

Land Information Certificate Request Form

IMPORTANT – If more than one certificate required, complete and forward one form for each certificate to relevant authorities in accordance with the Property inquiry information sheet

To:

Hepburn Shire Council

PO Box 21

DAYLESFORD VIC 3460

shire@hepburn.vic.gov.au

Fees – Please tick appropriately

Urgent - \$44.00

(2-3 Business Days)

Standard – \$29.70

(Within 5 Business Days)

NOTE: Generally replies will be emailed to the applicant. Please ensure an email address is provided. However, if you wish to have it posted, please allow up to 5 business days for delivery.

Vendor

Surname:
Other Names:
Address:
FULL NAME & ADDRESS OF PROPRIETOR IF NOT THE VENDOR

NAME AND ADDRESS OF APPLICANT

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Purchaser

Surname:
Other Names:
Address:

APPLICANTS REFERENCE

Phone:	Date:
Total Sale Price:	
Date of Contract:	
Email Address:	
Terms of Sale: Cash/Terms	

Description of land – Be precise, insufficient information will result in return of application. Locality Plan (copy of title or sketch) Showing dimensions of whole of property and distance from nearest street intersection must be attached to each form.

Flat/Unit No.	Street No.	Street, Road etc.			Municipality		
Lot No.	Plan No.	CA or CP No.	Section		Parish		
Town or suburb		Post code	Volume	Folio	Frontage links/ft/metres	Depth links/meters	
State whether vacant land or nature Of building (eg. Dwelling, Factory)				Name of Directory		Map Reference	