

# Hepburn

SHIRE COUNCIL

## HEPBURN SHIRE COUNCIL ORDINARY MEETING OF COUNCIL MINUTES

TUESDAY 19 MAY 2015

CRESWICK SENIOR CITIZENS' CENTRE  
WATER STREET  
CRESWICK

6:00PM

Confirmed at the Ordinary Meeting of Council  
held on Tuesday 16 June 2015



Chair, Mayor Cr Kate Redwood AM

# MINUTES

TUESDAY 19 MAY 2015

Creswick Senior Citizens' Centres  
Water Street, Creswick  
Commencing 6:00PM

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AARON VAN EGMOND  
CHIEF EXECUTIVE OFFICER  
19 MAY 2015

1. **ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land, the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

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2. **OPENING OF MEETING**

**PRESENT:** Mayor Councillor Kate Redwood AM, Deputy Mayor Councillor Neil Newitt, Birch Ward Councillor Pierre Niclas, Coliban Ward Councillor Sebastian Klein, Creswick Ward Councillor Don Henderson, Creswick Ward Councillor Greg May, Holcombe Ward Councillor Bill McClenaghan.

**IN ATTENDANCE:** Chief Executive Officer Aaron van Egmond, General Manager Corporate Services Grant Schuster, General Manager Community Services Kathleen Brannigan, General Manager Infrastructure Bruce Lucas, Governance and Corporate Support Officer Mary Dancuk.

**STATEMENT OF COMMITMENT**

“WE THE COUNCILLORS OF HEPBURN SHIRE  
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION  
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS  
OF THE COMMUNITY  
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS  
OF THE CODE OF GOOD GOVERNANCE  
SO THAT WE MAY FAITHFULLY REPRESENT  
AND UPHOLD THE TRUST PLACED IN THIS COUNCIL BY THE  
PEOPLE OF HEPBURN SHIRE”

3. APOLOGIES

Nil

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4. DECLARATIONS OF CONFLICTS OF INTEREST

Councillor Don Henderson declared an indirect Conflict of Interest – close association in **Agenda Item 11.1 – Community Grants Round Two 2014/15** as his spouse is Secretary of the Creswick and District Residents Association Inc.

Councillor Henderson left the meeting at 7:04pm and returned to the meeting at 7:09pm. Councillor Henderson was absent while this matter was considered.

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5. CONFIRMATION OF MINUTES

RECOMMENDATION

- 5.1 That the Minutes of the Ordinary Meeting of Council held on 21 April 2015 (as previously circulated to Councillors) be confirmed as required under Section 93 (2) of the Local Government Act 1989.

MOTION

- 5.1. *That the Minutes of the Ordinary Meeting of Council held on 21 April 2015 (as previously circulated to Councillors) be confirmed as required under Section 93 (2) of the Local Government Act 1989.*

**Moved:** Councillor Don Henderson

**Seconded:** Councillor Neil Newitt

**Carried.**

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6. NOTICES OF MOTION

Nil

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7. ITEMS OF URGENT BUSINESS

PROCEDURAL MOTION

7.1. *That Council consider an Item of Urgent Business - Kerbside extension into nine new collection areas.*

**Moved:** Councillor Bill McClenaghan

**Seconded:** Councillor Pierre Niclas

**Carried.**

Councillor McClenaghan also advised the meeting that he would raise a Confidential Item of Urgent Business in relation to a property matter during the confidential section of the meeting.

7.2. ITEM OF URGENT BUSINESS – KERBSIDE EXTENSION INTO NINE NEW COLLECTION AREAS

MOTION

*That Council:*

- 7.2.1. *Invites submissions from residents within the nine new kerbside garbage and recycling collection areas who seek to be excluded from the kerbside collection extension according to the criteria contained in 7.2.2 and 7.2.3.*
- 7.2.2. *Accepts submissions only from residents who have already voted "NO" in the recent survey and residents who can demonstrate that they did not receive the survey and/or the letters to them were not correctly addressed or that there was some other difficulty in communication.*
- 7.2.3. *Evaluates eligible submissions on their individual merit taking into account all physical and practical reasons why exemption be sought such as access issues, road conditions, health issues, property logistics and the like.*
- 7.2.4. *Receives submissions up until close of business on Friday 12 June 2015.*
- 7.2.5. *Also invites submissions from other residents not currently included in the new collection areas but who are located nearby or on the truck route to a new collection area for the purpose of gaining inclusion in the kerbside collection extension.*
- 7.2.6. *Advertises this opportunity publicly and in writing to those who voted "NO" in the recent survey.*
- 7.2.7. *Receives a report and evaluation of all submissions received as soon as practicable with the view to making appropriate variations as requested.*

**Moved:** Councillor Bill McClenaghan

**Seconded:** Councillor Pierre Niclas

**Carried.**

## 8. PRESENTATION OF COUNCILLOR REPORTS

### MAYOR'S REPORT

#### Councillor Kate Redwood AM, Birch Ward

The last month has been huge by any measure involving over 50 Council commitments.

ANZAC day was a very important occasion for all of us. I attended the Dawn Service at Daylesford along with Cr Niclas and Cr McClenaghan. We also attended the march and morning service at the Daylesford war memorial, where I read (along with Keith Pyers) the names on the memorial. There are 125 names of local men. I also attended the service at Eganstown, and gave a speech from the footy ground before the big match between Hepburn and Daylesford. On the Sunday I attended the ecumenical service at Creswick and read one of the selected letters from the Front. I have written an account of the marking of ANZAC day in this Shire, as it occurred to me that an overview of the many events was important. I would estimate that almost every person in the Shire participated in this important centenary.

Thank you to the Council staff who worked seamlessly behind the scenes to support the many ANZAC events at memorials and services large and small across the Shire. I record particular appreciation of Cr McClenaghan for his extraordinary contribution, running the Hepburn Springs service and attending services at Daylesford, Bullarto, Drummond and Clydesdale and I note that all Councillors participated in representing the Shire in attending services and laying wreaths. At this point, it is also important to acknowledge the very important role of the RSL in organising those events.

The State government budget which included the allocation of \$10 million to undertake stage 2 of the Daylesford Secondary College rebuild was a highlight of the month. This achievement is a wonderful credit to our member for Macedon, Mary-Anne Thomas, and parent, Kathleen Murray who led a tireless community campaign. However, I want to record that Council was a very active partner in the campaign and Cr Henderson and I campaigned over the last year to support the school, and lobbied politicians prior to the state election, and subsequently, to make the allocation in the first term.

A great deal of Councillor and staff time has been devoted to community consultation in the last month. Firstly, there has been a round of open forums across the Shire to present the draft Budget. This has been followed by a second round to discuss the proposals for the Hepburn Hub. I have been proud to be part of these meetings, as I believe the work being presented is of a high standard and a great credit to the Council.

In addition to these Council commitments, I have represented the Council at a range of gatherings including a Municipal Association of Victoria (MAV) Forum on the



Auditor-General's findings on the MAV, The Regional Living Expo launch, Australian Local Government Women's Association (ALGWA's) meeting and special photograph representing the highest ever number of women mayors in Victoria, a Rural Councils of Victoria forum, and an assortment of special events including the Trentham Spudfest and the Clunes Booktown. I represented the Shire at the annual conference of Trustees of Cemeteries and Crematoria and pursued my personal interest in the Glenlyon field day on the Dja Dja Wurrung.

I am currently working to organise a number of gatherings to address the entrenched problem of domestic violence. The first of these will be a round table of service providers to be held in a few weeks time, and to be followed by a public forum. Rosie Batty is being invited to address the forum.

I am also working with a small group of individuals concerned to address disability access, including the Hepburn Business and Tourism Association (BATA) and Hepburn Health, to develop initiatives to increase physical access to shops and businesses. We hope to see the development of an annual award for the organisation in the Shire that is found to have made the best improvements in access for all.

## COUNCILLOR REPORTS

### **Councillor Bill McClenaghan, Holcombe Ward**

The last month has indeed been busy. Last Friday, I attended the first MAV State Council for the year to which all 79 member Councils send their delegates for considering matters of importance to the local government sector and passing motions to guide the MAV Board in representing the whole sector. There were numerous matters of critical interest; two of them being rate capping and the Victorian Auditor-General's concerns with the operation of the MAV.

Also of note was the ANZAC centenary on 25<sup>th</sup> of April with numerous events attended that day. As this year was so special being 100 years after the first ANZAC landing, I had the honour to conduct ANZAC Day services in three small rural hamlets which hardly ever see an ANZAC service and where the Last Post hardly ever sounds. Commencing in downtown Hepburn Springs that morning, services were also held later at Bullarto, Clydesdale and Drummond. Everywhere the local communities turned out in good numbers to mark this special day.

I was particularly impressed by the turnout at Clydesdale where we were expecting about fifty people, which is a fantastic turn out for that area. However, over seventy people turned out, some coming up from Melbourne for the event. The bush telegraph had indeed worked well. Many community members participated by reading poetry (Flanders Fields) or by speaking of the sacrifice made by family

members. We heard the Last Post played on a trombone as a member of the Daylesford and District Community Band lives there and young Holly did a great job. ANZAC Day this year will be a day to remember always.

Last Saturday morning, I attended one of the best Landcare talks I have ever been to at the old Glenlyon Shire Hall. Organised by Glenlyon & Upper Loddon Landcare Group, the topic was "Aboriginal Cultural Landscapes Near Glenlyon" and featured a talk by Gerry Gill from La Trobe University in Bendigo. Also present was Bambi Lees who works for the North Central Catchment Management Authority that funded the event. Bambi is a Thursday Islander and a member of the stolen generation. Born in 1966 on Thursday Island and at the age of six weeks, she was removed from her parents and sent to a foster home in Western Australia. Later she came here to live with new adoptive parents in Daylesford, attended school here and believed all through her early years that she was of aboriginal descent before finding out the truth in her teen years. She told us that there was always a strong spiritual bond with the land and that she really felt the special significance of walking on country here.

Aboriginal people fared very badly with the coming of white Europeans in 1788. The very next year, a smallpox epidemic broke out and between 40 – 60% of indigenous populations died. This disease was seen by them as punishment allowed by the creator spirit Bunjil, who permitted the Mindi Serpent (also known as the Rainbow Serpent) to spread the disease because of collaboration with the white Europeans.

Worse followed as white settlement spread, bringing large flocks of sheep into the traditional hunting grounds of aboriginal people, whose staple diet consisted largely of yams. Sheep grazing wiped out the yams and also scared off kangaroos and emus initially so a shortage of food killed off more aboriginal people. In the early 1840's, there were about 15,000 known aborigines in the settled areas but this had fallen to a mere 1,200 by 1871. Another reason for the decline in the indigenous population was brutal frontier justice and hunting parties on Sunday afternoons after church. A corroboree in 1843 to appease the Mindi Serpent saw a 300 metre bark effigy of the Serpent explode with terrifying results.

Uncle Brian Nelson, a highly respected but now ailing Elder of the Dja Dja Wurrung replicated this corroboree in 2005 to show a new and contemporary meaning to the traditional ceremonies, as we say "of celebration, initiation and renewal."

The Dja Dja Wurrung will be soon conducting guided tours of their sacred sites steeped in cultural significance in places like the Mount Alexander Range. Last Saturday, a tour was conducted in the Glenlyon area to view remnants of aboriginal habitation of the area such as grinding grooves in rock and scar trees. A visit was also paid to the cemetery, near the former Aboriginal Protectorate of Franklinford, where many indigenous people are buried.

Greenstone axe heads are fascinating artifacts as greenstone is a glass like rock that is so hard and tough it can hardly be drilled through or cut with a grinding wheel. It is a metamorphosed rock of igneous origin that was hardened by tremendous heat and pressure over many ages in geological time. To this day, nobody is quite sure how the aborigines managed to extract workable pieces from solid rock and fashion them into axe heads.

As stated, this talk gave a tremendous insight into the rich but tragic indigenous history of aboriginal people on their traditional country since European settlement.

### **Councillor Pierre Niclas, Birch Ward**

**25/04/2015**

I attended three ANZAC Day services in and around Daylesford and Hepburn Springs that morning. If you have never been to a Dawn Service, I strongly recommend you do; it is a truly moving experience. Given the significance of this year's remembrance ceremonies, I feel that all events were conducted both respectful and inclusively. I congratulate both the RSL and all those community volunteers who worked tirelessly to make the 100 year commemoration of ANZAC such a wonderful success.

That said, can I also add how proud I was this year being able to walk with my young son who wore his Great Grandfather's medals.

**30/04/2015**

I attended the first of the many 2015/16 Budget public information sessions and although attended by only a few people, the questions and challenges were well put and I am happy to report, well answered. Well done to the CEO and all the officers for a great meeting and successful delivery of these information nights.

**9/05/2015**

Myself and most of the Hepburn Mineral Springs Reserves Advisory Committee joined with a few Council officers and conducted the first of what I hope will be a series of Committee member springs visits around our Shire to help ensure that all committee members can understand and visualise each spring when it comes up for discussion especially when upgrades or repairs are required/requested. Although I only managed four springs visits, I know all those on the tour were well satisfied with the information gained.

**11/05/2015**

We held the second Mineral Springs Reserves Advisory Committee meeting in the Daylesford Town Hall. I won't report on the meeting itself but rather happy to report on the wealth of knowledge and experience the members bring to this Committee

and which in turn is available to this Council as an asset in the future good management of its Springs Reserves.

**13/05/2015**

The Mayor, Deputy Mayor, Cr. McClenaghan and I attended the first of a series of Hepburn Hub Community consultation sessions to try to ensure that all interested ratepayers and residents could have their input into the planning and design process.

I am pleased to report that this meeting was well attended with some 18 people from the general public - all with very good points that this Council will definitely be able to take on board and work into the plans.

#### **Councillor Neil Newitt, Cameron Ward**

It has been a particularly busy month in Cameron Ward, appropriately culminating last week, with Volunteers Week.

On ANZAC Day, I had the privilege to join around 400 to 500 people who attended the first ever Dawn Service organised by the Clunes RSL to commemorate the 100th anniversary of the Gallipoli Landings.

This was a very special effort from the relatively small number of local RSL members, who also took on the challenge of hosting their traditional mid-morning march and commemorative service at which I was honoured to give an address as local councillor.

At the Dawn Service local man Chris Fenner read from letters home to aunts, mothers and sisters sent by the young district servicemen.

It was a very moving and insightful service and a tribute to all concerned, particularly Chris for the dedicated research and the finding of that special poem to end his readings. The mid-morning march attracted another record crowd for Clunes.

The march was led by young men from our local football club and involved the students from our local primary school and the Wesley at Clunes students group following behind our returned service men and women.

The Clunes RSL members are to be thanked for organising such a memorable day to allow local people and visitors alike to show their respects to the ANZACs and all who have gone forward in their spirit.

Strength in community is at the heart of the ANZAC spirit and it is humbling to see how strong a community Clunes remains all these years later.

We can see this in the array of community events and organisations alive in the town today.

On 2-3 May, Clunes hosted its annual Booktown Festival. This is now in its ninth year and is easily one of the most significant events in this region and the whole of regional Victoria. The committee has attracted a number of new members to continue the amazing amount of work that goes in to organising and running an event of this size and calibre. A remarkable number of local people are involved in some way – volunteering for the event on the day or raising funds for local groups through the sale of food during the festival. The community is at the heart of this event and we look forward to a very special year next year when the festival – which started as a one-day experiment – celebrates its 10th year.

### **Councillor Don Henderson, Creswick Ward**

Anzac Day was a big event in Creswick. I was privileged to attend the Dawn Service as well as a short service at the Creswick Cemetery and to take part in the main march and service at The Cenotaph.

Creswick is fortunate to have the Creswick Light Horse Troop and special thanks are given to the Creswick-Smeaton RSL and all who contributed to this day. Of special note were young men from Creswick Football Netball Club and children from all of our primary schools. Many organisations and individual volunteers and businesses contributed as well. I also thank Mayor Redwood for doing the Sunday Service. Of note is the fact that the BBC in London chose Creswick as the location for a film shoot that has since been shown worldwide.

The last few weeks have seen the completion of the Slaty Creek pedestrian and cycling bridge. This concept was first mooted over 20 years ago. The late Cynthia Hocking was a very determined voice for many years and the bridge was on the agenda of Business and Tourism and its predecessors for as long as I can remember. The push was joined by walking groups and schools as well as cyclists. I made myself a pledge that I would get this done by fair means or foul and I thank Council staff and my colleagues for helping make this happen.

Creswick has a great history and many people have contributed in a significant way. Some of those were honoured recently by having their names added to the Creswick Honour Board. Samuel Fiddian, Fred James and Hedley Ryall were added this year. Sadly, well known son of Creswick Keith Ryall passed away in the same week and was not there to see his father honoured.

Some disappointing turnouts for public consultation around the upcoming Budget and the Hepburn Hub Project. In all less than a dozen people. However, people have made their position known in other forums and these opinions carry just as much weight.

Another disappointing thing of note was the presentation to people in Creswick of outdated plans for the proposed hub. An agreement has been reached for a further session with the proper up to date concept plans. This will be held in the Creswick Library and staff will be on hand to explain the proposal.

I also attended Clunes Booktown and thankfully the weather was kind over the two days.

### **Councillor Sebastian Klein, Coliban Ward**

I represented the Victorian Local Governance Association (VLGA) and our local government members on 3AW with Tom Elliot on the attack against the participation of councils in areas of community interest like public art and Friends of East Timor groups.

In Elliot's estimation, there are only a limited number of services that councils should be involved in. If his limited view was the case, it is unlikely that I would have been able to attend the next event, which was an exhibition of clay works made by the Wednesday group - a group of individuals with special access needs based at the Daylesford Neighbourhood Centre. This was made possible by funding made possible partially by the efforts of our arts and community officer.

Rate capping was of course the central debate at the VLGA forum on the matter, where council representatives made it very clear that a blanket cap for all councils would not do. This is especially the case for a Local Government Area like ours where we have recently done much work on driving efficiency and limiting rate increases.

Under such a blanket cap it is also uncertain to what extent we could support important social celebrations like those I attended in the form of the moving Trentham ANZAC ceremony or the well attended Spudfest where people braved the elements to celebrate the history and produce of our region. Likewise, it is uncertain whether we could fund the community grants for things like community groups for small equipment or landcare activities.

And I was glad to attend the launch of the Upper Loddon Landcare Strategy along with the Mayors of Mt Alexander and Macedon Ranges. This was a beautiful site, though not very accessible.

I attended a number of other functions and celebrations including sessions on the current draft budget and the Hepburn Hub. I have also gone out of my way to meet with anyone with questions about either this Hub or the New Mechanics in Trentham to explain the extended decision making processes we undertake for projects like these with complex factors and outcomes.

This was a topic of discussion at a forum in Melbourne where Anna Bligh spoke about the successes and challenges of explaining complex and controversial ideas with more or less time to do so. For instance, during the floods where her government had a lot of time to explain difficult decisions, and in regards to privatisation of assets in reaction to the Global Financial Crisis.

Other events I attended included the following:

- VLGA Board Meeting
- A Trentham Hub Community Reference Group meeting
- VLGA Councillor Leadership Dinner - with Lucinda Nolan, Deputy Commissioner, Victoria Police.

### **Councillor Greg May, Creswick Ward**

Tonight I have quite a few events and meetings to make mention of which I've attended since my last Councillor report. The first of these is a tree planting initiated by the Newlyn Primary School and other community members just prior to Anzac Day in Newlyn. The two pine seedlings planted were grown from seed sourced from the original Lone Pine tree at Gallipoli and were planted in memory of those who lost their lives from the Newlyn district in World War I.

Another event I attended recently was a dinner at Federation University Ballarat to celebrate 20 years of the Ballarat Technology Park. The guest speaker at this event was the managing director of the ABC, Mark Scott.

Mark spoke about many aspects of the ABC, one of which could and possibly has been relevant to the youth of the Shire, that being their Heywire program.

Heywire is a competition run by the ABC for 16 to 22 year olds who live outside of capital cities to simply tell their stories: stories by country kids about their life experiences on topics such as dealing with depression, racial intolerance, dealing with drought in their communities and on-line friendships.

As part of the Heywire program there is \$100,000 in grant funding available to implement youth ideas. At the dinner I had the pleasure of the company of Tanya Kehoe who is the current Mayor of the Pyrnees Shire and who is a previous winner of the Heywire competition.

Anzac Day was also busy for me attending the Dawn Service in Creswick, laying a wreath on behalf of the Shire at the Kingston Avenue of Honour and returning to Creswick in the afternoon to watch the quite spectacular march past by the Creswick Light Horse.

Other events I have attended recently include Booktown in Clunes, the Annual General Meeting of the Friends of the Kingston Avenue of Honour and, along with

Councillors Redwood and Henderson, the annual Honour Roll Dinner in the Creswick Town Hall held by the Creswick Historical Society.

Also, last week I attended a morning tea at the Creswick Visitor Information Centre held during National Volunteer Week to acknowledge the locals who volunteer there. Council staff presented those present with a certificate of appreciation for their years of service. Two of the recipients had amazingly been volunteering at the centre for 19 years.

#### RECOMMENDATION

8.1 That Council receives and notes the Mayor's and Councillors' reports.

#### MOTION

8.1. *That Council receives and notes the Mayor's and Councillors' reports.*

**Moved:** Councillor Neil Newitt  
**Seconded:** Councillor Don Henderson  
**Carried.**



## 9. PUBLIC PARTICIPATION TIME

This part of the Ordinary Meeting of Council allows for the tabling of petitions by Councillors and Officers and 30 minutes for the purpose of:

- Responding to questions that have been submitted by members of the community.
- Allowing members of the community to address Council.

Community members are invited to submit written questions to the Chief Executive Officer before 12 noon on the day of the Council Meeting. If you wish to address Council you must provide a brief synopsis of your address in writing to the Chief Executive Officer before 12 noon on the day of the Council Meeting.

If you are submitting a question, it is important to remember:

- Two questions per person, per meeting may be submitted.
- If the question has multiple parts, each will be treated as a separate question.
- A question may include an introduction of no more than 200 words.
- Each meeting is allocated a maximum of up to 30 minutes for Public Participation Time.
- You need to be present in the public gallery at the meeting in order to ask you question.
- A time limit of three minutes for each question will apply but the time may be extended at the discretion of the Chairperson.

Questions received may be taken on notice and responded to later. Likewise, some questions of an operational nature may be responded to through usual administrative procedure. Separate forums and Council processes are provided for deputations or for making submissions to Council.

## 9.1. PETITION – REVIEW OF SPEED LIMIT – RIDGE ROAD, SAILORS HILL

### SUMMARY

Council has received a Petition with 44 signatures from community members which states:

'With a growing number of residences being constructed in the area around Ridge Road, Sailors Hill, local residents are becoming increasingly concerned about traffic safety.

The narrowness of the sealed section of the road, combined with a number of residences where small children live, is potentially dangerous and we believe the present 80km/h speed limit is in need of urgent review.

What is particularly worrying is that many cars using the road considerably exceed the current 80km/h speed limit – even when driving past the houses with small children.

Although there have been, to our knowledge, no recent incidents involving the pedestrians, horses or bicycle riders that regularly use Ridge Road – indeed, even cars approaching each other and needing to put wheels on the gravel to pass are placed in dangerous situations, particularly in poor visibility – we believe the road, with its current speed limit and narrowness, puts those using it at risk.

Ridge Road is becoming less of a quiet country lane than a busy part of the local road network being used frequently by pedestrians (who have no option but to walk close to, or on the sealed part of the road), horses, bicycles, cars, trucks and buses, and needs to be recognised as such.'

### RECOMMENDATION

That Council:

- 9.1.1 Receives the Petition requesting Council to review the speed limit in Ridge Road, Sailors Hill and notes that the petition lay on the table for one month.
- 9.1.2 Refers the petition to the General Manager Infrastructure for preparation of a report for consideration at the June 2015 Council Meeting.
- 9.1.3 Advises the head petitioner of the above process.

## MOTION

*That Council:*

- 9.1.1. *Receives the Petition requesting Council to review the speed limit in Ridge Road, Sailors Hill and notes that the petition lay on the table for one month.*
- 9.1.2. *Refers the petition to the General Manager Infrastructure for preparation of a report for consideration at the June 2015 Council Meeting.*
- 9.1.3. *Advises the head petitioner of the above process.*

**Moved:** Councillor Pierre Niclas  
**Seconded:** Councillor Don Henderson  
**Carried.**

## 9.2. PETITION – BULLARTO HALL

### SUMMARY

Council has received a Petition with 236 signatures from community members which states:

'We the undersigned call on Council to abandon plans for any development on the former tennis court land adjoining the Bullarto Hall Reserve which will in any way adversely affect the Hall Committee's ability to continue to conduct events and functions and to manage the Hall Reserve in the current effective manner.'

### RECOMMENDATION

That Council:

- 9.1.1 Receives and notes the Bullarto Hall Petition.
- 9.1.2 As the location of the Bullarto Hall Community Facilities was resolved at the Council Meeting held on 21 April 2015, resolves that no further action will be taken in relation to this petition.

- 9.1.3 Advises the head petitioner of Council's resolution from the April 2015 Council Meeting and that no further action will be taken in relation to the petition.

#### MOTION

*That Council:*

- 9.2.1. *Receives and notes the Bullarto Hall Petition.*
- 9.2.2. *As the location of the Bullarto Hall Community Facilities was resolved at the Council Meeting held on 21 April 2015, resolves that no further action will be taken in relation to this petition.*
- 9.2.3. *Advises the head petitioner of Council's resolution from the April 2015 Council Meeting and that no further action will be taken in relation to the petition.*

**Moved:** Councillor Sebastian Klein

**Seconded:** Councillor Greg May

**Carried.**

### 9.3. QUESTIONS

Question 1: From Mr John Binnion, Daylesford

#### Council Resolution 11.2.4 Meeting January 2014

At its meeting of January 21st 2014 Council considered the Waste Management and Resource Recovery Strategy and adopted a 6 part resolution regarding the strategy

After the January 2014 Council meeting there appears to only be one reference to the Waste Management Strategy. That reference was in the context of a CEO and Council briefing 16th September 2014 when Waste Management was an Agenda item listed in the Record of Councillor Assemblies in the Minutes of the Council meeting of September 21st 2014. As the briefing is confidential there is no public record of what may have been discussed or proposed. There is no record in the minutes of the September Council meeting of what was discussed at the briefing Part 11.2.4 of the resolution from the January 2014 meeting of Council says that Council...

*"Requires that community consultation be undertaken prior to the extension of kerbside services into areas outside the main towns and that detailed proposals be prepared in each case and brought to Council prior to implementation"*

The intent of the resolution above is quite clear especially as it accords with the matter of due process and the principles that I referred to in my question one for the April Council meeting. An important matter is a clause in the Local Government Act 1989 relation to due process is 3C(2) g which says that an Objective of a Council is:-

*"...to ensure transparency and accountability in Council decision making."*

The survey letters were sent out in October 2014 after the Council briefing in September 2014. There does not appear to be any public record of an authority from Council for the survey to be undertaken, the actual survey methodology or for the letters to be sent out. There does not appear to be anything that would any way fulfil the intent of or the carrying out of the above resolution 11.2.4 what so ever

**To substantiate that appropriate actions were undertaken in accordance with the resolution about community consultation regarding Kerbside Waste Collection for Small Communities, can Council outline what reports, recommendations and or plans were presented to Council meetings and any resolutions or authorisations that fulfilled its resolution 11.2.4 from its meeting of January 2014 and importantly when did Council resolve to approve and give authority for the survey methodology prior to the sending out of the survey letters in October 2014?**

**Answered by Mayor Councillor Kate Redwood**

Consultation was completed through the community survey undertaken in late 2014 which built on the community engagement undertaken in the development of the Waste Management and Resource Recovery Strategy.

The methodology for conducting the survey was presented and discussed with Councillors at a Council briefing on 7 October 2014 prior to commencing the survey.

The survey results were also presented at a Council briefing on 3 February and formally reported to the 17 February 2015 Council meeting consideration.

Council resolution 11.2.4 of the 21 January 2014 requires that consultation be undertaken and detailed proposals to be brought to Council prior to implementation. These two actions have been achieved through the community survey the two council briefings and the February 2015 Council meeting.

Council believes the survey and decision to implement the service extension has been made openly and transparently and the survey clearly stated the methodology for the survey.

**Question 2: From Mr John John Binnion, Daylesford**

**Local Government Act Clause 3C(2)g**

Can Council explain how it has ensured that it has complied with or acted in accordance with clause 3C(2) g of the Local Government Act 1989 regarding the achievement of the objective of transparency and accountability to its community in its decision making when it considered any proposals, reports or strategy plans regarding community consultation in respect of the matter of the proposal for Kerbside Waste Collection for Small Communities as required by its resolution 11.2.4 of the January 2014 meeting of Council?

**Answered by Mayor Councillor Kate Redwood**

Clause 3C(2)(G) indicates Council should have regard to ensuring transparency and accountability in its decision making.

In relation to Council's decision to extend kerbside waste collection services, the survey was completed with a genuine attempt to understand the level of opposition for the service and the methodology used was clearly detailed on the survey form.

In addition, the survey results were clearly detailed in a formal Council report and the matter debated in an open public Council meeting.

As you would have heard, there was a further resolution on this matter early tonight.

**Question 3: From Ms Veronica Baker, Wheatsheaf**

**Scheme Delay**

Council has been asked questions regarding the delaying of the implementation of the Kerbside Waste Collection for Small Communities so that there can be more time for the parties to undertake investigation of possible alternatives. Council has responded saying

*"...Council is a/ways happy to discuss options to improve the service delivery and mutually beneficial outcomes."*

*"...Council is a/ways looking for better ways to deliver cost effective and sustainable outcomes and always welcomes community input and partnerships to achieve a better outcome."*

I am a person, like I am sure many others in the Hepburn Municipality who would like to take Council up on its invitation to discuss and or look for better ways to achieve better or beneficial outcomes with the Kerbside Waste Collection for Small Communities. This needs to happen as a matter of urgent imperative. Most of the subsections of Section 3C Objectives of a Council in the *Local Government Act 1989* are pertinent in the context of the Council showing leadership to its small communities in this issue at this time. Council is obliged to take note of and act appropriately in the context of Sec 3 of the Act.

To facilitate the above invitations I suggest that Council should forthwith resolve to implement an immediate delay in the introduction of the Kerbside Waste Collection for Small Communities. At the same time Council should initiate an exhaustive strategy to engage in meaningful discussions with the designated communities impacted by the proposed Kerbside Waste Collection for Small Communities so as to identify and amicably resolve all issues of concern.

**To demonstrate leadership and trust to its small communities in the Municipality, will Council agree to delay the implementation of the Kerbside Waste Collection for Small Communities to provide time for the Council and representatives of the small communities to discuss options about waste collection in their respective communities?**

**Answered by Mayor Councillor Kate Redwood**

Council undertook extensive community consultation with the development of its Waste Management and Resource Recovery Strategy which details this service as a key initiative.

Implementation of Council's decision to proceed with the service extension has begun and Council's service provider is progressing with implementation.

There is no proposal to delay the implementation; however Council would welcome an opportunity to discuss better ways to achieve waste management improvements in line with our resolution from tonight.

A Council officer will contact you in the next few days to discuss your concern.

**Question 4: From Ms Veronica Baker, Wheatsheaf**

#### **Waste Collection Options**

To both give credibility to its own words from the quotes above and to enable partnerships and beneficial outcomes to be discussed and agreed regarding Kerbside Waste Collection for Small Communities, will Council undertake to initiate a process to provide for discussions with and input from its communities regarding options with their waste collection services?

**Answered by Mayor Councillor Kate Redwood**

The answer is yes.

Council is not proposing to undertake any further wide spread community consultation, however we are looking to contact all the people who said "No" to explore the basis for that and where there are practical reasons for their saying "No" to look at what Council's position would be.

**Question 5: From Mr David Endacott, Elevated Plains**

Council adopted the Waste Management Strategy at the Council meeting on 21 January 2014. This is recorded on page 30, Section 11.2 of the minutes of that meeting.

The resolution adopting the strategy contained, as Section 11.2.6, the following:-

*"11.2.6 Council request that further reports will be provided to Council for specific recommendations and actions contained in the strategy before the recommendations and actions are acted upon."*

Councillors were briefed on the implementation of the Waste Management Strategy at the Confidential Councillor briefing on 7 October. The details of this briefing are, unfortunately, not public and the only mention of this Briefing is in the list of Assemblies of Councillors published in the November 2014 Ordinary Council Meeting Minutes under Item 11.11. The confidential briefing meetings are not formal meetings of Council and thus no resolution comes forth from those meetings.



Subsequently the Survey canvassing the "Rural Kerbside Collection Extension" was undertaken under the apparent imprimatur of Council.

**At which Meeting of Council were reports provided, pursuant to Council's Resolution 11.2.6 of 21 January 2014, containing details of the then proposed Survey for "Rural Kerbside Collection Extension" and at which Meeting of Council did Council authorise the survey structure and terms such as all survey non-returns would be counted as "YES" Votes?**

**Answered by Mayor Councillor Kate Redwood**

There was no report to a formal Council meeting to approve the survey methodology and nor was there a requirement for one.

Council resolution 11.2.6 of the 21 January 2014 requests further reports to be provided to Council for specific recommendations and actions contained in the strategy before being acted upon.

Council officers presented the proposed survey methodology to Councillors at a Council briefing on 7 October 2014 to ensure councilors were aware of the next stage of the consultation.

At the completion of the survey, results were also presented at a Council briefing on 2 February 2015 for discussion and formally reported to the 17 February 2015 Council meeting.

The report to the 17 February 2015 Council meeting satisfies the requirements of the resolution 11.2.6 noting that additional briefings were also provided.

**Question 6: From Mr David Endacott, Elevated Plains**

**If the Council are unable to provide evidence of compliance with Council's Resolution 11.2.6 of 21 January 2014 in answer to my previous question, does Council consider the undertaking of the Survey and further actions regarding the implementation of the Rural Kerbside Extension scheme to have been legal, both in letter and spirit, and if not how do Council intend to rectify matter?**

**Answered by Mayor Councillor Kate Redwood**

Compliance with Council resolutions has been achieved and is demonstrated through reports and presentations as listed:

Council briefing of 7 October 2014

Council briefing of 2 February 2015

Council meeting 17 February 2015.

**Question 7**                      **From Mr Sam Thompson, Porcupine Ridge**  
**Mr Thompson nominated Mr David Endacott to read his**  
**question.**

All residents of Pine Court, Porcupine Ridge wrote to Bruce Lucas on 20th April 2015 questioning the process and results of the kerbside survey. We are yet to receive a meaningful response. In our street two households voted No and the third would have voted No, but did not receive the survey so were counted by officers as supporting the proposal. **Can Council still support the proposal given the overall No votes (115) were greater than the Yes (85) and the survey delivery system had errors?**

**Answered by Mayor Councillor Kate Redwood**

Council has received email correspondence dated Saturday 2 May 2015 attaching a letter dated 20 April 2015 with five signatories to the letter. An acknowledgement was provided on Monday 4 May 2015.

Records show that all three property owners were sent the community survey and two of the three property owners responded.

Council does not believe there is any error in the delivery system as referenced.

The reference to 115 No votes and 85 Yes votes does not consider the non responses totalling 140 for this district. Council is aware that residents who supported the service implementation chose not to respond based on the survey methodology. On this basis the non responses need to be accounted for.

A formal response to Mr Thompson will be provided over the coming days.

**Question 8**                      **From Mr Sam Thompson, Porcupine Ridge**  
**Mr Thompson nominated Mr David Endacott to read his**  
**question.**

Kerbside collection is impractical for all residents of Pine Court. We do not wish to wheel our bins between 100 and 500 metres to our gates. We also do not want a garbage truck driving down the very steep Pine Court and turning at our driveways.

This will do significant damage to the road surface in winter, which is in excellent condition and has only needed grading three times since it was re-surfaced in 2004.

**Will Council allow residents in situations like ours to be removed from the collection system and not be charged for the scheme? (We would like the voucher system to remain for residents like ourselves)?**

**Answered by Mayor Councillor Kate Redwood**

There may be circumstances where an area or a road may be removed from the collection area. Council is exploring areas or roads where it may be practical to remove them from the collection service.

This is likely to be where there is unanimous objection to the service in a given road and where the road is located on the edge of the collection district, as per the resolution passed early at this meeting.

**Question 9 From Mr Ian Tinetti, Shepherds Flat**

The proposed new kerbside collection starts in July. We do not need this service, as it places undue pressure on us to put bins where the truck can collect them, and where cars, etc won't hit them. We recycle well and compost our very limited food waste. We don't have enough rubbish to justify a kerbside pickup. I have three houses and cost figures tell me the Council is charging me \$200 in year one by three, and taking away most of my tip tickets.

**Why must we be forced to have and pay for a service we don't want, don need and can't use?**

**Question 10: From Mr Ian Tinetti, Shepherds Flat**

**What are the reasons why you won't let us opt out?**

**Questions 9 and 10 answered by Mayor Councillor Kate Redwood**

Council passed a resolution earlier this evening as an Item of Urgent Business which addresses your issues directly.

Council is going to look at those people who are practically impacted and who wish to opt out of the service to advise us if they want their circumstances especially considered.

Cr McClenaghan provided a summary of the resolution for the Item of Urgent Business – Kerbside Extension into Nine New Collection Areas below.

Council will:

- Invite submissions from residents within the nine new kerbside garbage and recycling collection areas who seek to be excluded from the kerbside collection extension.
- Accept submissions only from residents who have already voted "NO" in the recent survey and residents who can demonstrate that they did not receive the survey and/or the letters to them were not correctly addressed or that there was some other difficulty in communication
- Evaluate eligible submissions on their individual merit taking into account all physical and practical reasons why exemption be sought such as access issues, road conditions, health issues, property logistics and the like.
- Receive submissions up until close of business on Friday 12 June 2015.
- Also invite submissions from other residents not currently included in the new collection areas but who are located nearby or on the truck route to a new collection area for the purpose of gaining inclusion in the kerbside collection extension.
- Advertise this opportunity publicly and in writing to those who voted "NO" in the recent survey.
- Receive a report and evaluation of all submissions received as soon as practicable with the view to making appropriate variations as requested.

#### 9.4. REQUESTS TO ADDRESS COUNCIL

Nil

10. STATUTORY PLANNING REPORTS

There were no Planning Applications for consideration at the May 2015 Council Meeting.

## 11. OFFICERS' REPORTS

Councillor Don Henderson left the meeting due to an indirect Conflict of Interest at 7:04pm.

### 11.1. COMMUNITY GRANTS ROUND TWO 2014/15

#### GENERAL MANAGER COMMUNITY SERVICES

*In providing this advice to Council as the Manager Community and Economic Development, I Adam McSwain have no interests to disclose in this report.*

#### PURPOSE

The purpose of this report is to recommend the allocation of Round Two 2014/15 Community Grants.

#### BACKGROUND

The Community Grants program allows Council to directly support the work of community groups and organisations as well as provide the chance for new innovations across Hepburn Shire. The program funds applications in a number of categories including: sustainability, events, arts and culture, small equipment, community strengthening, community planning and Landcare.

Round Two 2014/15 Community Grants were advertised in *The Advocate*, in local newsletters, through Council email networks and Facebook page and on Council's webpage.

#### ISSUE/DISCUSSION

For this funding round, 45 applications were received in the following grant categories:

- Community Grants - 31 applications seeking \$48,564 in funding
- Sustainability Grants - 6 applications seeking \$29,197 in funding
- Community Planning Grants - 3 applications seeking \$15,000 in funding
- Landcare Grants - 5 applications seeking \$23,765 in funding.

The grants were assessed by Council's Community Grant Assessment Panel. This assessment \*panel is made up of three community members with skills and experience in arts and culture, sustainability, land management, community development and events. The Manager Community and Economic Development, Sustainability Officer (sustainability grants only), Events Coordinator and Manager Strategic Asset Management (Landcare grants only) also participated in the assessment.

Grant applications were assessed against the following criteria:

1. Why is this project needed? 30%
2. What will the project achieve? 40%
3. How will the project be implemented? 10%
4. How will risk and safety issues associated with the project be assessed? 10%
5. Financial details – income and expenditure budget 10%.

The recommended Community Grants allocation for Round Two (2014/15) is \$74,929. A summary of projects and recommendations is attached (refer Attachment 1).

### **COUNCIL PLAN/LEGISLATIVE COMPLIANCE**

*Council Plan 2013:2017:*

Strategic Objective – Quality Community Infrastructure

Key Strategic Activity:

1. Work with and support communities and residents to implement community driven projects through community planning, provision of advice, information and community grants, acknowledging the significant contribution made by community volunteers.

### **FINANCIAL IMPLICATIONS**

Remaining from Round One of the grants program, Council has \$32,000 for Community Grants, \$13,000 for Sustainability Grants, \$17,000 for Landcare grants and \$5,000 for Community Planning Grants.

It is recommended that:

- Community Grants - 22 grants to the value of \$32,664 are provided
- Sustainability Grants - 5 grants to the value of \$21,000 are provided (balance of additional \$8,000 to be utilised to fund Creswick projects from unspent Four Seasons Event Funding)
- Community Planning Grants - 1 grant to the value of \$5,000 is provided
- Landcare Grants - 4 grants to the value of \$16,265 are provided.

Please note that there is \$15,000 in the proposed budget for works associated with the Smeaton Community Park. There is also \$5,000 funding recommended for the 'Friends of Smeaton' through community grants for the same project. It is recommended that only the amount required to complete the project is spent and not necessarily the full \$15,000 in the proposed budget if it is not required.

### **RISK IMPLICATIONS**

All applicants are required to identify how project risk and safety issues will be managed, and this formed part of the assessment process.

All successful applicants are required to sign grant terms and conditions prior to receiving the grant allocation.

There is a system in place for Council officers to monitor receipt of acquittals and follow up of any outstanding acquittals.

#### ENVIRONMENTAL/SOCIAL/ECONOMIC IMPLICATIONS

Community Grants support projects by volunteer community groups. The focus of these projects is to strengthen community resilience and connection, promote sustainability and to assist in the implementation of community priorities.

#### COMMUNITY AND STAKEHOLDER ENGAGEMENT

The request for applications for Round Two 2014/15 Community Grants was advertised in *The Advocate*, in local newsletters, through Council email networks and Facebook page and on Council's webpage.

#### CONCLUSION

The recommended projects support the objectives of the Community Grant Guidelines.

#### OFFICER'S RECOMMENDATION

11.1.1 That Council awards the Community Grants for Round Two 2014/15 to:

Name of Organisation / Club / Group	Project Name	Funding Amount
<b>Community Grants</b>		
Riding for Disabled (RDA) Daylesford	Arena Cones with Letters	\$620.00
Mollonghip Community Hall	Sound & Light Systems Upgrade	\$2,000.00
Spa Country Events Inc, trading as Words in Winter	Words in Winter Family Day	\$2,000.00
Cornish Hill COM Inc	Installation of Cornish Miners' Plaque on Cornish Hill	\$1,270.00



Name of Organisation / Club / Group	Project Name	Funding Amount
Creswick Theatre Company	Project Piano	\$1,000.00
Daylesford Probus Club Inc	PA System	\$774.00
Friends of Daylesford Community Park	Daylesford Community Fair	\$2,000.00
Hepburn Community Radio Inc.	Hepburn Community Radio-Internet Project	\$1,650.00
Business & Tourism Creswick	Creswick Open Gardens and Flower Show	\$1,550.00
U3A Hepburn Shire	U3A Book "Happening Hepburn"	\$2,000.00
ARTOBER Coordinating Committee	ARTOBER 2015	\$2,000.00
Daylesford Men's Shed	Defibrillator	\$1,000.00
Trentham Neighbourhood Centre	300 Minutes of Exercise	\$2,000.00
The 5000 Club	The 5000 Club - 2015	\$2,000.00
Daylesford Neighbourhood Centre	White Board Upgrade for Improved Learning Outcomes	\$800.00
Hepburn Football & Netball Club	Communication Connections	\$1,000.00
Bald Hills & Creswick Landcare	CREATIVITY and GROWLING GRASS FROGS	\$2,000.00

Name of Organisation / Club / Group	Project Name	Funding Amount
Clunes Football Netball Club	Networking	\$1,000.00
Creswick Brass Band	Lighting & Sound For Creswick Band	\$1,000.00
Creswick & District Residents Assoc Inc.	The Creswick Cube - Flag & Signage	\$1,000.00
Clunes Words In Winter	"What Brought You to Clunes"	\$1,336.00
Clunes & District Agricultural Society Homecraft Committee	Clunes Agricultural Society Commemorative Cookbook	\$2,000.00
<b>Sustainability Grants</b>		
Friends of Creswick's Park Lake Botanical Reserve Association	Restoration & Maintenance - Creswick's Botanical Reserve "Park Lake"	\$5,000.00
Clunes Neighbourhood House Inc	Community Garden for Community Food	\$3,000.00
Creswick Bowling Club Inc	20 Suntech 250 Watt Solar Panels	\$5,000.00
Trentham Food Hub	Trentham Food Hub Event and Infrastructure Support	\$3,000.00
Creswick and District Motorcycle Club	CDMC Self Sufficient Water	\$5,000.00
<b>Community Planning Grants</b>		
Friends of Smeaton	Getting Hepburn on the Ground	\$5,000.00

Name of Organisation / Club / Group	Project Name	Funding Amount
<b>Landcare Grants</b>		
Blampied-Kooroocheang Landcare Group	South Central Cairn Curran Water Catchment Conservation Project - Stage 2	\$6,500.00
Glenlyon Landcare Group	Purchase Heavy Duty Trailer for Landcare Spray Unit	\$1,000.00
Mt Bolton / Mt Beckworth Landcare Group	HSC Landcare Project 2015	\$1,265.00
Trentham District Landcare	Willow Removal at Enders Bridge	\$7,500.00

**MOTION**

11.1.1. That Council awards the Community Grants for Round Two 2014/15 to:

Name of Organisation / Club / Group	Project Name	Funding Amount
<b>Community Grants</b>		
Riding for Disabled (RDA) Daylesford	Arena Cones with Letters	\$620.00
Molongghip Community Hall	Sound & Light Systems Upgrade	\$2,000.00
Spa Country Events Inc, trading as Words in Winter	Words in Winter Family Day	\$2,000.00
Cornish Hill COM Inc	Installation of Cornish Miners' Plaque on Cornish Hill	\$1,270.00
Creswick Theatre Company	Project Piano	\$1,000.00
Daylesford Probus Club Inc	PA System	\$774.00
Friends of Daylesford Community Park	Daylesford Community Fair	\$2,000.00
Hepburn Community Radio Inc.	Hepburn Community Radio-Internet Project	\$1,650.00
Business & Tourism Creswick	Creswick Open Gardens and Flower Show	\$1,550.00
U3A Hepburn Shire	U3A Book "Happening Hepburn"	\$2,000.00
ARTOBER Coordinating Committee	ARTOBER 2015	\$2,000.00

Name of Organisation / Club / Group	Project Name	Funding Amount
Daylesford Men's Shed	Defibrillator	\$1,000.00
Trentham Neighbourhood Centre	300 Minutes of Exercise	\$2,000.00
The 5000 Club	The 5000 Club - 2015	\$2,000.00
Daylesford Neighbourhood Centre	White Board Upgrade for Improved Learning Outcomes	\$800.00
Hepburn Football & Netball Club	Communication Connections	\$1,000.00
Bald Hills & Creswick Landcare	CREATIVITY and GROWLING GRASS FROGS	\$2,000.00
Clunes Football Netball Club	Networking	\$1,000.00
Creswick Brass Band	Lighting & Sound For Creswick Band	\$1,000.00
Creswick & District Residents Assoc Inc.	The Creswick Cube - Flag & Signage	\$1,000.00
Clunes Words In Winter	"What Brought You to Clunes"	\$1,336.00
Clunes & District Agricultural Society Home crafts Committee	Clunes Agricultural Society Commemorative Cookbook	\$2,000.00
<b>Sustainability Grants</b>		
Friends of Creswick's Park Lake Botanical Reserve Association	Restoration & Maintenance - Creswick's Botanical Reserve "Park Lake"	\$5,000.00

Name of Organisation / Club / Group	Project Name	Funding Amount
Clunes Neighbourhood House Inc	Community Garden for Community Food	\$3,000.00
Creswick Bowling Club Inc	20 Suntech 250 Watt Solar Panels	\$5,000.00
Trentham Food Hub	Trentham Food Hub Event and Infrastructure Support	\$3,000.00
Creswick and District Motorcycle Club	CDMC Self Sufficient Water	\$5,000.00
<b>Community Planning Grants</b>		
Friends of Smeaton	Getting Hepburn on the Ground	\$5,000.00
<b>Landcare Grants</b>		
Blampied-Kooroocheang Landcare Group	South Central Cairn Curran Water Catchment Conservation Project - Stage 2	\$6,500.00
Glenlyon Landcare Group	Purchase Heavy Duty Trailer for Landcare Spray Unit	\$1,000.00
Mt Bolton / Mt Beckworth Landcare Group	HSC Landcare Project 2015	\$1,265.00
Trentham District Landcare	Willow Removal at Enders Bridge	\$7,500.00

**Moved:** Councillor Neil Newitt  
**Seconded:** Councillor Bill McClenaghan  
**Carried.**

Councillor Don Henderson returned to the meeting at 7:09pm.

ATTACHMENT 1 – COMMUNITY GRANTS ROUND TWO 2014/15  
ASSESSMENT SUMMARY



## Recommended - Community Grants 2014/15 Round Two

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Riding for Disabled (RDA) Daylesford	\$620	\$620	Arena Cones with Letters	RDA Daylesford has redeveloped its riding arena over the last 2 years to improve the riding experience for people with a disability. This application is for dressage markers to fit a 60 by 20m arena. Markers will be large and have big letters on them, suitable for visually impaired riders and riders with an intellectual disability.	2011/12 Round Two \$260	77.4	\$620
Mollonghip Community Hall	\$2,000	\$6,941	Sound & Light Systems Upgrade	Installation of wall-mounted, swivelling LED stage lighting operated by IR remotes. To be combined with fixed PA system on either side of stage, cabled back to A4 size, small & simple mixer plus 2 standing mikes. Mixer & Mikes to be kept in lockable cabinet fixed to wall on one side of the stage.	N/A	76.4	\$2,000

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Spa Country Events Inc., trading as Words in Winter	\$2,000	\$7,550	Words in Winter Family Day	Words in Winter's, Family Day is a one day festival of literature, storytelling & creative expression for children & their families held at Daylesford Town Hall for children aged 0-13yrs. This year we are 'tying in' with National Science Week to present science themed events with a pop-up Planetarium.	2013/14 Round Two \$2,000	74.6	\$2,000
Cornish Hill COM Inc	\$1,270	\$3,102	Installation of Cornish Miners' Plaque on Cornish Hill	Propose to install a plaque, commemorating contribution made by Cornish miners and their families to the development of Daylesford, on a "standing stone" adjacent to Thomas' lookout on Bonnards mullock heap within Reserve.	2011/12 Round Two \$800	74.4	\$1,270
Creswick Theatre Company	\$1,000	\$1,599	Project Piano	Creswick Theatre Company needs reliable portable and versatile Piano Keyboard for their productions. We have sold our heavy clunker as it is time to modernise.	2014/15 Round One \$1,000	72.8	\$1,000.00

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Daylesford Probus Club Inc	\$774	\$774	PA System	Wireless, portable, public address and microphone system for the Daylesford Probus Club - a compact lightweight unit.	N/A	72	\$774.00
Friends of Daylesford Community Park	\$2,000	\$14,000	Daylesford Community Fair	Daylesford Community Fair is about celebrating and connecting our community and is scheduled for 25 October 12-3.00pm at Daylesford Community Park. Fair to provide a festival atmosphere for people to enjoy food, activities, music & other performances while sharing & exploring community initiatives.	N/A	71.8	\$2,000
Hepburn Community Radio Inc.	\$1,650	\$26,850	Hepburn Community Radio-Internet Project	HCR is seeking to establish community radio broadcasting service exclusively for Hepburn Shire. Service will act as vehicle to improve social, community & economic inclusion for Shire residents. HCR seek funding to establish an internet broadcasting service to "prove the concept" & demonstrate demand for service prior to applying for a 'temporary' & subsequent 'full' broadcasting licence.	N/A	71.8	\$1,650

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Business & Tourism Creswick	\$1,550	\$3,650	Creswick Open Gardens and Flower Show	Creswick Open Gardens and Flower Show to be held 7 & 8 November 2015 comprising of 6 private open gardens, 4 garden related workshops, guided or self guided tours of John La Gerche Trail and Melbourne University gardens.	2010/11 Round One \$1,000	70	\$1,550
U3A Hepburn Shire	\$2,000	\$10,860	U3A Book "Happening Hepburn"	To celebrate 15th Anniversary of U3A Hepburn Shire by producing colourful 150 page bound book called <i>Happening Hepburn</i> . Telling U3A story from 2000 - 2015. It is a community project & an historical reference & will be available to public, members & tourist operators.	2011/12 Round Two \$1,000	69.8	\$2,000
ARTOBER Coordinating Committee	\$2,000	\$6,900	ARTOBER 2015	ARTOBER initiated in 2014 to promote arts related events within our Shire. Partnership of local artists & Rotarians working together to assist community groups & artists to organise, market & run events celebrating artistic skills & diversity in our region.	2012/13 Round Two \$2,000 (Daylesford Rotary)	68.6	\$2,000

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Daylesford Men's Shed	\$1,000	\$2,015	Defibrillator	Daylesford Men's Shed provides community based support mainly for men over 50 years of age. This demographic is accepted as being most likely to suffer cardiac arrest. Availability of a Defibrillator is part of the Shed's OH&S strategy.	N/A	68	\$1,000
Trentham Neighbourhood Centre	\$2,000	\$2,356	300 Minutes of Exercise	300 Minutes of Exercise is a program to encourage people to be more active. It runs for 6 weeks & gives a target of activity for each week. Aim to get people moving, being outside and being active. Celebration to be held at the end of Winter.	2013/14 Round One \$1,320	66.6	\$2,000
The 5000 Club	\$2,000	\$5,600	The 5000 Club - 2015	5000 Club provides a hot 3 course freshly cooked meal to all community members who attend. Numbers vary from 30-65 with 14 volunteers also make available bedding, hand knitted clothing & rugs for no cost	2013/14 Round Two \$2,000	65.4	\$2,000

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Daylesford Neighbourhood Centre	\$800	\$1,000	White Board Upgrade for Improved Learning Outcomes	The Centre runs a wide range of learning programs as well as playing host to number of education providers who deliver various & diverse programs to the community of Hepburn.	2011/12 Round One \$500	62.6	\$ 800
Hepburn Football & Netball Club	\$1,000	\$1,000	Communication Connections	Hepburn Football Netball Club wishes to purchase a laptop computer and appropriate software to assist in the efficient running of the Club.	N/A	62	\$ 1,000
Bald Hills & Creswick Landcare	\$2,000	\$12,000	CREATIVITY and GROWLING GRASS FROGS	Bald Hills and Creswick Landcare Inc., will partner with Pavilion Arts and Sustainability for this project. Promote, educate & stimulate widespread interest & knowledge in need for the sustainability of local environment.	2013/14 Round Two \$2,000	60.17	\$ 2,000

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Clunes Football Netball Club	\$1,000	\$1,019	Networking	Clunes Football Netball Club requires a laptop device which can be used to record statistics (scores, player data etc) communicate electronically with members via email & inform broader community of club and local events. Data Projector also required to assist with presentations for training / coaching and public events. Equipment could be used by other organisations.	N/A	58	\$ 1,000
Creswick & District Residents Assoc Inc.	\$1,000	\$1,500	The Creswick Cube - Flag & Signage	Application is for flags & signs so the Cube is more visible and attractive. Flags will be white with authorised official Creswick A living History coloured quadrant. Signs will name the branding quadrants, e.g. Forestry. To be placed along the fascia to highlight the branding.	2013/14 Round One \$1,980	53.4	\$ 1,000
Creswick Brass Band	\$1,000	\$2,000	Lighting & Sound For Creswick Band	Purchase lighting and sound equipment to enable us to put annual Carols by Candlelight and other events e.g. Salute to ANZACS without having to hire equipment every time. We envisage other Creswick groups using the equipment as well	2011/12 Round Two \$500	54.2	\$ 1,000

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Clunes & District Agricultural Society Homecrafts Committee	\$5,000	\$6,000	Clunes Agricultural Society Commemorative Cookbook	Homecrafts Committee of Clunes & District Agricultural Society is celebrating 50 years. The Cookery Book will be commemorative of work of members which will feature prize winning recipes, hints from cooks who have previously entered exhibits into the show together with family favourites also. Will also include historical photos & memories from the past. High Tea & Community Gathering to launch book in November 2015.	NA	53.2	\$2,000
Clunes Words In Winter	\$2,000	\$5,175	"What Brought You to Clunes"	A book to be produced entitled "What Brought You to Clunes" with people from community contributing their story in answer to this question. Stories would show diversity, backgrounds and common goals from newly arrived residents to generations of families within the Clunes community.	2009/10 Round One \$2,000	53.2	\$2,000



## Not Recommended - Community Grants 2014/15 Round Two

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Comment
Bake Share Care	\$2,000	\$13,900	Baking Our Blues Away	Baking our blues away is a day of goodwill held 15 July annually. Raising awareness for depression & anxiety, we encourage everyone to bake for someone doing it tough, e.g. family member, work colleague or stranger on the street. Last 3 years over 15,000 people have hand baked for someone. Campaign via Facebook - different states and regions.	Unsure of focus this grant will have within Hepburn Shire
Clayspace	\$1,900	\$1,900	In the Headlights	Exhibition in multiple mediums (art) investigating the notions involved with women's breasts. Their function & form in the social & physical context of milieu.	Grant not leveraging any additional funding, application didn't clearly articulate the benefits this project would provide
Festival of Slow Music Inc	\$2,000	\$5,820	Clunes Winter Music	Afternoon of music in Clunes Town Hall in June 2015 with local professional musicians and respective bands. Event to be family friendly, community event for Clunes and district residents and visitors.	Low attendance numbers at previous event and application didn't clearly demonstrate how this event would grow attendance

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Comment
Living End	\$2,000	\$2,000	Living End Launch	Launch of new Daylesford group "Living End". A group who are trained in the ideas of death doullering, which is end of life care for terminally ill people. Essentially providing emotional, non medical support for the dying and their families. Launch will be Exhibition through various art mediums both 2D and 3D.	Grant not leveraging any additional funding, application didn't clearly articulate the benefits this project would provide.
The Buddhist Society of Victoria Inc.	\$2,000	\$13,720	Opening Celebration of Newbury Buddhist Monastery	The NBM has been set up to facilitate education of Buddhist monks & nuns in the forest tradition. Monastics from any of the Buddhist traditions can train & live at the NBM. Official Opening Day celebration is 24 May 2015 which corresponds with Vesak Day. Will be wonderful community day of celebration, promoting interconnectedness of people, locals and beyond.	Minimal benefit to local community
The Buddhist Society of Victoria Inc.	\$1,000	\$1,784	Newbury Buddhist Monastery	Teaching is a major part of the activities (weekly sessions, meditation and mindfulness retreats, Sunday school for children etc.) a projector, laptop and AV equipment are necessary.	Minimal benefit to local community

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Comment
Jubilee Lake Holiday Park	\$1,000	\$1,500	Christmas Party by the Lake	To hold family Christmas Party by the lake on Saturday 12 December. This is a community event involving people staying at the holiday park but also involving locals from Daylesford, Hepburn & surrounding areas.	Application didn't demonstrate broad community benefit from this event
Pavilion Arts & Sustainability	\$2,000	\$12,000	Cultural Heritage Pageant 2015	Pavilion Arts & Sustainability (new Name) evolved from the VEIL project conducted by University of Melbourne researchers. Celebratory pageant event to occur during Community Spring Festival featuring art, music, dance and costumes.	Funded Pavilion Arts through a partnership project with Baldhills Landcare
Kingston Agricultural Society Inc	\$2,000	\$76,200	Kingston Agricultural Show	Show is annual event celebrating 148 years on 6 December 2015. Show is community strengthening and tourism event conducted by the community for the community.	Received \$1,000 funding through Four Seasons

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Comment
Daylesford Primary School	\$2,000	\$3,000	Bush Tucker Kitchen Garden Program	DPS wishes to introduce new element to our Kitchen Garden Program - a bush tucker garden.	Schools not eligible to apply as per funding guidelines

## Recommended - Sustainability Grants 2014/15 Round Two

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Creswick Bowling Club	\$5,000	\$8,278	20 Suntech 250 Watt Solar Panels	Creswick Bowling Club would like to have installed 20 X Suntech 250 watt panels, sunny boy 5000 TL Inverter mounted on pitched roof brackets to the Club Rooms at Doug Lindsay Reserve.	N/A	71.17	\$5,000
Friends of Creswick's Park Lake Botanical Reserve Association	\$5,000	\$8,028	Restoration & Maintenance - Creswick's Botanical Reserve "Park Lake"	Project is the completion of the Victorian Section of the Tolhurst Master Plan, which will complement work done by Bald Hills-Creswick Landcare Group. Involves removal of tree stumps & debris, general levelling, sealing central path with stone & granite sand topping.	2013/14 Round Two \$1,500	65	\$5,000
Clunes Neighbourhood House Inc	\$4,200	\$20,800	Community Garden for Community Food	CNH overseas Clunes Community Garden which is undergoing rejuvenation. Site is 18 Alliance Street Clunes which also accommodates the local Men's Shed. The garden core purpose to raise fruit, vegetables & eggs to supply community dinners & lunches. Surplus stock to be sold Clunes Market when it commences. Volunteers include Centrelink Beneficiaries and is venue for considerable interaction & purpose for otherwise 'disengaged' local residents.	2008/09 Round One \$1,000	64.67	\$3,000

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average	Recommended Amount
Trentham Food Hub	\$5,000	\$7,500	Trentham Food Hub Event and Infrastructure Support	Trentham Food Hub seeks a grant to assist in coordinating events and facilitating the centrally coordinated, safe transport of locally produced fresh food from the growers / producers, to consumers in the local vicinity.	NA	60.17	\$3,000
Creswick & District Motorcycle Club	\$5,000	\$6,250	CDMC Self Sufficient Water	Installation of two 5000 gallon water tanks. Club operates from generator and by having tank water will allow improved efficiencies to meet operations and ground maintenance.	NA	54.17	\$5,000

## Not Recommended - Sustainability Grants 2014/15 Round Two

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Comment
Creswick Theatre Company	\$4,997	\$4,997	Project Eco Solar	Install solar panel energy system on roof of Creswick Theatre Company Courthouse Theatre. Intention to move the company towards more eco-friendly use of energy resources & save some money on rising electricity bills.	No leveraging of funds e.g. Grant of \$4,997 for a \$4,997 project. Funding recommended under community grants for Creswick Theatre Company.

## Recommended - Community Planning Grants 2014/15 Round Two

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Friends of Smeaton	\$5,000	\$10,600	Getting Hepburn on the Ground	During Smeaton 175 year celebrations, a statue of founder Captain John Hepburn was carved from wood & intended to be erected in prominent position in Smeaton. Site has been found & is currently owned by Hepburn Shire with VicRoads controlling some of the land & Friends of Smeaton caring for the triangle block. It is planned to build a rotunda on Council site and place Hepburn on view to the public.	N/A	61.8	\$5,000



## Not Recommended - Community Planning Grants 2014/15 Round Two

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Comment
Creswick Theatre Company	\$5,000	\$8,500	Project Upskill - Creswick Theatre Co., Professional Workshops	Program to improve member's skill base and re-engage new, existing and past members. Activity is workshop program to employ number of experts, in various theatre fields e.g. acting, improvising, directing, producing, stage managing, sound & light design etc.	Not linked to Creswick community plan

## Recommended - Landcare Grants 2014/15 Round Two

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average Score	Recommended Amount
Blampied-Kooroocheang Landcare Group	\$6,500	\$26,750	South Central Cairn Curran Water Catchment Conservation Project - Stage 2	Project to continue reducing invasive weeds causing threats to local indigenous species. Planting of 2000 threatened local tree species within local areas e.g. Blampied - Kooroocheang. This stage to involve as many land managers as possible within Cairn Curran Water Catchment to prevent further degradation & devaluation of agricultural land.	2013/14 Round Two \$5,000	79.67	\$6,500
Mt Bolton / Mt Beckworth Landcare Group	\$1,265	\$1,565	HSC Landcare Project 2015	Our mission is to kill gorse. Glendaurel Road is the next target in our gorse eradication program.	2013/14 Round Two \$3,000	74.67	\$1,265
Glenlyon Landcare Group	\$1,000	\$3,435	Purchase Heavy Duty Trailer for Landcare Spray Unit	Part funding of purchase of a sturdy 'off road' 8' X 5' trailer to accommodate the Glenlyon Upper Loddon Landcare Group spray trailer.	N/A	72.75	\$1,000

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Last round funded	Average	Organisation / Club / Group
Trentham District Landcare	\$7,500	\$7,500	Willow Removal at Enders Bridge	Willow & noxious weed removal around the historic Enders Bridge on the Coliban River at Trentham. Willow to be cut and stumps poisoned.	2009/10 Round One \$1,000	68	\$7,500

**Not Recommended - Landcare Grants 2014/15 Round Two**

Organisation / Club / Group	Requested Amount	Total Project Cost	Project Name	Project Description	Comment
Guildford / Upper Loddon Landcare	\$7,500	\$7,500	Eradication 'Pattersons Curse'	Herbicide spraying for the control & eradication of the weed 'Pattersons Curse' over an area and involving 11 land owners.	Application lacked suitable detail required

11.2. APPLICATION FOR APPROVAL TO OPERATE B-DOUBLE AND HIGHER MASS LIMIT VEHICLES ON LOCAL COUNCIL ROADS

GENERAL MANAGER INFRASTRUCTURE

*In providing this advice to Council as the Project Engineer - Development, I Inoka Sanjeevanie have no interests to disclose in this report.*

PURPOSE

The purpose of this report is for Council to consider applications for consent to use B-Double and/or Higher Mass Limit (HML) vehicles on local Council roads.

BACKGROUND

The following new and renewal referrals for consent to use B-Double and HML vehicles on local Council roads have been received from the National Heavy Vehicle Regulator (NHVR).

Ref	Organisation	Vehicles	Roads	Load Type	Time Frame as per Application	No of Trips (approx)
<b>New Requests</b>						
36754 36760 36853 36858 36866 36874 37298 37308	DT Richards Pty Ltd	B-Double at HML  Semi-Trailer Combination at HML	<b>Route 1</b> Ascot-Creswick Road, Wild Orchid Road, Pollards Lane, Ellis Street, Luttet Street, Reed Street and Bald Hills Road in Creswick  <b>Route 2</b> Cemetery Road, Burma Track and Telegraph Road  <b>Route 3</b> Water Street, Moore Street, Lee Street, St Georges Lake Road, Hillclimb Road and Brackenbury Road in Creswick	Forestry logs	14/04/2015 – 13/04/2018 & 22/04/2015 – 21/04/2018	15 return trips per week

			<b>Route 4</b> Geddes Street, Alfred Street, Bowen Street, Bridge Street, North Parade, Clunes Road, King Street, Frenchmans Road and Smokeytown Road			
37429	Wheelie Waste Pty Ltd	B-Double	Fulcher Street and Ajax Road in Daylesford	Recycla bles	23/04/2015 – 13/04/2018	2 trips per week
V16555	Doolans Heavy Haulage P/L	HML	West Street & Victoria Street in Clunes	Tanks	06/08/2015 – 06/05/2016	6 Trips during the period
<b>Renewals</b>						
37058 37077 37136	Shannon Trial Pty Ltd	HML	East Street in Daylesford	Quarry material	22/05/2015 – 21/05/2018	2 trips fortnightly

#### ISSUE/DISCUSSION

Council officers have assessed the applications considering the following:

- Community Safety
- Local Amenity
- Physical Limitations of the network
- Economic benefits
- Alternative access
- Cost implications to Council.

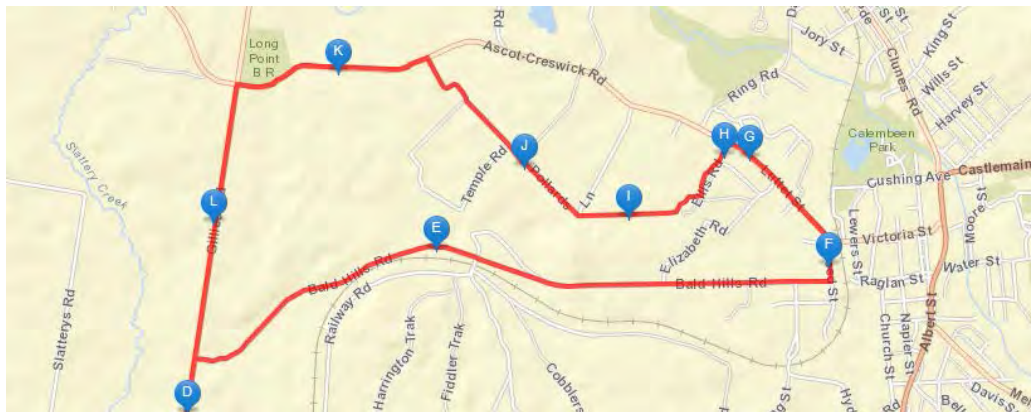
The results of the assessment are provided below along with any recommended conditions to be applied to any consent granted by Council.

#### NEW REQUESTS

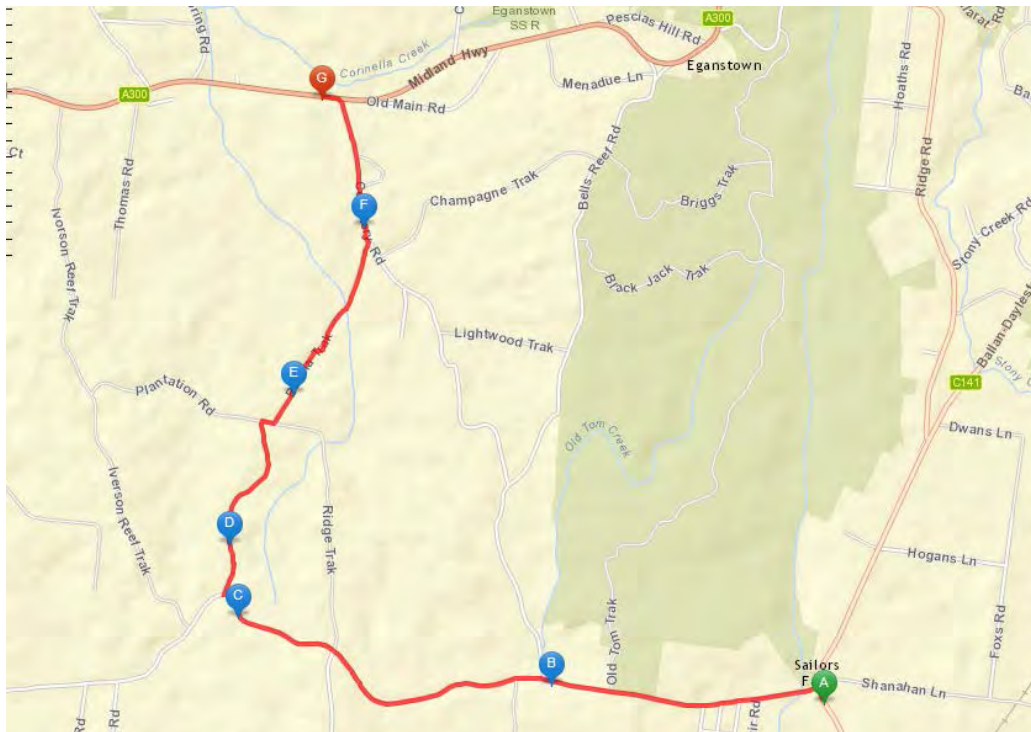
DT Richards Pty Ltd (Request Numbers 36754, 36760, 36853, 36858, 36866, 36874, 37298 & 37308)

DT Richards Pty Ltd requests Council approval to use roads shown below for use of HML vehicles to transport forestry logs. Expected number of return trips is 15 per week.

**Route 1** - Ascot-Creswick Road, Wild Orchid Road, Pollards Lane, Ellis Street, Luttet Street, Reed Street and Bald Hills Road in Creswick



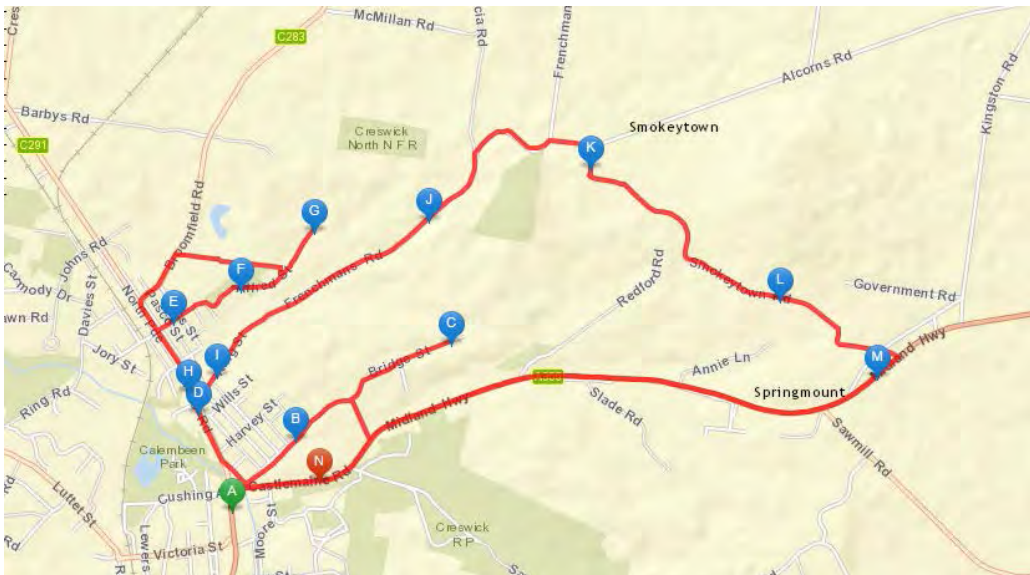
**Route 2** - Cemetery Road, Burma Track (not Council asset) and Telegraph Road



**Route 3** - Water Street, Moore Street, Lee Street, St Georges Lake Road, Hillclimb Road and Brackenbury Road in Creswick



**Route 4** - Geddes Street, Alfred Street, Bowen Street, Bridge Street, North Parade, Clunes Road, King Street, Frenchmans Road and Smokeytown Road



Above routes have been approved for similar operations in the past.

It is recommended that Council approves DT Richards Pty Ltd to use B-Double vehicles and Semi-Trailer Combinations at HML on:

- **Route 1** - Ascot-Creswick Road, Wild Orchid Road, Pollards Lane, Ellis Street, Luttet Street, Reed Street and Bald Hills Road in Creswick;



- **Route 2** - Cemetery Road, Burma Track (not Council asset) and Telegraph Road;
- **Route 3** - Water Street, Moore Street, Lee Street, St Georges Lake Road, Hillclimb Road and Brackenbury Road in Creswick; and
- **Route 4** - Geddes Street, Alfred Street, Bowen Street, Bridge Street, North Parade, Clunes Road, King Street, Frenchmans Road and Smokeytown Road,

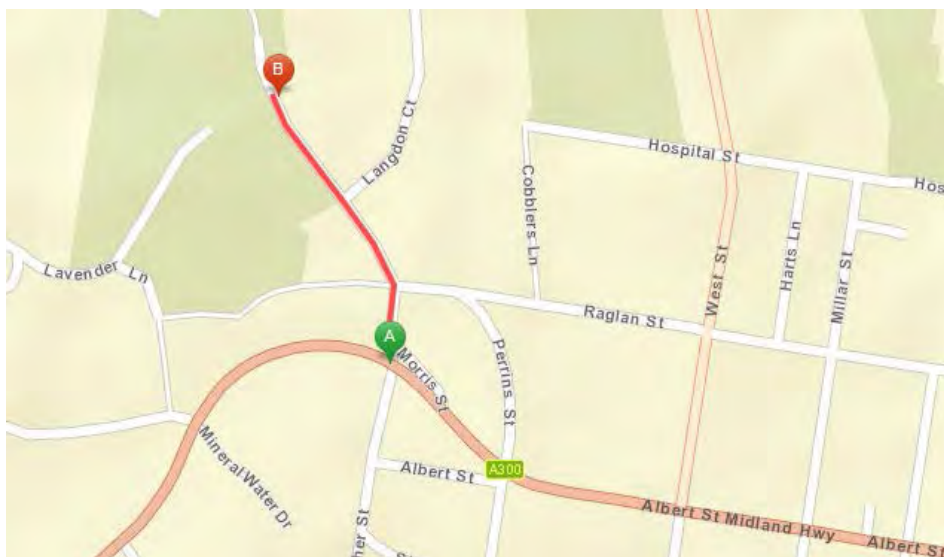
subject to the following conditions:

- Must not travel on a road, bridge or structure if it would exceed any sign posted mass or dimension limit.
- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.
- Must not trim or remove any trees without all approvals being obtained.
- Hours of Operation shall be 7:00am to 6:00pm.
- The use of compression brakes is to be avoided in residential areas.

#### Wheelie Waste Pty Ltd (Request Number 37429)

Wheelie Waste Pty Ltd requests council approval to use B-Double vehicles on Fulcher Street and Ajax Road in Daylesford to access Council's Materials Recycling Facility for transporting materials from the facility.

Wheelie Waste has been operating B-Doubles for the past two years.

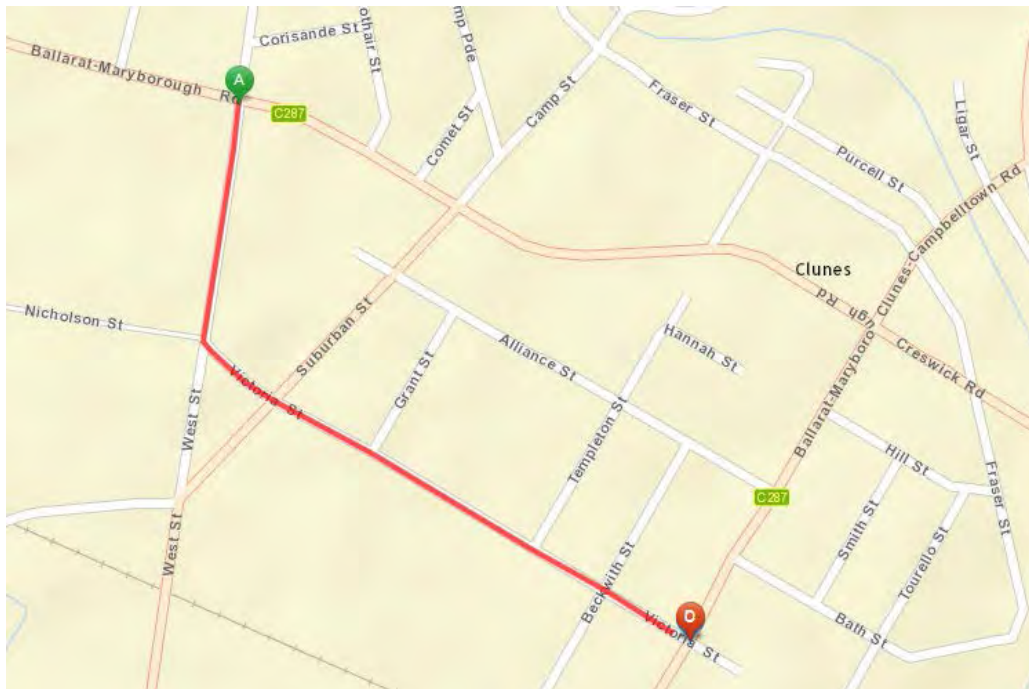


It is recommended that Council approves Wheelie Waste Pty Ltd to use B-Double vehicles on Fulcher Street (north of Midland Highway) and Ajax Road in Daylesford subject to following conditions:

- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.
- Must not trim or remove any trees without all approvals being obtained.
- Hours of Operation shall be 7:00am to 6:00pm.
- The use of compression brakes is to be avoided.

#### **Doolans Heavy Haulage Pty Ltd (Request Number V16555)**

Doolans Heavy Haulage Pty Ltd requests Council approval to use HML vehicles on West Street and Victoria Street in Clunes. The expected number of movements is six in total for the nine month period.



West Street - Victoria Street is the alternative heavy vehicle route in Clunes.

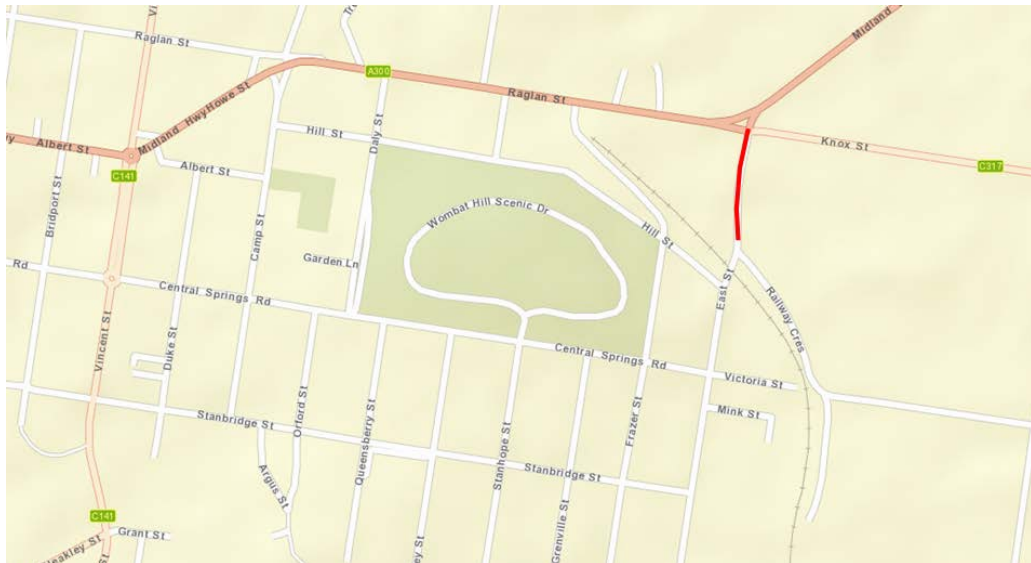
It is recommended that Council approves Doolans Heavy Haulage Pty Ltd to use HML vehicles on West Street and Victoria Street in Clunes subject to following conditions:

- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.
- Must not trim or remove any trees without all approvals being obtained.
- Hours of Operation shall be 7:00am to 6:00pm.
- The use of compression brakes is to be avoided.

### RENEWAL REQUESTS

#### Shannon Trial Pty Ltd (Request Number 37058, 37077 & 37136)

Shannon Trial Pty Ltd requests Council to renew its existing permits to use East Street in Daylesford (from Raglan Street to Railway Crescent) for transporting quarry products. Expected number of trips shall be two fortnightly.



It is recommended that Council approves Shannon Trial Pty Ltd to use HML vehicles on East Street in Daylesford (from Raglan Street to Railway Crescent) subject to following conditions:

- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.
- Must not trim or remove any trees without all approvals being obtained.

- Hours of Operation shall be 7:00am to 6:00pm.
- The use of compression brakes is to be avoided.

#### **COUNCIL PLAN/LEGISLATIVE COMPLIANCE**

*Council Plan 2013:2017:*

Strategic Objective – *Sustainable Environment and a Vibrant Economy*

Key Strategic Activity:

12. Support and develop existing businesses within Hepburn Shire and continue to explore opportunities to diversify Hepburn Shire's Economic base.

#### **FINANCIAL IMPLICATIONS**

There are no expected financial implications of granting approval to above operators to use Heavy vehicles on subject Council maintained roads.

#### **RISK IMPLICATIONS**

There are no expected risk implications of granting approval to above operators to use Heavy vehicles on subject Council maintained roads.

#### **ENVIRONMENTAL/SOCIAL/ECONOMIC IMPLICATIONS**

There are expected to be economic benefits for local business and economic development through the granting of consent for access.

#### **COMMUNITY AND STAKEHOLDER ENGAGEMENT**

No external engagement was undertaken in relation to this request. Relevant internal roads and natural resource management staff have been involved in assessing these requests.

#### **CONCLUSION**

Council has received permit referrals from the National Heavy Vehicle Regulator for consent to operate B-Double and HML vehicles on Council maintained local roads.

Following a review of the referrals, conditional consent is recommended for the operators as detailed.

#### **OFFICER'S RECOMMENDATION**

That Council:

- 11.2.1 Approves DT Richards Pty Ltd to use B-Double vehicles and Semi-Trailer Combinations at Higher Mass Limits on:

- **Route 1** - Ascot-Creswick Road, Wild Orchid Road, Pollards Lane, Ellis Street, Luttet Street, Reed Street and Bald Hills Road in Creswick,
- **Route 2** - Cemetery Road, Burma Track and Telegraph Road,
- **Route 3** - Water Street, Moore Street, Lee Street, St Georges Lake Road, Hillclimb Road and Brackenbury Road in Creswick and
- **Route 4** - Geddes Street, Alfred Street, Bowen Street, Bridge Street, North Parade, Clunes Road, King Street, Frenchmans Road and Smokeytown Road

for a period of three years commencing 26 May 2015 and expiring on 25 May 2018, subject to the following conditions:

- Must not travel on a road, bridge or structure if it would exceed any sign posted mass or dimension limit.
- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.
- Must not trim or remove any trees without all approvals being obtained.
- Hours of Operation shall be 7:00am to 6:00pm.
- The use of compression brakes is to be avoided in residential areas.

11.2.2 Approves Wheelie Waste Pty Ltd to use B-Double vehicles on Fulcher Street and Ajax Road for a period of three years commencing 23 April 2015 and expiring on 25 May 2018 subject to following conditions:

- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.
- Must not trim or remove any trees without all approvals being obtained.
- Hours of Operation shall be 7:00am to 6:00pm.
- The use of compression brakes is to be avoided.

12.2.3 Approves Doolans Heavy Haulage Pty Ltd to use Higher Mass Limit vehicles on West Street and Victoria Street in Clunes subject to following conditions:

- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.
- Must not trim or remove any trees without all approvals being obtained.
- Hours of Operation shall be 7:00am to 6:00pm.
- The use of compression brakes is to be avoided.

11.2.4 Approves Shannon Trial Pty Ltd to use HML vehicles on East Street in Daylesford (from Raglan Street to Railway Crescent) for a period of three years commencing 26 May 2015 and expiring on 25 May 2018, subject to the following conditions:

- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.
- Must not trim or remove any trees without all approvals being obtained.
- Hours of Operation shall be 7:00am to 6:00pm.
- The use of compression brakes is to be avoided.

## MOTION

*That Council:*

11.2.1. Approves DT Richards Pty Ltd to use B-Double vehicles and Semi-Trailer Combinations at Higher Mass Limits on:

- **Route 1** - Ascot-Creswick Road, Wild Orchid Road, Pollards Lane, Ellis Street, Luttet Street, Reed Street and Bald Hills Road in Creswick,
- **Route 2** - Cemetery Road, Burma Track and Telegraph Road,
- **Route 3** - Water Street, Moore Street, Lee Street, St Georges Lake Road, Hillclimb Road and Brackenbury Road in Creswick and
- **Route 4** - Geddes Street, Alfred Street, Bowen Street, Bridge Street, North Parade, Clunes Road, King Street, Frenchmans Road and Smokeytown Road

for a period of three years commencing 26 May 2015 and expiring on 25 May 2018, subject to the following conditions:

- Must not travel on a road, bridge or structure if it would exceed any sign posted mass or dimension limit.
- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.
- Must not trim or remove any trees without all approvals being obtained.
- Hours of Operation shall be 7:00am to 6:00pm.
- The use of compression brakes is to be avoided in residential areas.

11.2.2. Approves Wheelie Waste Pty Ltd to use B-Double vehicles on Fulcher Street and Ajax Road for a period of three years commencing 23 April 2015 and expiring on 25 May 2018 subject to following conditions:

- It is the responsibility of the permit holder to pay attention to:
  - Overhead cables
  - Overhanging trees
  - Steep inclines/declines, tight corners and narrow roads.

- *Must not trim or remove any trees without all approvals being obtained.*
  - *Hours of Operation shall be 7:00am to 6:00pm.*
  - *The use of compression brakes is to be avoided.*
- 11.2.3. *Approves Doolans Heavy Haulage Pty Ltd to use Higher Mass Limit vehicles on West Street and Victoria Street in Clunes subject to following conditions:*
- *It is the responsibility of the permit holder to pay attention to:*
    - *Overhead cables*
    - *Overhanging trees*
    - *Steep inclines/declines, tight corners and narrow roads.*
  - *Must not trim or remove any trees without all approvals being obtained.*
  - *Hours of Operation shall be 7:00am to 6:00pm.*
  - *The use of compression brakes is to be avoided.*
- 11.2.4. *Approves Shannon Trial Pty Ltd to use Higher Mass Limit vehicles on East Street in Daylesford (from Raglan Street to Railway Crescent) for a period of three years commencing 26 May 2015 and expiring on 25 May 2018, subject to the following conditions:*
- *It is the responsibility of the permit holder to pay attention to:*
    - *Overhead cables*
    - *Overhanging trees*
    - *Steep inclines/declines, tight corners and narrow roads.*
  - *Must not trim or remove any trees without all approvals being obtained.*
  - *Hours of Operation shall be 7:00am to 6:00pm.*
  - *The use of compression brakes is to be avoided.*

**Moved:** Councillor Sebastian Klein

**Seconded:** Councillor Pierre Niclas

**Carried.**



**11.3. RECORD OF ASSEMBLIES OF COUNCILLORS – APRIL 2015  
GENERAL MANAGER CORPORATE SERVICES**

*In providing this advice to Council as the Governance and Corporate Support Officer, I Mary Dancuk have no interests to disclose in this report.*

**PURPOSE**

The purpose of this report is for Council to receive and note Assemblies of Councillors.

**BACKGROUND**

*The Local Government Act 1989 defines Assembly of Councillors as ...a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be*

- (a) the subject of a decision of the Council; or*
- (b) subject to the exercise of a function, duty of power of the Council that has been delegated to a person or committee –*

*but does not include a meeting of the Council, a special committee of the Council, as audit committee established under Section 139, a club, association, peak body, political party of other organisation.*

**ISSUE/DISCUSSION**

The Local Government Act 1989 (as amended) requires the record of an Assembly of Councillors to be:

1. reported at an Ordinary Meeting of the Council; and
2. incorporated in the minutes of that Council Meeting.

For this purpose, the following records of Assemblies of Councillors are reported:

Assemblies of Councillors		
Date	Location	Committee Name
7 April 2015	Council Chamber, Daylesford Town Hall	Councillor Briefing
14 April 2015	Council Chamber, Daylesford Town Hall	Councillor Briefing
21 April 2015	The Warehouse - Clunes	Councillor/CEO Meeting
21 April 2015	The Warehouse - Clunes	Pre Council Meeting Briefing

## COUNCIL PLAN /LEGISLATIVE COMPLIANCE

*Local Government Act 1989, Section 80A*

## FINANCIAL IMPLICATIONS

Nil

## RISK IMPLICATIONS

There are implications with regards to Council's compliance with the *Local Government Act 1989* (as amended) if written records of Councillor Assemblies are not reported to Council.

## ENVIRONMENTAL/SOCIAL/ECONOMIC IMPLICATIONS

The inclusion of the attached record of Councillor Assemblies in the Council Agenda and their availability to the public will increase awareness of the activities of Council and could increase community involvement in decision making at Council level.

## COMMUNITY AND STAKEHOLDER ENGAGEMENT

Using Council's adopted Community Engagement Framework, International Public Participation Consultation, this report presents information via the Council Agenda.

## CONCLUSION

Information provided for noting.

## OFFICER'S RECOMMENDATION

11.3.1 That Council receives and notes the Records of Assemblies of Councillors for the month of April 2015.

## MOTION

11.3.1. *That Council receives and notes the Records of Assemblies of Councillors for the month of April 2015.*

**Moved:** Councillor Neil Newitt

**Seconded:** Councillor Don Henderson

**Carried.**

ATTACHMENT 2 - RECORDS OF ASSEMBLIES OF COUNCILLORS –  
APRIL 2015

## RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Councillor Briefing  
 Date: Tuesday 7 April 2015  
 Time: 10:15am - 4:30pm

Venue:  Council Chamber Daylesford  
 Senior Citizens Centre Daylesford  
 Other (specify)

**Councillors present:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Cr Don Henderson - arrived 10:25am | <input checked="" type="checkbox"/> Cr Greg May      |
| <input checked="" type="checkbox"/> Cr Kate Redwood AM                 | <input checked="" type="checkbox"/> Cr Neil Newitt   |
| <input checked="" type="checkbox"/> Cr Sebastian Klein                 | <input checked="" type="checkbox"/> Cr Pierre Niclas |
| <input checked="" type="checkbox"/> Cr Bill McClenaghan                |  |

**Members of Council Staff present:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> CEO Aaron van Egmond                     | <input checked="" type="checkbox"/> Other, please specify: |
| <input checked="" type="checkbox"/> GM Corporate Services Grant Schuster     | Manager Finance & IT, Trafford Thompson                    |
| <input checked="" type="checkbox"/> GM Community Services Kathleen Brannigan | Manager Community & Economic                               |
| <input checked="" type="checkbox"/> GM Infrastructure Bruce Lucas            | Development, Adam McSwain                                  |
|  | Events Co-ordinator, Rebecca Pedretti                      |
|  | Community & Cultural Development                           |
|  | Officer, Kate Gerritsen                                    |

**Conflict of Interest Disclosures:**

Councillor Name	Time Left and Returned
Cr McClenaghan	11:55pm - 12:05pm

**Matters Considered:**

Agenda Attached

**Name and title of Officer responsible for this written record:**

- |  |  |
|--|--|
| <input type="checkbox"/> CEO Aaron van Egmond                            | <input type="checkbox"/> GM Infrastructure Bruce Lucas |
| <input checked="" type="checkbox"/> GM Corporate Services Grant Schuster | <input type="checkbox"/> Other, please specify:        |
| <input type="checkbox"/> GM Community Services Kathleen Brannigan        |  |

Signature: Grant Schuster

Note: This form MUST be completed by the attending Council Officer and returned immediately to Governance Officer for filing.

CONFIDENTIAL

► COUNCILLOR BRIEFING AGENDA  
TUESDAY 7 APRIL 2015

*Hebburn*  
SHIRE COUNCIL

Tuesday 7 April 2015  
Council Chamber, Daylesford Town Hall  
10:15am – 5:00pm

**PRESENT:**

Councillors	Kate Redwood AM, Don Henderson, Sebastian Klein, Greg May, Bill McClenaghan, Neil Newitt, Pierre Niclas
Officers	Chief Executive Officer, General Manager Corporate Services, General Manager Community Services, General Manager Infrastructure and other officers as required

**CHAIR:** Mayor Cr Kate Redwood AM

**APOLOGIES:**

No	Time		Agenda Item	Presenter	No
1.	10:15am	Presentation	2015/16 Proposed Budget Bids Revisited	Manager Finance and IT	Page 3
2.	11:15am	Presentation	Economic Development Activities and Strategy Update	Manager Community and Economic Development	Page 4
3.	12:00pm	Discussion	Annual Meeting with Councillors Audit and Risk Advisory Committee	General Manager Corporate Services Robert Taylor Carol Pagnon	Page 5
	12:30pm		Lunch Break Lunch will be provided		
4.	1:00pm	Presentation	Creswick Miss Muddy Event	Events Co-ordinator	Page 6

CONFIDENTIAL

► COUNCILLOR BRIEFING AGENDA  
TUESDAY 7 APRIL 2015

No	Time	Agenda Item		Presenter	No
5.	1:30pm	Report	Adoption of Municipal Emergency Management Plan	General Manager Infrastructure	Page 7
6.	2:00pm	Presentation	Arts and Cultural Development Program 2014/15 ad 2015/16	Community and Cultural Development Officer	Page 9
7.	2:30pm	Discussion	Organic Farms Database	General Manager Infrastructure	Page 10
	3:00pm	Break			
8.	3:15pm	Report	Municipal Early Years Plan <ul style="list-style-type: none"> <li>• Childcare Needs</li> <li>• Children &amp; Youth Area Partnerships</li> </ul>	General Manager Community Services	Page 11
			<i>Attachment 1 – Healthy, Active and Safe Children Draft Municipal Early Years Plan</i>		Page 13
9.	3:45pm	Report	Proposed New Local Law No 3 – Operation and Maintenance of Onsite Wastewater Treatment Systems	Manager Planning	Page 43
			<i>Attachment 2 – Proposed Local Law No 3 – Operation and Maintenance of Onsite Wastewater Treatment Systems</i>		Page 45
10.	4:15pm		Planning Update	Manager Planning	Page 57
11.		For Noting	Agenda Items – Next Council Meeting		Page 58
12.	4:30pm		CLOSE OF MEETING		Page 59

DISCLOSURE OF CONFLICT OF INTEREST

I, Councillor BILL McCLENAGHAN hereby disclose  
a conflict of interest in the following matter BULLAR TO LYONVILLE  
RAIL TRAIL

This matter is being considered at a meeting of

- Council Meeting
- Councillor Briefing
- Special Committee
- Audit and Risk Advisory Committee
- Assembly of Councillors

on TUE 07 APR 2015

The class of the interest is (tick appropriate box)

- a direct interest
- OR
- an indirect interest  (see below)

Please select from the following types of indirect interest:

- Indirect interest - close association (section 78)
- Indirect financial interest (section 78A)
- Indirect interest – conflicting duty (section 78B)
- Indirect interest – applicable gift(s) (section 78C)
- Indirect interest – party to matter (civil proceedings) (section 78D)
- Indirect interest – impact on residential amenity (section 78E)

NB All references to sections are references to sections in the *Local Government Act 1989*.

The nature of the interest is as follows:

THE PROPOSED RAIL TRAIL WOULD TRAVERSE  
A SECTION OF VIC TRACK OWNED RAILWAY  
RESERVE CURRENTLY LEASED BY THE CENTRAL  
HIGHLANDS TOURIST RAILWAY, ON WHICH I AM A  
DIRECTOR.

Print Name: BILL McCLENAGHAN

Signed: [Signature]

Date: 07 April

**RECORD OF ASSEMBLY OF COUNCILLORS**

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Councillor Briefing  
Date: Tuesday 14 April 2015  
Time: 1pm – 5pm

Venue:  Council Chamber Daylesford  
 Senior Citizens Centre Daylesford  
 Other (specify)

**Councillors present:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Cr Don Henderson    | <input checked="" type="checkbox"/> Cr Greg May      |
| <input checked="" type="checkbox"/> Cr Kate Redwood AM  | <input checked="" type="checkbox"/> Cr Neil Newitt   |
| <input checked="" type="checkbox"/> Cr Sebastian Klein  | <input checked="" type="checkbox"/> Cr Pierre Niclas |
| <input checked="" type="checkbox"/> Cr Bill McClenaghan |  |

**Members of Council Staff present:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> CEO Aaron van Egmond                     | <input checked="" type="checkbox"/> Other, please specify: |
| <input checked="" type="checkbox"/> GM Corporate Services Grant Schuster     | Manager Finance & IT, Trafford Thompson                    |
| <input checked="" type="checkbox"/> GM Community Services Kathleen Brannigan |  |
| <input checked="" type="checkbox"/> GM Infrastructure Bruce Lucas            |  |

**Conflict of Interest Disclosures:**

Councillor Name	Time Left and Returned

**Matters Considered:**

Agenda Attached

**Name and title of Officer responsible for this written record:**

- |  |  |
|--|--|
| <input type="checkbox"/> CEO Aaron van Egmond                            | <input type="checkbox"/> GM Infrastructure Bruce Lucas |
| <input checked="" type="checkbox"/> GM Corporate Services Grant Schuster | <input type="checkbox"/> Other, please specify:        |
| <input type="checkbox"/> GM Community Services Kathleen Brannigan        |  |

Signature: 

*Note: This form MUST be completed by the attending Council Officer and returned immediately to Governance Officer for filing.*



CONFIDENTIAL

► COUNCILLOR BRIEFING AGENDA  
TUESDAY 14 APRIL 2015



Tuesday 14 April 2015  
Council Chamber, Daylesford Town Hall  
1:00pm – 5:00pm

**PRESENT:**

Councillors	Kate Redwood AM, Don Henderson, Sebastian Klein, Greg May, Bill McClenaghan, Neil Newitt, Pierre Niclas
Officers	Chief Executive Officer, General Manager Corporate Services, General Manager Community Services, General Manager Infrastructure and other officers as required

**CHAIR:** Mayor Cr Kate Redwood AM

**APOLOGIES:**

No	Time	Agenda Item		Presenter
1.	1:00pm	Presentation	Proposed Budget 2015/16	GM Corporate Services Manager Finance and IT
	3:15pm	Break		
2.	3:30pm	Presentation	Hepburn Hub - Revised Concept Plans	Chief Executive Officer Dean Landy, ClarkeHopkinsClarke Architects
3.	5:00pm	CLOSE OF MEETING		

**RECORD OF ASSEMBLY OF COUNCILLORS**

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Councillor/CEO Meeting  
 Date: Tuesday 21 April 2015  
 Time: 2:00 pm

Venue:  Council Chamber Daylesford  
 Senior Citizens Centre Daylesford  
 Other (specify) – The Warehouse - Clunes

**Councillors present:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Cr Don Henderson    | <input checked="" type="checkbox"/> Cr Greg May      |
| <input checked="" type="checkbox"/> Cr Kate Redwood AM  | <input checked="" type="checkbox"/> Cr Neil Newitt   |
| <input checked="" type="checkbox"/> Cr Sebastian Klein  | <input checked="" type="checkbox"/> Cr Pierre Niclas |
| <input checked="" type="checkbox"/> Cr Bill McClenaghan |  |

**Members of Council Staff present:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> CEO Aaron van Egmond          | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> GM Corporate Services Grant Schuster     |   |
| <input type="checkbox"/> GM Community Services Kathleen Brannigan |   |
| <input type="checkbox"/> GM Infrastructure Bruce Lucas            |   |

**Conflict of Interest Disclosures:**

Councillor Name	Time Left and Returned

**Matters Considered:**

Agenda Attached

**Name and title of Officer responsible for this written record:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> CEO Aaron van Egmond          | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> GM Corporate Services Grant Schuster     |   |
| <input type="checkbox"/> GM Community Services Kathleen Brannigan |   |
| <input type="checkbox"/> GM Infrastructure Bruce Lucas            |   |

Signature:  \_\_\_\_\_

*Note: This form MUST be completed by the attending Council Officer and returned immediately to Governance Officer for filing.*

## ▶ MEETING AGENDA

### COUNCILLOR + CEO MEETING

Tuesday 21 April 2015

The Warehouse - Clunes

2:00PM

PRESENT: Councillors Kate Redwood AM, Neil Newitt, Don Henderson, Pierre Niclas, Greg May, Bill McClenaghan, Sebastian Klein, CEO Aaron van Egmond

CHAIR: Councillor Kate Redwood AM

APOLOGIES: N/A

No.	Time	Agenda Item	Presenter
1.	2:00PM	Response times by Officers	Cr Don Henderson
2.		Compliance department and discrimination	Cr Don Henderson
3.		Newlyn School - proposed memorial on adjoining Crown land	Cr Greg May
4.		Sale of old Hepburn Springs fire shed site	Cr Greg May
5.		Proposals for the old Shire depot site in Hepburn Springs	Cr Greg May
6.		Contractors	Cr Don Henderson
7.		Hepburn Wind Rates	Cr Pierre Niclas
8.		Old depot cleanup	Cr Bill McClenaghan
9.		Waste Management Contracts	Cr Bill McClenaghan
10.		Submissions to MAV regarding * any motions for State Council in May * any response to MAV Draft strategic work plan	Cr Bill McClenaghan
11.		Calembeen Dive Tower	Cr Bill McClenaghan

**RECORD OF ASSEMBLY OF COUNCILLORS**

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Pre Council Meeting Briefing  
 Date: Tuesday 21 April 2015  
 Time: ~~3:30 pm~~ 4:30pm - 4:50pm

Venue:  Council Chamber Daylesford  
 Senior Citizens Centre Daylesford  
 Other (specify) – The Warehouse - Clunes

**Councillors present:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Cr Don Henderson    | <input checked="" type="checkbox"/> Cr Greg May      |
| <input checked="" type="checkbox"/> Cr Kate Redwood AM  | <input checked="" type="checkbox"/> Cr Neil Newitt   |
| <input checked="" type="checkbox"/> Cr Sebastian Klein  | <input checked="" type="checkbox"/> Cr Pierre Niclas |
| <input checked="" type="checkbox"/> Cr Bill McClenaghan |  |

**Members of Council Staff present:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> CEO Aaron van Egmond                     | <input checked="" type="checkbox"/> Other, please specify: |
| <input checked="" type="checkbox"/> GM Corporate Services Grant Schuster     | Manager Finance & IT, Trafford Thompson                    |
| <input checked="" type="checkbox"/> GM Community Services Kathleen Brannigan | Manager Community & Economic                               |
| <input checked="" type="checkbox"/> GM Infrastructure Bruce Lucas            | Development, Adam McSwain                                  |
|  | Manager Planning, Justin Fiddes                            |
|  | Community Safety Co-ordinator, Steve Cook                  |

**Conflict of Interest Disclosures:**

Councillor Name	Time Left and Returned

**Matters Considered:**

Council Meeting Agenda – Tuesday 21 April 2015

Agenda Attached

**Name and title of Officer responsible for this written record:**

- |  |   |
|--|---|
| <input type="checkbox"/> CEO Aaron van Egmond                            | <input type="checkbox"/> Other, please specify: |
| <input checked="" type="checkbox"/> GM Corporate Services Grant Schuster |   |
| <input type="checkbox"/> GM Community Services Kathleen Brannigan        |   |
| <input type="checkbox"/> GM Infrastructure Bruce Lucas                   |   |

Signature: *Grant Schuster*

Note: This form MUST be completed by the attending Council Officer and returned immediately to Governance Officer for filing.

## 12. COUNCIL SPECIAL COMMITTEES (SECTION 86)

### 12.1. MINUTES OF SPECIAL COMMITTEES (SECTION 86) GENERAL MANAGER CORPORATE SERVICES

*In providing this advice to Council as the Governance and Corporate Support Officer, I Mary Dancuk have no interests to disclose in this report.*

#### PURPOSE

The purpose of this report is for Council to note the minutes and recommendations from Council's Special (Section 86) Committees.

#### BACKGROUND

Special Committees are established by Council under section 86 of the *Local Government Act 1989* and their function and responsibilities outlined in an Instrument of Delegation. Under the Instruments of Delegation, special committees are required to maintain minutes of meetings held and provide a copy of the minutes to Council for review.

#### ISSUE/DISCUSSION

Please see listed below the minutes and other reports of Special Committees, as provided by the committees over the past month, for your information:

- Minutes from the Dean Recreation Reserve and Tennis Courts Special Committee – 5/02/2015.
- The Warehouse – Clunes Special Committee – 26/03/2015.
- Minutes from the Creswick Museum Special Committee – 5/04/2015.
- Minutes from the Lyonville Hall Special Committee – 21/04/2015.

These minutes have been previously provided to Councillors under a separate cover.

The following advice has been received by Council and is presented for Council to consider:

#### **Lyonville Hall Special Committee – Resignation**

On 27 April 2015, Council received the formal resignation of former Committee Secretary, Ms Jill Little as a result of her move to Ballarat.

#### COUNCIL PLAN /LEGISLATIVE COMPLIANCE

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

Nil

**ENVIRONMENTAL/SOCIAL/ECONOMIC IMPLICATIONS**

Nil

**COMMUNITY AND STAKEHOLDER ENGAGEMENT**

Members of the community are represented on these committees.

**CONCLUSION**

Minutes and reports have been provided for noting.

**OFFICER'S RECOMMENDATION**

That Council:

- 12.1.1 Receives and notes the following minutes of Special Committees (Section 86) which have been distributed under separate cover:
- Minutes from the Dean Recreation and Tennis Courts Special Committee – 5/02/2015.
  - Minutes from The Warehouse – Clunes Special Committee – 26/03/2015.
  - Minutes from the Creswick Museum Special Committee – 5/04/2015.
  - Minutes from the Lyonville Hall Special Committee – 21/04/2015.
- 12.1.2 Accepts the resignation from Ms Jill Little from the Lyonville Hall Special Committee and thanks her for her contribution.

## MOTION

*That Council:*

12.1.1. *Receives and notes the following minutes of Special Committees (Section 86) which have been distributed under separate cover:*

- *Minutes from the Dean Recreation and Tennis Courts Special Committee – 5/02/2015.*
- *Minutes from The Warehouse – Clunes Special Committee – 26/03/2015.*
- *Minutes from the Creswick Museum Special Committee – 5/04/2015.*
- *Minutes from the Lyonville Hall Special Committee – 21/04/2015.*

12.1.2. *Accepts the resignation from Ms Jill Little from the Lyonville Hall Special Committee and thanks her for her contribution.*

**Moved:** Councillor Neil Newitt  
**Seconded:** Councillor Pierre Niclas  
**Carried.**

13. COUNCIL ADVISORY COMMITTEES

13.1. MINUTES OF ADVISORY COMMITTEES

No Minutes were received from Advisory Committees for the month of April 2015.



## 14. CONFIDENTIAL ITEMS

### 14.1. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

That pursuant to the provisions of Section 89(2) of the Local Government Act 1989, the meeting be closed to the public in order to consider:

- (d) Contractual matters; and
- (h) Any other matter which the Council or special committee considers would prejudice the Council or any person.

#### RECOMMENDATION

That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-sections:

##### 14.1.1 89(2)(d) Contractual matters

Proposed New Five Year Crown land Lease – DABS Agencies Pty Ltd trading as Daylesford Accommodation Booking Service at 94 Vincent Street, Daylesford

Contract H609-2015 – Insurance Brokerage and Associated Services and Insurance Renewals 2015-2017; and

##### 14.1.2 89(2)(h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person.

**MOTION**

*That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-sections:*

14.1.1. 89(2)(d) *Contractual matters*

*Proposed New Five Year Crown land Lease – DABS Agencies Pty Ltd trading as Daylesford Accommodation Booking Service at 94 Vincent Street, Daylesford*

*Contract H609-2015 – Insurance Brokerage and Associated Services and Insurance Renewals 2015-2017; and*

14.1.2. 89(2)(h) *Any other matter which the Council or Special Committee considers would prejudice the Council or any person.*

**Moved:** Councillor Bill McClenaghan

**Seconded:** Councillor Don Henderson

**Carried.**

**The Meeting Closed to Members of the Public at 7:15pm.**

## 15. RE-OPENING OF MEETING TO PUBLIC

### RECOMMENDATION

- 15.1 That Council, having considered the confidential items, re-opens the Meeting to members of the public.

### MOTION

15.1. *That Council, having considered the confidential items, re-opens the Meeting to members of the public.*

**Moved:** Councillor Don Henderson  
**Seconded:** Councillor Sebastian Klein  
**Carried.**

**The Meeting re-opened to Members of the Public at 7:21pm.**

In accordance with Council's resolution, the following information is provided to the public on matters considered during the confidential section of the meeting.

14.3.1 *Awards the Tender for Contract H609-2015 – Insurance Brokerage and Associated Services and Insurance Renewals for the period 2015-2017 for the lump sum of \$137,216 (excluding GST) in the first year to Jardine Lloyd Thompson Pty Ltd.*

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## 16. CLOSE OF MEETING

**The Meeting closed at 7:21pm.**

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