

## Towards Zero - Energy Saving Initiatives

2016/17

### EXPRESSION OF INTEREST FORM

Please complete all sections of this form.

This funding category is for energy efficiency/renewable energy measures at community facilities to reduce greenhouse gas emissions and operating costs. These could be:

- Renewable energy systems, such as solar
- Insulation and weather proofing
- Energy efficient heating/cooling systems
- Energy efficient lighting
- Energy efficient hot water, kitchen and other fixed appliances

Council invites Expressions of Interest (EOI) to be submitted. This funding stream will be a two stage process. Expression of Interest submissions will be assessed for the best energy efficiency measures to meet the needs of the community facility managers and users.

Council officers will work with you to determine the best outcome and make recommendations to Council based on what on what your aim to achieve.

#### Funding Aim

Council is seeking projects having favourable cost savings with project costs recouped in less than 8-10 years and demonstrating clear reduction in greenhouse emissions and other benefits to the community. Council officers will work with you to quantify the savings and other benefits.

All applicants are required to discuss their intended submission with Council's Sustainability Officer – John van Rooden at [jvanrooden@hepburn.vic.gov.au](mailto:jvanrooden@hepburn.vic.gov.au) or 5321 6125 to ensure the project meets the funding aim.

PROJECT NAME \_\_\_\_\_

### APPLICANT DETAILS

Title First Name Surname

Organisation Position

Mailing Address

Suburb Postcode

Mobile Phone

Email Address Website

ABN (if applicable)

When was the organisation/  
group established? How many members does the  
organisation/group have?

What is the core activity of  
the organisation/group?

## ELIGIBILITY

Please tick or indicate 'N/A' where not applicable:

- The activity takes place before 30 June 2017 and within the Hepburn Shire to the benefit of its residents
- The applicant is a not-for-profit group or auspiced \*
- The applicant is a legal entity
- The applicant has an Australian Business Number (ABN)
- All permits, permissions and approvals for the project have been obtained (please attach documentation where required)
- Relevant land manager approval has been obtained (please attach documentation where required)

## AUSPICING AGENT'S DETAILS

\*Note: Organisations / groups not incorporated or without an ABN must have an auspicating agent. An auspicating agent is another organisation that meets the eligibility criteria. A letter signed by two committee members from the auspicage agent confirming they will auspicage the application must be provided when the grant application is submitted.

Title	First Name	Surname
Organisation		Position
Mailing Address		
Suburb		Postcode
Mobile		Phone
Email Address		
Website		
ABN		

## ASSESSMENT CRITERIA

If the applicant has more than one submission to the Community Grants program in this round, please indicate your priority project:

- This application is the priority application
- This application is not the priority application

### **Description of Community Facility** (up to 1600 characters including spaces)

(A simple snapshot of the overall project and a summary of what the activity will address)

- Floor plans and site plans, if available
- Elevations and/or photographs

:

► Toward Zero - Energy Saving Initiative

**Why is the project needed?**

**(up to 1600 characters including spaces)**

Describe

- The opportunity, issue or program that the project addresses energy and operating cost savings, improved comfort and infrastructure, reduction in greenhouse gas emissions, education/behaviour outcomes)
- Why the project is important or how the need is demonstrated (plans, letters, minutes etc)
- Number of active members / participants / groups / clubs etc. who will be involved or benefit from the project
- Please include details of utility cost and facility usage information i.e. how many times used weekly/daily/nightly.

Please include notes below for any income or expenditure items that may need to be explained (eg. calculations, quantities, rates of pay etc)

Are you proposing to provide any matching fund?

## DECLARATION

Declaration must be signed by two Committee members from the applicant organisation.

We declare that the above details are correct and we are authorised to sign on behalf of the organisation or individual applying to the Hepburn Shire Council Community Grants Program.

Authorised Signatory \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Authorised Signatory \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

### Privacy Statement

Any personal information disclosed on this form has been collected by Hepburn Shire Council for the provision of the services referred to on this form. This information will be used by Council for that purpose or directly related purpose and will not be disclosed to any other party except as required by law.

Council collects personal information in accordance with the Information Privacy Principles as set out in the *Information Privacy Act 2000*, and Council's Privacy Policy which is available at our offices or on Council's website <http://www.hepburn.vic.gov.au/hepburn/wp-content/uploads/2015/01/Policy-30-C-Privacy-Policy-Adopted-16-09-2014.pdf>

Requests for access and/or correction to information provided should be made to Council's Privacy Officer on 5321 6450

## CHECKLIST

- Did you contact John van Rooden, the officer responsible to discuss your project stream?

The following documents must be attached to the application:

- Details of the Community facility profile including: Utility bill data, facility floor plan, elevations and photo graphs to be submitted with the Expression of Interest.
- Details of matching funding included with the Expression of Interest.
- Supporting Information eg. letters of support, meeting minutes, newspaper articles, drawings, images, quotes or plans (maximum 10 pages)