	Hepburn Shire Council Operational Projects Report as at 31 December 2021																		
Project Number	Project Name	Original Budget	Budget	Forecast Budget 021/22 Expenditu	-	YTD Actual	% of Annual Budget Spent		ments Co	Actual	% Spent /TD Incl Commit.	Original Budget		Forecas t Budget	YTD Actual	Project Status (select from drop down list)	Expected Completion Date	Project Tracking Green = 1 Orange = 2 Red = 3	Progress Comments
Non-Red	current Projects			Z IIZZ Zxperione					2021	LL Exponente			ZOZ IIZZ II	ncome					
COMMUN	IITY AND DEVELOPMENT																		
000388	HACC Growth and Minor Capital	-	24,423	24,423	11,272		0%	0%	-		0%		-	-	-	In Progress and On Track	1/06/2022	•	Project funding will be used to purchase additional office furniture and office upgrades for Ragian st. Will be finalised and invoices paid by June 2022.
000570	RAP Development 2021-24	29,000	5,000	34,000	17,000		0%	0%			0%					Not Yet Started and Delayed	1/06/2022		Project is due to commence in new calendar year. Has been delayed due to Creek renaming project. Further delay due to Reconciliation Officer vacancy.
000778	Communities of Respect and Equality CORE training		12,700	12,700	5,862		0%	0%			0%	-			-	In Progress and On Track	1/06/2022	•	Training has been conducted for staff as part of 16 days Activism campaign.
000888	Significant Renaming Project - Jim Crow Creek		4,420	4,420	2,040	5,481	124%	269%	•	5,481	124%				•	In Progress and On Track	1/06/2022	•	Project is on track and scheduled for a Special Council Meeting in March.
000968	Pride Brigayed 2020		2,728	2,728	1,259		0%	0%			0%	-				Completed	1/06/2021	•	Error with carry forward. Project completed June 2021. To be removed as part of mid year budget review.
000996	Arts and Culture Strategy	40,000		40,000	20,000		0%	0%	•		0%				•	Not Yet Started and Delayed	1/06/2022		Consultants for project have been engaged, project to commence late January 2022.
001017	DHHS Community Activation and Social Isolation initiative		53,517	53,517	24,700	1,510	3%	6%	•	1,510	3%		30,760	30,760	•	Completed	1/06/2021	•	Project completed June 2021. Grant acquittal completed. To be removed as part of Mid Year budget review.
001105	Christmas Community Planning	10,000	-	10,000	5,000		0%	0%			0%	-			-	Not Yet Started and Delayed	TBC	•	Project has not started and requires scoping and project plan. Will be scoped when new Coordinator Community Partnerships commences in role in January 2022.
001108	Future Of Aged Care	20,000	-	20,000	10,000	9,078	45%	91%	-	9,078	45%			-	-	In Progress and On Track	30/06/2022	•	This project is tracking to schedule as per the project plan. Invoices have been received and paid on schedule.
Total Com	munity Life	99,000	102,788	201,788	97,133	16,070	8%	17%		16,070	8%		30,760	30,760					
000676	Implement biodiversity strategy actions		49,147	49,147	22,683	2,453	5%	11%		2,453	5%					In Progress and On Track	30/06/2022	•	Assessment of strategy being developed as part of update of Strategy in 2022. Significant works on Actions 1.7, 12,16, 20, 23,
000962	Wildlife Protection Increasing Capacity		14,407	14,407	6,649	13,359	93%	201%		13,359	93%					Completed	N/A	•	Project Completed according to variation-final report submitted
001003	Flora and Fauna assessments	45,000		45,000	22,500		0%	0%			0%					In Progress and Delayed	31/06/2022		Request for quote developed for Creswick Flora & Fauna assessment for review and release in January 2022.
001044	Lake Daylesford Gully Fuel Management Project		68,667	68,667	31,692	45,666	67%	144%		45,666	67%					Completed	31/01/2022		Project completed - final report to be submitted January 2022. In January some costs that had been incorrectly allocated to the Wheatsheaf Firescape Project were identified that address underspend on this project.
001049	Wheatsheaf Firescape		25,957	25,957	11,980	50,800	196%	424%	116	50,916	196%					Completed	31/01/2022	•	Project completed - final report developed. In January some costs incorrectly allocated from the Lake Daylesford Gully Fuel Management Project were identified that address overspend on this project.
001054	Streamlining for Growth		20,000	20,000	9,231		0%	0%			0%					In Progress and Delayed	30/06/2022		Project relates to whole of Shire, however scope is covered in consultant's work for the Creswick Structure Plan and committed costs are reflected under the respective Cost Centre.
Total Plan	ning and Development	45,000	178,178	223,178	104,736	112,278	50%	107%	116	112,394	50%			-					
000578	Sustainability Strategy - Towards Zero - Community Buildings		46,528	46,528	21,474	41,721	90%	194%		41,721	90%	-	-			In Progress and On Track	30/06/2022	_	Also known as the Towards Zero Community Grants - an annual grant round for local community non- portiol regarisations to apply for and 1 successful, implement emissions reduction projects within the shire. The 2021 grant round was \$56,000 - the annual 40k + 16k of unspent funding from the previous year carried over. In 2021, 337,721 was paid to 3 successful applicants - leaving \$18,271 to be rolled over in to the 2022 round (March/Jard 2022).
000672	Rail Trail and Rail Line Feasibility		40,697	40,697	18,783	14,259	35%	76%	57,700	71,959	177%	-				Completed	N/A	•	Iround (MarchiNpril 2022). Daylesford to Tyden Rail Trail Feasibility study complete with Council briefed in December 2021. This report confinues a feasibility level investigation into a rail trail connecting Daylesford to Tyden and then on to Hanging Rock as well as extending the tourist rail from Bullanto to Trentham. The feasibility stage is complete.
000680	Glenlyon Recreation Reserve - master plan		21,176	21,176	9,774		0%	0%			0%					In Progress and Delayed	30/11/2022		is Continues. Project scope and delivery review in January 2022. Project delivery anticipated February to November 2022.
000875	Solar Savers	125,000	62,293	187,293	93,647	42,194	23%	45%	100	42,294	23%	125,000	149,347	274,347		In Progress and On Track	30/06/2022	•	8 participating households have all signed agreements to participate in the program based on quoted prices to a value of \$45,14637. This figure is lower than seen in previous years, likely due to the COVID impact. A Special Rateo Charge proposal is currently being prepared for the 15-feb Council meeting to formally endorse the special rates charge and enable install of solar systems at participating households.
000878	Hub For Premium Produce	179,148	323,500	502,648	251,953	73,856	15%	29%		73,856	15%	-			196	In Progress and On Track	30/06/2023	•	Project progressing, end of year event attended by 20+ people. Online hub request for quote being drafted and scoping for physical hub underway, pulse survey ready to be distributed pending approval (after storm even), significant carry-forward will be required as project is fully grant funded and funds will required to be fully incurred.
000881	Management of Council Own Recreation Facilities		7,971	7,971	3,679		0%	0%			0%					In Progress and Delayed	30/06/2023	•	with reducted to the unit industrial. Project delivery review to be undertaken in February 2022. Officers will advice on the proposed amended scope and timeframe in March 2022.
000918	Streetlights Towards Zero		120,788	120,788	55,748	92,164	76%	165%		92,164	76%					In Progress and On Track	30/06/2022	•	Project 90% complete with final LED lighting installs taking place in early 2022. Final project report to be distributed to relevant Hepburn Shire Council staff and Councillors when project is complete.
000969	This Girl Can Marketing and Promotion						0%	0%	500	500						Completed	30/11/2020	•	This Project was completed in November 2020.
000973	Visit Victoria Grant Program		100,000	100,000	46,154		0%	0%			0%		90,000	90,000		In Progress and Delayed	31/12/2022		Funding variation received from State government, remaining funds will be allocated to the approved events for their 2022 event.
000998	Hepburn Shire Aquatics strategy		49,864	49,864	23,014	18,256	37%	79%		18,256	37%	-	3,000	3,000		In Progress and Delayed	30/04/2022		lasues and Opportunities Report discussed at Councillor Briefing in December 2021. Draft Hepburn Shire Council Aquatics Strategy has been developed by Consultants and will be presented to Executive Team on 19 January seeking approval to progress to Council in February for release for public
001011	Hepburn Energy Sawy Upgrades 2020		12,116	12,116	5,592	36,652	303%	655%	74,725	111,377	919%				27,282	In Progress and On Track	30/06/2022		exhibition. Project nearing completion. The Department of Environment, Land, Water and Planning has extended the project delivery date to 30 June 2022 due to significant COVID-19 delays.
001041	Covid Outdoor Dining		47,639	47,639	21,987	65,289	137%	297%	8,496	73,784	155%				300,000	In Progress and On Track	TBC	•	\$300,000 additional funding has been received from the State Government to respond to the COVID Pandemic. Plans for Part A funding submitted to State government and approved for roll-out February. Plans for Part B funding to be scoped and sent for approvab by State government in February. This additional funding and corresponding owerenditure will be referred to the mid-wear budget process.
001106	Walking and Cycling Strategy 2021-22	90,000		90,000	45,000		0%	0%			0%					Not Yet Due to Start	30/06/2023		The project has been proposed to be deferred to 22/23 through the mid year budget review to allow the project brief to be rescoped and costet to include a comprehensive physical audit of walking and cycling tracks within the Shire as recommended in the recent Trails Audit.
Total Com	munity & Economic Development	394,148	832,572	1,226,720	596,805	384,390	31%	64%	141,521	525,911	43%	125,000	242,347	367,347	327,478				
TOTAL C	OMMUNITY AND DEVELOPMENT	538,148	1,113,538	1,651,686	798,674	512,737	31%	64%	141,637	654,374	40%	125,000	273,107	398,107	327,478				

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Project Number	Project Name	Original Budget	Carry Forward Budget	Forecast Budget	-	YTD Actual	% of Annual Budget Spent	% of YTD Budget Spent	ments Co	Actual	% Spent YTD Incl Commit.	Original Budget		orecas Budget	YTD Actual	Project Status (select from drop down list)	Expected Completion Date	Project Tracking Green = 1 Orange = 2 Red = 3	Progress Comments
ORGANIS	SATIONAL SERVICES																		
000883	Customer Experience Service Review			-	-		0%	0%	773	773		-	-		-	Completed	N/A		Project completed in October 2021.
Total Cust	omer Experience						0%	0%	773	773									
000572	Installation of free Public WiFi		55,289	55,289	25,518		0%	0%			0%					In Progress and Delayed	30/09/2022	•	Copping with sites including Libraries and VICs all now haring Public access via VICFs, reviewing neet to plan to push out for the main steed erace with changes alter decisions with Displaced Hub project. Council Plan stated 2022 for this project and will work with this timeline to have completed. Building reviews also underson year viewform discussions bening hald. Viet to lugrade wireless connections to offices now needing better connectivity, Daylesford Library and Community Care Ragian Street office lating procedures of given same vendor.
001002	Security Penetration Testing	-	25,000	25,000	11,538	20,409	82%	177%	1,855	22,264	89%	-				Completed	N/A		Completed, remediation plan being developed in line with ICT Strategy once formalised.
001018	ICT Infrastructure Support Program						0%	0%					10,000	10,000		Completed	N/A	•	Project Completed, April 2021.
Total ICT			80,289	80,289	37,056	20,409	25%	55%	1,855	22,264	28%		10,000	10,000					
TOTAL O	RGANISATIONAL SERVICES		80,289	80,289	37,056	20,409	25%	55%	2,628	23,037	29%		10,000	10,000	-				
INFRAST	RUCTURE AND DELIVERY																		
																			Ongoing minor costs to respond to COVID Pandemic, majority of costs are now incurred as part of
001008	COVID-19 Response Costs Storm clean up costs 2021 NDFA					3,318 4,700,384	0%	0%	8,244 3,866,268	11,562 8,566,652			•		3,340,727	In Progress and Delayed In Progress and On Track	Ongoing 30/06/2022	•	business as usual within individual business unit budgets. Major works asset repair works have been completed and secondary works are planned to continue for the third quarter including the reinstallment of the Rothes Road timber processing area. Distribution of frewood is expected to continue also through the third quarter. All works are anticipated to be
001113	Storm 2021 BRV	25,000		25,000		94,061	376%	0%		94,061	376%				583,100	In Progress and On Track	30/06/2022		firewood is expected to continue also through the third quarter. All works are anticipated to be completed by June 2022. Major works asset repair works have been completed and secondary works are planned to continue for the third quarter including the reinstatement of the Rothes Road timber processing area. Distribution of
001114	Storm 29 October 2021	25,000		25,000		20,039	0%	0%	20,645	40,685	370%				563,100	In Progress and On Track	31/01/2022	•	firewood is expected to continue also through the third quarter. All works are anticipated to be completed by June 2022. Roadside clean up works are currently underway specifically related to the October storm event. These are expected to be completed in late January 2022.
												-				in Progress and Off Hack	3110112022		See Experience of the Compression of the Compressio
Total Direc	ctor Infrastructure and Delivery	25,000	-	25,000		4,817,803	19271%	0%	3,895,157	8,712,960	34852%		•	-	3,923,827				
000616	Creswick Trails		1,874,624	1,874,624	865,211	223,040	12%	26%	38,141	261,180	14%		1,272,000	1,272,000		In Progress and Delayed	30/06/2024	•	Planning permit for the project awarded Notice of Decision at the December 2021 Council Meeting, Any Voctorian Child and Administrative Tribunal (CAT) appeat to the Notice of Decision must be lodged by 18 January 2022. Work continues on reports and plans that need to be in place prior to construction start. The Request for Tender documents are being developed. Discussions continue regarding the Land Use Activity Agreement with Djarra.
000876	Calembeen to Hammon Park Connection		12,480	12,480	5,760		0%	0%			0%				-	In Progress and Delayed	30/04/2022	•	Works coordinated with Pearman Street road works, contract Hepbu.RFT.2021.06 awarded anticipated in February 2022 with works to commence straight after.
Total Majo	or Projects		1,887,104	1,887,104	870,971	223,040	12%	26%	38,141	261,180	14%		1,272,000	1,272,000					
000577	Street Decorations Banner Brackets	7,500		7,500	7,500	2,860	38%	38%	2,731	5,591	75%					Completed	10/12/2021		Christmas street pole banners are now up in all major towns.
000633	Street Tree Planting Program	25,000		25,000	12,500		0%	0%			0%					In Progress and On Track	30/06/2022	•	Following Executive briefing trees are to be planted evenly through out each ward with internal staff. Currently defining scope as recommended by the Homewood consultant Street tree strategy. Trees to be planted late Mey 2022.
000635	Turf Playing Surface Renewal Program	32,000	-	32,000	16,000	26,634	83%	166%		26,634	83%					Completed	30/02/2022	•	This years turf project is being undertaken on the Newlyn Recreation Reserve main oval. The physical works were completed with ongoing monitoring and maintenance continuing. Growth rate slower than expected due to coder soil temperatures although the oval is expected to be available for the 2022 local
000690	Development & implementation of Vegetation Management Plans					9,500	0%	0%		9,500						Not Yet Started and Delayed	30/06/2022		[sodball season commencement.] Project is in sooping stage and will be part of biodiversity strategy. First Vegetation Management Plan to be developed will be Hepburn Mineral Springs.
000781	Tree management strategy development		13,132	13,132	6,061		0%	0%	6,752	6,752	51%					In Progress and On Track	30/01/2022		Public feedback via Hepburn Together closed. Currently considering feedback with CEO endorsement anticipated early 2022.
000938	Weed Management Hepburn Mineral Springs		160,421	160,421	74,040	31,401	20%	42%	8,032	39,433	25%			-		In Progress and On Track	30/06/2022	•	All major weeding on both sides of Spring Creek completed. Follow up blackberry spraying will begin shortly. Procurement for pine wildling weed removal begun in December 2021. Further works have been identified by Mineral Springs Committee.
Total Oper	rations	174,500	173,553	348,053	171,101	196,188	56%	115%	27,807	223,994	64%								
000869	Waste Services Planning		15,499	15,499	7,153		0%	0%	999	999	6%					In Progress and On Track	30/06/2022	•	Expressions of Interest closing date extended to allow more submissions. Planning to brief council in December.
001004	Land Exchange - 8 Victoria St Trentham	29,000		29,000	14,500		0%	0%			0%					In Progress and On Track	30/06/2022	•	Planning to form a project group in the new year to complete a project plan.
001005	Organic Waste Kerbside Collection	-	26,400	26,400	12,185		0%	0%		-	0%	-				In Progress and Delayed	30/09/2022		Clunes trial is progressing well. Expecting results of kerbside bin audit in December. Pending outcome of Sustainable HepbumProd Organics and Garden Organics (PGOG) prototo plan. Clunes trial was scheduled to complete 31/3/2022 however if rolling out Food Organics and Garden Organics (FOGO)
001006	Weed Management Plan - HSC Transfer Stations		9,476	9,476	4,374		0%	0%			0%					In Progress and On Track	30/06/2022	•	shire wide in July-Sept there is budget to continue the service until then. Completing mowing and spraying. Suggest moving to ongoing general budget Item to maintain weeds at transfer stations.
001107	Waste And Recycling Improvements	49,500	-	49,500	24,750		0%	0%			0%					In Progress and On Track	30/06/2022	•	Upgrades have occurred at transfer stations including to staff areas.
001109	Waste Strategy 2021-25	44,000	-	44,000	22,000		0%	0%	42,215	42,215	96%					In Progress and On Track	30/06/2022	•	Expressions of Interest closing date extended to allow more submissions. Planning to brief council in December.
Total Was	te, Facilities and Community Safety	122,500	51,375	173,875	84,962	8,564	5%	10%	43,214	51,777	30%								
TOTAL IN	IFRASTRUCTURE AND DELIVERY	322,000	2,112,032	2,434,032	1,127,034	5,245,594	216%	465%	4,004,318	9,249,912	380%		1,272,000	1,272,000	3,923,827				
TOTAL N	ON-RECURRENT PROJECTS	860,148	3,305,859	4,166,007	1,962,765	5,778,740	139%	294%	4,148,583	9,927,323	238%	125,000	1,555,107	1,680,107	4,251,305				
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									Operatio	nai Proje	ects Repo	ort as at 31	Decemi	per 2021		
Project Number	Project Name	Original Budget	Carry Forward Budget	Forecast Budget 2021/22 Expendi	YTD Forecast Budget	YTD Actual	% of Annual Budget Spent	% of YTD Budget Spent	Commit- ments	YTD Actual + Commit. 021/22 Expendi	% Spent YTD Incl Commit.	Original Budget	Budget	Forecas t Budget	YTD Actual	Project Status Expected Green = 1 (select from drop down list) Completion Date Orange = 2 Ref = 3 Project Status Expected Green = 1 Orange = 2 Ref = 3
Recurre	ent Maintenance Programs			2021/22 Expendi	ture					021/22 Expendi	iture		2021/2	2 income		
000245	Gravel Road Management (3244)					445	0%	0%		445						
000250	Footpath Maintenance (3244)	-	- :		-	71	0%	0%	- :	71			- :	- :	-	
000251	Urban Drainage Management (3244)					720	0%	0%		720						
000252	Rural Drainage Management (3244)					51	0%	0%		51						
000305	Street Cleaning (Internal Staff) (3244)	90,350		90,350	45,175	48,305	53%	107%		48,305	53%					
000359	Signs Maintenance					436	0%	0%		436						
000591	Weed Eradication	112,200		112,200	56,100	16,595	15%	30%	2,706		17%	33,853		33,853	36,827	
000691	Sealed Road Management	597,348		597,348	340,327	216,289	36%	64%	92,033	308,322	52%					
000692	Unsealed Road Management	840,741		840,741	473,925	562,266	67%	119%	37,633	599,899	71%					
000693	Footpath Management	86,094		86,094	51,378	27,415	32%	53%		27,415	32%					
000694	Drainage Management (Urban & Rural)	752,421		752,421	440,475	162,785	22%	37%	3,200		22%					
000695	Road Furniture Management	203,337		203,337	118,330	83,479	41%	71%		83,479	41%				436	
000696	Roadside Management	354,907		354,907	202,446	152,955	43%	76%	3,720		44%					
000697	Emergency Management (Response)	71,260		71,260	35,630	24,814	35%	70%		24,814	35%					
000698	Works Coordination	203,296		203,296	102,731	57,831	28%	56%		57,831	28%					
000699	Works Maintenance Supervision	217,500		217,500	109,828	93,362	43%	85%		93,362	43%					
000700	Non Chargeable Time - Works Maintenance	20,234		20,234	87,435	0	0%	0%		0	0%					
Total Work	s Maintenance	3,549,688		3,549,688	2,063,779	1,447,818	41%	70%	139,293	1,587,111	45%	33,853		33,853	37,263	
000521	P&G - Mowing	609,080		609,080	385,223	170,380	28%	44%	20,681	191,061	31%	1 .			740	
000522	P&G - Garden Beds	151,664		151.664	90.727	79.397	52%	88%	6.176		56%				15.000	
000523	P&G - Tree Maintenance	250.894	-	250.894	140.342	90.152	36%	64%	0,110	90.152	36%				,	
000524	P&G - Spraying	95,312		95,312	56,345	42,891	45%	76%		42,891	45%					
000525	P&G - Paths	75,722		75,722	45,309	23,864	32%	53%		23,864	32%					
000526	P&G - Turf	98,251		98,251	54,091	118,811	121%	220%	6,707		128%					
000527	P&G - Litter/Rubbish	23,300		23,300	14,810	20,267	87%	137%	-	20,267	87%					
000528	P&G - Tree Inspections	38,712		38,712	23,644	83,857	217%	355%		83,857	217%					
000529	P&G - BBQ's/Furniture	102,147		102,147	61,004	36,211	35%	59%	7,963							
000531	P&G - Utilities	198,420		198,420	99,210	56,099	28%	57%	4,625	60,724	31%					
000532	Non Chargeable Time - Parks and Open Space	119,869		119,869	65,693	388	0%	1%		388	0%					
000533	P&G - Playground/Outdoor Fitness	70,000		70,000	35,000	21,680	31%	62%		21,680	31%					
	s and Open Space Maintenance	1,833,371	-	1,833,371	1,071,397	743,997	41%	69%	46,151	790,149	43%	-			15,740	
000259	Large Plant Maintenance (3259)	335,959		335,959	168,831	152,010	45%	90%	6,930	158,940	47%					
000260	Fleet Maintenance (3259)	19.000	-	19.000	1.900	(44,575)	-235%	-2346%	7,210				- :	- :	-	
000369	Small Plant Maintenance (3259)	8,160		8,160	4,080	1,433	18%	35%		1,433	18%					
Total Plant	and Fleet Maintenance	363,119		363,119	174,811	108,868	30%	62%	14,140	123,007	34%			-		
												1				. 1
000258	Building Maintenance (3258)	400,217		400,217	200,614	193,167	48%	96%	51,817	244,984	61%					
000342	Public Convenience Building Maintenance (3258)	38,750		38,750	19,375	12,671	33%	65%	1,024	13,695	35%			-		
Total Build	ling Maintenance	438,967		438,967	219,989	205,838	47%	94%	52,841	258,679	59%					
TOTAL R	ECURRENT MAINTENANCE PROGRAMS	6,185,145	-	6,185,145	3,529,976	2,506,521	41%	71%	252,425	2,758,946	45%	33,853		33,853	53,003	
TOTAL C	PERATIONAL PROJECTS	7,045,293	3,305,859	10,351,152	5,492,741	8,285,261	80%	151%	4,401,008	12,686,269	123%	158,853	1,555,107	1,713,960	4,304,308	