

Environmental Health Department

REGISTRATION - PERMIT FEES 2019/2020

Description of Charge	Registration / Permit Fees 2019 / 2020
Food Act 1984	
CLASS 1 – High Risk Unpackaged Food Supplied to vulnerable people. Premises Include – Child Care, Hospitals, Aged Care and Nursing Homes	\$486.00
CLASS 2 – Handling unpackaged high risk potentially hazardous foods.	
(A) Premises Include – Large function centres, supermarkets, large manufacturers and restaurants employing over 20 EFT staff .	\$523.00
(B) Premises Include – Restaurants, cafes, caterers, supermarkets, takeaway outlet employing less than 20 EFT staff .	\$429.00
(C) Premises include - Accommodation centres providing breakfast only, food vehicles or stalls	\$355.00
(D) Premises Include – Community groups, sporting clubs both serving full meals	\$178.00
CLASS 3 - Handling and Supplying Low Risk Unpackaged Foods and high risk packaged food.	
(A) Premises Include Milk Bars, Convenience Stores, Fruit Stall, Pre-packaged Foods, Water Carters, Accommodation – B&B's (Incl. Mobile Coffee Vans)	\$262.00
(B) Premises Include – Seasonal Kiosks, Community Groups, Sporting Clubs	\$131.00
CLASS 4 – Low risk packaged food. Premises include Newsagents, Pharmacies, Post Offices <i>(Notification Form required to be completed and submitted to Council)</i>	Fee Exempt
Non Compliant Food Premises – Inspection Fees	
Inspection Fee for Non Compliant Food Premises – Class 2	\$130.00
Inspection Fee for Non Compliant Food Premises – Class 3	\$ 80.00
Streatrader (Temporary and Mobile Premises)	
Class 2 Food Vehicle or Stall (Business)	\$373.00
Class 2 Food Vehicle or Stall (Community Group)	\$170.00
Class 3 Food Vehicle or Stall (Business)	\$250.00
Class 3 Food Vehicle or Stall (Community group)	\$125.00
Business (1 event for no more that 2 consecutive days)	\$ 88.00
Community Group / Fundraiser (1 event for no more than 2 consecutive days)	\$ 44.00
New Business Registrations & Transfers	
New Business Registration	150% of Annual Registration Fee
Transfer of Registration of Food Business	50% of Annual Registration Fee
Late Fee - applicable to renewal of registration if the renewal application is not received within 14 days of the due date	50% of Annual Registration Fee
* * Food Premises Classes are determined using the Department of Health Classification Tool * *	
http://www.health.vic.gov.au/foodsafety/foodclass/index.htm	

Special Visit	
Special Visit – Pre-purchase inspections	\$ 210.00
Special Visit – Pre-purchase inspections within 48 hours	\$ 314.00
Public Health and Wellbeing Act 2008	
Beauty premises, day spa, nails and hair removal premises	\$158.00
Skin Penetration - tattooing and piercing	\$309.00
Prescribed Accommodation – Hotels/Motels, Recreation Camps, B&B's. (Self contained or exclusive use of Units, Villas, Houses are exempt)	
6 to 10 persons	\$267.00
Over 10 persons	\$330.00
New hairdresser registration	\$142.00
Transfer of Public Health and Wellbeing Premises Registration	1/2 Annual Registration Fee
New Business Registration	Annual Registration Fee + 50%
Late Fee - applicable to renewal of registration if the renewal application is not received within 14 days of the due date	50% of Annual Registration Fee
Residential Tenancies Act 1997	
Caravan Parks (Registration is for a three year period 2015 - 2017, 2018-2020)	As per Schedule 5 - Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Act 2010
Transfer of Registration of Caravan Park	5 fee units as per Vic Dept of Treasury and Finance current rates
Environment Protection Act 1970	
New Septic Tank Systems	\$575.00
Major Alteration to Septic system - e.g. increasing wastewater field, replacing an existing system	\$366.00
Minor Alteration to Septic Tank Systems - e.g. connecting new internal plumbing fixtures	\$210.00
Extension of Time for Septic Permit	\$262.00
General Fees	
Property Enquiries / Plan Search - Commercial (site history / copies of permits / copies of endorsed plans etc..)	\$ 210.00
Property Enquiries / Plan Search – Residential (site history / copies of permits / copies of endorsed plans etc..)	\$ 92.00
Special Requests for Inspections – Septic / Food Premises	\$262.00

Note Full registration fees are to be paid up until 31st August. Registrations after this date (i.e. from 1st September onwards are only required to pay 50% of the full fee for period ending 31 December).