

► Application to Construct / Install or Alter an Onsite Wastewater Management System

Environment Protection Act 2017

Environment Protection Regulations 2021

Code of Practice : Onsite Wastewater Management 2016

HSC Domestic Wastewater Management Plan 2014

☐ **\$844.20** **New Construction, Installation or Major Alteration**

(New Development or completely new replacement)

Reason for Construction, Installation or Alteration :

- ☐ New House / Building
- ☐ Existing System Failure (urgent works required)
- ☐ Existing System Failure (non-urgent works required)
- ☐ House / Building Alteration
- ☐ Proposed Subdivision
- ☐ Other (please specify)

☐ **\$643.30** **Minor Alteration to Existing System**

(An alteration that consists only of the installation, replacement Or relocation of the internal plumbing, fixtures or fittings of the OWMS)

THE APPLICANT:

Name:	
Postal Address :	
Phone (Business Hours) :	Email:
Signature of Applicant:	Date:

PROPERTY DETAILS:

CA(s)	Section	Parish/Township	Lot No.	PS/LP No.
Address (Include Rural Property Number where Applicable)				

THE OWNER: (Owner must sign this form, or the application will not be processed)

Name:	
Postal Address :	
Phone (Business Hours) :	Email:
Signature of Owner:	Date:

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PLUMBER (Person responsible for installation of septic tank system)

Name:	PIC Licence No.
Postal Address :	
Phone (Business Hours) :	Email:

BUILDING DETAILS

Building Type:	☐ House	☐ Shed	☐ Office	☐ Shop	☐ Other _____
Number of bedrooms:	_____				
Water Supply:	☐ Town Water	☐ Tank Water	☐ Bore Water		
Proposed building alterations (if applicable):	_____				
Planning Permit number relevant to proposed works: <u>PA</u> _____					

PROPOSED SYSTEM

Treatment System:					
☐ Standard Septic Tank	☐ Sand Filter System	☐ Worm Farm			
☐ Composting Toilet	☐ Aerated Wastewater Treatment System (AWTS)	☐ Greywater System			
☐ Other (specify)	_____				
Specify Manufacturer / Treatment Plant Type : _____					
Certificate of Conformance No: _____					
Size of Land Application System:					
☐ Absorption / Transpiration Trenches:	Total Length (m) _____	Width : 1metre	Depth 450 millimetres		
☐ Sub-Surface Irrigation System	Total Area (m2) _____	Depth of irrigation line must be 100mm			
☐ Mound System	Length (m) _____	Basal Area (m2): _____			
☐ Other	_____				

APPLICATION CHECKLIST

- ☐ Completed and signed application form and payment of the fee;
- ☐ A current copy of title;
- ☐ A detailed floor plan of the dwelling;
- ☐ Copy Land Capability Assessment;
- ☐ A general locality map, including directions on how to locate and identify the property and any other relevant information such as if gate is locked, who to telephone for access / key etc....

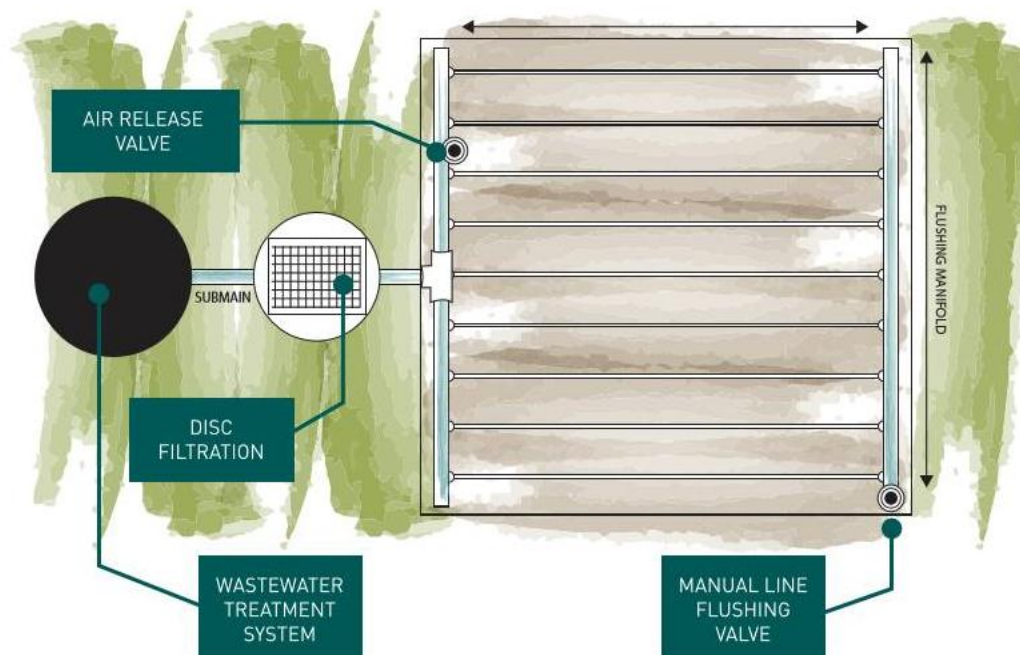
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- ❑ An allotment plan (to scale or detailed appropriate measurements) ***This Plan must be completed by the Plumber Installing the System.***

Plan Must Detail:

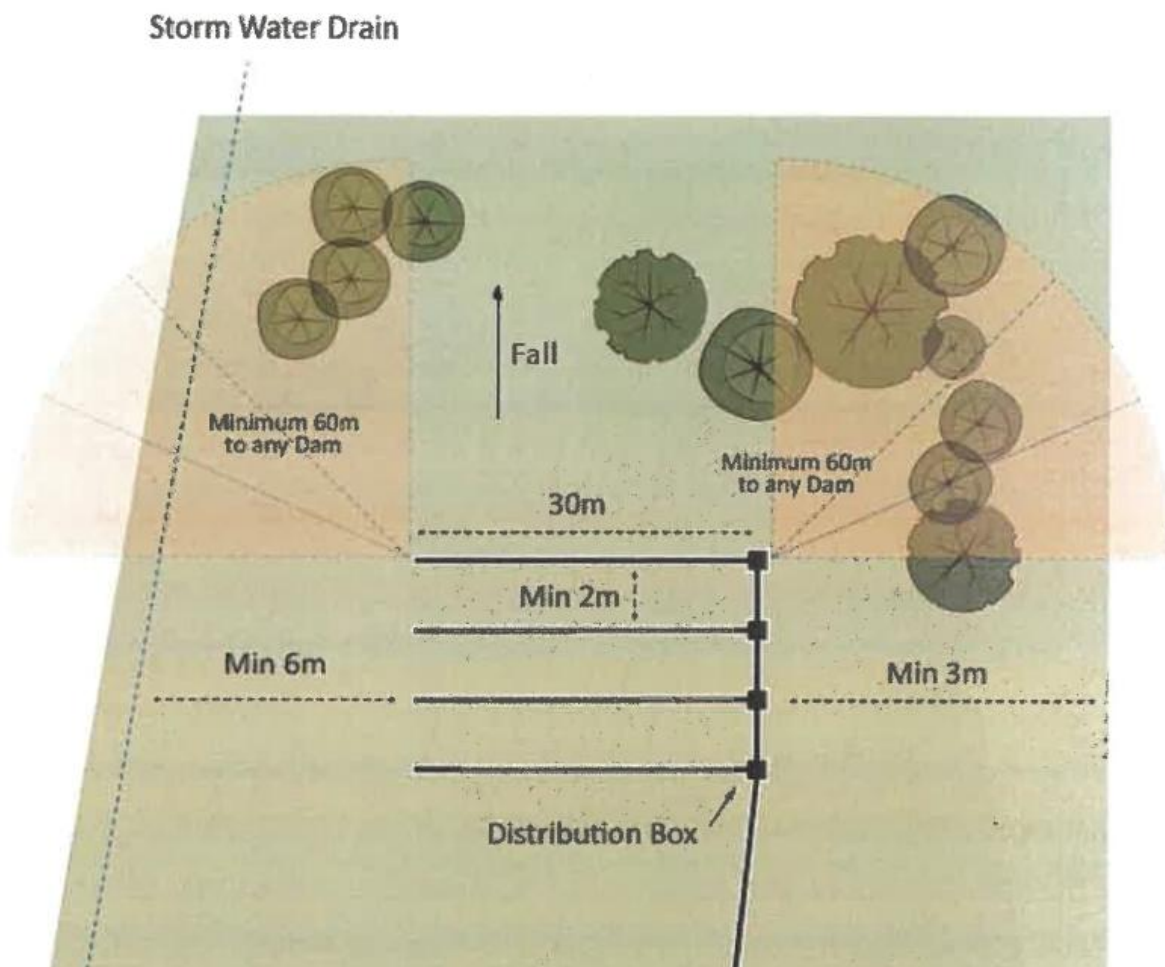
- Position of the proposed house;
- Location of septic tank/ treatment plant;
- Detailed plan of wastewater disposal field (showing distribution pits, trenches, individual irrigation lines, vacuum breakers, flush/ scour valves, return lines, flushing trenches/ pits etc.);
- Location of pump wells (if used);
- Diversion drains/ embankments for surface water;
- Setback distances from the tank and wastewater field to all existing and proposed buildings, waterways, dams, bores and property boundary;
- Include location of proposed driveways, easements, water tanks, wells, etc;
- Point of North;
- Fall of the land;
- Significant identifying features (large trees, fences, rocks/ rock beds, stand of trees etc.);
- Applications for larger properties should show the whole allotment on one plan and submit a close-up extract of the building envelope and wastewater system.

(Example Plan/Drawing Required for Sub Surface Irrigation – Components and Design)



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(Example Plan/Drawing Required for Standard Septic Tank System and Absorption Trenches)



Applications to Alter a Septic Tank System:

- ☐ Applications to Alter a Septic Tank System must include the above information
- ☐ If you wish to connect the existing system a report must accompany the application detailing the condition (baffle) and size of the current tank and/or trenches from a licensed plumber.
- ☐ The allotment plan must include the location of the existing septic tank system and including an existing floor plan of the dwelling. Also provide details of the proposed changes to be made to both the system and dwelling's floor plan, where applicable. Be sure to clearly distinguish between existing and proposed.