



HEPBURN SHIRE COUNCIL
SPECIAL MEETING OF COUNCIL
MINUTES

TUESDAY 07 FEBRUARY 2017

DAYLESFORD SENIOR CITIZENS' ROOM

76 VINCENT STREET

DAYLESFORD

5:30PM

This Document is printed on 100% Australian recycled paper

MINUTES

TUESDAY 07 FEBRUARY 2017

Daylesford Senior Citizens' Room

76 Vincent Street, Daylesford

Commencing 5:30PM

CONTENTS PAGE

1.	ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	3
2.	OPENING OF MEETING	3
3.	APOLOGIES	4
4.	DECLARATIONS OF CONFLICTS OF INTEREST.....	4
5.	OFFICER'S REPORTS.....	5
5.1.	REVIEW OF COUNCILLOR CODE OF CONDUCT.....	5
	ATTACHMENT 1 - AMENDED COUNCILLOR CODE OF CONDUCT	8
6.	CLOSE OF MEETING	30

AARON VAN EGMOND

CHIEF EXECUTIVE OFFICER

07 FEBRUARY 2017

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land, the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

2. OPENING OF MEETING

PRESENT:

IN ATTENDANCE:

STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS
OF THE COMMUNITY
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS
OF THE CODE OF GOOD GOVERNANCE
SO THAT WE MAY FAITHFULLY REPRESENT
AND UPHOLD THE TRUST PLACED IN THIS COUNCIL BY THE
PEOPLE OF HEPBURN SHIRE”

3. APOLOGIES

4. DECLARATIONS OF CONFLICTS OF INTEREST

5. OFFICER'S REPORTS

5.1. REVIEW OF COUNCILLOR CODE OF CONDUCT GENERAL MANAGER CORPORATE SERVICES

In providing this advice to Council as the Coordinator Governance and Information, I Alex Dalglish have no interests to disclose in this report.

PURPOSE

The purpose of this report is for Council to review the Councillor Code of Conduct which is required under section 76C the *Local Government Act 1989*.

BACKGROUND

The *Local Government Act 1989* ("Act") require Councils to amend their Councillor Codes of Conduct and make any necessary amendments within 4 months of a general election. Council is required to hold a special council meeting solely for the purpose of considering the new Councillor Code of Conduct.

ISSUE / DISCUSSION

The current Code of Conduct was adopted in a Special Meeting of Council held on 19-07-2016.

Under Section 76A (2) of the Act, a Council must, within the period of 4 months after a general election:

- call a special meeting solely for the purpose of reviewing the Councillor Code of Conduct; and
- at that special meeting, approve any amendments to be made to the Councillor Code of Conduct determined by the Council to be necessary following the review of the Councillor Code of Conduct

Section 76C also outlines the requirements for the Councillor Code of Conduct. A Councillor Code of Conduct:

- Must include the internal resolution procedure for dealing with an alleged contravention of the Councillor Code of Conduct by a Councillor;
May set out processes for the purpose of resolving an internal dispute between Councillors;
- Must include any provisions prescribed for the purpose of this section;
- Must include provisions addressing any matters prescribed for the purpose of this section;

- May include any other matters relating to the conduct of Councillors which the Council considers appropriate.
- Must not be inconsistent with any Act or regulation.

Councillors must sign the Councillor Code of Conduct declaring that they have read and will abide by the Councillor Code of Conduct. The signing must be witnessed by the Chief Executive Officer.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

The *Local Government Act 1989* requires a Council to develop and maintain a Councillor Code of Conduct.

FINANCIAL IMPLICATIONS

There are no financial implications noted in relation to the revisions made.

RISK IMPLICATIONS

The Councillor Code of Conduct has been revised to better manage the risks associated with breaches of the code and misconduct.

ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS

There are no environmental, social or economic implications noted in relation to the revisions made.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Discussions were held in a Councillor Briefing in regards to the current Code of Conduct. The current Code of Conduct has been amended to reflect the outcomes of those discussions and reflect the vision of the current Council.

CONCLUSION

Council has reviewed its Councillor Code of Conduct in accordance with the *Local Government Act 1989* and an amended version is presented for adoption.

OFFICER'S RECOMMENDATION

That Council:

- 5.1.1. Adopts the amended Policy 47 (C) - Councillor Code of Conduct.
- 5.1.2. Requires all Councillors to read and acknowledge that they will abide by the Councillor Code of Conduct.

5.1.3. Makes the revised Councillor Code of Conduct available on Council's website and at its service centres in Daylesford, Creswick and Clunes.

MOTION

That Council:

5.1.1. *Adopts the amended Policy 47 (C) - Councillor Code of Conduct.*

5.1.2. *Requires all Councillors to read and acknowledge that they will abide by the Councillor Code of Conduct.*

5.1.3. *Makes the revised Councillor Code of Conduct available on Council's website and at its service centres in Daylesford, Creswick and Clunes.*

Moved: Cr

Seconded: Cr

Carried/Lost

ATTACHMENT 1 - AMENDED COUNCILLOR CODE OF CONDUCT

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

AGENDA

▶ SPECIAL MEETING OF COUNCIL
07 FEBRUARY 2017

Hepburn
SHIRE COUNCIL

6. CLOSE OF MEETING

Meeting closed at
