

**Hepburn Shire Council**  
**Operating Projects Portfolio Report as at 30 September 2023**

Project Number	Project Name	FY24 Current Budget	FY24 Actual Expenses	FY24 Full Year Forecast	FY24 Current Budget	FY24 Actual Income	FY24 Full Year Forecast	Project Status	Current Expected Completion Date	Project Sponsor	Progress Comments
<b>2023/24 Expenditure</b>				<b>2023/24 Income</b>							
<b>Special Operating Projects</b>											
<b>PEOPLE AND TRANSFORMATION</b>											
001167	Hepburn Pulse Software	-	-	25,800	-	-	-	In Progress and On Track	31 March 2024	B Holmes	The final module Risk Management will commence implementation in December 2023 and completed by March 2024 at a cost of \$25,800 which is to be offset by savings in PJ001150.
<b>Total Executive Manager People &amp; Transformation</b>		<b>-</b>	<b>-</b>	<b>25,800</b>	<b>-</b>	<b>-</b>	<b>-</b>				
001186	Digital Literacy for Seniors Program 2022-23	7,923	-	7,923	7,923	7,923	7,923	In Progress and On Track	31 December 2023	B Holmes	This project will conclude in December as per funding agreement. Funds will be exhausted in full by this time as per original agreement.
001188	Council Rapid Antigen Test Program	-	-	90,000	-	90,000	90,000	In Progress and On Track	31 March 2024	B Holmes	Spend of these funds is currently active and will be informed in mid year forecast/budget report. Funds will be exhausted with no overspend.
<b>Total Customer Experience &amp; Libraries</b>		<b>7,923</b>	<b>-</b>	<b>97,923</b>	<b>7,923</b>	<b>97,923</b>	<b>97,923</b>				
001150	Technology One Development	402,452	21,743	376,652	-	-	-	In Progress and On Track	30 June 2024	C Whyte	Technology One work commenced with employment of Coordinator Transformation and Improvement. Technology One cloud migration being occurring this month and GIS work commenced to move from current Exponare GIS system to Technology One Intramaps.
001211	Protective Data Security Plan (PDSP) Implementation	30,000	-	30,000	-	-	-	In Progress and On Track	30 June 2024	C Whyte	Kick off meeting held with Governance Department concerning and including any overlapping items on RFQ for VDPSF work.
001212	Cyber Security Augmentation	100,000	-	100,000	-	-	-	Not yet Started but On Track	30 June 2024	C Whyte	Separate RFQ being developed to go to market for organisational Cyber review to get best value for money and hit higher vulnerability areas.
<b>Total Information Technology</b>		<b>532,452</b>	<b>21,743</b>	<b>506,652</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>TOTAL PEOPLE &amp; TRANSFORMATION PROJECTS</b>		<b>540,375</b>	<b>21,743</b>	<b>630,375</b>	<b>7,923</b>	<b>97,923</b>	<b>97,923</b>				
<b>PLANNING AND DEVELOPMENT</b>											
001210	Short Term Rental Regulation	30,000	-	30,000	-	-	-	Not yet Started but On Track	30 June 2024	R Torres	Project is in planning phase.
<b>Total Executive Manager Development</b>		<b>30,000</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>				
000676	Implement biodiversity strategy actions	46,694	-	46,694	-	-	-	In Progress and On Track	30 June 2024	B Southee	Preliminary activity stage will be in consultation with Community Engagement Officer.
001054	Streamlining for Growth	61,700	-	61,700	41,700	41,700	41,700	In Progress and On Track	30 June 2024	B Southee	Project planning phase complete. Engagement of consultants expected prior to end of calendar year.

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		<b>2023/24 Expenditure</b>			<b>2023/24 Income</b>							
001147	Western Transmission Line Strategy	48,904	-	48,904	-	-	-	In Progress and On Track	30 June 2024	B Southee	Ongoing Environmental Effects Statement due to be released for public comment late 2024.	
001160	Settlement Strategy and Township Structure Plans	333,774	181,839	353,005	-	-	-	In Progress and On Track	30 June 2024	B Southee	Currently in the deliberative engagement phase with community representative panels until end of November.	
001166	Integrated Transport Strategy	105,000	-	105,000	-	-	-	In Progress and On Track	30 June 2024	B Southee	Initial engagement complete. Transport and Trip Behaviour Survey currently underway.	
<b>Total Strategic Planning &amp; Environment</b>		<b>596,072</b>	<b>181,839</b>	<b>615,303</b>	<b>41,700</b>	<b>41,700</b>	<b>41,700</b>					
001187	Enhancing Hepburn's Digital Planning and Reporting	-	-	237,600	-	237,600	237,600	Not yet Started but On Track	30 June 2024	A Boyd	External funding for this project was secured after adoption of Council's annual budget. Currently in planning phase.	
<b>Total Planning and Building</b>		<b>-</b>	<b>-</b>	<b>237,600</b>	<b>-</b>	<b>237,600</b>	<b>237,600</b>					
001191	Onsite Domestic Wastewater Management Plan	40,000	-	40,000	20,000	20,000	20,000	In Progress and On Track	30 June 2024	R Torres	Initial planning stages started. Consultants being engaged. Expected to be within budget.	
<b>Total Health &amp; Community Safety</b>		<b>40,000</b>	<b>-</b>	<b>40,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>					
<b>TOTAL DEVELOPMENT AND REGULATION PROJECTS</b>		<b>666,072</b>	<b>181,839</b>	<b>922,903</b>	<b>61,700</b>	<b>299,300</b>	<b>299,300</b>					
<b>COMMUNITY AND CORPORATE</b>												
000570	RAP Development 2021-24	27,000	-	27,000	-	-	-	In Progress and On Track	30 June 2024	B Holmes	Project Ownership has been transferred to Executive Manager People and Transformation in line with organisational restructure.	
000680	Glenlyon Recreation Reserve - master plan	-	8,321	9,682	-	-	-	In Progress and Delayed	30 April 2024	K Sinclair	The draft Glenlyon Recreation Reserve Masterplan was released for comment including the new Pavilion. Work is required regarding a final pavilion location which will inform Masterplan finalisation and pavilion design.	
000878	Hub For Premium Produce	34,635	-	34,635	-	-	-	In Progress and On Track	31 October 2023	K Sinclair	The agreement has been signed with Commerce Ballarat to take over management of the Growers Collective website	
001164	Outdoor Activation Program	-	-	-	-	18,197	18,197	Hand Over Completed	31 October 2023	K Sinclair	This project is completed. The income in this year is reimbursement of unspent funds.	
001181	Best Start Best Life reform	82,000	-	82,000	82,000	72,000	82,000	In Progress and On Track	30 June 2024	K Sinclair	Project planning has commenced, including engaging with neighbouring LGAs, the Department of Education, and local early years service providers. An Early Years Survey is gathering data about local service provision needs. This will be used alongside workforce planning and an infrastructure audit.	
001194	Mineral Springs Awareness	28,600	-	28,601	28,600	28,601	28,601	Not yet Started but On Track	30 June 2024	H. Fitzpatrick	Project is anticipated to commence before the end of the calendar year.	
001209	HSC Aquatics Strategy - Business Case Development	60,000	-	60,000	-	-	-	In Progress and Delayed	30 April 2024	K Sinclair	Work continued on the development of a draft Indoor Aquatics Provision Final Options and Feasibility Discussion Report. It is anticipated that Council will be briefed in December 2023.	
<b>Total Community &amp; Economic Development</b>		<b>232,235</b>	<b>8,321</b>	<b>241,918</b>	<b>110,600</b>	<b>118,798</b>	<b>128,798</b>					

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<b>2023/24 Expenditure</b>				<b>2023/24 Income</b>							
<b>TOTAL COMMUNITY AND CORPORATE PROJECTS</b>		<b>232,235</b>	<b>8,792</b>	<b>241,918</b>	<b>110,600</b>	<b>118,798</b>	<b>128,798</b>				
<b>INFRASTRUCTURE AND DELIVERY</b>											
001129	New Office Accommodation Planning	200,000	18,138	200,000	-	-	-		30 June 2024	B Lucas	
<b>Total Director Infrastructure and Delivery</b>		<b>200,000</b>	<b>150,071</b>	<b>200,000</b>	<b>-</b>	<b>(6,532)</b>	<b>-</b>				
000918	Streetlights Towards Zero	-	-	-	-	6,969	6,969	Hand Over Completed	31 December 2023	S Ludeke	Works complete, agreement with PowerCor to buyback unused lighting fixtures. Final processes underway before project can be closed out.
001109	Sustainable Hepburn Implementation	168,041	-	168,041	-	-	-	In Progress and On Track	30 June 2024	S Ludeke	Project is part of the Kerbside FOGO rollout to fund the costs associated between February and June 2024.
001135	Regenerative Agriculture	10,000	-	10,000	-	-	-	In Progress and On Track	30 June 2024	S Ludeke	10k funding committed to Community Carbon Pilot. Led by North Central CMA. Landholder EOI completed in September. Strong interest from Hepburn landholders to participate in pilot project - on track and on budget.
001176	Grampians Climate Adaptation Regional Workshops 2023	3,225	-	3,225	-	-	-	In Progress and On Track	30 June 2024	S Ludeke	Original project scope completed with Workshops delivered in June. Remaining funding to be used for future Climate Adaptation communications materials in 2023-24 as per agreement with DEECA.
001215	Kerbside Reform Support Fund (DEECA Funded)	-	-	227,000	-	-	227,000	In Progress and On Track	30 June 2024	S Ludeke	Project ties in with Transfer Station Upgrade Project. Final budget awaiting DECCA confirmation. Scope for the FOGO bin purchase and delivery. Tender closed with award to be completed in November 23. Bin delivery scheduled for February inline with FOGO rollout.
<b>Total Facilities and Circular Economy</b>		<b>181,266</b>	<b>8,049</b>	<b>408,266</b>	<b>-</b>	<b>6,969</b>	<b>233,969</b>				
000370	Tree Risk Mitigation	100,000	21,509	100,000	-	-	-	In Progress and Delayed	30 November 2023	T May	Tree audit inspections will commence in mid-October and are expected to take 6 weeks to complete.
001189	Creswick Flood Mitigation Study	200,000	7,800	200,000	120,000	60,000	120,000	In Progress and On Track	31 December 2023	T May	Project has been awarded to contractor. Preliminary modelling work is underway along with on ground survey work. Community engagement & detailed modelling work expected to commence over the coming months.
<b>Total Operations</b>		<b>300,000</b>	<b>29,309</b>	<b>300,000</b>	<b>120,000</b>	<b>66,119</b>	<b>120,000</b>				
	Storm Recovery Program	7,398,383	470,399	3,598,383	6,848,383	898,383	3,048,383	In Progress and On Track	30 June 2025	B Lucas	Comprises several State and Federally subsidised Storm Recovery Projects. Forecast for remaining works in connection with October 2022 Storm event reduced due to effective management and favourable conditions. Expected reimbursements from Government authority reduced accordingly.
<b>Total Emergency Management and Storm Recovery</b>		<b>7,398,383</b>	<b>470,399</b>	<b>3,598,383</b>	<b>6,848,383</b>	<b>898,383</b>	<b>3,048,383</b>				
<b>TOTAL INFRASTRUCTURE AND DELIVERY</b>		<b>8,079,649</b>	<b>657,828</b>	<b>4,506,649</b>	<b>6,968,383</b>	<b>964,940</b>	<b>3,402,352</b>				
<b>TOTAL NON-RECURRENT PROJECTS PORTFOLIO</b>		<b>9,518,331</b>	<b>870,201</b>	<b>6,301,845</b>	<b>7,148,606</b>	<b>1,480,960</b>	<b>3,928,373</b>				