

Works within Road Reserve

This notification/application is provided in accordance with –

1. Road Management Act 2004, Schedule 7

2. Road Management [Works and Infrastructure] Regulations 2005

Use this form for: Notification of proposed works; Application for consent; or Notification of completed works to the Hepburn Shire Council

GENERAL INFORMATION

Type: ☐ Notification of proposed works

☐ Application for consent

☐ Notification of completed works to the CRA

☐ Other:

Date: / / 20

Council Ref:

Your Ref:

APPLICANT DETAILS

Select the **ROLE** that best describes you

Name:

Address:

State:

Post Code:

☐ Owner

☐ Contractor

☐ Utility

☐ Other specify)

Contact Person:

Email:

Telephone:

Mobile:

DETAILS OF WORK

Start Date (Estimated):

End Date (Estimated):

Work Hours

From:

AM / PM

To:

AM / PM

Address of Works:

☐ Same as Applicant

Description of Works:

Proposed Works

☐ Vehicle
Crossover

☐ Water
Tapping

☐ Sewer Extension

☐ Nature Strip

☐ Other(specify)

Sketch plan: A copy of a sketch plan showing the proposed works, the location, all assets within the vicinity must be provided

CONTRACTOR DETAILS (the person or body who was/will be responsible for conducting the works)

☐ Same as Applicant

Contractor or Company Name:

Contractor Address:

City/Town:

State:

Post Code:

Name of Works Manager:

Telephone:

Mobile:

Email:

Contractor's Public Liability Insurance [PLI] – attaché a copy of the Insurance policy)

Amount of PLI Cover:

PLI Policy No:

Name of PLI Company:

Works within Road Reserve

TRAFFIC IMPACT

- | | | |
|--|------------------------------|-----------------------------|
| <p>1. Will a Traffic Management Plan be in operation during the proposed works
(Note: refer s99A of the Road Safety Act 1986 and Code of Practice for Worksite Safety - Traffic Management)</p> <ul style="list-style-type: none"> Please attach Traffic Management Plan if yes | ☐ Yes | ☐ No |
| <p>2. Please provide any other relevant traffic information, including impact on pedestrians (including provision for people with disabilities) and cyclists</p> <p>.....</p> <p>.....</p> | | |

CONSULTATION

Have you consulted with adjoining property owner(s)/occupier(s) and/or affected members of the community ☐ Yes ☐ No

Date consulted: / / 20 Is access affected ☐ Yes ☐ No

Mitigation Plan:

DECLARATION

I declare that I am the applicant; and that all information I have supplied in this application is true and correct.

I accept and undertake to comply with the conditions specified on the permit and I will pay, on demand, any sum necessary to make up the full cost of restoration for any damage caused by works should they not be satisfactorily completed within the required time frame. I agree to inspect the site and report on any existing damage to Council prior to commencing work. I will be liable to pay full restoration costs, should I fail to report such damage.

I agree that I am responsible for the safeguarding of the public against injury and for maintaining the site during the existence of the work in a safe condition at all times.

If for some reason the work cannot be undertaken on the day of approval, I undertake to contact Council on that day to advise. Otherwise a new permit will need to be applied for if the work is rescheduled.

I understand and accept that all fees are non-refundable.

By signing this application, I agree that I have read, understood and accept the conditions. I accept that all these conditions must be complied with.

Signature of the Applicant: Date:

Name of the Applicant:

CREDIT CARD PAYMENTS

Please debit my credit card for the amount of (application fee applicable shall be selected from the schedule below)

Accepted Cards: Visa Master

Card Number: Expiry Date:

Name of the Card Holder:..... Signature:

RECEIPTING

SCHEDULE OF APPLICATION FEES AND CHARGES

	Use	Fee (inc GST)
to GL 10-1047-1001-41148	Major works on a Road, Shoulder or Pathway	\$405.80
Receipt Number:	Minor Works on a Road, Shoulder or Pathway	\$160.60
	Minor Works but NOT on a Road, Shoulder or Pathway	\$103.60

OFFICE USE ONLY