

▶ BIODIVERSITY GRANT PROGRAM

Application Form

Before you begin your Biodiversity Grant application please ensure you have:-

- Read the Guidelines
- Spoken with the Hepburn Shire Biodiversity Officer about your Project

Eligibility

Please tick:

- Be completed by 30 June 2020
- Be within the Hepburn Shire and to the benefit of its residents
- Have an organisation that is a legal entity with an Australian Business Number (ABN). For example: an incorporated body, co-op trust, or, be auspiced by a suitable group
- Have all permits, permissions and approvals for the project
- Be a not-for-profit group
- Demonstrate community involvement in its planning and proposed implementation

Project Name: _____

Requested grant amount: _____ \$

Total project cost: _____ \$

Applicant Details

Applicant name: _____

Organisation: _____

Position within organisation: _____

Address: _____

Contact number: _____

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Email:

Organisation website:

ABN:

When was the organisation/group established?

How many members does the organisation/group have?

What is the core activity of the organisation/group?

Organisations who are not incorporated, or without an ABN,
must have an auspicing agent:

Auspicing agent name:

Organisation:

Position within organisation:

Address:

Contact number:

Email:

Type of organisation

- Incorporated
- Unincorporated
- Other

ABN:

Farm Tree and Landcare Association (FTLC) member number:
(if applicable)

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How do you intend to involve your group members of the wider community to add value to your project? (<200 words)

Have you discussed your project's risk assessment with a Council Officer?

Identified risk 1:

Identified mitigation for risk 1:

Identified risk 2:

Identified mitigation for risk 2:

Identified risk 3:

Identified mitigation for risk 3:

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Have you discussed your project's budget with a Council Officer?

Income – amount requested from this grant: \$

Income – cash contributions: \$

Is this funding confirmed? Yes No

Please specify:

Value adding, in-kind contributions: *Eg. volunteer hours - cost at \$30/hr (eg. 8 people for a 3 hour working bee - total 24 hours = \$720)*

\$

\$

\$

\$

\$

Total project income: \$

Expenditure grant – contractors, materials, printing \$

\$

\$

\$

Expenditure – in-kind contributions: \$

\$

\$

\$

Expenditure – total volunteer contributions: \$

Total project expenditure: *(Total project income and expenditure must be equal)* \$

Attachments

Please attach:-

- Landholder authorisation
- Map of on-ground works

Declaration

Declaration must be signed by two authorised signatories from the applicant organisation.

I declare that the details provided in this application are correct and I am authorised to sign on behalf of the organisation applying to the Hepburn Shire Biodiversity Grant Program.

Authorised signatory:

Print name:

Position within organisation:

Date:

I declare that the details provided in this application are correct and I am authorised to sign on behalf of the organisation applying to the Hepburn Shire Biodiversity Grant Program.

Authorised signatory

Print name

Position within organisation:

Date: