street in Daylesford. It was a great night and by any standard the is the strongest example of it was

Cr Redwood and I have now established regular Birch Ward meeting nights. Meetings will be held on the third Monday in every month at the Daylesford Library 6 to 7pm – all very welcome. I hope to be able to arrange quite a few Birch Ward meetings in Hepburn itself with Cr Redwood to ensure Hepburn residence have easy access to both their Councillors as well.

Councillor Kate Redwood, Birch Ward

Since the Council was sworn in on 31 October 2012, there has been a high demand to attend to Council business, to represent the Council at various functions in the community and to meet with constituents regarding their issues. In addition to Council briefings, assemblies and other meetings I have attended:

- The first monthly meeting organised by Cr Niclas and myself to meet with residents of Birch Ward. We will be available to meet with residents once a month at the Daylesford Library from 6.00p m on advertised dates
- The 150th anniversary of local government art works launch
- The Rotary dinner to launch their agricultural scholarship
- The International Women's Day Committee
- Daylesford Youth Leaders dinner
- Remembrance Day service in Daylesford where we laid a wreath
- Stanbridge Jinker Advisory Committee
- Friends of Wombat Hill AGM

- Advisory Committee for Wombat Hill Botanic Gardens
- A number of meetings to progress the Vic Park Community Centre
The importance to the Shire as well as nationally of the Wombat Hill Botanic Gardens can't be underestimated and it is truly impressive to see the success of the Friends in what is being achieved. It was noted that the Gardens will have its 150th anniversary in 2013. This event is expected to attract national interest.

The urgency regarding the Vic Park Community Facility (VPCF) has been high, given that the Regional Development Australia Fund expression of interest closes on 6 December 2012. This is possibly the last funding round and so the effort to have the VPCF proposal considered for funding has been intense. Allan McLeod should be commended for his tireless work.

Councillor Neil Newitt, Cameron Ward

This month I am pleased to report back on the following:

On 31 October I attended the opening of upgraded facilities including a new cubby house at the Clunes Playgroup. More than 12 months of planning and fund-raising resulted in this new addition with funding from a Hepburn Shire Council grant and support from Creswick Lions Club and fund-raising from the Playgroup users.

On 7 November I attended a public meeting held in Clunes to discuss forming a Tennis Club committee around the reconstruction of the tennis courts in Clunes. There is now an opportunity for tennis to return to Clunes, and those attending the meeting wish to know what is possible in relation to the location of the courts in consideration of funding and available sites.

On 11 November I was pleased to represent Council at the Remembrance Day ceremony at the Cenotaph in Clunes. The RSL was pleased with the large number who attended to pay their respects, including a large number of students from the Clunes Primary School and from the Clunes Campus of Wesley College. This was the first opportunity to use new power facilities Council has recently installed, which has gone a long way to improve public safety during the ceremonies with the removal of long extension cords which used to run down the footpath to provide power for the public address system. Councillors, I would like us to consider our capacity to provide appropriate wreaths for such services as I feel we are a bit "under done" with our current arrangements.

On 17 November I attended the Clunes Show. I've been told this year's show attracted equal numbers to the 150th show held two years ago which was their

largest show ever. At a time when many rural shows are struggling for survival, the Clunes Show, during the past decade, has seen numbers remain consistent or grow, with over 1500 entries in the home craft pavilion, and large entries in the equestrian and stock events.

Last night I attended the 2012 Victorian Tourism Awards, and in what I hope was a good omen, the big award for Major Tourist Attraction went to a museum – the Melbourne Museum. It was noted how museums through innovations such as hosting touring and feature exhibitions attract repeat visitors and are no longer seen as places of storage for vast dusty collections. Similar considerations have been designed into the new Clunes Community and Interpretive Centre now under construction. I encourage exploring ways we can bring some of these successful ideas back to our new centre.

Councillor Sebastian Klein, Coliban Ward

Cr Klein was an apology for this meeting and did not present a report.

Councillor Don Henderson, Creswick Ward

During the past month I have attended all briefings and statutory meetings.

I represented the Shire at the Remembrance Day service in Creswick where the RSL gave public thanks to our Shire and particularly asked that I convey their thanks to our Gardens staff for their attention to the area around the Cenotaph. One of the highlights mentioned was the growing of a special bed of Flanders poppies.

Daylesford Rotary held a launch of their Agricultural Scholarship which I attended along with four of my colleagues. Great to see recognition of the needs of our rural young people in this way.

Daylesford youth put on a leadership dinner and invited community leaders to attend. The entertainment put on by them was much appreciated as was some Councillor entertainment of them. Most did not know of Cr McClenaghan's skills on the digital piano nor of his fine voice.

I also attended the Creswick Ward Community Committee and the International Women's Day Committee.

Work continues with Creswick Action Network and our meeting decided to defer some programs until next year. This group is attempting to engage

youth particularly those who have dropped out of the education system with a view to assist them back to school.

Two days were spent on a project being run by Masters Students from Melbourne University. This was very well received by the community participants and will assist with future plans for a resilient well planned future for Creswick.

People from other areas of the Shire attended and I believe gained a great deal of insight into some of the things that will become more important as time goes on.

Councillor Greg May, Creswick Ward

I would like to endorse the remarks of Councillor Niclas that it has been a very steep learning curving for new councillors.

I have attended all briefings sessions, and meetings.

I look forward to being appointed to a number of advisory look forward to working with them and providing information at future meetings.

I also attended my first meeting of the Doug Lindsay Reserve and Community Facility Management Advisory Committee.

RECOMMENDATION

8.1 That Council receives and notes the Mayor's and Councillors' reports.

MOTION

<p>8.1. <i>That Council receives and notes the Mayor's and Councillors' reports.</i></p>
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Moved: Councillor Don Henderson
Seconded: Councillor Neil Newitt
Carried.

9. PUBLIC PARTICIPATION TIME

This part of the Ordinary Meeting of Council allows for the tabling of petitions by Councillors and Officers and 30 minutes for the purpose of:

- Responding to questions that have been submitted by members of the community.
- Allowing members of the community to address Council.

Community members are invited to submit written questions to the CEO by 12 noon on the day of the Council meeting. If you wish to address Council you must provide a brief synopsis of your address in writing to the CEO by 12 noon on the day of the Council meeting.

Questions may be taken on notice and responded to later. Likewise, some questions of an operational nature may be responded to through usual administrative procedure. Separate forums and Council processes are provided for deputations or for making submissions to Council.

9.1. PETITIONS

Nil

9.2. QUESTIONS

**Address Council: From Mr Barry Goldsmith,
President, Clunes Tennis Club**

Synopsis:

There have been conflicting reports on location and funding available to re-establish the tennis courts, which the Tennis Club would like clarified in order to plan where the Club needs to focus its efforts in the future.

Answered by Mayor Councillor Bill McClenaghan

In public Question Time it's normally questions. We don't normally allow people to speak at length on any particular topic, although we can. I have allowed that today, as we don't have many questions. There is half an hour put aside for Public Participation Time and we are certainly interested to hear what you have to say here in Clunes.

The news from our perspective is quite good and encouraging. As you know some of us have been in touch with you and working with you on this particular issue for a period of time and we attempted to come up with a better outcome for the community of Clunes, particularly the young people of Clunes who, as you say, don't have useable tennis courts to play on in summer on any other time of year they would care to play tennis.

Council has considered two scenarios:

1. \$66,000 of government money from RDV allocated and also funding from Natural Disaster and Relief and Recovery Arrangements (NDDRRA), flood recovery money, which has developed into a \$177,000 project which is essentially to restore the tennis courts in their existing location, just to fix them up and make them playable, make them a bit bigger so there is additional runoff room and make them compliant. This leaves the courts where they are with all the problems you indicate would exist with those tennis courts in that location.
2. Council has recently been considering Option 2 which is the possibility that we can move those courts to a new location, being a Council property at The Lee Medlyn Home of Bottles (Bottle Museum, The Mill) where there are useable toilets which do need work and fixing, where there is room to build the courts, where there is room to expand, where there is room to build a shed and facilities for club members.

There are Council members who believe that is the much better outcome for the people of Clunes, particularly the young people of Clunes, than restoring the courts in their current location.

The problem is we will need additional funding which our Flood Recovery people have been working on and getting good responses. They are also working on getting Regional Development Victoria to alter the terms of their grant to allow us to reapply the funds to move the courts rather than restore them where they are. Having crossed those two bridges, the only other barrier is that we have signed a Purchase Order with a contractor to do the job where it is. We would need to resolve that issue. If the whole project runs over \$200,000, Council's Procurement Policy we require us to go out to public tender which could delay the project further. We are looking at this project seriously. We also need to talk to our people on the The Lee Medlyn Home of Bottles Special Committee which is a Special Committee of Council. They manage the The Lee Medlyn Home of Bottles. We need to consult with them and the people of Clunes because this is a significant change which your Ward Councillor will be involved with very heavily in his consultation with his constituents in Clunes.

That's where we are at; that's what we are thinking; that's what we would like to do and we are working with all speed towards that end.

Question 1: From Mr Graeme Rattray, Glenlyon

Question for CEO:

I thought it was Council's policy to answer written questions with a written reply.

I asked an assortment of questions of you at the last Council meeting held in Trentham. I have still not received a written reply to those questions. Why not?

My neighbour who asked a question on the same night received a reply four days after the meeting.

Answered by Mayor Councillor Bill McClenaghan

Further information was requested by Mr Rattray at the October Council Meeting about additional funding received by the Glenlyon Progress Association. There was a delay in providing this information as one item required further clarification before a letter of response could be finalised. The letter that was completed and signed today.

Councillor McClenaghan handed Mr Rattray a letter of response and apologised for the delay in forwarding this response.

10. OFFICERS' REPORTS

Councillor Bill McClenaghan left the meeting due to an indirect Conflict of Interest at 6:30 pm and returned to the meeting at 6:32 pm.

Deputy Mayor Cr Don Henderson assumed the Chair.

10.1. REGIONAL DEVELOPMENT AUSTRALIA FUND - ROUND 3 EXPRESSION OF INTEREST - BULLARTO RAILWAY INFRASTRUCTURE PROJECT GENERAL MANAGER COMMUNITY SERVICES

In providing this advice to Council as the General Manager Community Services, I Kathleen Brannigan have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to consider submitting an Expression of Interest for Regional Development Australia Fund (RDAF) Round 3, on behalf of Daylesford Spa Country Railway for Bullarto Railway Station Infrastructure.

BACKGROUND

The RDAF is a national infrastructure program supporting Australia's regions and enhancing wellbeing and economic development. Council can submit one application for each RDAF Round 3 and 4.

RDAF Round 3 - Priority infrastructure in small towns

RDAF Round 3 supports priority infrastructure in small towns (less than 30,000 residents) with \$50 million available for grants between \$50,000 and \$500,000.

Round 3 RDAF has a two stage application process:

- **Stage 1: Expression of Interest**
This requires an expression of interest to be submitted by 6 December 2012. Regional Development Australia Committees select priority projects to proceed to full application.
- **Stage 2: Full Application**
Outcomes of the expression of interest process will be advised on 13 February 2013. If a project is selected to proceed, full applications are due 27 March 2013. Regional Development Australia Fund Advisory

Panel assesses eligible applications and makes recommendations to the Minister who will announce successful projects in July 2013.

Local government and not for profits with an annual income of \$500,000 or more are eligible to apply. Projects must address local government priorities expressed in a strategic or community plan, or other published document. The Regional Development Australia (RDA) Committee selects 5 priority projects per region to proceed to full application.

ISSUE / DISCUSSION

Daylesford Spa Country Railway (DSCR) has requested that Council apply to RDAF Round 3 for the development of the Bullarto Railway Station. DSCR is not eligible to apply for RDAF funding as it has a turnover of less than \$500,000.

The project aims to *"accurately restore items of infrastructure to the Bullarto railway station site so it will demonstrate the elements of a railway station in the 1930s to provide an appropriate "living history" experience for tourists to better understand the impact of the railway on the development and day to day life of small rural communities in Victoria"*. (Refer Attachment 1 - Bullarto Station Project).

As the Bullarto Railways Station is a component of the project to return train services to Bullarto, the funds already allocated in the current track restoration project can be used as a cash contribution for the RDAF Expression of Interest.

Additionally, should DSCR's application to Regional Development Victoria for \$130,800 to undertake preliminary works at Bullarto be successful, there would also be a state government contribution to the project.

An application to RDAF Round 3 of \$420,000 to complete the main station building and goods shed does not require any further commitment of funds by Council or DSCR above that which has already been allocated for the track restoration.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

A more prosperous economy.

FINANCIAL IMPLICATIONS

Council has allocated \$50,000 in its current 2012-2013 budget for DSCR to assist in the restoration of the train line between Musk and Bullarto. No additional funds are required for the RDAF Round 3 Expression of Interest.

RISK IMPLICATIONS

If the DSCR is successful in securing funding, Council will need to enter into an agreement that sets out roles and responsibilities to ensure that RDAF funding agreement conditions will be met.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The return of rail services to Bullarto will see income return to the local Bullarto Hall Committee and with the provision of new and better infrastructure at Bullarto Railway Station, allow Daylesford Spa Country Railway to accommodate an increase in services.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The restoration of rail services following the 2009 Muskvale fires was a priority in the Community Recovery Plan. The DSCR Strategic Plan identifies the reconstruction of the Bullarto Station as a key priority.

OFFICER'S RECOMMENDATION

10.1.1 That Council agrees to submit an Expression of Interest to the Regional Development Australia Fund Round 3 for the Bullarto Railway Infrastructure project on behalf of the Daylesford Spa Country Railway

MOTION

10.1.1. That Council agrees to submit an Expression of Interest to the Regional Development Australia Fund Round 3 for the Bullarto Railway Infrastructure project on behalf of the Daylesford Spa Country Railway.

Moved: Councillor Kate Redwood

Seconded: Councillor Neil Newitt

Carried.

ATTACHMENT 1 - BULLARTO STATION PROJECT



Councillor Kate Redwood left the meeting due to an indirect Conflict of Interest at 6:33 pm and returned to the meeting at 6:43 pm.

10.2. REGIONAL DEVELOPMENT AUSTRALIA FUND - ROUND 4 EXPRESSION OF INTEREST - MULTI PURPOSE FACILITY, VICTORIA PARK, DAYLESFORD

GENERAL MANAGER COMMUNITY SERVICES

In providing this advice to Council as the General Manager Community Services, I Kathleen Brannigan have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to consider:

- Submitting an Expression of Interest (EOI) to the Regional Development Australia Fund (RDAF) Round 4, for the Victoria Park Multi-purpose Community Facility, Daylesford;
- Allocating funding from its 2013-2014 budget as its contribution to the RDAF EOI.

BACKGROUND

The Regional Development Australia Fund (RDAF) is a national infrastructure program supporting Australia's regions and enhancing wellbeing and economic development.

RDAF Round 4: Supports regional infrastructure

RDAF Round 4 supports regional infrastructure with \$175 million available for grants between \$500,000 and \$15 million. Local government and not for profits with an annual income of \$1 million or more are eligible to apply. Projects must be investment ready (construction to be completed by 31 December 2016) and for infrastructure related to or supporting:

- The economy
- The community
- Arts and culture
- Sport and recreation.

Preference will be given to projects that have partnership contributions. Preference will also be given to projects where these partnership contributions include cash. The RDA committee selects 3 priority projects in its region to proceed to full application. RDA committees will base assessment of EOIs on:

- Priorities in regional plan
- Capacity of projects to address needs in the region
- Level of community support
- Impact of project on regions and neighbouring regions, with endorsed projects coming from across the region, rather than any one town, locality or Local Government Area
- Capacity to commence the project within 12 months of signing the Funding Agreement and complete project by no later than 31 December 2016.

Round 4 RDAF has a two stage application process:

- Stage 1: Expression of Interest
This requires an expression of interest to be submitted by 6 December 2012. Regional Development Australia Committees select priority projects to proceed to full application.
- Stage 2: Full Application
Outcomes of the expression of interest process will be advised on 13 February 2013. If a project is selected to proceed, full applications are due on 11 April 2013. Regional Development Australia Fund Advisory Panel assesses eligible applications and makes recommendations to the Minister who will announce successful projects in July 2013.

ISSUE / DISCUSSION

At a Special meeting of Council on 29 November 2011 Council resolved to:

- *Submit an Expression of Interest to Regional Development Australia Fund – Round 2, as the lead agency, for the Victoria Park Daylesford Multi-Purpose Community.*
- *Consider allocating a funding contribution of \$150,000 towards the Victoria Park Multi-Purpose Community Facility to be sourced from Council's 2012-2013 budget, Local Government Infrastructure Fund, Council's Recreation (open space) Land Reserves Fund and additional available funding.*

Advice was received (17 February 2012) that the Expression of Interest to RDAF Round 2 had not been recommended to proceed to full application.

Previously, Council has:

- Allocated funding for quantity surveyor estimates for the project.
- Endorsed the proposed multi-purpose facility at Victoria Park, Daylesford as its current major priority recreational capital works project (15 February 2011).

- Approved in principle for the proposed multi-purpose facility to be built on the nominated site within Victoria Park subject to all necessary planning and building approvals and agreement from the Department of Sustainability and Environment, being the land owner.

Current Position

Cost Plan B (revision B) November 2010 prepared by PlanCost Australia Quantity Surveyors provided a budget estimate for the building of \$4,784,000 for completion May 2014. The revised construction cost estimate, assuming construction commencement January 2014 and completion in July 2015, is \$4,980,000 (based on cost escalation from May 2010 \$4.189 plus 4% to January 2014 plus 2.8% to July 2015).

A number of additional items not included in Cost Plan B to the value of \$240,000 have been identified as provisional sum items.

Therefore, total funding required for the project is \$5,220,000.

The RDAF has confirmed that there is no mandatory requirement for partnership contributions. They advise that: "..... a strong preference will be given to projects which have some partnership funding".

It is proposed that Council submit an Expression of Interest to RDAF Round 4 seeking a funding contribution of \$3,720,000, the funding balance of \$1,500,000 would be made up of the following potential contributions:

State government	\$700,000 (Unconfirmed)
Hepburn Shire Council	\$300,000 (2013-2014 budget)
Philanthropic funding	\$100,000 (variety of sources)
Community contribution	\$100,000
Private sector	\$100,000

Based on current best estimates of potential funding sources, there is a funding gap of \$200,000 for the project.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

We will assist our residents improve the health, safety and vibrancy of our communities.

FINANCIAL IMPLICATIONS

Apart from the proposed Council financial contribution to the construction of a new facility, the full financial implications of the project, including the on-going operational and life cycle costs need to be considered. If the EOI is endorsed to proceed to Round 4 RDAF full application, a range of other documents

must be submitted including a Business Case, a Project Management Plan and a Risk Management Plan. The provision of any partnership funding must be confirmed when a full application is submitted.

Council will also need to resolve what to do with the current football pavilion and change rooms at Victoria Park, Daylesford.

RISK IMPLICATIONS

The Hepburn Shire Council Building Condition Report identifies the current facility and change rooms at Victoria Park, Daylesford as being in poor condition.

There is a risk that partnership funding will not be secured and that the funding shortfall cannot be bridged.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Council's Recreation Advisory Committee (RAC) considered that there was a strong and demonstrated need for redevelopment/renewal of facilities at Victoria Park, Daylesford. The RAC noted that proposals for the development of Victoria Park contained in the Hepburn Shire Master Plan (Dalton Consulting Engineering, 2005) include development of change rooms and a function room on the Western side of Oval No 1.

Various studies including the Recreation Needs Strategy (Henshall and Associates, 2006) and Daylesford/Hepburn Springs Needs Analysis (Clark Phillips, 2005) have identified the need for improvements to facilities at Victoria Park.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The Vic Park Association (now a sub-committee of Daylesford Football Netball Club) has consulted with a range of community groups in developing the Feasibility Study. Council has requested and received advice from its Recreation Advisory Committee about this project.

The redevelopment of facilities at Victoria Park, Daylesford is an identified priority in the Daylesford Community Plan (2011).

CONCLUSION

Round 4 of RDAF is an opportunity for Council to secure significant funds to undertake much needed renewal and upgrade of facilities at Victoria Park, Daylesford.

OFFICER'S RECOMMENDATION

That Council:

- 10.2.1 Submits and Expression of Interest to Round 4 Regional Development Australia Fund requesting a contribution of \$3.5 million for the construction of a new Multi-Purpose Facility at Victoria Park, Daylesford.
- 10.2.2 Commits \$300,000 from its 2013-2014 budget as Council's contribution to the project.

MOTION

That Council:

- 10.2.1. Submits an Expression of Interest to Round 4 Regional Development Australia Fund requesting a contribution of \$3,720,000 for the construction of a new Multi-Purpose Facility at Victoria Park, Daylesford.*
- 10.2.2. Commits \$300,000 from its 2013-2014 budget as Council's contribution to the project.*

Moved: Councillor Don Henderson

Seconded: Councillor Pierre Niclas

Carried.

10.3. NATURAL DISASTER RESILIENCE GRANTS GENERAL MANAGER INFRASTRUCTURE

In providing this advice to Council as the General Manager Infrastructure, I Bruce Lucas have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to authorise the signing of the Funding agreement and approve a financial contribution towards the project.

BACKGROUND

Following the Council endorsement of the *Creswick Flood Mitigation & Urban Drainage Plan* at its meeting on 21 February 2012, external funding opportunities to implement the recommendations of the plan were pursued.

In April 2012, a funding application was submitted under the Natural Disaster Resilience Grants Scheme for works to be undertaken over a two year period valued at \$650,000 in year one and \$771,519 in year two. Council's financial contribution to these works is \$100,000 and \$171,519 respectively.

A total of 109 applications were received under the funding program and only 43 projects funded under the program. This resulted in some 61% of applications not being funded.

Council's application for the implementation of the *Creswick Flood Mitigation & Urban Drainage Plan* was successful for year one works. Council was involved in the official announcement of this funding in September 2012. The formal funding agreement has now been received which requires Council to commit to the funding agreement inclusive of the \$100,000 financial contribution in year one.

ISSUE / DISCUSSION

The primary issue for consideration relates to the financial contribution from Council as the current 2012-2013 budget does not include any allocation for this project.

Council's \$100,000 financial contribution will need to be funded from the reallocation of funds in order to secure the grant funds and proceed with the project.

This needs to be resolved prior to Council signing the legal funding agreement which must to be returned by 30 November 2012.

It was intended to fund this financial contribution from the \$200,000 allocation for the Drainage Improvement Program to be achieved by delaying some of the specified works.

An alternative funding option has now been identified from the Road Rehabilitation Program as a result of Natural Disaster Relief and Recovery Arrangements (NDRRA) funding being allocated to a project intended to be funded by Council. Reallocating these funds results in no detrimental impact on the current works program in either the Road Rehabilitation Program or the Drainage Improvement Program.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

This project aligns with the following Council plan objectives:

- 39. Actively participating in the important Federal and State Government funding programs specifically aimed at helping Council build local economic infrastructure.
- 49. Involving communities in emergency response, preparedness and ensuring our response plans are sufficiently robust to deal with not only the familiar emergencies like bushfire but possible emergency crises like fuel shortages or widespread financial distress.

In addition, the recommendations of this report are supported by Council's endorsement of the *Creswick Flood Mitigation & Urban Drainage Plan* on 21 February 2012.

FINANCIAL IMPLICATIONS

In considering the required financial contribution, the following budget alterations are presented for consideration.

Option 1

Item	Original budget	Revised budget	Reallocation amount
Drainage improvement (capital) <i>This option includes some estimated savings on scheduled projects due to alternate treatments being proposed and the deferral of some drainage improvements projects.</i>	\$200,000	\$100,000	\$100,000

Option 2

Item	Original budget	Revised budget	Reallocation amount
Pavement Renewal (Sealed roads) <i>This option is available as a result of the Flood Recovery Program recently being approved for works at Birch Creek Clunes which were previously funded in Councils works program.</i>	\$840,000	\$740,000	\$100,000

Option 3

Item	Original budget	Revised budget	Reallocation amount
Drainage improvement (capital)	\$200,000	\$160,000	\$40,000
Pavement Renewal (Sealed roads)	\$840,000	\$780,000	\$60,000
<i>This option allows partial reallocation from both areas of the current program. The balance of the identified savings in the pavement renewal program would then be utilised to advance design works for future capital projects, facilitating more efficient delivery of capital works in the subsequent years. However it should be noted that the referenced savings in the Drainage Improvement Program are not yet confirmed. If these savings are achieved they can also be utilised to advance future drainage improvement works on priority basis.</i>			

RISK IMPLICATIONS

The implementation of this project will decrease the risk of future similar flooding events directly on the Creswick community and indirectly on the wider communities of Hepburn Shire.

The works will result in protection for flood events of similar size to that experienced in late 2010 and early 2011 and has the support of the Creswick community.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The works will involve construction of levee banks and embankments at a number of locations as well as works within the designated waterway.

These works will be coordinated with other stakeholder agencies such as the North Central Catchment Management Authority, Department of Sustainability and Environment and VicRoads to ensure works are designed and constructed with consideration of environmental implications.

It should be noted that these agencies all played key roles in the development of the recommendations.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The development of the *Creswick Flood Mitigation & Urban Drainage Plan* was prepared with significant community involvement and the endorsed plan was strongly supported by the Creswick community.

Further community liaison is included in the implementation of this project. The specifics will be developed in the early stages of the project implementation.

CONCLUSION

As a result of being successful with grant funding for the implementation of the *Creswick Flood Mitigation & Urban Drainage Plan*, Council is required to confirm a financial commitment to the project valued at \$100,000 and authorise the signing of the legal funding agreement.

As the 2012-2013 budget does not include an allocation for this purpose, potential options to reallocate funds have been investigated as detailed in the report.

OFFICER'S RECOMMENDATION

That Council

10.3.1 Approves the reallocation of \$100,000 from the 2012-2013 pavement renewal program (Option 2) as a result of identified savings.

10.3.2 Authorises the Chief Executive Officer to sign the legal funding agreement confirming Council's commitment to the project and its financial contribution.

MOTION

That Council:

- 10.3.1. Approves the reallocation of \$100,000 from the 2012-2013 pavement renewal program (Option 2) as a result of identified savings.*
- 10.3.2. Authorises the Chief Executive Officer to sign the legal funding agreement confirming Council's commitment to the project and its financial contribution.*

Moved: Councillor Neil Newitt
Seconded: Councillor Kate Redwood
Carried.

10.4. ADOPTION OF CENTRAL SPRINGS MASTER PLAN COUNCIL AS LANDLORD PURSUANT TO ITS ROLE AS COMMITTEE OF MANAGEMENT OF THE LAKE DAYLESFORD RESERVE

GENERAL MANAGER INFRASTRUCTURE

In providing this advice to Council as the Manager Assets and Engineering Services, I Richard Russell have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to adopt the strategic directions and recommendations expressed in the Final Master Plan Report September 2012 for the Central Springs area which is part of the Lake Daylesford Reserve.

BACKGROUND

The Central Springs area forms part of the larger Lake Daylesford Reserve which is made up of a number of Crown Land Titles around 72 Ha in size. The Hepburn Shire Council (HSC) is the Committee of Management for the whole Reserve under the *Crown Land Reserves Act 1978*.

The Central Springs area is located in the Wombat Creek valley to the south west of Lake Daylesford downstream of the lake wall. It is an important part of the reserve and is one of a small number of high profile destinations for visitors to the area. It is also a popular and much loved recreation precinct for local people.

In June 2010, the Victorian Mineral Water Committee (VMWC) produced a Master Plan Review for all Mineral Springs Reserves throughout Victoria. The development of the Central Springs Master Plan is one of the recommendations of the review undertaken by the VMWC.

Funding for the preparation of the Central Springs Master Plan was provided by the VMWC via the Department of Sustainability and Environment (DSE) and HSC. Land Design Partnership Pty Ltd was engaged by Council to prepare the Central Springs Master Plan. The DSE have provided input at a number of stages in the development of the Master Plan, and endorse the directions being expressed in the report.

ISSUE / DISCUSSION

The Central Springs Master Plan Report helps clarify the role of the Central Springs area based on its context, history and characteristics of the area. Specifically, the Report identifies the role of the Central Springs to include:

- A specific destination within the Lake Daylesford Reserve, contributing to a series of 'events' experienced on the journey around the lake walk.
- Creation of a space suited to small group gatherings and family activity, as well as quiet activity. Activity within the space should complement and contrast with busier areas around Lake Daylesford.
- Creation of a defined location with a specific character drawn from the historic use and landscape of the site unified through the consistent use of landscape materials and elements.
- Expression of both an exotic 'park like' landscape and a 'native' landscape setting.
- Restoration and reinstatement of heritage structures as a focus of the revitalised Central Springs space.
- Creation of a specific focus upon the mineral springs, using these as a springboard for the presentation and explanation of other springs located along the proposed 'Mineral Springs Walk' to Sutton Springs.

The Central Springs Master Plan proposes that the Central Springs area become a detailed expression of the broader character of the Lake Daylesford Reserve. That is, an ornamental and largely exotic passive recreational landscape sitting within a natural indigenous landscape context.

In Central Springs, the main parkland space will have a central lawn area with exotic deciduous trees, surrounded by the natural bush along the Wombat Creek and the slopes of the adjoining escarpment. The central space will be a traditional park space reflective of its historic use and character.

The Master Plan makes specific recommendations about the vegetation, circulation, heritage and landscape features and materials. They can be summarised as follows:

- Vegetation; exotic in the park surrounded by native vegetation.
- Circulation; replacing the existing diagonal path with perimeter paths creating a central open space. Removal of redundant access paths and the provision of better all abilities access with a disabled car park to be located on the access road to Sutton Springs.
- Heritage; the restoration of the Bandstand Pavilion (subject to a conservation heritage management plan and funding), the relocation of the mineral springs pumps when the existing mineral water bores are replaced, restoration of the hydro electric shed and the maintenance of the Wombat Creek Footbridge.
- Landscape features and materials; consistent pavement surfaces including crushed rock, bitumen and Castlemaine slate, seating and picnic furniture, stone faced retaining walls and the style and location of mineral springs, heritage and directional signage.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

The adoption of the Central Springs Master Plan meets objective 73 of the *Council Plan 2009-2013* which states:

‘Developing Management Plans for Council owned and/or controlled natural environments, such as Jubilee Lake, Lake Daylesford, Calembreen Park, Bath Street Reserve and the Hepburn Mineral Springs Reserve’

which delivers on Council’s core commitment of

- Environmental Sustainability.

FINANCIAL IMPLICATIONS

There are no financial commitments for HSC in adopting this Report. The Central Springs Master Plan provides Council with a clear direction for improvements to the Central Springs area should funds become available for works. The existence of an endorsed plan will assist Council in any efforts to attract external funding for the future development of the Reserve.

Council has received funding from the DSE to develop the new bore and associated landscaping forming part of the Mineral Springs Walk which must be spent this financial year. Council has also received funding from the DSE and the Council’s insurers to repair infrastructure damaged during the floods in late 2010 and early 2011. Repairs to some pavement surfaces and stone walls around the Central Springs will be guided by the recommendations of the Master Plan.

RISK IMPLICATIONS

There are no specific risks associated with the adoption of this Master Plan by Council.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The Victorian Mineral Springs Reserves Master Plan Review 2010 has a focus on the preservation of an uncontaminated supply of mineral water across the State. At the Central Springs this is balanced with the need to preserve the cultural heritage of the Reserve, enhance the recreational experience of local people and develop a high quality tourist destination.

The Master Plan for the Central Springs reinforces existing arrangements for the management of native and exotic tree species and the natural environment generally.

The Central Springs Master Plan identifies what needs to be done to improve the appearance and the amenity of this high profile destination. It will ensure the Central Springs Reserve can be promoted as part of the Shire’s high

quality tourism offer. The success of this tourism sector is critical to the economic prosperity of the Shire.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The Final Master Plan Report for the Central Springs has its origins in a planning framework endorsed by the Victorian Mineral Springs Committee. The Central Springs Master Plan has been revised following an internal consultation with Council officers with responsibility for recreation, infrastructure, community access, economic development and sustainability. There was a meeting with the Victorian Mineral Water Committee including representation from DSE to advance the development of this Master Plan.

A Councillor Briefing in July this year endorsed in-principle the direction being expressed in the Master Plan subject to broader consultation with the community. Two community meetings were conducted in late August this year where the development plans for the reserve were outlined and feedback was received.

There was support for the directions expressed in the Master Plan from attendees at the community meetings. As a result of feedback received, the Master Plan now includes clear objectives for the development of the reserve; opportunities to improve disability access; clear support for the preservation of heritage infrastructure including the pumps and the need for improved interpretive and directional signage to Central Springs from other parts of the Reserve.

CONCLUSION

The development of the Central Springs Master Plan Report September 2012 has occurred over the last 2 years. It is based on the recommendations of the Victorian Mineral Springs Committee Mineral Springs Review 2010 and has involved consultation with the community and other key stakeholders. The Master Plan establishes a rationale for development based on its heritage and recreational role and the characteristics of the area. The Master Plan Report makes recommendations about the vegetation, circulation, heritage and landscape features and materials. The Master Plan does not obligate Council to undertake any works at this time, but it does provide a useful framework for considering what work should be done if funds were to become available. There are some flood recovery works being undertaken that will be guided by the recommendations of the Master Plan Report.

OFFICER'S RECOMMENDATION

- 10.4.1 That Council adopts the Central Springs Master Plan Report 2012 as a framework to guide the future management and development of the Central Springs Reserve.

MOTION

- 10.4.1. That Council adopts the Central Springs Master Plan Report 2012 as a framework to guide the future management and development of the Central Springs Reserve.*

Moved: Councillor Kate Redwood

Seconded: Councillor Neil Newitt

Carried.

**ATTACHMENT 2 - CENTRAL SPRINGS MASTER PLAN
FINAL MASTER PLAN REPORT – SEPTEMBER 2012
(Issued under Separate Cover)**

10.5. EVALUATION OF 2011-2012 TRENTHAM COMMUNITY GRANTS PILOT GENERAL MANAGER COMMUNITY SERVICES

In providing this advice to Council as the General Manager Community Services, I Kathleen Brannigan have no interests to disclose in this report.

PURPOSE

The purpose of this Report is to update Council about the Trentham Community Grants Pilot Program (2011-2012) and for Council to consider on-going arrangements for local assessments of Community Grant applications and/or local control of a portion of community grant funds.

BACKGROUND

In March 2011, Council approved a Trentham Community Grants Pilot Program. The aim of the pilot was to support localism in Trentham by providing the Trentham Community Groups FORUM with a funding amount from Council's Community Grants program to run its own local grants program that aligns with aspirations in the Trentham Community Plan.

A nominal amount of \$6,000 from total Community Grants program of \$40,000 was recommended for conducting a 12 month Community Grants Pilot Program with the Trentham and District Community.

As the first stage of the Trentham pilot, the eight applications received for projects in Trentham were referred to a sub-committee of the Trentham Community Groups FORUM for assessment. Acknowledgment letters to community grant applicants from Trentham advised applicants about this process.

The Trentham Assessment Report, including funding recommendations formed part of the Community Grants Program Round One 2011-2012 Report to Council (15 November 2011). Council awarded 2011-2012 Trentham Community Grants for 7 projects (4 full funding and 3 partial) to the value of \$6,000, as recommend by the FORUM sub-committee.

Trentham projects were not excluded from consideration in Community Grants Program Round Two; however there was no Trentham community input into the assessment. A further three Trentham projects (total value of \$1,500) were recommended and approved by Council in Community Grants Program Round Two 2011-2012 (15 May 2012).

ISSUE / DISCUSSION

The Trentham FORUM considered that their involvement in the assessment process:

".... was worthwhile and that we were able to bring some valuable 'local knowledge' to our assessments of the various applications".

The ability to refer applications to a local source of funding was also seen as a strength of the localised process.

The original vision behind the pilot was to support localism through the devolution of more power to local communities. The intention was for the FORUM to run its own local program that aligned with aspirations in the Trentham Community Plan.

Council staff administered the grants process and the FORUM representatives assessed and made recommendations to Council about grants using the Community Grants Guidelines assessment criteria.

The FORUM has no appetite for fund holding and administration of a local community grants program but considers that the local assessment process should continue.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Hepburn Shire *Council Plan 2009-2013* Commitment 43: Using Community Plans as the basis for fixing Council's Capital Works Program and developing a Community Plans Funding Program which will provide communities with assistance to implement their community plans.

FINANCIAL IMPLICATIONS

Funding was allocated to the Trentham Community Grants Pilot from Council's Community Grants Program in 2011-2012.

RISK IMPLICATIONS

There are some risks associated with the devolution of community grants to local communities to manage which need to be addressed if Council wishes to pursue localised grants program.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Community grants support projects by volunteer groups and strengthen local communities.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Discussions with the Trentham Community Groups FORUM indicate that they support the FORUM having an on-going role in the assessment of Community Grant applications for Trentham projects.

CONCLUSION

Devolving assessment of community grant applications to local communities is an opportunity for Council to work in a more collaborative way with communities.

OFFICER'S RECOMMENDATION

That Council:

- 10.5.1 Notes the outcomes of the Trentham Community Grants Pilot.
- 10.5.2 Considers the effectiveness of the pilot and whether to implement local assessments of Community Grant applications and/or local control of a portion of community grant funds.

MOTION

<p>10.5.1. <i>That Council notes the outcomes of the Trentham Community Grants Pilot.</i></p>

Moved: Councillor Kate Redwood

Seconded: Councillor Pierre Niclas

Carried.

10.6. COMMUNITY GRANTS ROUND ONE (2012-2013) GENERAL MANAGER COMMUNITY SERVICES

In providing this advice to Council as the Manager Community Development, I Adam McSwain have no interests to disclose in this report.

PURPOSE

The purpose of this report is to recommend the allocation of Round One 2012-2013 Community Grants.

BACKGROUND

Twice each year Council has the opportunity, through its Community Grants Program, to directly support the work of community groups and organisations as well as provide the chance for new innovations.

Round One 2012-2013 Community Grants opened on 1 August 2012 and closed on 14 September 2012. The availability of Community Grants was advertised in *The Advocate*, in local newsletters and on the Council's webpage. The Community Grants Program was also promoted through e-mail distribution lists.

A total of twenty nine (29) applications were received for this funding round. Applications were received from the following locations:

- one from Bullarto,
- six from Clunes,
- ten from Creswick,
- four from Daylesford,
- one from Glenlyon,
- one from Hepburn,
- one from Newlyn,
- four from Trentham; and,
- one from Wheatsheaf.

ISSUE / DISCUSSION

Round One Allocations

The 29 applications received were assessed by a representative of the Recreation Advisory Committee, a former member of the Culture and Arts Advisory Committee, Council's Arts Coordinator and Manager Community Development. The Assessment Report, including funding recommendations is attached (refer Attachment 5).

Grant applications were assessed against the following criteria:

1. Description of project 10%
2. What will this project address? 25%
3. What will the project achieve? 25%
4. How will the project be implemented and who will be doing it? 20%
5. How will risk and safety issues associated with the project be assessed? 10%
6. Financial details – income and expenditure budget 10%

The recommended Community Grant allocation for Round One (2012-2013) is \$20,474. A summary of projects and recommendations is attached (refer Attachment 5).

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

We will create healthier, safer, more vibrant communities.

FINANCIAL IMPLICATIONS

Council has allocated \$40,000 in the 2012-2013 budget for the Community Grants Program.

The recommended community grant allocation for Round One 2012-2013 is \$20,474. This would leave \$19,526 to be allocated in Round Two 2012-2013.

The allocation of \$20,474 contributes to total project costs of \$79,000.

RISK IMPLICATIONS

All applicants are required to identify how project risk and safety issues will be managed.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Community Grants support projects by volunteer community groups. The focus of these projects is to strengthen community resilience and connection.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Round One 2012-2013 Community Grants were advertised in *The Advocate*, on Council's webpage and through community newsletters and email distribution lists.

CONCLUSION

The recommended projects support the objectives of the Community Grant Guidelines.

OFFICER'S RECOMMENDATION

10.6.1 That Council awards the Community Grants for Round One 2012-2013, as recommended, to:

Community Group	Project Name	Grant Amount
Trentham Neighbourhood Centre (Auspicing Emma Pryse)	Mrs P Tati's Potato Stall	\$2,000
Glenlyon Progress Association	Glenlyon Community Events	\$2,000
Mt Prospect & District Tennis Assoc Inc	Clubhouse Upgrade, Preliminary Design & Feasibility Study	\$2,000
Friends of Wombat Hill Botanic Gardens	Wombat Hill Botanic Gardens 150 Birthday Celebration	\$2,000
Clunes Primary School (Auspicing Clunes Market)	Clunes Farmers Market	\$2,000
Creswick Museum	Purchase Computer for Research Centre	\$500
Clunes Neighbourhood House Inc	The Preserves Project	\$2,000
Creswick Neighbourhood Centre (Auspicing Rebecca Russell)	Pita pata Cocoon Nest Play Sculptures	\$1,975
Trentham Sportsground Reserve Committee of Management	Design Kitchen Upgrade	\$2,000
Daylesford & District Historical Society Inc	Presentation - Data Projector	\$499
Creswick Bowling Club	Defibrillator	\$1,000
Bullarto Public Hall	Bullarto Vintage Tractor Pull	\$2,000
Trentham District Cricket Club	Cricket Scoreboard	\$500

MOTION

10.6.1. *That Council awards the Community Grants for Round One 2012-2013, as recommended, to:*

Community Group	Project Name	Grant Amount
Trentham Neighbourhood Centre (Auspicing Emma Pryse)	Mrs P Tati's Potato Stall	\$2,000
Glenlyon Progress Association	Glenlyon Community Events	\$2,000
Mt Prospect & District Tennis Assoc Inc	Clubhouse Upgrade, Preliminary Design & Feasibility Study	\$2,000
Friends of Wombat Hill Botanic Gardens	Wombat Hill Botanic Gardens 150 Birthday Celebration	\$2,000
Clunes Primary School (Auspicing Clunes Market)	Clunes Farmers Market	\$2,000
Creswick Museum	Purchase Computer for Research Centre	\$500
Clunes Neighbourhood House Inc	The Preserves Project	\$2,000
Creswick Neighbourhood Centre (Auspicing Rebecca Russell)	Pita pata Cocoon Nest Play Sculptures	\$1,975
Trentham Sportsground Reserve Committee of Management	Design Kitchen Upgrade	\$2,000
Daylesford & District Historical Society Inc	Presentation - Data Projector	\$499
Creswick Bowling Club	Defibrillator	\$1,000
Bullarto Public Hall	Bullarto Vintage Tractor Pull	\$2,000
Trentham District Cricket Club	Cricket Scoreboard	\$500

Moved: Councillor Kate Redwood
Seconded: Councillor Neil Newitt
Carried.

**ATTACHMENT 3 - COMMUNITY GRANTS ROUND ONE 2012-2013
SUMMARY OF PROJECTS AND RECOMMENDATIONS**

Name of Organisation / Club / Group	Grant Name	Grant Type	Project Description	Average Score	Requested Funding	Recommended Funding
Trentham Neighbourhood Centre (auspicing Emma Pryse)	Mrs P Tati's Potato Stall	Arts & Culture	Series of Community workshops in puppet making, performance, photography to engage young people & broader community. Facilitated by professional local artists & run through Trentham N/Hood Centre & local Primary School.	86	\$2,000	\$2,000
Glenlyon Progress Association	Glenlyon Community Events	Community Events	Provide further opportunities to foster togetherness within our community, build relationships & encourage broader participation of local community in activities. Events to build on previous activities from Glenlyon Project. 3 events created from feedback to Plan. Events listed.	85	\$2,000	\$2,000
Mt Prospect & District Tennis Assoc Inc	Clubhouse Upgrade, Preliminary Design & Feasibility Study	Community Strengthening	Clubrooms have had little done to building & interior since approx 20yrs ago. Services 600 members weekly from Oct to April. Used for other purposes off season eg fitness classes, indoor bowls etc. Would like to engage Architect to assist with design options/costings etc.	84	\$2,000	\$2,000
Friends of Wombat Hill Botanic Gardens	Wombat Hill Botanic Gardens 150 Birthday Celebration	Community Events	Commemorate 150 yrs since WHBG inaugurated. Council will host Governor with civic event & planting. Booklet to be published. Also having Back-to-the-Gardens with Daylesford Pipes & Drums, Daylesford Brass Band playing. Shops to decorate windows etc.	84	\$2,000	\$2,000
Clunes Primary School (auspicing Clunes Market)	Clunes Farmers Market	Community Strengthening	Produce & artisan market held monthly in historic main st., Clunes. Involves local farmers, producers, craftspeople, artisans & entertainers come together. Attracts community, volunteers to Market & raise awareness of group & fundraise. Also attract tourists to shopping precinct.	83	\$2,000	\$2,000
Creswick Museum	Purchase Computer for Research Centre	Small Equipment	Museum/Research Centre using large databases & digital mater. To locate material for visitors we require uptodate methods to retrieve the information when serving visitors at the Centre.	81	\$500	\$500

Clunes Neighbourhood House Inc	The Preserves Project	Arts & Culture	Celebrates ways people from different cultural backgrounds preserve, share & pass on things of value. Multidisciplinary artist-led workshops, followed by exchanges b/t participants & public outcomes. Participants to make art through storytelling, writing, object & image construction. Support requested - Workshops, exchanges & presentations in Clunes in 2013.	79	\$2,000	\$2,000
Creswick Neighbourhood Centre (auspicing Rebecca Russell)	pita pata Cocoon Nest Play Sculptures	Arts & Culture	Artistic collaboration b/t Rebecca Russell & Emma Pryse, preschool children & parents to create sculpture play structures in Creswick Natural Playscape. Using materials Emma, Rebecca & children will design & build sculpture forms to play, sit, crawl through etc. Located at Creswick N/Hood Centre	76	\$1,975	\$1,975
Trentham Sportsground Reserve Committee of Management	Design Kitchen Upgrade	Community Strengthening	Have professional design & plans for redevelopment of the Kitchen at the Reserve	76	\$2,000	\$2,000
Daylesford & District Historical Society Inc	Presentation - Data Projector	Small Equipment	Data projector to be used for meetings, workshops, training & community exhibition. Data projector will enhance visual information, large format will assist many of the elderly.	73	\$499	\$499
Creswick Bowling Club	Defibrillator	Defibrillator	Defib in Clubrooms so in close proximity to bowling green's & indoor bowling mats. Mature age members. Members to be trained how to use defib.	72	\$1,000	\$1,000
Bullarto Public Hall	Bullarto Vintage Tractor Pull	Community Events	Bullarto Tractor Pull running since 1995 to raise funds for restoration Bullarto Community Hall. Community run event includes tractor pull, restored vehicles, demo antique farm machinery, mobile ph throwing comp, sheep shearing, wood chopping demo & demo old & original stone crusher. All money to Bullarto Hall - now getting lots of use for weddings etc., since Tractor Pull event has run	70	\$2,000	\$2,000

Trentham District Cricket Club	Cricket Scoreboard	Small Equipment	Trentham Cricket Club last year moved to Castlemaine District Cricket Assoc., & would like to continue to bring amenities up to league standard. Club never had a scoreboard & we are only Club in league that doesn't.	70	\$500	\$500	
Total Recommended Funding						\$20,474	Comment on unsuccessful applications
Four Seasons Photography Group	Post Card series celebrating 150 years of Hepburn Shire and the Four Seasons	Arts & Culture	Local photographers put photography exhibition at galleries in Daylesford & Castlemaine. Four Seasons of Hepburn Shire Region. Exhib(s) successful. Next phase would be to make Post Card series to celebrate 150 yrs HS & 4 Seasons.	69	\$2,000	\$0	Incomplete application - no quotes, budget incomplete
Hepburn Springs Golf Club	Cash Register upgrade	Small Equipment	Golf Club operated by volunteer members to maintain viability of club. Our existing 2nd Hand cash register is 10 yrs old & has become unreliable & difficult to use. We have sourced a suitable 2ndhand cash register we would like to purchase.	69	\$500	\$0	Seen to be core equipment to be covered by club revenue of the club
Newlyn Football Netball Club	Treatment-Massage Table	Small Equipment	Would like to fund purchase of portable massage table for treatment rooms for footballers & netballers. Utilized weekly basis for all players - in excess 200. Used training & game days. Can use for away games also.	69	\$500	\$0	Seen to be core equipment to be covered by club revenue of the club
Creswick Dance & Fitness	Dance Through Time Performance 2012	Community Events	Performance to be held 1&2 Dec'12. Performances of selection of dance works by CDF students - various dance styles through time, Classical ballet, ceremonies Royal Courts, 20th centry musicals to social dance crazes, Hip Hop & into the future. Open to public.	68	\$2,000	\$0	Confusing application - unsure of who keeps costumes, props purchased
Porcupine Ridge CFA	Seeing Things Up Close	Small Equipment	Purchase new binoculars to improve equipment currently available to volunteer fire-fighters. Will also increase security & confidence of local community with knowledge that local CFA brigade is well equipped.	68	\$500	\$0	Confusing application - unsure of how many pairs of binoculaurs are required

Creswick Bowling Club	Small Equipment	Small Equipment	New/Updated Umpires equipment for games played on greens. Must have for all home pennant & Tournament games.	68	\$499	\$0	Seen to be core equipment to be covered by club revenue of the club
The Seven Hills Singers (2nd Priority)	Becoming Independent	Small Equipment	Formed in 2009. Blossomed as community singing group. We borrow equipment. Reached stage where we would like to have our own equipment to enhance performances & establish independence. We are purchasing a portable amplifier from our funds. Hoping to purchase 3 microphones with Grant.	67	\$500	\$0	Council has equipment available for community hire
The Lee Medlyn Home Bottles (1st Priority)	Mobile Cabinets	Arts & Culture	Lee Medlyn is a Museum dedicated to preservation & protection of old bottles.	67	\$1,800	\$0	Really a small equipment application. Application lacks detail.
Clunes Playgroup Association	Music Sessions PreSchoolers & Families in Clunes	Arts & Culture	Organise visiting music specialist to run 10 music sessions. Sessions run Terms 1 & 2 at Clunes health Centre rooms. Extra spaces will be offered to non-playgroup members via MCH Nurse	66	\$1,600	\$0	Good application - needs to be broadened out to wider community groups
Creswick & District Historical Society Inc	Revise & Update printing of the Historic Walk Around Creswick	Arts & Culture	To Update & Reprint Booklet in a more appealing & colourful way. Current booklet produced in 1972.	65	\$2,000	\$0	Application lacks sufficient detail
Creswick Farmers Arms Hotel Angling Club	Creswick Farmers Arms Hotel Angling Club signage	Small Equipment	Signage for Creswick Anglers events. Will give visible information to community, event is in progress & also advise on allocated safe parking areas available. Lift profile of Anglers Club and promote community safety via traffic & parking management.	65	\$500	\$0	Confusing application requires further detail
Seven Hills Singers (1st Priority)	More Miss B.Haven	Arts & Culture	Our main aim is to entertain & bring joy to our audiences. Following success of Miss B.Haven in 2011, we are keen to produce bigger budget show 2013. Will present 3 shows at Creswick Court House Theatre.	65	\$2,000	\$0	Unsure of what community grant will be used for. Unsure of budget figures.

Whitegum Sangha Inc	Fired Up	Arts & Culture	Conduct 2 W/shops. Theme of identity titled "fired up". Process of creating ceramic, work on paper, weaving etc., participants will explore identity as Australians & family of origin culture. Create reflection of living in Australia & finding authentic expression of personal story. Printing costs for documentation.	65	\$2,000	\$0	Requires further development to clarify what community grant funding would be used for.
Friends of Creswick's Park Lake Botanical Reserve	Removal Graffiti Public Toilets & Land Levelling	Small Equipment	removal of graffiti, inside & outside public toilets at Park Lake. Hire of plant & operator to level ground in Indigenous Master Planting Plan area.	64	\$500	\$0	Part of project already commenced. Application lacks detail.
Lions Club of Trentham	Trentham Community Family Fun Day	Community Events	We are working towards running in Nov 2012, event tentatively called the Trentham Community Family Fun Day. We want to move away from the more professional sports event in favour of Family Event. Anticipate more old time events eg., egg & spoon race, 3 legged race, Sack-race etc. We want families the centre of the day.	NA - outside timeframes	\$2,000	\$0	Re-submit for Round 2 2012-13 due to project timeframes
The Lee Medlyn Home Bottles (2nd Priority)	Mobile Cabinets	Community Strengthening	Lee Medlyn is a Museum dedicated to preservation & protection of old bottles.	Same as 1st preference application	\$1,500	\$0	Really a small equipment application. Application lacks detail.

10.7. DONATION OF TIMBER SCULPTURE ‘THE BRIDGE’ GENERAL MANAGER COMMUNITY SERVICES

In providing this advice to Council as the Manager Community Development, I Adam McSwain have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to resolve whether to acquire ‘The Bridge’ sculpture.

BACKGROUND

In October this year, German Sculptor Stephan Guber was based in Hepburn Shire for a period of four weeks. During his time in Hepburn Shire, Stephan produced many wood sculptures and is currently exhibiting works at The Convent Gallery, in Daylesford.

Stephan Guber independently arranged his stay in Hepburn Shire after he met a Hepburn Springs resident in Germany. Stephan is from the town of Bad Salzhausen which is a spa town of Germany and the connection between Hepburn Shire and his home town resonated with him as well as the local artists he encountered during his residency here.

Stephan worked from a workshop space in Eganstown for a month in order to work on various commissions and to develop maquettes (scale models) for future exhibitions in Australia including Sculpture by the Sea. Council's Arts Coordinator helped to link Stephan into the existing arts community, who warmly welcomed Stephan and assisted with finding workshop space and wood supply.

Stephan's works are large scale using various types of wood, and he crafts his work with a chainsaw. Stephan is a renowned international artist and catalogues of his other works are available for viewing. Stephan also works with a group of artists in Germany who run a Biannual Sculpture Festival and a Sculpture Park.

ISSUE / DISCUSSION

During his stay, Stephan Guber approached Council about the possibility of donating or permanently loaning a unique sculptural work to the Shire.

Stephan completed a work which consists of four vertical human shaped figures which were created from one tree trunk, and a horizontal object that alludes to a bridge like form. These five pieces are intended to be placed together to form the one art work titled ‘The Bridge’.

Stephan has since returned to Germany but has left the work here in the hope that it will be acquired by the Council and installed in an appropriate site.

At present, Hepburn Shire Council has no Public Art or Acquisition Policy so as such this potential acquisition has been referred to Council. In order for the work to be gifted, the work would need to be transported, insured and installed as well as maintained by Council.

Stephan would prefer that Council enter into a permanent loan contractual agreement as opposed to a direct purchase. This means that after a period of time, set out in the agreement and anticipated to be 1-2 years, the art work is able to be purchased. Council would have first preference to purchase the sculpture. Otherwise, it could be sold to a private buyer. If that was the case, Council would be able to recoup costs associated with installation, maintenance and sale.

At present, Hepburn Shire Council has very few public art works so Council could take an opportunistic approach to develop the role of public art in enlivening and enriching community life and public space.

No site has been decided upon for the work, but suggestions have included Wombat Hill Botanic Gardens, Lake Daylesford and Daylesford Community Reserve. Further investigation about the appropriateness of each site would need to be undertaken.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Council Plan 2009-2013: Initiative 55: Introducing a Public Art Policy and incorporating a public acquisition and display policy with a particular focus on encouraging art installations in public open spaces.

FINANCIAL IMPLICATIONS

Financial implications would include transporting, installing and insuring the artwork. These costs could be recouped in the future if the art work was sold.

RISK IMPLICATIONS

Further investigation prior to selecting a suitable site for installation would be undertaken by Council officers. The artwork would be a fixed installation and monitored and maintained on an on-going basis to reduce the risk of vandalism and damage to the artwork.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Installation of public art plays a key role in enlivening and enriching community life and public space.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Community and stakeholder engagement for this project is yet to take place. If Council resolves to receive the artwork, then further investigation of the appropriate site would include stakeholder engagement.

CONCLUSION

That Council resolve to accept 'The Bridge' timber sculpture and Council officers undertake site investigations to recommend an appropriate site for installation and terms of agreement.

OFFICER'S RECOMMENDATION

That Council:

- 10.7.1 Accepts 'The Bridge' timber sculpture.
- 10.7.2 Requests officers to investigate potential sites for installation of the sculpture including Wombat Hill Botanic Gardens, Lake Daylesford, Daylesford Community Park and other suitable sites across the municipality.
- 10.7.3 Notes that a further report will be provided to Council about the proposed location for installation of the sculpture and the terms of agreement with the artist, Stephan Guber

MOTION

10.7.1. That Council defers consideration of the donation of the timber sculpture 'The Bridge' and requests officers to develop a draft Public Art Acquisition Policy to present to Council in due course.

Moved: Councillor Kate Redwood

Seconded: Councillor Don Henderson

Carried.

Councillor Kate Redwood left the meeting due to an indirect Conflict of Interest at 7:05 pm and returned to the meeting at 7:08 pm.

**10.8. PROPOSED FOOTBALL MATCH AT VICTORIA PARK, DAYLESFORD ON GOOD FRIDAY 2013
GENERAL MANAGER COMMUNITY SERVICES**

In providing this advice to Council as the Recreation Coordinator, I Laura Campbell have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to resolve whether to approve a practice football match being played at Victoria Park, Daylesford on Good Friday 29 March 2013.

BACKGROUND

Council has received a request from Daylesford Football Netball Club (DNFC) to hold a football practice match between Daylesford and Hepburn Football Netball Club on Good Friday at Victoria Park, Daylesford.

ISSUE / DISCUSSION

Historically holding a football match on Good Friday has been a contentious issue. In recent years, more clubs and leagues have been granted permission to hold a Good Friday game. Six leagues throughout Victoria currently hold matches on Good Friday with the support of the Victorian Country Football League.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

We will create healthier, safer, more vibrant communities.

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Community response to holding a sporting event on a religious holiday could potentially be negative. Alternatively, offering an opportunity for community to

come together for the sporting event on a day when social opportunities are limited could contribute to community strengthening.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

No facility user groups would be disadvantaged by this proposal.

CONCLUSION

While some community members may disagree with holding sporting events on Good Friday, many communities have already embraced them with success.

OFFICER'S RECOMMENDATION

10.8.1 That Council agrees to give approval to approval to the Daylesford Football Netball Club to hold a football match at Victoria Park, Daylesford on Good Friday 29 March 2013.

OR

10.8.2 That Council does not agree to give approval to the Daylesford Football Netball Club to hold a football match at Victoria Park, Daylesford on Good Friday 29 March 2013.

MOTION

10.8.1. That Council and its Officers have no position on whether or not it is appropriate to engage in sporting activities on Good Friday and that the Clubs in question can decide for themselves whether they wish to arrange a game on this day.

Moved: Councillor Pierre Niclas

Seconded: Councillor Greg May

Carried.

**10.9. CONSENT TO DECLARE SECTION OF UNUSED ROAD EAST OF CROWN ALLOTMENT 15, SECTION K, PARISH OF CRESWICK
GENERAL MANAGER INFRASTRUCTURE**

In providing this advice to Council as Manager Assets and Engineering, I Richard Russell, have no interests to disclose in this report.

PURPOSE

The purpose of this report is to determine that a section of Government Road is not required by Council for public traffic and is therefore an unused Road.

BACKGROUND

Timothy and Glenda Brown, as required by the Department of Sustainability and Environment (DSE), have provided written notification to Council under Section 400 of the *Land Act 1958* requesting that Council declare a section of road described as East of Crown Allotment 15, Section K Parish of Creswick, as unused.

ISSUE / DISCUSSION

The applicant is the owner of the land at 55B Liddicoat Road, Creswick which is adjacent to the road reserve in question. This road reserve is currently undeveloped with some vegetation present. The land to the East is Crown land. The applicants request approval to use this section of land for the purpose of grazing.

There is no current requirement for the road reserve to provide access to adjacent properties as they both have existing good access to the west and east respectively. Should this change at a future date the licence to occupy the unused road reserve can be cancelled with a 3 month notification period.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

The applicants Timothy and Glenda Brown have received pre-approval from the Department of Sustainability and Environment to use this section of unused road reserve for the purpose of grazing subject to Council's approval.

This report is to allow Council to give notice under Section 400 of the Land Act 1958 to Department of Sustainability and Environment that the section of the road as described above is not required for public traffic and therefore is an unused road.

MAP



FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

The issuing of a Licence will provide certainty as to who has authorised control over the land and remove any potential to suggest that the land is part of Council's controlled road reserve managed road network.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The section of land for which the licence is applied for is Crown Land road reserve and as such there is no change to the existing situation.

The following special conditions have been specified by Department of Sustainability and Environment for approval of the licence:

- A limit of 2 horses at any one time are permitted on the Crown Land with no horses placed on the land until the land has dried out;
- The licensee must erect and maintain suitable unlocked swing gates at the northern end of the licensed area to allow access to the road reserve.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The applicant, as required by Department of Sustainability and Environment, has placed an advertisement in the local paper on 12 September 2012 and a copy of the notice has been forwarded to Council. No further engagement is necessary as Department of Sustainability and Environment (Crown Land) is the only other stakeholder.

CONCLUSION

That this application for a grazing licence over the section of road reserve east of Crown Allotment 15, Section K, Parish of Creswick be agreed to by Council as there is no material detriment to Council.

OFFICER'S RECOMMENDATION

10.9.1 That Council agrees to the road described as 'Government Road East of Crown allotment 15, Section K, Parish of Creswick' to be an unused road pursuant to Section 400 of the Land Act 1958.

MOTION

10.9.1. That Council agrees to the road described as 'Government Road East of Crown allotment 15, Section K, Parish of Creswick' to be an unused road pursuant to Section 400 of the Land Act 1958.

Moved: Councillor Kate Redwood

Seconded: Councillor Neil Newitt

Carried.

10.10. COUNCILLOR REPRESENTATION ON COMMITTEES AND OTHER BODIES

GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the General Manager Corporate Services, I Evan King have no interests to disclose in this report.

PURPOSE

The purpose of this report is to review and update Councillor representation on Committees, Boards and External Bodies. Council has established several advisory committees and special committees of Council which assist Council in making policy and strategy decisions and in some cases making decisions on behalf of Council. Many of these committees require that a Councillor be appointed to those committees to represent Council.

In addition to this, Council is also a member of various associations and bodies which require that a Councillor is appointed to be the Council representative.

BACKGROUND

At the October 2011 Ordinary Council Meeting, Council resolved to appoint Councillors to the committees, boards and external bodies contained below.

On an annual basis Council reviews the representation and allocates Councillors to committees, boards and external bodies.

ISSUE / DISCUSSION

After the election of a new Council it is an appropriate time to review and update the previous appointments, so that an updated version can be used by the Councillors and Officers in carrying out the functions of Council. See table below.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

The Council Plan is the key driver of the need for this review and update to be carried out. Many of these committees have been established to advise Council of issues relating to the development of policy and strategy. As such, appointing Councillors as representatives on these committees is an important step in ensuring that there are consultative processes in place.

Council Plan 2009-2013, Initiative 17: Embracing community knowledge and expertise to help guide its decision making and implementation.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

RISK IMPLICATIONS

Appropriate Councillor Representation is required on Committees, Boards and External Bodies to ensure that public views are incorporated into the decision making process.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Effective community engagement provides the opportunity for Hepburn Shire citizens to influence Council decisions and where appropriate play a partnership role in the planning and implementation of those decisions.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The purpose of these Committees, Boards and External Bodies is to gain community and stakeholder engagement.

CONCLUSION

Based on the review of Councillor representation on Committees, Boards and External Bodies it is proposed that the below table be put forward as the recommendation for the next twelve months.

OFFICER'S RECOMMENDATION

10.10.1 That Council adopts the appointment of Councillors to the following Committees, Boards and External Bodies:

Organisations	Councillor Representation
External Bodies	
Committee of Management for DSE (26 Committees)	All Councillors represent their electorate at these meetings when required
Municipal Association of Victoria	Cr Bill McClenaghan
Victorian Local Government Association	Cr Sebastian Klein
Highlands Regional Waste Management Group	Cr Bill McClenaghan (Director)
Trentham Neighbourhood Centre Committee	Cr Sebastian Klein
Central Highlands Agribusiness Forum	Cr Greg May
Central Victorian Greenhouse Alliance	Cr Sebastian Klein
Local Government Sustainability Network (MAV)	Cr Sebastian Klein
Timber Towns	Cr Don Henderson
Daylesford Macedon Ranges Tourism Board	Cr Neil Newitt
Loddon Highlands WSPA Consultative Committee	Cr Greg May
Section 86 Committees	
Lee Medlyn Home of Bottles	Cr Neil Newitt
Council Advisory Committees	
Agricultural Advisory	Cr Greg May
Audit and Risk Advisory (two positions)	Cr Kate Redwood Cr Pierre Niclas

Council Advisory Committees - Continued	
ARC Advisory Committee	Cr Kate Redwood or Cr Sebastian Klein
Creswick Ward Community Committee	Cr Don Henderson Cr Greg May
Environmental Sustainability	Cr Sebastian Klein Cr Don Henderson Cr Greg May
Heritage Advisory	Cr Don Henderson
IWD Organising Committee	Cr Kate Redwood
Hepburn Mineral Springs Reserve Advisory	Cr Pierre Niclas
Municipal Emergency Management Planning	Cr Bill McClenaghan
Recreation Advisory	Cr Greg May
Wombat Hill Botanic Gardens	Cr Kate Redwood
Waste Management Strategy	Cr Sebastian Klein Cr Don Henderson

MOTION

10.10.1. That Council adopts the appointment of Councillors to the following Committees, Boards and External Bodies:

Organisations	Councillor Representation
External Bodies	
Committee of Management for DSE (26 Committees)	All Councillors represent their electorate at these meetings when required
Municipal Association of Victoria	Cr Bill McClenaghan
Victorian Local Governance Association	Cr Sebastian Klein
Highlands Regional Waste Management Group	Cr Bill McClenaghan (Director)
Trentham Neighbourhood Centre Committee	Cr Sebastian Klein
Central Highlands Agribusiness Forum	Cr Greg May
Central Victorian Greenhouse Alliance	Cr Sebastian Klein
Local Government Sustainability Network (MAV)	Cr Sebastian Klein
Timber Towns	Cr Don Henderson
Daylesford & Macedon Ranges Regional Tourism Board	Cr Neil Newitt
Loddon Highlands WSPA Consultative Committee	Cr Greg May
Section 86 Committees	
Lee Medlyn Home of Bottles	Cr Neil Newitt
Council Advisory Committees	
Agricultural Advisory	Cr Greg May
Audit and Risk Advisory (two positions)	Cr Kate Redwood Cr Pierre Niclas

Council Advisory Committees - Continued	
ARC Advisory Committee	Cr Kate Redwood
Creswick Ward Community Committee	Cr Don Henderson Cr Greg May
Environmental Sustainability	Cr Sebastian Klein Cr Don Henderson Cr Greg May
Heritage Advisory	Cr Don Henderson
IWD Organising Committee	Cr Kate Redwood
Hepburn Mineral Springs Reserve Advisory	Cr Pierre Niclas
Municipal Emergency Management Planning	Cr Bill McClenaghan
Recreation Advisory	Cr Greg May
Wombat Hill Botanic Gardens	Cr Kate Redwood
Waste Management Strategy	Cr Sebastian Klein Cr Don Henderson

Moved: Councillor Don Henderson

Seconded: Councillor Neil Newitt

Carried.

10.11. COUNCIL MEETING DATES – 2013

GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the Executive Governance Officer, I Mary Dancuk, have no interests to disclose in this report.

PURPOSE

The purpose of this report is to determine the dates and locations for 2013 Ordinary Meetings of Council and Delegated Planning Committee meetings for Council's adoption

BACKGROUND

In accordance with Section 89(4) of the Local Government Act 1989, at least seven days' notice must be given before Ordinary Meetings of Council. Council has utilised a pattern of rotating Ordinary Council Meetings around the Shire between the four major townships of Clunes, Creswick, Daylesford/Hepburn Springs and Trentham.

It is recommended that Council continue to rotate the locations of Ordinary Council Meetings during 2013 and include the township of Glenlyon.

ISSUE / DISCUSSION

It is recommended that Council continues to hold its Ordinary Meetings on the third Tuesday of each month. It is also proposed that Ordinary Meetings of Council start at 6:00pm. The later start time will provide a greater opportunity for community attendance at Council Meetings.

COUNCIL MEETING DATES AND LOCATIONS 2013		
Date	Time	Location
Tuesday 15 January	6.00pm	Glenlyon Hall
Tuesday 19 February	6.00pm	Trentham Mechanics Institute
Tuesday 19 March	6.00pm	Clunes Town Hall (supper room)
Tuesday 16 April	6.00pm	Creswick Senior Citizens Centre
Tuesday 21 May	6.00pm	Hepburn Health Service (Clunes)
Tuesday 18 June	6.00pm	Daylesford Senior Citizens Room
Tuesday 16 July	6.00pm	Daylesford Senior Citizens Room
Tuesday 20 August	6.00pm	Daylesford Senior Citizens Room
Tuesday 17 September	6.00pm	Trentham Mechanics Institute

Tuesday 15 October	6.00pm	Creswick Senior Citizens Centre
Tuesday 19 November	6.00pm	Trentham Mechanics Institute
Tuesday 17 December	6.00pm	Hepburn Health Service (Clunes)

There is no proposed change to the current scheduling of Delegated Planning committee Meetings in the Daylesford Senior Citizens Room on the second Tuesday each month, starting at 5:00pm.

Below are the proposed dates for the 2013 Delegated Planning Committee Meetings. Please note, there is no Delegated Planning Committee meeting proposed in January 2013, as was the case in 2011 and 2012.

DELEGATED PLANNING COMMITTEE MEETING DATES 2013		
Date	Time	Location
Tuesday 12 February	5:00pm	Daylesford Senior Citizens Room
Tuesday 12 March	5:00pm	Daylesford Senior Citizens Room
Tuesday 9 April	5:00pm	Daylesford Senior Citizens Room
Tuesday 14 May	5:00pm	Daylesford Senior Citizens Room
Tuesday 11 June	5:00pm	Daylesford Senior Citizens Room
Tuesday 9 July	5:00pm	Daylesford Senior Citizens Room
Tuesday 13 August	5:00pm	Daylesford Senior Citizens Room
Tuesday 10 September	5:00pm	Daylesford Senior Citizens Room
Tuesday 8 October	5:00pm	Daylesford Senior Citizens Room
Tuesday 12 November	5:00pm	Daylesford Senior Citizens Room
Tuesday 10 December	5:00pm	Daylesford Senior Citizens Room

It is also proposed that the Councillor Briefing Meetings continue to be held on the first and second Tuesday of each month. This meeting is attended by Councillors, Officers and invited guests where appropriate.

The Councillor Briefing Session is a non-decision making forum which provides Councillors with the opportunity to:

- Comment on proposed policy or other strategic or community sensitive issues;
- Be informed of issues of significance; and
- Provide general guidance for Council officers to progress relevant issues.

A resolution of Council is not necessary to adopt a cycle of Councillor Briefing Sessions as the meeting has no legal “status”. However, Council should indicate its intention regarding this meeting so that the community is aware of Council’s activities.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Local Government Act 1989

Hepburn Shire Council Plan 2009-2013: We will deliver good governance to the Hepburn Shire.

FINANCIAL IMPLICATIONS

There are no additional financial implications in rotating Council’s Ordinary Meetings around the Shire.

RISK IMPLICATIONS

There are no risk implications noted.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The later start time and varied locations of Ordinary Council Meetings will provide increased community engagement and participation in the democratic process of local government.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

The Council Meetings timetable is listed in the Hepburn Shire Advocate page weekly. The timetable will also be placed on Council’s website. Additional media will cover the meeting dates and times to ensure community awareness.

CONCLUSION

That Council adopt the proposed timetable for 2013 Ordinary Meetings of Council, Delegated Planning Committee Meetings and Councillor Briefings.

OFFICER’S RECOMMENDATION

That Council:

10.11.1 Adopts the Council Meeting dates and locations for the 2013 Ordinary Meetings of Council as presented in the table below.

COUNCIL MEETING DATES AND LOCATIONS 2013		
Date	Time	Location
Tuesday 15 January	6.00pm	Glenlyon Hall
Tuesday 19 February	6.00pm	Trentham Mechanics Institute
Tuesday 19 March	6.00pm	Clunes Town Hall (supper room)
Tuesday 16 April	6.00pm	Creswick Senior Citizens Centre
Tuesday 21 May	6.00pm	Hepburn Health Service (Clunes)
Tuesday 18 June	6.00pm	Daylesford Senior Citizens Room
Tuesday 16 July	6.00pm	Daylesford Senior Citizens Room
Tuesday 20 August	6.00pm	Daylesford Senior Citizens Room
Tuesday 17 September	6.00pm	Trentham Mechanics Institute
Tuesday 15 October	6.00pm	Creswick Senior Citizens Centre
Tuesday 19 November	6.00pm	Trentham Mechanics Institute
Tuesday 17 December	6.00pm	Hepburn Health Service (Clunes)

10.11.2 Adopts the Delegated Planning Committee meeting dates and locations for 2013 as presented in the table below.

DELEGATED PLANNING COMMITTEE MEETING DATES 2013		
Date	Time	Location
Tuesday 12 February	5:00pm	Daylesford Senior Citizens Room
Tuesday 12 March	5:00pm	Daylesford Senior Citizens Room
Tuesday 9 April	5:00pm	Daylesford Senior Citizens Room
Tuesday 14 May	5:00pm	Daylesford Senior Citizens Room
Tuesday 11 June	5:00pm	Daylesford Senior Citizens Room
Tuesday 9 July	5:00pm	Daylesford Senior Citizens Room
Tuesday 13 August	5:00pm	Daylesford Senior Citizens Room
Tuesday 10 September	5:00pm	Daylesford Senior Citizens Room
Tuesday 8 October	5:00pm	Daylesford Senior Citizens Room
Tuesday 12 November	5:00pm	Daylesford Senior Citizens Room
Tuesday 10 December	5:00pm	Daylesford Senior Citizens Room

10.11.3 Publishes a public notice to advise that the meeting dates for Ordinary Meetings of Council and the Delegated Planning Committee have been set for the 2013 calendar year in accordance with Section 89(4) of the *Local Government Act 1989*.

MOTION

That Council:

10.11.1. Adopts the Council Meeting dates and locations for the 2013 Ordinary Meetings of Council as presented in the table below.

COUNCIL MEETING DATES AND LOCATIONS 2013		
Date	Time	Location
Tuesday 15 January	6.00pm	Glenlyon Hall
Tuesday 19 February	6.00pm	Trentham Mechanics Institute
Tuesday 19 March	6.00pm	Clunes Town Hall
Tuesday 16 April	6.00pm	Creswick Senior Citizens Centre
Tuesday 21 May	6.00pm	Hepburn Health Service (Clunes)
Tuesday 18 June	6.00pm	Daylesford Senior Citizens Room
Tuesday 16 July	6.00pm	Daylesford Senior Citizens Room
Tuesday 20 August	6.00pm	Daylesford Senior Citizens Room
Tuesday 17 September	6.00pm	Trentham Mechanics Institute
Tuesday 15 October	6.00pm	Creswick Senior Citizens Centre
Tuesday 19 November	6.00pm	Trentham Mechanics Institute
Tuesday 17 December	6.00pm	Hepburn Health Service (Clunes)

10.11.2. Adopts the Delegated Planning Committee meeting dates and locations for 2013 as presented in the table below.

DELEGATED PLANNING COMMITTEE MEETING DATES 2013		
Date	Time	Location
Tuesday 12 February	5:00pm	Daylesford Senior Citizens Room
Tuesday 12 March	5:00pm	Daylesford Senior Citizens Room
Tuesday 9 April	5:00pm	Daylesford Senior Citizens Room
Tuesday 14 May	5:00pm	Daylesford Senior Citizens Room
Tuesday 11 June	5:00pm	Daylesford Senior Citizens Room
Tuesday 9 July	5:00pm	Daylesford Senior Citizens Room
Tuesday 13 August	5:00pm	Daylesford Senior Citizens Room
Tuesday 10 September	5:00pm	Daylesford Senior Citizens Room
Tuesday 8 October	5:00pm	Daylesford Senior Citizens Room
Tuesday 12 November	5:00pm	Daylesford Senior Citizens Room
Tuesday 10 December	5:00pm	Daylesford Senior Citizens Room

10.11.3. *Publishes a public notice to advise that the meeting dates for Ordinary Meetings of Council and the Delegated Planning Committee have been set for the 2013 calendar year in accordance with Section 89(4) of the Local Government Act 1989.*

Moved: Councillor Neil Newitt
Seconded: Councillor Kate Redwood
Carried.

10.12. RECORD OF ASSEMBLIES OF COUNCILLORS – 27 SEPTEMBER 2012 AND OCTOBER 2012

GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the General Manager Corporate Services, I Evan King have no interests to disclose in this report.

PURPOSE

This report summarises Assemblies of Councillors for 27 September 2012 and the month of October 2012.

BACKGROUND

The Local Government Act 1989 defines Assembly of Councillors as

...a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be -

(a) the subject of a decision of the Council; or

(b) subject to the exercise of a function, duty of power of the Council that has been delegated to a person or committee –

but does not include a meeting of the Council, a special committee of the Council, as audit committee established under Section 139, a club, association, peak body, political party of other organisation;

Assemblies of Councillors		
Date	Location	Committee Name
27 September 2012	Daylesford Bowling Club	Hepburn Mineral Springs Reserve Advisory Committee
3 October 2012	Mayors Room, Daylesford	International Women's Day Women's Honour Roll Meeting
8 October 2012	Doug Lindsay Community Facility, Creswick	Doug Lindsay Reserve and Community Facility Management Advisory Committee
9 October 2012	Council Chamber, Daylesford	Councillor Briefing
10 October 2012	Council Chamber, Daylesford	Recreation Advisory Committee
16 October 2012	Trentham Neighbourhood Centre	Councillor/CEO Meeting

16 October 2012	Trentham Neighbourhood Centre	Pre Council Meeting
31 October 2012	Council Chamber, Daylesford	Councillor Briefing

ISSUE / DISCUSSION

1. The *Local Government Act 1989* (as amended) requires the record of an Assembly of Councillors to be reported at an Ordinary meeting of the Council.
2. The *Local Government Act 1989* (as amended) requires the record of an Assembly of Councillors to be incorporated in the minutes of that Council Meeting.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Local Government Act 1989, Section 80A

FINANCIAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

There are implications with regards to Council’s compliance with the *Local Government Act 1989* (as amended) if written records of Councillor Assemblies are not reported to Council.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

The inclusion of the attached record of Councillor Assemblies in the Council Agenda and their availability to the public will increase awareness of the activities of Council and could increase community involvement in decision making at Council level.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Using Council’s adopted Community Engagement Framework, International Public Participation Consultation, this report presents information via the Council Agenda.

CONCLUSION

Information provided for noting.

OFFICER'S RECOMMENDATION

10.12.1 That Council notes the Records of Assemblies of Councillors for 27 September 2012 and the month of October 2012.

MOTION

10.12.1. That Council notes the Records of Assemblies of Councillors for 27 September 2012 and the month of October 2012.

Moved: Councillor Neil Newitt
Seconded: Councillor Kate Redwood
Carried.

**ATTACHMENT 4 - RECORD OF ASSEMBLIES OF COUNCILLORS –
27 SEPTEMBER 2012 AND OCTOBER 2012
(Issued under Separate Cover)**

11. COUNCIL SPECIAL COMMITTEES (SECTION 86)

11.1. MINUTES OF SPECIAL COMMITTEES (SECTION 86) GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the General Manager Corporate Services, I Evan King, have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to note the minutes and recommendations from Council's Special (Section 86) Committees.

BACKGROUND

Special committees are established by Council and their function and responsibilities outlined in an Instrument of Delegation. Under the Instrument of Delegation, special committees are required to maintain minutes of meetings held and provide a copy of the minutes to Council for review.

ISSUE/DISCUSSION

Please see listed below the minutes and other reports of Special and Advisory Committees, as provided by the Committees over the past month, for your information:

- Minutes from the Lee Medlyn Home of Bottles Special Committee General Meeting 03/10/2012.
- Minutes from the Glenlyon Recreation Reserve Special Committee General Meeting 25/09/2012.
- Minutes from the Lyonville Hall Special Committee General Meeting 25/09/2012.
- Minutes from the Clunes Museum Special Committee General Meeting 10/09/2012.
- Minutes from the Creswick Museum Special Committee General Meeting 01/10/2012.
- Minutes from the Creswick Museum Special Committee General Meeting 05/11/2012.

These minutes have been provided to Councillors under a separate cover.

The following recommendations have been received by Council and are presented for Council to consider adopting:

- We have received nominations from Joan and Paul Rautman to join the Drummond Hall Special Committee. Recently the instrument of

delegation for this committee was amended to reduce the minimum number of committee members from five (5) to three (3) due to the low number of nominations received.

The committee currently meets its minimum requirement of three (3) members. If Council wishes to add both Joan and Paul Rautman to the committee, bringing the total number of members up to five, a term ending 29 August 2014 would be considered appropriate.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Nil

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Nil

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Members of the community are represented on these committees.

CONCLUSION

Minutes and reports have been provided for noting.

OFFICER'S RECOMMENDATION

11.1.1 That Council notes the minutes of the Special Committees (Section 86) listed above which have been distributed under separate cover.

SPECIAL COMMITTEE RECOMMENDATION

11.1.2 That Council appoints Joan Rautman and Paul Rautman to the Drummond hall Special Committee with a term ending on 29 August 2014.

MOTION

That Council

11.1.1. *Notes the minutes of the Special Committees (Section 86) listed above which have been distributed under separate cover.*

11.1.2. *Appoints Joan Rautman and Paul Rautman to the Drummond hall Special Committee with a term ending on 29 August 2014.*

Moved: Councillor Neil Newitt

Seconded: Councillor Pierre Niclas

Carried.

12. COUNCIL ADVISORY COMMITTEES

12.1. MINUTES OF ADVISORY COMMITTEES

GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the General Manager Corporate Services, I Evan King, have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to note the minutes received from Council's Advisory Committees.

BACKGROUND

Advisory committees are established by Council and their responsibilities outlined in Terms of Reference. Advisory Committees are required to maintain minutes of meetings held and provide a copy of the minutes to Council for review.

ISSUE/DISCUSSION

Please see listed below the minutes and other reports from Advisory Committees, as provided by the Committees over the past month, for your information:

- Hepburn Mineral Springs Reserve Advisory Committee 27/09/2012.
- Recreation Advisory Committee 10/10/2012.

These minutes have been provided to Councillors under separate cover.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Nil

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

Nil

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Members of the community are represented on these committees.

CONCLUSION

Minutes have been provided for noting.

OFFICER'S RECOMMENDATION

12.1.1 That Council notes the minutes of the Advisory Committees listed above which have been distributed under separate cover.

MOTION

12.1.1. That Council notes the minutes of the Advisory Committees listed above which have been distributed under separate cover.

Moved: Councillor Kate Redwood

Seconded: Councillor Greg May

Carried.

12.2. ADVICE FROM RECREATION ADVISORY COMMITTEE

GENERAL MANAGER COMMUNITY SERVICES

This recommendation to Council is based on a resolution by the Recreation Advisory Committee from a meeting on 10 October 2012.

PURPOSE

The purpose of this report is to provide advice to Council from the Recreation Advisory Committee.

BACKGROUND

Over the past six months, the Recreation Advisory Committee has been working through a process of prioritising recreation projects across the municipality. Through this process, a comprehensive list of recreation projects, in priority order, is being developed for Council's consideration.

Through this process, the Committee has identified a number of similar renewal projects that it believes require recurrent funding. These projects are resealing of hard courts (both tennis and netball courts) and replacement of synthetic cricket pitches and pitch covers.

ADVISORY COMMITTEE'S RECOMMENDATION

That the Recreation Advisory Committee:

- 12.2.1 Recommends the inclusion of a Hard Court Renewal and Upgrade Rolling Program in the project prioritisation process. Council Officers will assess and cost the project and propose a program in line with the Service & Asset Management Plan.

- 12.2.2 Recommends the inclusion of a Cricket Synthetic Pitch/Cover Renewal and Upgrade Rolling Program in the project prioritisation process. Council Officers will assess and cost the project and propose a program in line with the Service & Asset Management Plan.

MOTION

That Council:

- 12.2.1. *Includes a Hard Court Renewal and Upgrade Rolling Program in the project prioritisation process. Council Officers will assess and cost the project and propose a program in line with the Service & Asset Management Plan.*
- 12.2.2. *Includes a Cricket Synthetic Pitch/Cover Renewal and Upgrade Rolling Program in the project prioritisation process. Council Officers will assess and cost the project and propose a program in line with the Service & Asset Management Plan.*

Moved: Councillor Greg May

Seconded: Councillor Neil Newitt

Carried.

13. CONFIDENTIAL ITEMS

13.1. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

That pursuant to the provisions of Section 89(2) of the Local Government Act 1989, the meeting be closed to the public in order to consider:

- (d) Contractual matters; and
- (h) Any other matter which the Council or special committee considers would prejudice the Council or any person.

RECOMMENDATION

13.1.1 That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-sections:

- 89(2)(d) Contractual matters:

Contract H314-2012 – Stabilisation and Sealing of Existing Road Pavement Material.

Contract H339-2012 Stabilisation and Rehabilitation of 2.55 km of Clunes Mount Cameron Road; and

13.1.2 89(2)(h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person.

PROCEDURAL MOTION

13.1.1. *That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-sections:*

- *89(2)(d) Contractual matters:*

Contract H314-2012 – Stabilisation and Sealing of Existing Road Pavement Material.

Contract H339-2012 Stabilisation and Rehabilitation of 2.55 km of Clunes Mount Cameron Road; and

13.1.2. *89(2)(h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person.*

Moved: Councillor Neil Newitt

Carried.

The Meeting closed to Members of the Public at 7:26 pm

14. RE-OPENING OF MEETING TO PUBLIC

RECOMMENDATION

- 14.1 That Council, having considered the confidential items, re-opens the Meeting to members of the public.

PROCEDURAL MOTION

14.1. That Council, having considered the confidential items, re-opens the Meeting to members of the public.

Moved: Councillor Don Henderson

Carried.

The Meeting re-opened to the Public at 7:34 pm.

In accordance with Council's resolutions, the following information is provided to the public on matters resolved by Council during the confidential section of the Meeting.

MOTIONS

That Council:

- 14.1.1. Awards the Tender for Contract No H314–2012 – Stabilisation and Rehabilitation of 1.74 km of Daylesford Clunes Road at Lawrence for the lump sum of \$422,056.14 to Downer EDI Works Pty Ltd.*
- 14.1.2. Awards the Tender for Contract No H339–2012 – Stabilisation and Rehabilitation of 2.55 km of Clunes Mount Cameron Road for the lump sum of \$431,598.29 to Downer EDI Works Pty Ltd.*

15. CLOSE OF MEETING

The Meeting closed at 7:35pm.
