



HEPBURN SHIRE COUNCIL
SPECIAL MEETING OF COUNCIL
PUBLIC MINUTES

WEDNESDAY 8 NOVEMBER 2017

DAYLESFORD TOWN HALL

76 VINCENT STREET

DAYLESFORD

5:00PM

This Document is printed on 100% Australian recycled paper

MINUTES

WEDNESDAY 8 NOVEMBER 2017

Daylesford Town Hall

76 Vincent Street, Daylesford

Commencing 5:00PM

CONTENTS PAGE

1.	APPOINTMENT OF CHAIR.....	3
2.	ACKNOWLEDGEMENT OF TRADITIONAL OWNERS.....	3
3.	ATTENDANCE AND STATEMENT OF COMMITMENT	4
4.	APOLOGIES	4
5.	DECLARATIONS OF CONFLICTS OF INTEREST	4
6.	CONFIDENTIAL ITEMS.....	5
6.1	CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC.....	5
7.	REOPENING OF MEETING TO PUBLIC.....	6
8.	CLOSE OF MEETING.....	7

AARON VAN EGMOND
CHIEF EXECUTIVE OFFICER
08 NOVEMBER 2017

1. APPOINTMENT OF CHAIR

The roles of Mayor and Deputy Mayor became vacant at 6:00am on Wednesday 8 November 2017, due to this being the day of the election of the new Mayor and Deputy Mayor for the next one or two years.

In accordance with Local Law Number 1 Meeting Procedure 2014, in the absence of both the Mayor and Deputy Mayor, a chair needs to be appointed by Council.

Therefore, the Chief Executive Officer Aaron van Egmond will open the meeting and call for a motion to appoint a chair.

RECOMMENDATION

1.1 That Councillors appoint a Chair for this special meeting.

MOTION

1.1 *That Cr Sebastian Klein be appointed as Chair for this special meeting.*

Moved: Cr Don Henderson

Seconded: Cr Neil Newitt

Carried

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We would like to acknowledge we are meeting on Jaara people country, of which members and elders of the Dja Dja Wurrung community and their forebears have been custodians for many centuries.

On this land, the Jaara people have performed age old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.

3. ATTENDANCE AND STATEMENT OF COMMITMENT

PRESENT: Cr Neil Newitt, Cr Sebastian Klein, Cr Don Henderson, Cr Kate Redwood AM, Cr John Cottrell, Cr Greg May

IN ATTENDANCE: Aaron van Egmond Chief Executive Officer, Grant Schuster General Manager Corporate Services, Kathleen Brannigan General Manager Community Services, Trafford Thompson Manager Finance and IT, Graeme Milgate Coordinator IT, Katherine Toom Coordinator Governance and Information

STATEMENT OF COMMITMENT

“WE THE COUNCILLORS OF HEPBURN SHIRE
DECLARE THAT WE WILL UNDERTAKE ON EVERY OCCASION
TO CARRY OUT OUR DUTIES IN THE BEST INTERESTS
OF THE COMMUNITY
AND THAT OUR CONDUCT SHALL MAINTAIN THE STANDARDS
OF THE CODE OF GOOD GOVERNANCE
SO THAT WE MAY FAITHFULLY REPRESENT
AND UPHOLD THE TRUST PLACED IN THIS COUNCIL BY THE
PEOPLE OF HEPBURN SHIRE”

4. APOLOGIES

Councillor Fiona Robson

5. DECLARATIONS OF CONFLICTS OF INTEREST

Nil

6. CONFIDENTIAL ITEMS

6.1 CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

That pursuant to the provisions of Section 89(2) of the Local Government Act 1989, the meeting be closed to the public in order to consider:

- (d) Contractual matters.

RECOMMENDATION

6.1.1 That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-sections:

14.2 89(2)(d) Contractual matters;

- Award Tender – IT Servers (Hosts) Refresh

MOTION

6.1.1 *That the meeting be closed to members of the public under Section 89(2) of the Local Government Act 1989, specifically the following sub-sections:*

14.2 89(2)(d) Contractual matters;

- *Award Tender – IT Servers (Hosts) Refresh*

Moved: Cr Kate Redwood AM

Seconded: Cr Greg May

Carried

The meeting was closed to the public at 5.07 pm

7. REOPENING OF MEETING TO PUBLIC

RECOMMENDATION

- 7.1 That Council, having considered the confidential items, re-opens the Meeting to members of the public.

MOTION

- 7.1 *That Council, having considered the confidential items, re-opens the Meeting to members of the public.*

Moved: Cr Don Henderson

Seconded: Cr Kate Redwood AM

Carried

The meeting was re-opened to the public at 5.08 pm

In accordance with Council's resolutions, the following information is provided to the public on matters considered during the confidential section of the meeting.

MOTION

That Council:

- 7.1.1 *Award Contract Number (HEPBU.RFT2017.35) for the fixed lump sum of \$199,870.00 (exclusive of GST) for Server (Hosts) Refresh including hardware and software licencing to Ngage Technology Group Pty Ltd.*
- 7.1.2 *Authorises the Chief Executive Officer to approve the required purchase order to Ngage Technology Group Pty Ltd.*
- 7.1.3 *Resolves that as this is a Confidential Report, the Report and Tender Evaluation remain confidential and that the Minutes record the successful tenderer and the accepted tender price.*

Moved: Cr John Cottrell

Seconded: Cr Kate Redwood AM

Carried

8. CLOSE OF MEETING

The meeting closed at 5.08 pm
