



***HEPBURN SHIRE COUNCIL  
SPECIAL MEETING OF COUNCIL  
MINUTES***

**MONDAY 27 MAY 2013**

**DAYLESFORD TOWN HALL  
76 VINCENT STREET  
DAYLESFORD  
6:00PM**

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**Hepburn Shire Council  
Special Meeting of  
Council**



# **MINUTES**

**MONDAY 27 MAY 2013**

**Daylesford Town Hall  
76 Vincent Street, Daylesford  
Commencing 6:00PM**

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**AARON VAN EGMOND  
CHIEF EXECUTIVE OFFICER  
27 MAY 2013**

## 1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land, the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

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## 2. OPENING OF MEETING

**PRESENT:** Mayor Councillor Bill McClenaghan, Deputy Mayor Councillor Don Henderson, Birch Ward Councillor Pierre Niclas, Birch Ward Councillor Kate Redwood, Cameron Ward Councillor Neil Newitt, Coliban Ward Councillor Sebastian Klein, Creswick Ward Councillor Greg May.

**IN ATTENDANCE:** Chief Executive Officer Aaron van Egmond, General Manager Corporate Services Evan King, General Manager Community Services Kathleen Brannigan.

### STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE  
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION  
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS  
OF THE COMMUNITY  
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS  
OF THE CODE OF GOOD GOVERNANCE  
SO THAT WE MAY FAITHFULLY REPRESENT  
AND UPHOLD THE TRUST PLACED IN THIS COUNCIL BY THE  
PEOPLE OF HEPBURN SHIRE”

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## 3. APOLOGIES

Nil

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**4. DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

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## **5. OFFICER'S REPORTS**

### **5.1. PROPOSED COUNCIL PLAN 2013-2017 - HEARING OF SUBMISSIONS GENERAL MANAGER CORPORATE SERVICES**

*In providing this advice to Council as the Manager Finance, I Anthea Lyons have no interests to disclose in this report.*

#### **PURPOSE**

The purpose of this report is for Council to provide an opportunity for Proposed Council Plan 2013-2017 submitters to speak to their submission at a formal meeting of Council. This opportunity is provided in accordance with the *Local Government Act 1989*.

#### **BACKGROUND**

The Proposed Council Plan 2013-2017 has been on public exhibition in accordance with Section 223 of the *Local Government Act 1989* for the period 20 April 2013 to 20 May 2013.

#### **ISSUE / DISCUSSION**

Submissions closed at 5pm on Monday 20 May 2013.

Eight submissions were received specifically on the Proposed Council Plan. Submissions covered the following topics:

- Vision & Mission;
- Council Services & Community Hub;
- Key Strategic Activities; and
- Other areas and projects to consider.

In accordance with the *Local Government Act 1989*, Council is required to provide the opportunity for submitters to speak to their submissions at a Meeting of Council. Those who indicated in their submission they wish to be heard will have the opportunity to speak.

Each speaker will be allowed 3 (three) minutes to address the main point(s) of their submission. Refer to Attachment 1 for a list of speakers.

#### **COUNCIL PLAN / LEGISLATIVE COMPLIANCE**

*Local Government Act 1989*

#### **FINANCIAL IMPLICATIONS**

There are no financial implications noted in relation to the hearing of submissions.

## **RISK IMPLICATIONS**

There are no risk implications noted in relation to the hearing of submissions.

## **ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS**

There are no Environmental, Social or Economic implications noted in relation to the hearing of submissions.

## **COMMUNITY AND STAKEHOLDER ENGAGEMENT**

As per the Hepburn Shire Community Engagement Framework, level 3 engagement has been undertaken.

The Proposed Council Plan 2013-2017 was publicly advertised in the local newspapers seeking submissions from interested parties in accordance with Section 223 of the *Local Government Act 1989*.

The document was available from Friday 19 April 2013 at Council's offices in Daylesford and Creswick, at all Hepburn Library branches and from Council's website [www.hepburnshire.com.au](http://www.hepburnshire.com.au).

Any person was able to make a submission to the Council on any proposal contained in the Proposed Council Plan 2013-2017 or submit a new proposal. Submissions received by the Council before 5pm on Monday 20 May 2013 will be considered for impact on the budget.

Information was included on Council's page in *The Advocate* during late April and May. Further, a flyer was included in the fourth rates instalment notices sent to ratepayers at the start of May.

At the Council Meeting scheduled for 6pm on Tuesday 18 June 2013 to be held in the Daylesford Senior Citizens' Centre, Council will formally meet to consider and adopt the Proposed Council Plan 2013-2017.

## **CONCLUSION**

Council has provided the opportunity for those submitters who have previously indicated to Council they wish to be heard, to speak to their submissions.

## **ATTACHMENT 1 - LIST OF SPEAKERS**

***Please note: The opportunity to address this Council Meeting is for speaking to individual Proposed Council Plan Submissions only. This is different from Public Participation Time at Ordinary Meetings of Council, where questions may be asked and answered.***

<b>SPEAKER</b>	<b>TIME</b>
Introduction - Mayor	6.00pm
Ian MacBean	6.05pm

Listed speaker addressed the Council Meeting.

## **5.2. PROPOSED BUDGET 2013-2014 – HEARING OF SUBMISSIONS GENERAL MANAGER CORPORATE SERVICES**

*In providing this advice to Council as the Manager Finance, I Anthea Lyons have no interests to disclose in this report.*

### **PURPOSE**

The purpose of this report is for Council to provide an opportunity for Proposed Budget 2013-2014 submitters to speak to their submission at a formal meeting of Council. This opportunity is provided in accordance with the *Local Government Act 1989*.

### **BACKGROUND**

The Proposed Budget 2013-2014 has been on public exhibition in accordance with Section 223 of the *Local Government Act 1989* for the period 20 April 2013 to 20 May 2013.

### **ISSUE / DISCUSSION**

Submissions closed at 5pm on Monday 20 May 2013.

Thirteen submissions were received on the Proposed Budget 2013-2014. Submissions covered the following topics:

- Rates and rate equity;
- Staffing;
- Borrowings;
- Projects included in the Budget; and
- Other projects to be considered for funding.

In accordance with the *Local Government Act 1989*, Council is required to provide the opportunity for submitters to speak to their submissions at a Meeting of Council. Those who indicated in their submission they wish to be heard will have the opportunity to speak.

Each speaker will be allowed 3 (three) minutes to address the main point(s) of their submission. Refer to Attachment 2 for a list of speakers.

### **COUNCIL PLAN / LEGISLATIVE COMPLIANCE**

*Local Government Act 1989*

### **FINANCIAL IMPLICATIONS**

There are no financial implications noted in relation to the hearing of submissions.

### **RISK IMPLICATIONS**

There are no risk implications noted in relation to the hearing of submissions.



## **ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS**

There are no environmental, social or economic implications noted in relation to the hearing of submissions.

## **COMMUNITY AND STAKEHOLDER ENGAGEMENT**

As per the Hepburn Shire Community Engagement Framework, level 3 engagement has been undertaken.

The Proposed Budget 2013-2014 was publicly advertised in the local newspapers seeking submissions from interested parties in accordance with Section 223 of the Local Government Act 1989.

The Proposed Budget 2013-2014 was available from Friday 19 April 2013 at Council's offices in Daylesford and Creswick, at all Hepburn Library branches and from Council's website [www.hepburnshire.com.au](http://www.hepburnshire.com.au).

Any person was able to make a submission to the Council on any proposal contained in the Proposed Budget 2013-2014 or submit a new proposal. Submissions received by the Council before 5pm on Monday 20 May 2013 will be considered for impact on the budget.

Information was included on Council's page in *The Advocate* during late April and May. Further, a flyer was included in the fourth rates instalment notices sent to ratepayers at the start of May.

At the Council Meeting scheduled for 6pm on Tuesday 18 June 2013 to be held in the Daylesford Senior Citizens' Centre, Council will formally meet to consider and adopt the Proposed Budget 2013-2014.

## **CONCLUSION**

Council has provided the opportunity for those submitters who have previously indicated to Council they wish to be heard, to speak to their submissions.

## ATTACHMENT 2 - LIST OF SPEAKERS

***Please note: The opportunity to address this Council Meeting is for speaking to individual Proposed Budget Submissions only. This is different from Public Participation Time at Ordinary Meetings of Council, where questions may be asked and answered.***

SPEAKER	TIME
Graeme Orr	6.10pm
Gael Shannon	6.13pm
Gary Lawrence Daylesford & District Historical Society	6.16pm
Jon Rofe Dean Recreation Reserve and Tennis Courts Special Committee	6.19pm
Keith Pyers	6.22pm
Keith Pyers RSL Daylesford	6.25pm
Paul & Amanda Houghton	6.28pm
Ian MacBean	6.31pm
David McCallum & Georgie Patterson Trentham FORUM	6.34pm

Listed speakers addressed the Council Meeting.

**5.3. PROPOSED 4 YEAR STRATEGIC RESOURCE PLAN 2013-2017 AND 10 YEAR FINANCIAL PLAN 2013-2024 – HEARING OF SUBMISSIONS  
GENERAL MANAGER CORPORATE SERVICES**

*In providing this advice to Council as the Manager Finance, I Anthea Lyons have no interests to disclose in this report.*

**PURPOSE**

The purpose of this report is for Council to provide an opportunity for Proposed 4 Year Strategic Resource Plan 2013-2017 and 10 Year Financial Plan 2013-2024 submitters to speak to their submissions at a formal meeting of Council. This opportunity is provided in accordance with the *Local Government Act 1989*.

**BACKGROUND**

The Proposed 4 Year Strategic Resource Plan 2013-2017 and 10 Year Financial Plan 2013-2024 has been on public exhibition in accordance with Section 223 of the *Local Government Act 1989* for the period 20 April 2013 to 20 May 2013.

**ISSUE / DISCUSSION**

Submissions closed at 5pm on Monday 20 May 2013.

No specific submissions were received on the Proposed 4 Year Strategic Resource Plan 2013-2017 and 10 Year Financial Plan 2013-2024. In some cases this plan was referred to in submissions in regard to either the Proposed Council Plan or Proposed Budget.

**COUNCIL PLAN / LEGISLATIVE COMPLIANCE**

*Local Government Act 1989*

**FINANCIAL IMPLICATIONS**

There are no financial implications noted in relation to the hearing of submissions.

**RISK IMPLICATIONS**

There are no risk implications noted in relation to the hearing of submissions.

**ENVIRONMENTAL / SOCIAL / ECONOMIC IMPLICATIONS**

There are no environmental, social or economic implications noted in relation to the hearing of submissions.

## **COMMUNITY AND STAKEHOLDER ENGAGEMENT**

As per the Hepburn Shire Community Engagement Framework, level 3 engagement has been undertaken.

The Proposed 4 Year Strategic Resource Plan 2013-2017 and 10 Year Financial Plan 2013-2024 was publicly advertised in the local newspapers seeking submissions from interested parties in accordance with Section 223 of the *Local Government Act 1989*.

The Proposed 4 Year Strategic Resource Plan 2013-2017 and 10 Year Financial Plan 2013-2024 was available from Friday 19 April 2013 at Council's offices in Daylesford and Creswick, at all Hepburn Library branches and from Council's website [www.hepburnshire.com.au](http://www.hepburnshire.com.au).

Any person was able to make a submission to the Council on any proposal contained in the Proposed 4 Year Strategic Resource Plan 2013-2017 and 10 Year Financial Plan 2013-2024 or submit a new proposal. Submissions received by the Council before 5pm on Monday 20 May 2013 will be considered for impact on the budget.

Information was included on Council's page in *The Advocate* during late April and May. Further, a flyer was included in the fourth rates instalment notices sent to ratepayers at the start of May.

At the Council Meeting scheduled for 6pm on Tuesday 18 June 2013 to be held in the Daylesford Senior Citizens' Centre, Council will formally meet to consider and adopt the Proposed 4 Year Strategic Resource Plan 2013-2017 and 10 Year Financial Plan 2013-2024.

## **CONCLUSION**

There are no submissions on the Proposed 4 Year Strategic Resource Plan 2013-2017 and 10 Year Financial Plan 2013-2024 to be heard.

**6. CLOSE OF MEETING**

**The Meeting closed at 6:51 pm.**

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