



HEPBURN SHIRE COUNCIL ORDINARY MEETING OF COUNCIL PUBLIC MINUTES

Tuesday 26 August 2025

Council Chamber
24 Vincent Street Daylesford

6:00PM

A LIVE STREAM OF THE MEETING CAN BE VIEWED
VIA [COUNCIL'S YOUTUBE CHANNEL](#)

MINUTES

Tuesday 26 August 2025

Council Chamber

24 Vincent Street Daylesford

Commencing at 6:00PM

TABLE OF CONTENTS

1	ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	4
2	OPENING OF MEETING	4
3	APOLOGIES	4
4	DECLARATIONS OF CONFLICTS OF INTEREST	5
5	CONFIRMATION OF MINUTES	5
6	PUBLIC PARTICIPATION TIME	6
6.1	PETITIONS	8
6.2	REQUESTS TO ADDRESS COUNCIL	8
6.3	PUBLIC QUESTIONS.....	8
7	OFFICER REPORTS	9
7.1	WESTERN RENEWABLES LINK ENVIRONMENTAL EFFECTS STATEMENT - COUNCIL SUBMISSION.....	9
7.2	AWARD OF CONTRACT 2703-0110 - BULK FUELS & FUEL CARDS.....	17
7.3	AWARD OF TENDER HEPBU.RFT2025.OP05 - SUPPLY & DELIVERY OF ONE ROAD MAINTENANCE UNIT	22
7.4	REVIEW OF POLICY 84 (C) - COUNCILLOR GIFTS, BENEFITS AND HOSPITALITY POLICY	26
7.5	RECORDS OF COUNCILLOR ATTENDANCE	30
8	ITEMS OF URGENT BUSINESS.....	33
9	COUNCILLOR AND CEO REPORTS	34
9.1	MAYOR'S REPORT	34
9.2	COUNCILLOR REPORTS.....	34

9.3 CHIEF EXECUTIVE OFFICER'S REPORT	37
10 CONFIDENTIAL ITEMS.....	39
10.1 CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC.....	39
11 CLOSE OF MEETING	41

BRADLEY THOMAS

CHIEF EXECUTIVE OFFICER

Tuesday 26 August 2025

1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hepburn Shire Council acknowledges the Dja Dja Wurrung as the Traditional Owners of the lands and waters on which we live and work. On these lands, Djaara have performed age -old ceremonies of celebration, initiation and renewal. We recognise their resilience through dispossession and it is a testament to their continuing culture and tradition, which is strong and thriving.

We also acknowledge the neighbouring Traditional Owners, the Wurundjeri to our South East and the Wadawurrung to our South West and pay our respect to all Aboriginal peoples, their culture, and lore. We acknowledge their living culture and the unique role they play in the life of this region.

2 OPENING OF MEETING

COUNCILLORS PRESENT: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Don Henderson, Cr Pat Hockey, Cr Brian Hood

OFFICERS PRESENT: Mr Bradley Thomas - Chief Executive Officer, Mr Bruce Lucas - Director Infrastructure and Delivery, Ms Brooke Holmes - Director Performance and Transformation, Mr Ron Torres - Director Development and Community, Mr Chris Whyte - Manager Technology and Transformation, Ms Rebecca Smith - Manager Governance and Risk

The meeting opened at 6:00pm.

STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS OF THE COMMUNITY
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS OF THE CODE OF
GOOD GOVERNANCE
SO THAT WE MAY FAITHFULLY REPRESENT AND UPHOLD THE TRUST PLACED IN THIS
COUNCIL BY THE PEOPLE OF HEPBURN SHIRE”

3 APOLOGIES

Cr Lesley Hewitt

4 DECLARATIONS OF CONFLICTS OF INTEREST

Mr Bradley Thomas declared a material conflict of interest in relation to item 1.1 on the Confidential Agenda as it is in relation to his regular performance review.

5 CONFIRMATION OF MINUTES

Go to 02:55:00 in the meeting recording to view this item.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 29 July 2025 (as previously circulated to Councillors) be confirmed.

MOTION

That the Minutes of the Ordinary Meeting of Council held on 29 July 2025 (as previously circulated to Councillors) be confirmed.

Moved: Cr Pat Hockey

Seconded: Cr Tim Drylie

Carried

Voted for: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Pat Hockey and Cr Brian Hood

Voted against: Cr Don Henderson

Abstained: Nil

6 PUBLIC PARTICIPATION TIME

This part of the Ordinary Meeting of Council allows for the tabling of petitions by Councillors and Officers and 30 minutes for the purposes of:

- Tabling petitions
- Responding to questions from members of our community
- Members of the community to address Council

Community members are invited to be involved in public participation time in accordance with Council's Governance Rules.

Individuals may submit written questions or requests to address Council to the Chief Executive Officer by 10:00am the day before the Council Meeting.

Some questions of an operational nature may be responded to through usual administrative procedure. Separate forums and Council processes are provided for deputations or for making submissions to Council.

Questions received may be taken on notice but formal responses will be provided to the questioners directly. These responses will also be read out and included within the minutes of the next Ordinary Meeting of Council to make them publicly available to all.

BEHAVIOUR AT COUNCIL MEETINGS

Council supports a welcoming, respectful and safe environment for members of the community to participate at Council Meetings regarding issues that are important to them. Council's Governance Rules sets out guidelines for the Mayor, Councillors, and community members on public participation in meetings. It reinforces the value of diversity in thinking, while being respectful of differing views, and the rights and reputation of others.

Under the Governance Rules, members of the public present at a Council Meeting must not be disruptive during the meeting.

Respectful behaviour includes:

- Being courteous when addressing Council during public participation time and directing all comments through the Chair
- Being quiet during proceedings
- Being respectful towards others present and respecting their right to their own views

Inappropriate behaviour includes:

- Interjecting or taking part in the debate
- Verbal abuse or harassment of a Councillor, member of staff, ratepayer or member of the public

- Threats of violence

6.1 PETITIONS

No petitions were tabled.

6.2 REQUESTS TO ADDRESS COUNCIL

No requests to address Council were received.

6.3 PUBLIC QUESTIONS

No public questions were received.

7 OFFICER REPORTS

7.1 WESTERN RENEWABLES LINK ENVIRONMENTAL EFFECTS STATEMENT - COUNCIL SUBMISSION

Go to 00:04:22 in the meeting recording to view this item.

DIRECTOR DEVELOPMENT AND COMMUNITY

In providing this advice to Council as the Director Development and Community, I Ron Torres have no interests to disclose in this report.

ATTACHMENTS

1. Submission to Western Renewables Link Inquiry and Advisory Committee - Environmental Effects Statement [7.1.1 - 3 pages]

OFFICER'S RECOMMENDATION

That Council:

1. *Notes Council's resolution of May 2021, supporting the transition to renewable energy and new infrastructure, but continues to strongly oppose the proposed Western Renewables Link Project (formerly known as the Western Victoria Transmission Network Project), its route, and its above-ground configuration. The Project will have a devastating impact on Hepburn Shire, and on our farming and wider communities;*
2. *Notes that officers are currently finalising Council's comprehensive submission to the Western Renewables Link Environmental Effects Statement. Once finalised, it will be distributed to Councillors, made available on Council's website, and lodged with the Department of Transport and Planning by 8 September 2025;*
3. *Endorses the attached abridged version of Council's submission, which contains the key elements that will form the basis of Council's final, comprehensive submission to be lodged with the Department of Transport and Planning, and,*
4. *Notes that Hepburn Shire Council will have legal representation at the upcoming hearing, and will be calling subject matter experts to give expert evidence.*

MOTION

That Council:

1. *Notes Council's resolution of May 2021, supporting the transition to renewable energy and new infrastructure, but continues to strongly oppose the proposed Western Renewables Link Project (formerly known as the Western Victoria Transmission Network Project), its route, and its above-ground configuration. The Project will have a devastating impact on Hepburn Shire, and on our farming and wider communities;*
2. *Notes that officers are currently finalising Council's comprehensive submission to the Western Renewables Link Environmental Effects Statement. Once finalised, it will be distributed to Councillors, made available on Council's website, and lodged with the Department of Transport and Planning by 8 September 2025;*
3. *Endorses the attached abridged version of Council's submission, which contains the key elements that will form the basis of Council's final, comprehensive submission to be lodged with the Department of Transport and Planning, and,*
4. *Notes that Hepburn Shire Council will have legal representation at the upcoming hearing, and will be calling subject matter experts to give expert evidence.*

Moved: Cr Tony Clark

Seconded: Cr Pat Hockey

An amendment was proposed by Cr Hood as follows:

MOTION

That Council:

1. *Notes and reaffirms Council's resolution of May 2021, supporting the transition to renewable energy and new infrastructure, but continues to strongly oppose the proposed Western Renewables Link Project (formerly known as the Western Victoria Transmission Network Project), its route, and its above-ground configuration. The Project will have a devastating impact on Hepburn Shire, and on our farming and wider communities;*
2. *Notes that officers are currently finalising Council's comprehensive submission to the Western Renewables Link Environmental Effects Statement. Once finalised, it will be distributed to Councillors, made available on Council's website, and lodged with the Department of Transport and Planning by 8 September 2025;*

3. *Endorses the attached abridged version of Council's submission, which contains the key elements that will form the basis of Council's final, comprehensive submission to be lodged with the Department of Transport and Planning, and,*
4. *Notes that Hepburn Shire Council will have legal representation at the upcoming hearing, and will be calling subject matter experts to give expert evidence.*

The amendment was seconded by Cr Drylie, and was accepted by Cr Clark and Cr Hockey.

Moved: Cr Tony Clark

Seconded: Cr Pat Hockey

Carried

Voted for: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Don Henderson, Cr Pat Hockey and Cr Brian Hood

Voted against: Nil

Abstained: Nil

EXECUTIVE SUMMARY

The Western Renewables Link Project is a proposed new 190 kilometre overhead, high-voltage electricity transmission line from the Northern Grampians to Sydenham, with part of its route running through the western part of Hepburn Shire.

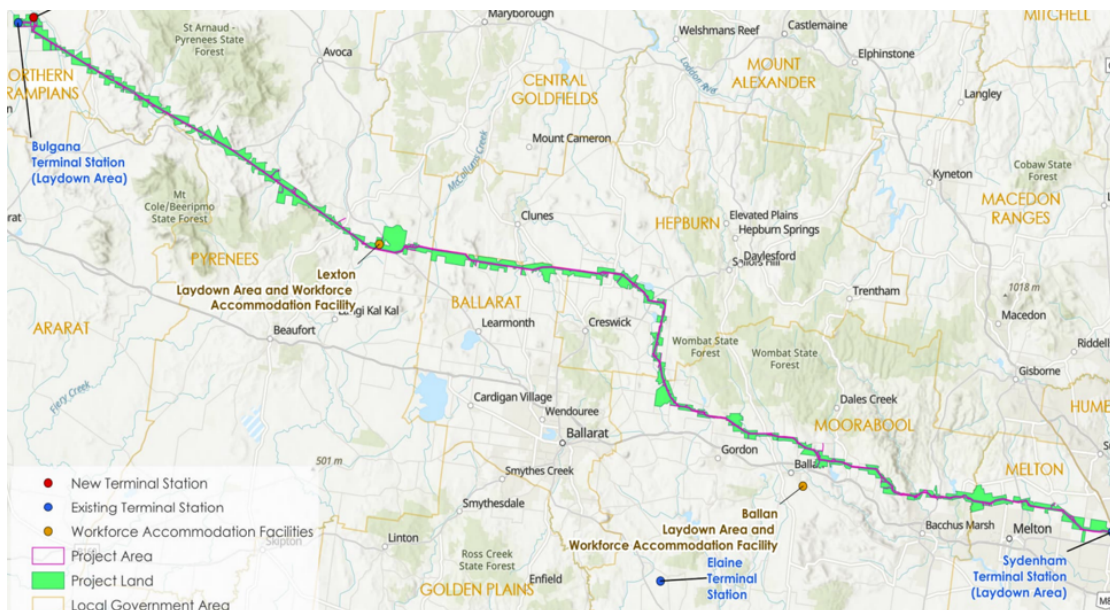
Since 2021, Hepburn Shire Council has strongly been opposed to the project due to its route, above-ground configuration, and the devastating effect it will have on Hepburn Shire, and on our farming and wider communities.

This report provides an overview of the Project, the state government statutory process that is currently underway (known as an Environmental Effects Statement), the key focus areas that will form the basis of Council's written submission, and Council's intended approach at the upcoming hearing.

BACKGROUND

The Western Renewables Link Project

The Western Renewables Link Project is a proposed new 190 kilometre overhead, high-voltage electricity transmission line that will carry renewable energy from Bulgana in western Victoria to Sydenham in Melbourne's north-west; traversing six local government areas. The proponent for the project is AusNet Transmission Group. Transmission line towers up to 80 metres in height are proposed.



Through Hepburn Shire, the proposed route travels east-west, bisecting Clunes and Creswick, before heading south near Newlyn.

The proposal is currently undergoing a formal statutory process overseen by the Victorian State Government, known as an Environmental Effects Statement (EES); a process which enables government to assess the environmental, social and economic impacts of major projects.

An integral part of the EES process is the public exhibition of the proposed project and its accompanying information and technical reports. The exhibition process commenced on 30 June 2025, and closes 25 August 2025. There is an ability for submitters to seek an extension of time for their submission, and Council has been granted an extension to 8 September 2025.

A nine-week hearing will commence on 27 October 2025, enabling the proponent and submitters to be heard in person, and experts to present their evidence and be cross-examined. Following the hearing, the Victorian Government will review the Hearing Panel's recommendation, and make an independent, final decision on the project.

Hepburn Shire Council Position

At the 18 May 2021 Council Meeting, Council resolved as an item of urgent business:

- 1. Supports the transition to renewable energy and acknowledges the need for new infrastructure, however, we hear our community's concerns and strongly sympathise with the real distress the Western Victoria Transmission Network Project proposal is causing to our farming and wider communities;*
- 2. Write to AusNet and appropriate decision-making authorities such as DELWP, the Australian Energy Market Operator, and State and Federal MP's urging:*

a. the WVTNP Environmental Effects Statement process to properly consider and apply existing and emerging technologies and construction methods that are making underground methods of power transmission a viable option;

b. the decision-making authorities to consider the wider impacts beyond the electricity market such as non-market economic, social, and environmental impacts to enable the actual cost of WVTNP to our community to be assessed; and

c. noting Council is opposed to the construction of a terminal station in valuable farming or heritage sensitive areas;

3. Include funding from within Council's Strategic Planning budget towards preparing a strong submission to the Environmental Effects Statement highlighting the bushfire risk, threat to agricultural land, and impact on historic and sensitive landscapes and this funding is detailed in a report to Council that outlines the scope and priorities of the Strategic Planning Works Program;

4. Communicate with its communities what action it has taken, what action it intends to take, provides opportunities for community feedback to Council, and provides links to support organisations.

Since the 2021 Council resolution, Council has strongly advocated to government and maintained its opposition to the transmission lines being above ground and along the (various) routes proposed, as well as the poor placement of the proposed (at the time) terminal station. Council has emphatically maintained that the proposal will have a significant impact on some of the highest value agricultural land in Australia, significant landscapes and the health and wellbeing of local people. The proposed transmission lines and terminal will also impact tourism, a significant part of our local economy, by diminishing overall amenity and the visitor experience.

Hepburn Shire Council has worked closely with other affected councils, and has provided input to the project through a Technical Reference Group to ensure the technical assessment process is thorough and properly considers the impacts on our local community. The Technical Reference Group consisted of affected councils and 16 agencies.

Furthermore, Councillors and Council officers have regularly engaged with our community since 2021, including through a Western Renewables Link Project community working group.

More recently, in August, Council held three community workshops in Creswick and Newlyn to assist communities with their understanding of the project, how to best navigate through the complex array of information in the Environmental Effects Statement documentation, and guidance on how to lodge a submission.

KEY ISSUES

- The Western Renewables Link Project will be one of the most significant and impactful infrastructure projects for Western Victoria, with a 190km transmission line spanning six local government areas; from the Northern Grampians to Melton.
- Should the proposed Western Renewables Link Project be approved by the Victorian Government, it will have a devastating impact on Hepburn Shire, and on our farming and wider communities.
- The social and economic impacts will be far reaching, together with a range of serious impacts on areas such as biodiversity, our visitor economy, sensitive landscapes, cultural heritage, bushfire management, the long-term viability of our strategically important agricultural land, our road network, and the Victorian Goldfields World Heritage Bid.
- In accordance with Council's resolved position, officers are preparing a vigorous and robust case against the project. This will be in two parts: a comprehensive written submission, and legal representation at the hearing.
- Council's final, comprehensive written submission is currently being reviewed and finalised by Council's legal representatives. It is important that this is carefully prepared, as it will form the basis of Council's attendance and presentation at the hearing. Once the written submission is completed, it will be distributed to Councillors and shared publicly on Council's website. An extension of time to lodge Council's submission has been granted for 8 September 2025.
- The abridged written submission attached to this report contains the key focus areas that will form the basis of Council's final written submission. These focus areas will be comprehensively elaborated on in the final document.
- Whilst there are a multitude of potential issues that could be covered in a submission, Council's submission will focus on the most significant outcomes of the Project that will detrimentally impact Hepburn Shire.
- At the hearing, Council's attendance will be supported by subject matter experts who will provide expert evidence on behalf of Council. The final group of experts is still being finalised as we are also currently exploring the possibility of collaborating with another affected council and sharing expert witnesses to represent us both. However, the expert disciplines currently being investigated are:
 - Tourism
 - Visual Impacts
 - Social Impacts
 - Undergrounding
 - Agriculture

- Economics
- Bushfire

The availability of each expert and Council's financial constraints will be considerations for the final group.

COUNCIL POLICY AND LEGISLATIVE IMPLICATIONS

Council Plan 2025-2029

Hepburn Life

1. Connected Communities that are resilient, adaptable, and empowered - able to respond to and recover from climate-related impacts, emergencies, and other community challenges.
3. An informed and engaged community.

Future Hepburn

1. Preserve the unique character of our towns and communities, plan for future growth and protect our productive rural landscape.
2. Responsible management of infrastructure and environment to support wellbeing now and for future generations.
3. A dynamic, vibrant and resilient economic environment.

The statutory requirements and process of an Environmental Effects Statement are prescribed under the *Environmental Effects Act 1978*.

FINANCIAL IMPLICATIONS

Since 2021, Council has anticipated that the EES process will require appropriate budget allocation to prepare a submission and be suitably represented at a hearing. Council has allocated appropriate funding for this 2025-2026 financial year. The endorsed budget acknowledges an important initiative of 'Completion of submission to the environment effects statement (EES) in opposition to the Western Renewables Link'.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Since 2021, Council has engaged community and stakeholders about the project.

Officers from Hepburn Shire Council and other affected councils have been part of a technical reference group for the project, seeking to ensure a rigorous technical assessment of the project.

Regular community working group meetings have been held.

The current, formal EES exhibition period is a state government process, not a local government one.

RISK AND GOVERNANCE IMPLICATIONS

Council has identified the potential significant impacts of the project on Hepburn Shire and its communities. In response, Council intends to lodge a written submission through the EES process, and Council will be represented at the upcoming hearing in support of its submission.

ENVIRONMENTAL SUSTAINABILITY

The proposed Western Renewables Link project is part of the Victorian Government's transition to renewable energy. As stated in the May 2021 Council resolution, Council *"supports the transition to renewable energy and acknowledges the need for new infrastructure, however, we hear our community's concerns and strongly sympathise with the real distress the Western Victoria Transmission Network Project proposal is causing to our farming and wider communities."*

GENDER IMPACT ASSESSMENT

The requirements and process of an Environmental Effects Statement are prescribed under the *Environmental Effects Act 1978*. A Gender Impact Assessment has not been prepared by the proponent as part of this process.

7.2 AWARD OF CONTRACT 2703-0110 - BULK FUELS & FUEL CARDS

Go to 00:30:20 in the meeting recording to view this item.

DIRECTOR INFRASTRUCTURE AND DELIVERY

In providing this advice to Council as the Acting Manager Operations, I Matthew Grant-Allan have no interests to disclose in this report.

ATTACHMENTS

1. CONFIDENTIAL - Tender Evaluation Report - Contract 2703-0110 - Procurement Australia [7.2.1 - 20 pages]

OFFICER'S RECOMMENDATION

That Council:

1. *Enters into Procurement Australia Contract 2703-0110; Bulk Fuel & Fuel Cards, for a period of two (2) years, with the provision of two (2) optional one (1) year extensions at Council's sole discretion;*
2. *Authorises officers to extend the contract in line with the above, if satisfied that the ongoing delivery standards are being met and the contract provides value for money;*
3. *Authorises the Chief Executive Officer to sign and seal the contract documents on behalf of Council; and,*
4. *Resolves that the Tender Evaluation Report remains confidential and that the Minutes record the successful tenderer.*

MOTION

That Council:

1. *Enters into Procurement Australia Contract 2703-0110; Bulk Fuel & Fuel Cards, for a period of two (2) years, with the provision of two (2) optional one (1) year extensions at Council's sole discretion;*
2. *Authorises officers to extend the contract in line with the above, if satisfied that the ongoing delivery standards are being met and the contract provides value for money;*
3. *Authorises the Chief Executive Officer to sign and seal the contract documents on behalf of Council; and,*

4. *Resolves that the Tender Evaluation Report remains confidential and that the Minutes record the successful tenderer.*

Moved: Cr Shirley Cornish

Seconded: Cr Pat Hockey

Carried

Voted for: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Don Henderson, Cr Pat Hockey and Cr Brian Hood

Voted against: Nil

Abstained: Nil

EXECUTIVE SUMMARY

Council's existing contract via Procurement Australia (PA) for the supply and delivery of bulk fuels has expired and a new tender process has recently been undertaken by PA on behalf of Councils.

Officers recommend entering into the updated PA contract for the supply of diesel to the Daylesford and Creswick depot sites, to support the operation of large plant and equipment and operational vehicles delivering core services to the community.

It is noted that although the new PA contract covers other fuel types and now incorporates fleet cards, it is only intended to purchase diesel supplies via this contract and existing arrangements are in place for the other components of the tender.

BACKGROUND

Council operates an extensive fleet of operational vehicles, plant and equipment to support the delivery of core services across the community including but not limited to road and roadside maintenance, emergency response and open space maintenance. These assets require reliable and uninterrupted access to fuel, primarily diesel.

Bulk diesel stores are maintained at Council's Daylesford and Creswick depot sites and are used to refuel fleet via on-site bowsers. Given the volume and frequency of fuel consumption, securing competitively priced and reliable bulk fuel supply is vital to ensure operational efficiency, service continuity and cost control.

Council's existing contract for the supply and delivery of bulk fuels has now expired, necessitating the procurement of a new supply arrangement.

KEY ISSUES

In accordance with its Procurement Policy, Council has the option to access contracts established through external bodies such as Procurement Australia for the supply of

goods and services. PA undertakes comprehensive procurement processes on behalf of public sector entities, to achieve competitively tendered contracts that Councils can utilise.

Engaging with a PA contract can offer a number of benefits compared to undertaking a standalone tender process. By leveraging an existing PA contract, Council can streamline the procurement process, ensure compliance with legislative and policy requirements, and gain access to pre-qualified suppliers with proven capability.

PA issued an invitation to tender for the establishment of a panel of providers for the supply and delivery of bulk fuels and single or multiple branded fuel cards, replacing the previous separate contracts for these services (2403/0109 and 2206/0108 respectively). Suppliers were able to provide submissions to either of both components of the tender.

It is noted that Council has an existing arrangement for fuel cards which extends to light passenger vehicles, transfer stations and other petrol-powered fleet, and as such, is only seeking to access the bulk fuels component of this tender, specifically for the purchase of diesel.

A tender evaluation was completed, considering compliance with specification, capability, customer focus, corporate governance and social responsibility, and price ultimately resulting in a panel of three suppliers appointed. A copy of the detailed Tender Evaluation Report is attached.

Under the previous Procurement Australia contract, Council engaged Ampol as its primary supplier, with Bonney Energy in Ballarat bring the third-party distributor. Ampol continues to be one of the preferred suppliers under the new contract and Officers anticipate continuing this established relationship, ensuring value for money and consistency in service and supply.

Bulk Fuel Storage | Creswick Depot

As part of Council's ongoing review of service delivery, the Operations department identified an opportunity to improve fuel management and reduce operational expenses by installing a bulk fuel facility at the Creswick Depot.

An 11,000 litre above-ground diesel tank has recently been installed, complementing the existing system at the Daylesford depot. This enables all operational fleet and plant to refuel at either location, streamlining logistics, reducing down time, removing the need for a number of fuel cards, and reducing ongoing costs.

Both depots now receive bulk fuel deliveries approximately every two weeks, ensuring consistent supply for Council's large plant and diesel-reliant vehicles.

This initiative reflects Council's commitment to operational efficiency and responsible financial management.

COUNCIL POLICY AND LEGISLATIVE IMPLICATIONS

Council Plan 2025-2029

Future Hepburn

2. Responsible management of infrastructure and environment to support wellbeing now and for future generations.

FINANCIAL IMPLICATIONS

Acknowledging fluctuating fuel prices and usage patterns, the anticipated spend on bulk fuels in 2025/2026 is estimated to be between \$350,000 and \$400,000 and is within Council's current budget allocation.

This projection is based on standard operational activity levels and considers the recent installation of the Creswick fuel cell, which has made bulk fuel the primary refuelling method across both depots. The estimate also accounts for modest growth in fuel usage over the next 12 months.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Community and stakeholder engagement in relation to this appointment was not required, as the supply and delivery of bulk fuels is an internal operational function with no direct impact on community-facing services or external stakeholders and the public procurement process was undertaken by Procurement Australia directly.

RISK AND GOVERNANCE IMPLICATIONS

The procurement process complied with all relevant legislative and policy requirements. The panel of suppliers have provided appropriate insurances, licences and documentation in line with the tender requirements to demonstrate their compliance with relevant environmental and health and safety standards.

Once an arrangement is in place, ongoing contract management, including periodic reviews of performance, will mitigate risks associated with supply interruptions and non-compliances.

ENVIRONMENTAL SUSTAINABILITY

The award of the bulk fuels contract supports Council's commitment to sustainable procurement by addressing economic, social, and environmental impacts.

Economically, the contract ensures value for money through competitive pricing linked to wholesale indices and supports operational continuity critical to community service delivery. As part of the tender process, suppliers are required to demonstrate strong WHS compliance, and contribution to local economic activity where possible, as well as meeting stringent environmental standards for fuel handling, spill prevention, and delivery, contributing to Council's overall sustainability and risk management objectives.

GENDER IMPACT ASSESSMENT

A Gender Impact Assessment has not been undertaken for this tender process as the nature of the contract is not expected to have a differential impact on people of different genders and roles. Future procurement processes will continue to consider the relevance of gender impact assessments in line with Council's obligations and its commitment to inclusive and equitable service delivery.

7.3 AWARD OF TENDER HEPBU.RFT2025.OP05 - SUPPLY & DELIVERY OF ONE ROAD MAINTENANCE UNIT

Go to 00:32:22 in the meeting recording to view this item.

DIRECTOR INFRASTRUCTURE AND DELIVERY

In providing this advice to Council as the Acting Manager Operations, I Matthew Grant-Allan have no interests to disclose in this report.

ATTACHMENTS

1. CONFIDENTIAL - Tender Evaluation Report - HEPBU.RFT2025.OP05 [7.3.1 - 5 pages]

OFFICER'S RECOMMENDATION

That Council:

1. *Award Contract HEPBU.RTF2025.OP05 to Ballarat Isuzu for the Supply & Delivery of one (1) Road Maintenance Unit, for the fixed lump sum price of \$613,117.55 (excluding GST);*
2. *Delegates authority to sign the contract documents on behalf of Council, to the Chief Executive Officer;*
3. *Not accept the trade offer submitted and seek to auction the existing unit to maximise potential income; and,*
4. *Resolves that the Tender Evaluation Report remain confidential and the Minutes record the successful tenderer and accepted tender price.*

MOTION

That Council:

1. *Award Contract HEPBU.RTF2025.OP05 to Ballarat Isuzu for the Supply & Delivery of one (1) Road Maintenance Unit, for the fixed lump sum price of \$613,117.55 (excluding GST);*
2. *Delegates authority to sign the contract documents on behalf of Council, to the Chief Executive Officer;*
3. *Not accept the trade offer submitted and seek to auction the existing unit to maximise potential income; and,*
4. *Resolves that the Tender Evaluation Report remain confidential and the Minutes record the successful tenderer and accepted tender price.*

Moved: Cr Tony Clark
Seconded: Cr Pat Hockey
Carried

Voted for: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Don Henderson, Cr Pat Hockey and Cr Brian Hood
Voted against: Nil
Abstained: Nil

EXECUTIVE SUMMARY

Council's 2025/2026 Plant Replacement Program includes the purchase of a road maintenance unit, to replace the existing plant operated by the Works team for the purpose of sealed road maintenance.

A Request for Tender was released to the public market in July 2025 and a total of three submissions were received and assessed by the Tender Evaluation Panel.

Following a detailed evaluation and consideration of alternative service delivery options, it is recommended that Council accept the submission from Isuzu Ballarat for the supply and delivery of a road maintenance unit.

BACKGROUND

Council's 2025/2026 Plant Replacement Program includes an allocation of \$600,000 (excluding GST) for the procurement of a new road maintenance unit, to replace the existing plant currently operated by the Works team, a 2012 Jetmaster.

This unit plays a critical role in maintaining Council's sealed road network, which spans over 600km with a replacement value of approximately \$230 million and is essential for delivering efficient and safe maintenance services, including pothole patching, edge repairs, and general bituminous resurfacing. The design of the current unit allows for single operator use from within the cabin, significantly enhancing safety by minimizing exposure to live traffic and improving visibility to other road users. The ability to undertake repairs quickly and efficiently also reduces the need for extensive traffic control measures, thereby keeping ongoing maintenance costs competitive.

A Request for Tender was released to the public market in July 2025 requesting submission from suppliers who could provide the same or an equivalent unit, for the purpose of sealed road maintenance. A total of three submissions were received and assessed by the Tender Evaluation Panel, considering price, capability, capacity, occupational health and safety, local content and sustainable procurement. A copy of the detailed Evaluation Report is attached.

KEY ISSUES

Whilst Council currently uses a Jetmaster unit to complete a large portion of its sealed road maintenance, it is important to recognise that alternative units and methods exist, that would support the same activities to be undertaken. As such, the specification allowed for submissions from suppliers who could provide the same unit or an equivalent alternative.

Two submissions were received on the basis of supplying a new model of the unit that Council currently operates, and the third submitted an alternative option. The alternative, whilst incorporating innovative technology, is still a new unit under construction which lacks any proven operational history. There are some risks associated with being an early adopter of such an untested product around operations, proactive and reactive maintenance requirement, and expected lifespan and the view of the Evaluation Panel is that Council is not in a position to be a test case for such emerging technology. The third option also attracted a higher price.

Although a submission to provide one was not received, Flocon units are also commonly used across Victorian Councils for sealed road maintenance. Generally units are priced at between \$350,000 and \$400,000, however requiring multiple operators significantly increases the annual and total lifecycle cost of the plant. Flocons also utilise a more manual method and require staff to operate within traffic, increasing the overall risk, and due to these limitations is not deemed to be a suitable option for Council at this time.

Considering value, operational familiarity and proven performance it is recommended that the tender from Ballarat Isuzu for the supply of a Jetmaster unit be accepted.

COUNCIL POLICY AND LEGISLATIVE IMPLICATIONS

Council Plan 2025-2029

Future Hepburn

2. Responsible management of infrastructure and environment to support wellbeing now and for future generations.

FINANCIAL IMPLICATIONS

The 2025/2026 Plant Replacement Program includes an allocation of \$600,000 for the purchase.

Trade prices were requested as an optional item as part of the tender process, however only one supplier provided an offer which is significantly below what was anticipated. Given this and to maximise the potential income for the existing unit it is recommended that the trade offer not be accepted, and alternatively the existing plant be auctioned following delivery of the new unit.

Considering the projected income and based on the recommended purchase price of \$613,000, there is expected to be a minor shortfall which is able to be managed within the overall Plant Replacement Program.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

There are no community or stakeholder engagement requirements associated with this report as the supply and delivery of plant items is an internal operational function, however there was a public consultation process undertaken for the annual budget, including the 2025/2026 Capital Works Program.

RISK AND GOVERNANCE IMPLICATIONS

Through the development of a clear specification and undertaking a thorough tender process, it is considered that any financial, WHS or supply risks have been mitigated. Officers will work with the successful tenderer to ensure a smooth transition of the fleet to Council, including delivery, training and inductions.

The procurement process complied with all relevant legislative and policy requirements, and suppliers are required as part of their submission, to demonstrate their compliance with relevant standards and provide evidence of appropriate insurances and systems.

ENVIRONMENTAL SUSTAINABILITY

Sustainable procurement was assessed as part of the evaluation process, which considers emissions and fuel usage, social and economic benefits, and environmental initiatives such as energy efficient components, re-use of waste materials and reduced environmental impacts. Consideration of an electric vehicle was made, however based on the current technology, capacity and run time of vehicles available, it is not considered an appropriate replacement for the purpose of sealed road maintenance.

GENDER IMPACT ASSESSMENT

A Gender Impact Assessment has not been undertaken for this tender process as the nature of the contract is not expected to have a differential impact on people of different genders and roles. The proposed purchase will support the delivery of essential infrastructure services across the municipality and well maintained roads benefit all road users, regardless of gender, age, mobility level, vehicle type etc.

7.4 REVIEW OF POLICY 84 (C) - COUNCILLOR GIFTS, BENEFITS AND HOSPITALITY POLICY

Go to 00:43:08 in the meeting recording to view this item.

DIRECTOR PERFORMANCE AND TRANSFORMATION

In providing this advice to Council as the Coordinator Governance, I Dannielle Kraak have no interests to disclose in this report.

ATTACHMENTS

1. Policy 84(C) - Councillor Gifts Benefits and Hospitality Policy [7.4.1 - 15 pages]

OFFICER'S RECOMMENDATION

That Council:

1. *Adopts Policy 84(C) – Councillor Gifts, Benefits and Hospitality Policy; and,*
2. *Approves for officers to make administrative changes to the policy as required.*

MOTION

That Council:

1. *Adopts Policy 84(C) – Councillor Gifts, Benefits and Hospitality Policy; and,*
2. *Approves for officers to make administrative changes to the policy as required.*

Moved: Cr Shirley Cornish

Seconded: Cr Pat Hockey

Carried

Voted for: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Don Henderson, Cr Pat Hockey and Cr Brian Hood

Voted against: Nil

Abstained: Nil

EXECUTIVE SUMMARY

The *Local Government Act 2020* (2020 Act) required Council to adopt a Councillor Gift Policy within six months of when the section came into effect on 24 October 2020. This policy was last adopted in April in 2021 and is due to be reviewed this year.

The policy is intended to support Councillors to avoid conflicts of interest and maintain high levels of integrity and public trust, and demonstrate Councillors commitment to transparency in the disclosure of receipt of gifts, benefits and hospitality. This Policy is separate to requirements upon staff to declare associated gifts, as per the Staff Code of Conduct.

BACKGROUND

The requirement for a Gift Policy was introduced as stipulated in section 138 of the *Local Government Act 2020* to complement personal interest returns by recording gifts that may be below the threshold for disclosure in a personal interest return or that may have been received since the latest return was lodged.

Gift means

Any disposition of property otherwise than by will made by a person to another person without consideration / money or money's worth or with inadequate consideration, including -

- (a) the provisions of a service (other than volunteer labour); and*
- (b) The payment of an amount in respect of a guarantee; and*
- (c) The making of a payment or contribution at a fundraising function.*

One of the requirements as detailed in section 138 of the Act, and as detailed above, states that the Gift Policy must include provision for the maintenance of a gift register.

To comply with the Public Transparency principles, the register of gifts will continue to be uploaded on Council's website to demonstrate to the community compliance with the Policy and where gifts have been presented to individual Councillors, disclosure process undertaken and approximate value of the gift.

KEY ISSUES

The aim of this policy is to provide clear guidelines to ensure Councillors are not compromised in the performance of their duties by accepting gifts or benefits or hospitality which may result in a sense of obligation or could be interpreted as an attempt to influence. Since it was last adopted on 21 April 2021, there has been minimal legislative changes relating to this policy and it has also been updated in accordance with the Victorian Public Sector Commission (Minimum Accountabilities) Policy Guidelines 2024. Amendments include:

- Additional requirements when accepting and refusing offers.
- Minor amendments to legislative and policy referencing.

COUNCIL POLICY AND LEGISLATIVE IMPLICATIONS

Council Plan 2025-2029

Hepburn Working Together

2. Maintain corporate governance to enable good Council decision making and to ensure long-term financial viability.

Local Government Act 2020

Under the 2020 Act, Section 138:

(1) A Council must adopt a Councillor gift policy within the period of 6 months after this section comes into operation.

(2) A Councillor gift policy must include—

- (a) procedures for the maintenance of a gift register; and
- (b) any other matters prescribed by the regulations.

Hepburn Shire Council Public Transparency Policy

Under Council's Public Transparency Policy and best practice principles, a register of Gifts, Benefits and Hospitality should be publicly available on Council's website and updated regularly, which is officers' commitment to good governance and the *Local Government Act 2020*.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

There are no community or stakeholder engagement implications associated with this report. No community engagement is required to be undertaken in the development of this Policy and engagement with Councillors is imperative to obtain feedback and understanding of the Policy and the governance requirements relating to its development.

RISK AND GOVERNANCE IMPLICATIONS

Council should review and keep its policies up to date to ensure compliance and a high standard of governance.

There is a reputational and governance risk in relation to managing Councillor interests, which can be mitigated through the development of clear guidelines, such as those outlined in this Policy.

The draft Policy was presented to the Audit and Risk Committee at the June 2025 meeting and no issues were raised.

ENVIRONMENTAL SUSTAINABILITY

There are no sustainability implications associated with this report.

GENDER IMPACT ASSESSMENT

There are no gender equity implications associated with this report.

7.5 RECORDS OF COUNCILLOR ATTENDANCE

Go to 00:46:10 in the meeting recording to view this item.

DIRECTOR PERFORMANCE AND TRANSFORMATION

In providing this advice to Council as the Coordinator Governance, I Dannielle Kraak have no interests to disclose in this report.

ATTACHMENTS

1. Record of Councillor Attendance - Councillor Briefing - 5 May 2025 [7.5.1 - 2 pages]
2. Record of Councillor Attendance - Councillor Briefing - 10 June 2025 [7.5.2 - 2 pages]
3. Record of Councillor Attendance - Councillor Briefing - 7 July 2025 [7.5.3 - 2 pages]
4. Record of Councillor Attendance - Councillor Briefing - 14 July 2025 [7.5.4 - 1 page]
5. Record of Councillor Attendance - Pre-Council Meeting Briefing - 27 May 2025 [7.5.5 - 1 page]
6. Record of Councillor Attendance - Pre-Council Meeting Briefing - 24 June 2025 [7.5.6 - 1 page]
7. Record of Councillor Attendance - Pre-Council Meeting Briefing - 29 July 2025 [7.5.7 - 1 page]
8. Record of Councillor Attendance - Reconciliation Advisory Committee - 7 May 2025 [7.5.8 - 2 pages]
9. Record of Councillor Attendance - Mineral Springs Reserves Advisory Committee - 23 June 2025 [7.5.9 - 2 pages]

OFFICER'S RECOMMENDATION

That Council receives and notes the Records of Councillor Attendance as detailed in the report.

MOTION

That Council receives and notes the Records of Councillor Attendance as detailed in the report.

Moved: Cr Tony Clark

Seconded: Cr Shirley Cornish

Carried

Voted for: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Don Henderson, Cr Pat Hockey and Cr Brian Hood

Voted against: Nil

Abstained: Nil

EXECUTIVE SUMMARY

The purpose of this report is for Council to receive and note Records of Councillor Attendance.

BACKGROUND

Council's Governance Rules, chapter 6 section 102.1, require that:

If there is a meeting of Councillors that:

- 1. is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors;*
- 2. is attended by at least one member of Council staff; and*
- 3. is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting*

The Chief Executive Officer must ensure that a summary of the matters discussed at the meeting are:

- a. tabled at the next convenient Council meeting; and*
- b. recorded in the minutes of that Council meeting.*

To fulfill this requirement and promote transparency, Records of Councillor Attendance are kept where the above definition is met and brought to Council for noting, as attached.

KEY ISSUES

The following Records of Councillor Attendance are reported:

Date	Meeting/Committee Name	Location
5 May 2025	Councillor Briefing	Council Chamber
10 June 2025	Councillor Briefing	Council Chamber
7 July 2025	Councillor Briefing	Council Chamber
14 July 2025	Councillor Briefing	Council Chamber
27 May 2025	Pre-Council Meeting Briefing	Council Chamber
24 June 2025	Pre-Council Meeting Briefing	Council Chamber
29 July 2025	Pre-Council Meeting Briefing	Council Chamber
7 May 2025	Reconciliation Advisory Committee	Clydesdale Hall, Clydesdale

COUNCIL POLICY AND LEGISLATIVE IMPLICATIONS

The report fulfills Council's requirements under the Governance Rules.

Council Plan 2025-2029

Hepburn Working Together

2. Maintain corporate governance to enable good Council decision making and to ensure long-term financial viability.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Using Council's adopted Community Engagement Framework, International Public Participation Consultation, this report presents information via the Council Agenda.

RISK AND GOVERNANCE IMPLICATIONS

If Records of Councillor Attendance are not included in the Public Agenda at a Council Meeting, Council would be in breach of its Governance Rules as adopted on 16 August 2022.

ENVIRONMENTAL SUSTAINABILITY

The inclusion of the attached Records of Councillor Attendance in the Council Agenda and their availability to the public will increase awareness of the activities of Council and promote community involvement in decision making at a Council level.

GENDER IMPACT ASSESSMENT

There are no gender equity implications associated with this report.

8 ITEMS OF URGENT BUSINESS

Nil.

9 COUNCILLOR AND CEO REPORTS

9.1 MAYOR'S REPORT

Go to 00:47:08 in the meeting recording to view this item.

Councillor Don Henderson

Presented a verbal report.

9.2 COUNCILLOR REPORTS

Councillor Tim Drylie

Thank you to everyone who keeps our civic and cultural life moving. Over the weekend I took part in the Words in Winter guerrilla poetry project, and the festival continues this week. A special thanks to the volunteers and artists who have built such a strong program. The quality on show speaks to resilience at a time when creative voices and artistic resources continue to come under attack. I'll proudly attend the "Understanding Palestine" session this Saturday as part of the festival. Our creative community continues to hold space for big conversations as well as celebration, and I thank everyone involved.

On climate, in another capacity I attended the Victorian Greenhouse Alliances annual conference. Councils are getting on with adaptation and decarbonisation, but we do need the Federal Government to release the National Climate Risk Assessment before 2035 targets are set. Clear, transparent risk settings help communities like ours plan responsibly.

Locally, the Daylesford water security project has taken a step forward: 17 km of pipeline connecting to the Goldfields Superpipe are complete, and the next stage focuses on treatment-plant upgrades to deliver over 300 million litres of supplementary water annually. After the drought conditions we've experienced, this investment matters for reliability and quality.

On the energy transition, I attended the meeting with the Western Renewables Link Community Working Group. The EES is vast and technical, and I acknowledge officers and community members working through it. I continue to support renewables and the urgent need to decarbonise, but I have serious concerns about the current overhead design's impacts on landscapes, biodiversity, and acknowledge the need for more genuine community engagement and benefit.

On housing and community assets, I visited Rea Lands Public Park with residents to hear their concerns and aspirations. While it is not in the current tranche of

properties proposed for sale, it is clearly cherished public open space. More broadly, when Council considers property sales, I remain disappointed that an earlier intent to prioritise affordable housing outcomes was diluted to a “potential.” A reminder that consultation on the current sale proposals closes on 29 August. I encourage everyone to have their say.

I also met with residents regarding the ongoing issues surrounding the DDO6 overlay near the Daylesford Transfer Station, and I hear them on seeking a timely, and genuine resolution to their concerns.

A quick wellbeing and local economy note: I toured the Hepburn Bathhouse ahead of reopening, it looks great, and the locals’ pass is a real win for access and wellbeing.

On professional development and resilience, I attended the first session of the MAV “Leading Communities Through Housing Change” masterclass. Separately, AHURI’s recent inquiry into housing policy and disaster recommends adding a “fourth R” to council’s traditional focus: resilience. Put together, that points us to risk-aware planning and genuine social licence in housing decisions.

Finally, thank you for the many invitations I receive. I do need to balance council with other work, so I can’t always attend everything unfortunately, but I remain accessible and committed to listening and acting for our community. Please contact me any time.

Councillor Pat Hockey

Recently I had an opportunity to be shown some of the issues with the Clunes sportsground. The current shortcomings are creating an immense amount of work in set up and pack-down at every home game as the club has no club rooms and on game day everything must be assembled on the basketball courts. I must pay tribute to the extraordinary work of the volunteers behind the Clunes netball and football teams. I saw the last home game of the footy season when the Clunes seniors gave top team Daylesford a decent scare at the end of a really solid season. The voluntary work that goes into keeping our sports teams on track week after week is phenomenal. Only a deep love of community can explain this level of commitment.

Councillors also recently had a tour of the Daylesford Town Hall and we found a building that was pretty much in the same state internally as it was after WWII, only completely worn out and dilapidated and unable to be used. While it is common for folk to tell me that the problem is that Daylesford gets all the money, I noted that Daylesford does not have a functioning town hall and their library operates out of an old shop, and is run down with weatherboards rotting and about a third of the size it should be.

Finally, there is a huge fight brewing over the Emergency Services Volunteer Fund levy. Primary producers are facing 150% increase in the variable part of the levy based on a cents-in-the-dollar increase per \$1000 Capital Improved Value. There is a proposed rebate for this up to the property value of \$5 million and applicable to current 'active' CFA members. The form of the bill made it clear that the rebate would only be applied to the value of the property where the title included the residence. Any other titles held by the same farmer would receive the full value of the levy. This has since been qualified, but in such a vague way as to leave lots of uncertainty. Crucially it is indexed to property value over which family farmers have no control, rather than income. In the case of the latter it might at least be serviceable, but arguably any increase of 150% on any tax is unjustifiable in one hit in any context.

Finally thank the heavens for today's rain.

Councillor Brian Hood

Presented a verbal report.

Councillor Tony Clark

Presented a verbal report.

Councillor Shirley Cornish

Presented a verbal report.

RECOMMENDATION

That Council receives and notes the Mayor's and Councillors' reports.

MOTION

That Council receives and notes the Mayor's and Councillors' Reports.

Moved: Cr Pat Hockey

Seconded: Cr Shirley Cornish

Carried

Voted for: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Don Henderson, Cr Pat Hockey and Cr Brian Hood

Voted against: Nil

Abstained: Nil

9.3 CHIEF EXECUTIVE OFFICER'S REPORT

Go to 01:01:56 in the meeting recording to view this item.

The Chief Executive Officer Report informs Council and the community of current issues, initiatives and projects undertaken across Council.

It is also acknowledged that CEO – Bradley Thomas has been on annual leave for the past two weeks and the below update is a combination of initiatives undertaken by Mr Thomas and Acting CEO Mr Lucas.

CHIEF EXECUTIVE OFFICER UPDATE

- Presented at the Rural Councils Victoria Annual Forum on Financial Sustainability of Local Government.
- Attended board meetings for both Tourism Midwest and Destination Central Victoria as part of the Visitor Economy Partnerships.
- Progressed a detailed post project review and learnings process for the completed Djuwang Baring (Creswick Trails) project including input from internal and external stakeholders.
- The Environmental Effects Statement (EES) for the proposed Western Renewables Link (WRL) project has been publicly exhibited. Council has provided three community information sessions to assist with community knowledge of the project and support community to navigate the process of preparing and lodging a submission to the EES. This has been well received and completed whilst also investing significant time and resources to prepare Council's own submission.
- The Mayor and Mr Lucas met with Mary-Anne Thomas MP on Friday 15 August 2025 to discuss project advocacy and a range of current issues.
- We introduced new pad/tampon vending machines at our three library sites as part of the Victorian Government's free pads and tampons program. It was great to host Mary-Anne Thomas at the Daylesford Library to celebrate this initiative.
- Along with the Mayor and Belgravia Leisure, it was very pleasing to launch the reopening of the Hepburn Bathhouse after a period of closure for structural repairs and significant refurbishment works undertaken by Belgravia Leisure.
- Attended a Victorian Government Treaty information session in Ballarat on the 19 August in which Christine Couzens MP, Parliamentary Secretary for First Peoples and Terry Garwood, Deputy Secretary First Peoples State Relations, Department of Premier and Cabinet provided an overview of Treaty negotiations.
- Round 2 community consultation commenced. Including drop-in sessions for the draft Victoria Park, Daylesford, Master Plan.
- We are very proud to have partnered with the Daylesford Secondary College and our youth across the shire for the inaugural TEDx Talks. We are really

proud of our youth and their leadership in our community and the initial four TEDx talks can be viewed online via [TEDxDaylesford Youth | TED](#) If any of our youth would like to get involved, it's not too late and we encourage you to contact Council or the Daylesford Secondary College.

RECOMMENDATION

That Council receives and notes the Chief Executive Officer's Report for August 2025.

MOTION

That Council receives and notes the Chief Executive Officer's Report for August 2025.

Moved: Cr Tony Clark

Seconded: Cr Pat Hockey

Carried

Voted for: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Don Henderson, Cr Pat Hockey and Cr Brian Hood

Voted against: Nil

Abstained: Nil

10 CONFIDENTIAL ITEMS

10.1 CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Go to 01:04:18 in the meeting recording to view this item.

Pursuant to section 66(1) of the *Local Government Act 2020* (the Act) Council or delegated committee must keep a meeting open to the public unless the Council or delegated committee considers it necessary to close the meeting to the public because a circumstance specified in subsection (2) applies.

The circumstances detailed in section 66(2) of the Act are:

- a) the meeting is to consider confidential information; or
- b) security reasons; or
- c) it is necessary to do so to enable the meeting to proceed in an orderly manner.

RECOMMENDATION

That in accordance with sections 66(1) and 66(2)(a) of the Local Government Act 2020, the meeting to be closed to members of the public for the consideration of the following confidential items:

1.1. CEO EMPLOYMENT AND REMUNERATION COMMITTEE - CEO KPI UPDATE

Because it is personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;

The ground applies because it relates to the employment and contract of the Chief Executive Officer.

MOTION

That in accordance with sections 66(1) and 66(2)(a) of the Local Government Act 2020, the meeting to be closed to members of the public for the consideration of the following confidential items:

1.1 CEO EMPLOYMENT AND REMUNERATION COMMITTEE - CEO KPI UPDATE

Because it is personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;

The ground applies because it relates to the employment and contract of the Chief Executive Officer.

Moved: Cr Shirley Cornish

Seconded: Cr Pat Hockey

Carried

Voted for: Cr Tony Clark, Cr Shirley Cornish, Cr Tim Drylie, Cr Don Henderson, Cr Pat Hockey and Cr Brian Hood

Voted against: Nil

Abstained: Nil

The meeting closed to the public at 7:07pm for the hearing of a confidential item and did not reopen to the public.

The Confidential Meeting opened at 7:08pm.

The Council determined to release the following information to the public on these items as detailed below.

1.1 CEO EMPLOYMENT AND REMUNERATION COMMITTEE - CEO KPI UPDATE

The item is to remain confidential as it is personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

11 CLOSE OF MEETING

The Meeting closed at 7:44pm.