

**Hepburn Shire Council
Special Projects Report as at 31 March 2022**

Project Number	Project Name	Original Budget	Carry Forward Budget	Mid-Year Budget Variations	Forecast Budget	YTD Forecast Budget	YTD Actual	% of Annual Budget Spent	Commitments	YTD Actual + Commit.	% Spent YTD Incl Commit.	Original Budget	Carry Forward Budget	Mid-Year Budget Variations	Forecast Budget	YTD Actual	Project Status (select from drop down list)	Expected Completion Date	Project Tracking Green = 1 Orange = 2 Red = 3	Project Sponsor (Leadership Rep.)	Sponsor Delegate (Project Owner)	Project Manager	Progress Comments
2021/22 Expenditure												2021/22 Income											
Non-Recurrent Projects																							
COMMUNITY AND DEVELOPMENT																							
000388	HACC Growth and Minor Capital	-	24,423	-	24,423	16,908	12,577	51%	6,236	18,813	77%	-	-	-	-	-	In Progress and On Track	30/06/2022	●	F Fogarty	F Fogarty	F Fogarty	Minor capital purchases and works for the HACC program
000888	Significant Renaming Project - Jim Crow Creek	-	4,420	-	4,420	3,060	5,481	124%	-	5,481	124%	-	-	-	-	-	In Progress and On Track		●	F Fogarty	R Hastwell	A Millar	Officers report recommending that the name change is supported was passed at the 20th April Council meeting successfully. Mt Alexander Shire Council also made the same decision. The next steps will include formally contacting the objectors to advise them of the appeals process and providing a detailed report
000996	Arts and Culture Strategy	40,000	-	-	40,000	30,000	17,500	44%	-	17,500	44%	-	-	-	-	-	In Progress and Delayed		●	F Fogarty	F Fogarty	R Hastwell	Progressing but slightly delayed. Community consultations to take place in May
001017	DHHS Community Activation and Social Isolation initiative	-	53,517	(52,007)	1,510	1,045	-	0%	-	-	0%	-	30,760	(30,760)	-	-	Completed	Jun-21	●	C Whyte	C Whyte	TBC	The Community Life aspects of this project were completed last financial year. Final acquittal can be found DOC/21/20619. Funding may still be available (approximately \$40K) for the wifi component of this project, which would sit with Chris Whytes department and may need to be reallocated to his for project
001105	Christmas Community Planning	10,000	-	-	10,000	7,500	-	0%	-	-	0%	-	-	-	-	-	In Progress and On Track	22-Dec	●	L McCallum	F Fogarty	F Fogarty	Advice and support in being provided to Daylesford Mens Shed for their proposed decorations project for Vincent Street. On track.
001108	Future Of Aged Care	20,000	-	-	20,000	15,000	14,949	75%	-	14,949	75%	-	-	-	-	-	In Progress and On Track	30/06/22	●	F Fogarty	F Fogarty	F Fogarty	Council has confirmed its in-principle decision to exit aged care and disability service delivery. Both State and Commonwealth Govts have been notified. Waiting on the successor provider to be appointed to progress transition process.
Total Community Life		70,000	82,360	(52,007)	100,353	73,514	50,507	50%	6,236	56,744	57%	-	30,760	(30,760)	-	-							
000676	Implement biodiversity strategy actions	-	49,147	-	49,147	34,025	2,453	5%	-	2,453	5%	-	-	-	-	-				B Southee	B Bainbridge	B Bainbridge	Project (development of 2 Vegetation management Plans for Hepburn Springs Reserve and Lake Daylesford Reserve) to be commenced. Previously developed Request for Quote to be updated in April.
000962	Wildlife Protection Increasing Capacity	-	14,407	-	14,407	9,974	13,359	93%	-	13,359	93%	-	-	-	-	-				B Southee	B Bainbridge	B Bainbridge	Project completed
001003	Flora and Fauna assessments	45,000	-	-	45,000	33,750	-	0%	-	-	0%	-	-	-	-	-				B Southee	B Bainbridge	B Bainbridge	Request for Quote developed and advertised.
001044	Lake Daylesford Gully Fuel Management Project	-	68,667	-	68,667	47,539	67,078	98%	-	67,078	98%	-	-	-	-	-				B Southee	B Bainbridge	B Bainbridge	Completed
001049	Wheatsheaf Firescape	-	25,957	-	25,957	17,970	37,936	146%	116	38,052	147%	-	-	-	-	-				B Southee	B Bainbridge	B Bainbridge	Completed
001054	Streamlining for Growth	-	20,000	-	20,000	13,846	-	0%	-	-	0%	-	-	-	-	-				B Southee	B Southee	B Southee	
Total Planning and Development		45,000	178,178	-	223,178	157,104	120,825	54%	116	120,941	54%	-	-	-	-	-							
000578	Sustainability Strategy - Towards Zero - Community Buildings	-	46,528	-	46,528	32,212	41,721	90%	-	41,721	90%	-	-	-	-	-	In Progress and On Track	30-Jun	●	K Sinclair	M Pasqualini	M Pasqualini	The Towards Zero Community Grants are now open for applications - closing 13 May 2022.
000672	Rail Trail and Rail Line Feasibility	-	40,697	-	40,697	28,175	72,206	177%	8,300	80,506	198%	-	-	-	-	-				K Sinclair	R Pedretti	A Breach	A funding application has been submitted to State government for the Tourism Enabling Fund, to conduct the next stage of detailed planning for this project
000680	Glenlyon Recreation Reserve - master plan	-	21,176	30,000	51,176	35,429	-	0%	-	-	0%	-	-	-	-	-	In Progress and Delayed	30-Nov	●	K Sinclair	K Schnur	T McCarthy	Revised project plan and scope is being developed. Anticipated to undertake community engagement in May/June. Anticipate project completion late 2022.
000875	Solar Savers	125,000	62,293	(99,899)	87,394	65,545	42,194	48%	100	42,294	48%	125,000	149,347	(186,953)	87,394	-	In Progress and On Track	30-Jun	●	K Sinclair	M Pasqualini	M Pasqualini	Project on track. Currently in public exhibition phase. Purchase order to pay for solar systems will be created next week in readiness for the final endorsement by council - expected on 17 May.
000878	Hub For Premium Produce	179,148	323,500	-	502,648	375,310	111,472	22%	5,953	117,425	23%	-	-	-	-	196				K Sinclair	R Pedretti	S Hebbard	This month the Artisan Agriculture project engaged the Open Food Network (OFN) to conduct a workshop with the PAG to consider what a potential Food and Produce Hub could look like. A broader co-design workshop with other key stakeholders will be conducted in April and OFN will provide a report to officer
000918	Streetslights Towards Zero	-	120,788	-	120,788	83,622	92,164	76%	-	92,164	76%	-	-	-	-	-	In Progress and On Track	30-Jun	●	K Sinclair	M Pasqualini	M Pasqualini	Installs now complete. Final report being prepared currently and project will be closed out by 30 June 2022.
000973	Visit Victoria Grant Program	-	100,000	-	100,000	69,231	-	0%	-	-	0%	-	90,000	-	90,000	-				K Sinclair	R Pedretti	B O'Brien	Visit Victoria have approved Tentham Spudfests marketing funding to be held over the next years event, as request by the Spudfest committee. However the \$10,000 for a 3 year strategy to be written has been approved to be paid after this years event.
000998	Hepburn Shire Aquatics strategy	-	49,864	-	49,864	34,521	19,306	39%	-	19,306	39%	-	3,000	-	3,000	-	In Progress and On Track	30-Jun	●	K Sinclair	K Sinclair	K Schnur	Final Aquatics Strategy to be presented at the 20 April Council meeting for adoption.
001011	Hepburn Energy Savvy Upgrades 2020	-	12,116	27,282	39,398	29,549	53,547	136%	62,266	115,813	294%	-	-	-	-	27,282	In Progress and On Track	30-Jun	●	K Sinclair	M Pasqualini	M Pasqualini	Install quota of 70 has now been reached with the install pipeline filled. Still some work to do to close off the project but on track for 30 June 2022.
001041	Covid Outdoor Dining	-	47,639	300,000	347,639	240,673	70,095	20%	3,690	73,784	21%	-	-	300,000	300,000	300,000				K Sinclair	R Pedretti	R Pedretti	Council officers released an EOI process for eligible businesses to express interest in having furniture items purchased for their outdoor spaces to assist with outdoor dining and activation.
001121	Daylesford Park Masterplan	-	-	40,000	40,000	10,000	-	0%	-	-	0%	-	-	-	-	-	In Progress and Delayed	30-Dec	●	K Sinclair	K Sinclair	K Schnur	Project reinstated at the mid year budget review. Project plan and scope with key stakeholder commenced in March 22. Anticipate completion by December 22.
Total Community & Economic Development		304,148	824,601	297,383	1,426,132	1,004,268	502,705	35%	80,309	583,013	41%	125,000	242,347	113,047	480,394	327,478							
TOTAL COMMUNITY AND DEVELOPMENT		419,148	1,085,139	245,376	1,749,663	1,234,885	674,037	39%	86,661	760,698	43%	125,000	273,107	82,287	480,394	327,478							
ORGANISATIONAL SERVICES																							
001000	Integrated Planning and Reporting Framework	-	2,247	-	2,247	1,556	36,047	1604%	1,285	37,332	1661%	-	-	-	-	-				A Burgess	A Burgess	A Burgess	Project completed in accordance with legislative timelines.
Total Director Organisational Services		-	2,247	-	2,247	1,556	36,047	1604%	1,285	37,332	1661%	-	-	-	-	-							
001110	Electoral Representation Review 2021-22	35,000	-	-	35,000	26,250	618	2%	-	618	2%	-	-	-	-	-	Not Yet Due to Start			A Burgess	R Smith	R Smith	VEC have advised review will commence in June 2022

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Total Governance		35,000	-	-	35,000	26,250	618	2%	-	618	2%	-	-	-	-	-							
001002	Security Penetration Testing	-	25,000	(4,591)	20,409	20,409	20,409	100%	1,855	22,264	109%	-	-	-	-	-	Completed		●	C Whyte	C Whyte	C Whyte	Completed, remediation plan being developed inline with ICT Strategy due to be formalised in May 2022.
001018	ICT Infrastructure Support Program	-	-	-	-	-	-	0%	-	-		-	10,000	-	10,000	-	Completed		●	C Whyte	C Whyte	C Whyte	Project completed April 2021.
Total ICT		-	25,000	(4,591)	20,409	20,409	20,409	100%	1,855	22,264	109%	-	10,000	-	10,000	-							
TOTAL ORGANISATIONAL SERVICES		35,000	27,247	(4,591)	57,656	48,215	57,074	99%	3,140	60,214	104%	-	10,000	-	10,000	-							
INFRASTRUCTURE AND DELIVERY																							
001008	COVID-19 Response Costs	-	-	-	-	-	14,892	0%	4,719	19,611		-	-	-	-	-				B Lucas	B Lucas	B Lucas	
001111	Storm clean up costs 2021 NDFA	-	-	6,500,000	6,500,000	4,500,000	5,227,807	80%	93,334	5,321,141	82%	-	-	6,000,000	6,000,000	3,340,727				B Lucas	A Western	A Western	
001113	Storm 2021 BRV	25,000	-	583,100	608,100	456,075	236,852	39%	35,751	272,603	45%	-	-	583,100	583,100	583,100				B Lucas	A Western	A Western	
001114	Storm 29 October 2021	-	-	31,127	31,127	31,127	42,697	137%	11,525	54,222	174%	-	-	-	-	-				B Lucas	B Lucas	T May	Tracking well. Roadside vegetation works completed. Auditing of road surfacing expected to be complete in April
001115	Storm 5 January 2022	-	-	2,500,000	2,500,000	1,000,000	268,777	11%	2,087,345	2,356,123	94%	-	-	2,000,000	2,000,000	13,291				B Lucas	B Lucas	B Lucas	
Total Director Infrastructure and Delivery		25,000	-	9,614,227	9,639,227	5,987,202	5,791,025	60%	2,232,675	8,023,701	83%	-	-	8,583,100	8,583,100	3,937,118							
000616	Creswick Trails	-	1,874,624	-	1,874,624	1,297,817	264,098	14%	42,483	306,581	16%	-	1,272,000	-	1,272,000	-	In Progress and Delayed	Jul-24	●	B Lucas	B Grounds	A Breach	A planning permit to construct the 60 kilometers of mountain bike trails was issued in January 2022. Final permits and permissions to construct including Heritage Consent, Works on Waterways and negotiation of a Land Use Activity Agreement are underway. Construction tender is expected to be released in
000876	Calembreen to Hammon Park Connection	-	12,480	-	12,480	8,640	-	0%	-	-	0%	-	-	-	-	-				T May	B Grounds	T Powell	This path is being delivered as part of the Pearman street Creswick upgrade project and will be complete in May 2022.
Total Major Projects		-	1,887,104	-	1,887,104	1,306,457	264,098	14%	42,483	306,581	16%	-	1,272,000	-	1,272,000	-							
000370	Tree Risk Mitigation	110,000	-	-	110,000	82,500	126,532	115%	10,292	136,824	124%	-	-	-	-	-	In Progress and On Track	22-Jun	●	T May	S Ludeke	S Ludeke	Proposed sites audited with urgent and high risk tree works completed. Due to the extent of high risk tree works resulting from recent storm events, additional costs have been incurred to manage the risk.
000633	Street Tree Planting Program	25,000	-	-	25,000	18,750	-	0%	-	-	0%	-	-	-	-	-	In Progress and On Track	22-May	●	T May	S Ludeke	S Ludeke	Letter box notification complete with limited feedback responded. Plants to be ordered in April with plantings scheduled for May. Expected to be within budget.
000635	Turf Playing Surface Renewal Program	32,000	-	(5,366)	26,634	26,634	26,639	100%	-	26,639	100%	-	-	-	-	-	Completed		●	T May	S Ludeke	B Darby	Project completed in accordance with program.
000781	Tree management strategy development	-	13,132	-	13,132	9,091	3,080	23%	-	3,080	23%	-	-	-	-	-	In Progress and Delayed	22-Apr	●	T May	S Ludeke	S Ludeke	Final draft completed and with graphic designer for publishing prior to be ing released for community comment.
000938	Weed Management Hepburn Mineral Springs	-	160,421	(129,020)	31,401	31,401	47,659	152%	8,732	56,391	180%	-	-	-	-	-	In Progress and On Track	30/05/2022	●	T May	S Ludeke	D Owe-Young	Final follow up spray to be completed end May 2022. Pine Wildlings weed removal deferred.
001117	HMSR Interpretive Signs	-	-	3,880	3,880	2,910	-	0%	9,462	9,462	244%	-	-	-	-	-	In Progress and On Track	May-22	●	T May	S Ludeke	S Ludeke	Procurement of materials underway. Installation scheduled for April
001118	WHBG Collections Policy and Plant Labels	-	-	-	-	-	-	0%	13,064	13,064		-	-	-	-	-	In Progress and Delayed	Jun-22	●	T May	S Ludeke	S Ludeke	Draft policy in development and to be consulted with stakeholders. Heritage Victoria have approved plant labels and currently being procured. Expected to be within budget and completed in June 2022.
001119	HMSR Lighting Audit and Repairs	-	-	12,100	12,100	9,075	-	0%	-	-	0%	-	-	-	-	-	In Progress and On Track	May-22	●	T May	S Ludeke	S Ludeke	Project scope finalised currently obtaining quotes. Works scheduled for April. Expected to be within budget.
001120	Lake Daylesford Weed Management	-	-	24,200	24,200	18,150	-	0%	-	-	0%	-	-	-	-	-	In Progress and On Track		●	T May	S Ludeke	S Ludeke	Project to tie in with Biodiversity officers grant funded for fire management. Currently in scoping phase obtaining quotes mid April
Total Operations		167,000	173,553	(94,206)	246,347	198,511	203,910	83%	41,550	245,460	100%	-	-	-	-	-							
001005	Organic Waste Kerbside Collection	-	26,400	-	26,400	18,277	-	0%	-	-	0%	-	-	-	-	-				S Mennie	S Mennie	S Mennie	The organics trial has been extended in Clunes for another 6 months which remains in budget. The contractor is constructing some scale testing units to expedite the process of testing technical changes. Organics collections will continue until September 2022.
001006	Weed Management Plan - HSC Transfer Stations	-	9,476	-	9,476	6,560	9,500	100%	-	9,500	100%	-	-	-	-	-				S Mennie	S Mennie	S Mennie	Contractors engaged to do latest batch of weed management. Scheduling works for future rounds.
001109	Sustainable Hepburn	44,000	-	15,499	59,499	44,624	12,803	22%	33,943	46,747	79%	-	-	-	-	-				S Mennie	S Mennie	S Mennie	The Sustainable Hepburn Community Reference Group meetings have concluded. The consultant (Capire) have nearly completed their report and drafting of the strategy has commenced. It is planned that the draft strategy will be released to community for comment in May.
Total Waste, Facilities and Community Safety		44,000	35,876	15,499	95,375	69,461	22,303	23%	33,943	56,247	59%	-	-	-	-	-							
TOTAL INFRASTRUCTURE AND DELIVERY		236,000	2,096,533	9,535,520	11,868,053	7,561,631	6,281,337	53%	2,350,652	8,631,989	73%	-	1,272,000	8,583,100	9,855,100	3,937,118							
TOTAL NON-RECURRENT PROJECTS		690,148	3,208,919	9,776,305	13,675,372	8,844,731	7,012,447	51%	2,440,453	9,452,901	69%	125,000	1,555,107	8,665,387	10,345,494	4,264,596							
Recurrent Maintenance Programs																							
000245	Gravel Road Management (3244)	-	-	-	-	-	445	0%	-	445		-	-	-	-	-							
000250	Footpath Maintenance (3244)	-	-	-	-	-	71	0%	-	71		-	-	-	-	-							
000251	Urban Drainage Management (3244)	-	-	-	-	-	891	0%	-	891		-	-	-	-	-							
000252	Rural Drainage Management (3244)	-	-	-	-	-	51	0%	-	51		-	-	-	-	-							
000305	Street Cleaning (Internal Staff) (3244)	90,350	-	-	90,350	67,762	64,782	72%	-	64,782	72%	-	-	-	-	-							

