

# Disability Advisory Committee

## Minutes

Date: April 8<sup>th</sup> 2019  
 Time: 12 for lunch and meeting start 12.30 – 3.00pm  
 Location: Daylesford Activity Centre, 79A Raglan Street  
 Facilitator: Deb Westin  
 Chair: Councillor John Cottrell  
 Minutes: Chloe Fryer

**Attendees:** Councillor John Cottrell, Deb Westin, Andrew Brown, Darren Manning (and Carer), David Moten, Graham Downey, John Condon, Barbara Simpson, Kaylene Howell.

**Apologies:** Steve Kelly

**Resignation:** Brenda Muscat - time commitments preventing her from ongoing membership.

### Minutes of the previous meeting:

Accepted: Barbara Simpson                      Seconded: Darren Manning                      Carried

Chair acknowledged custodians of the land, past and present and extended welcome to the members.

### Actions arising from previous meeting - February:

<b>Actions required:</b>	<b>Outcomes:</b>
Daylesford 'automatic' Library door not working	Door has been fixed
Update the 'hazards card' and print them on card for distribution next meeting	On hold waiting for further discussion
Deb to talk to Local Laws re Policy 19 and non compliance issues with Frangos Hotel, Cliffy's and Cafe Terroir	Deb and Barbara met with local laws officers who spoke directly to Frangos Hotel manager and Café Terroir and problem resolved. Other issues with Cliffy's needs more complex resolution
Deb to talk to organisers of Daylesford market about access issues	Planning underway
David to investigate using social media to rate venues and their accessibility	Not feasible from a DAC member owner/facilitator
Barbara to follow up access issues at Daylesford Australia Post	The post office now keeps the accessible side/back door unlocked and clear of barriers
Deb to chase up slippery and dangerous entry into Daylesford men's shed	Shire maintenance workers poured concrete to make entry accessible and safe
New parking/pedestrian cross over needs in Fraser Street Clunes	Budget bids have included new cross over a 4 new parking bays in Clunes

<b>Actions required:</b>	<b>Outcomes:</b>
Deb to organise a dedicated DAC page for documents to be placed on website and also to provide a summary of access issues	New DAC page included on HSC Webpage
More detail required from facilities coordinator on access improvements to be included in DAIP review	More details received from facilities manager included in review
DAC member Stephen to be included in planning discussions about potential 'adaptive' mountain bike trail	Contact details have been shared between all stakeholders. Steve away currently so meeting will be after May 2019

### Individual Member Reports - April:

<b>Item:</b>	<b>Topic:</b>	<b>Actions arising</b>
Andrew Brown	Council is improving footpaths around Clunes	
Barbara Simpson	<ul style="list-style-type: none"> <li>• Deb, Barb and a few people from Council met about Frangos Hotel issues with 'A' Frame signage</li> <li>• Darren and I go to the cinema and there is a ramp provided, however we would like for it to be permanently there - if there was a fire, it is extremely dangerous</li> </ul>	<ul style="list-style-type: none"> <li>• Deb to look into feasibility of having some kind of 'imbedded 'button' line on the footpaths to show clear zone</li> <li>• Deb to follow up whether a permanent ramp to be installed for the Daylesford Town Hall Cinema</li> </ul>
Darren Manning	<ul style="list-style-type: none"> <li>• Access to Neighbourhood House in Daylesford isn't suitable, around the front or back</li> <li>• Foot paths – New paths near fountain, across the road from Central Springs Hotel - there is one section that looks too steep</li> <li>• Can we be a part of planning on footpaths?</li> <li>• Daylesford Motorfest – It was accessible for my wheel chair, but not so good for manualwheel chairs - best for people with a carer. Vic Park entry point – the gate, entrance area is hard to access – needs to be looked at</li> </ul>	Deb to find and forward footpath standards to Darren and check access through Vic park gates
David Moten	<ul style="list-style-type: none"> <li>• Creswick – Still aren't many parking bays available. Deb has submitted plans about improvements to car accessible parking in the entire Shire</li> <li>• Attended NDIS forum, it was very eye opening, informative however not feeling like anything will get actioned. Being an NDIS client, one has to jump through many hoops</li> </ul>	Deb to investigate a DAC specific Face Book page to communicate with the community and share successes
Graham Downey	<ul style="list-style-type: none"> <li>• During 'Chill out' – wasn't sure where the portaloo's were? It was just the VIC toilet in use with very long queues</li> <li>• Jubilee Lake – Can walk around, however cannot take</li> </ul>	Deb to give feedback to events officer

Item:	Topic:	Actions arising
	<ul style="list-style-type: none"> <li>• wheel chair. It'd be great if it could be made accessible</li> <li>• Nordic walking promoted</li> </ul>	
John Condon	<ul style="list-style-type: none"> <li>• Movement in concrete, behind Warehouse Clunes is a tripping hazard</li> <li>• Asphalt path on the hill on north side football ground – its steep, slippery</li> </ul>	Deb will meet onsite to create report
Councillor John Cottrell	<ul style="list-style-type: none"> <li>• We need to make sure Councillors and DAC can work together, need to ensure all information is clear</li> <li>• Would like Deb to present disability awareness to Councillors</li> </ul>	Deb to investigate the best way to present disability awareness program to councillors at next meeting.
Kaylene Howell	<ul style="list-style-type: none"> <li>• Had a call from Daylesford Secondary College about a new boy to the area, who has disability access issues. The boy cannot access the Daylesford pool either. The boys family hasn't complained, however the carer advised the following: <ul style="list-style-type: none"> <li>○ Daylesford pool toilet wasn't accessible for the student</li> <li>○ No accessible parking out the front of the pool</li> <li>○ Kyneton pool was accessible – can this be comparable?</li> <li>○ Deb advised Daylesford pool is subject to major upgrade</li> </ul> </li> </ul>	
Deb Westin	<ul style="list-style-type: none"> <li>• DAIP 'traffic light model of review' presented and explained to committee</li> <li>• Evacuation check list presented for discussion</li> <li>• Copies of footpath planning and improvement presented</li> <li>• Contract has been funded and therefore extended until December and new Community Care manager starts May 6th</li> <li>• Deb implementing Disability Awareness training for Council staff members, 3 Hour training session – to create further awareness about access issues. Have already undertaken training for tourism volunteers and home care staff</li> <li>• Daylesford pool upgrade and toilets – eventually there will be new 'Changing Places' toilets in place – this may take a few years and will provide 24 hour disability access with MLAK (Master Locksmiths Access Key) system key will be in use</li> <li>• DAC Business cards have been signed and hopefully available at next meeting</li> <li>• Deb made recommendations to local laws to suggest changes regarding the orientation of tables so that chairs don't impede into pedestrian space. Deb recommended tables to be placed perpendicular to</li> </ul>	Invite DAC members to attend staff disability awareness training to share their experiences

Item:	Topic:	Actions arising	
	<p>building boundaries. Local laws asked for Deb's drawing to be put into their policy 19</p> <ul style="list-style-type: none"> <li>Adaptive bike trail update - Council looking for funding. Spoke how Council staff member walked around Creswick forests to find the best solution about adaptive bike trails. Best path is around St. Georges Lake area – Deb presented map of walking trail</li> <li>Specific 'Resolutions' to be taken to Council need to be made through a more formal process</li> </ul>		
<b>Guest speakers:</b>	<p><b>2:20pm: Bradley Thomas</b>, Director Community and Corporate Services:</p> <ul style="list-style-type: none"> <li>Advised there is a new Aged Care Manager (Community Care) Fran Fogarty starting in early May – Aged, Disability, Early Years are part of her role</li> <li>Accessible public toilets are on the agenda for improvement</li> <li>Accessibility for Rex can be discussed and shall organise a tour of Rex for the DAC</li> <li>Encouraged the DAC to get involved at the planning stage of developments or projects</li> <li>Kaylene asked how soon we could have a new accessible toilet in Daylesford as the only other one is inadequate. (Question for Bruce Lucas).</li> </ul>	Deb to organise tour of the Rex for next meeting	
	<p><b>3.00pm: Bruce Lucas</b>, Director Infrastructure and Development Services:</p>		
<b>Q&amp;A for Bruce:</b>	<p><b>Questions:</b></p>	<p><b>Answers:</b></p>	
	<p>Darren asked about any improvement to footpath to Dharma school? And request to see footpath standards</p>	<p>Council has an industry wide infrastructure manual. Our standards exceed walking and cycling strategy. As a part of their planning permit, the Dharma school was asked to build this footpath. The current state/standards of the footpath have been raised with Vic roads. DAC can have input to these plans. Council is looking at constructing a walking footpath Coomoora which will join up with this path</p>	Deb to forward a copy of footpath standards
	<p>Will toilets at the Rex be open all hours?</p>	<p>Toilets will be open when businesses are open – e.g. even when Council section is closed and cinema open, the toilets will be open</p>	

Item:	Topic:	Actions arising	
<b>Q&amp;A for Bruce:</b>	<b>Questions:</b>	<b>Answers:</b>	
	Bruce asked how DAC would like to be approached with their inputs	Deb advised we could easily create a subcommittee to discuss specific issues	
	Kaylene questioned Bruce when we can have an accessible toilet in Daylesford	Bruce is open to view the toilets behind VIC and see what we can do.	Deb to meet with team to discuss temporary solutions
	Plans for any upgrades on wombat walking trails?	We have a project to fill those gaps, it will still be unsealed. The timeline hopefully to be May - June this year	
	Darren asked if there are plans to make the path around Jubilee Lake accessible	Yes	
	Kaylene asked if there be any upgrades to Daylesford skate park and to accommodate people with a sensory impairment.	Bruce will follow up	Deb to give feedback at next meeting
	Darren asked if the new lay back/cross over at Camp street was compliant	Bruce will check and give feedback to Deb	Deb to pass on information
		Bruce continued the discussion with more details about the adaptive trail that is at planning and funding stages	

**April meeting Resolutions: None.**

**Summary of Actions arising from April meeting:**

**Deb Westin to:**

- Follow up whether a permanent ramp to be installed for the Daylesford Town Hall Cinema (as requested by Barbara)
- Investigate a DAC specific Face Book page to communicate with the community and share successes
- Investigate the best way to present disability awareness program to Councillors
- Look further into 'buttons' on footpath about cafes etc.
- Forward footpath standards to Darren and DAC
- Organise to meet Darren and Barbara at Daylesford market
- DAC to attend Council's staff awareness training

- As there's progress with Daylesford Pool, Deb will bring those along to get approval from DAC
- Meet with John Condon onsite in Clunes to look at concrete and footpath issues
- Provide feedback to Kaylene about skate park improvements
- Feedback about compliance of lay back at Camp street
- Deb to review gate at entry to Vic Park
- Give feedback to events officer re accessible portable toilets at events
- Meet with team to discuss temporary solutions to improve VIC accessible toilet.

**Meeting Closed: 4:00pm.**

**Next meeting details:**

**June 3rd 2019, Activity Centre, Daylesford (and Rex Building inspection 2.30pm)**