

Application to end or amend an agreement.

Use this form to:

- End, amend or end in part a Section 173 Agreement listed on the Certificate of Title; under section 178A of the *Planning and Environment Act 1987* and to provide the information required by regulation 53A of the *Planning and Environment Regulation 2005*.

If you need help to complete this form or to discuss the specific requirements of this application please contact the Planning Department on 5348 1577. Insufficient or unclear information may delay your application.

Check the Forms, Fees and Checklists page to determine the relevant fee.

Please note questions marked with an (*) are mandatory and must be completed

1. The Land

Address of the land. Complete the Street Address and one of the Formal Land Descriptions

Street Address *

Unit No.:	St No.:	St Name:
Suburb:		Postcode:

Formal Land Description *

Complete either A or B. This information can be found on the certificate of title

A	Lot No.:	
	On Lodged Plan, Title Plan or Plan of Subdivision No:	
OR		
B	Crown Allotment No.:	Section No.:
	Parish/Township Name:	

2. Planning Application Details (If Applicable)

Planning Application number?

(Referred to within the Agreement registered on the Certificate of Title)

If Not Applicable write N/A

Planning Application No.:

PA

3. Agreement Number.

State the agreement registration number as detailed on the Certificate of Title.* *

4. Details of the proposal:

You must give full details of the proposal being applied for. Insufficient or unclear information may delay your application.

Please tick the type of proposal you are applying for:

- Application to Amend an agreement (Refer to Section 5)
- Application to END an agreement (Refer to Section 6)

5. Details of proposed amendment to agreement:

What is the amendment being applied for? *

Indicate the type of changes proposed to agreement.

Details:

Why is the amendment required?

State the purpose of the proposed change.
If the space provided is insufficient, attach a separate sheet

Reasons:

Are there any changes to circumstances that necessitates the proposed amendment?

If NO, please write N/A
If the space provided is insufficient, attach a separate sheet

Reasons:

6. Details of proposed ending to an agreement:

Clearly describe the parts of the agreement proposed to be amended

Details:

Why is the agreement no longer required?

Details:

7. Applicant and Owner Details

Provide details of the applicant and owner of the land.

Applicant*

The person who will receive the permit.

Name:

Title:

First Name:

Surname:

Organisation:

Postal Address:

If it is a PO Box, enter the details here:

Unit No.:

St No.:

St Name:

Suburb:

State:

Postcode:

Contact*

The person you want council to communicate with about the application.

Same as applicant

Name:

Title:

First Name:

Surname:

Organisation:

Postal Address:

If it is a PO Box, enter the details here:

Unit No.:

St No.:

St Name:

Suburb:

State:

Postcode:

Contact Information

Please provide at least one contact phone number *

Business Phone:

Email:

Mobile Phone:

Fax:

8. Declaration

This form must be signed by the applicant *

Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that all the information in this application is true and correct and the owner (if not myself) has been advised of the amended permit application.

Signature

Date:

dd/mm/yyyy

9. Information checklist

Have you:

Filled in the form completely?

Paid or included the application fee? (Contact council to determine the appropriate fee).

Attached all necessary supporting information and documents?

10. Lodgement

Lodge the completed and signed form and all documents with:

Council Name: Hepburn Shire Council

Council Address: 10 Duke Street, Daylesford

Council Address: PO Box 21, Daylesford, Victoria, 3460

For help or more information

Telephone: 5348 1577

Email: shire@hepburn.vic.gov.au

Privacy Notice

Your application and the personal information on this form is collected by council for the purposes of the planning process as set out in the Planning and Environment Act 1987 (PE Act). If you do not provide your name and address, council will not be able to consider your application. Your application will be available at the council office for any person to inspect and copies may be made available on request to any person for the relevant period set out in the PE Act.

You must not submit any personal information or copyright material of third parties without their informed consent. By submitting the material, you agree that the use of the material as detailed above does not breach any third party's right to privacy and copyright. You can request access to your personal information by contacting Councils Governance Department.