



# CHILDREN'S PROGRAMS GRANTS

## Guidelines

The Children's Programs Grants are designed to be accessible to community organisations who are interested in providing programs, activities or events for children aged 8-12 years. The aim of these grants is to provide opportunities for children, to engage in activities they may normally not be have access to in the Hepburn Shire Council Municipality.

Grants up to \$500 are available.

While this age group does not typically come under our Youth Strategy: 2016-2021, the principals of that strategy apply to these Grant opportunities.

### **Youth Strategy Principles:**

- Encourage opportunities for learning and participation
- Provide a safe environment
- Provide access to technology & information.
- Promote & acknowledge diversity
- Address possible issues of transportation to and from the event

### **Grant Criteria:**

- The applicant must be a community group or organisation within the Hepburn Shire Council Region.
- Programs must be run by people who have current Working with Children Cards.
- The grant must be used to run a program for children aged 8-12 years in Hepburn Shire.
- Programs must be accessible to children of all abilities
- Programs must be run within 6 months of the application being successful.
- Programs will need to go through an acquittal at the completion of the activity.
- Programs must be free for participants to attend.
- Programs must be widely advertised throughout the Shire.
- Organisations must be incorporated and have their own insurances.

Grant applications will be assessed by a team from Hepburn Shire Council. The assessors will be guided by the above guidelines and the principles in the Hepburn Shire Youth Strategy 2016-2021 in their decision of successful applicants.



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SHIRE COUNCIL

## Process for funding:

- Project plans need to be submitted one month prior to the project start date.
- The applicant will receive verbal or written notification within two weeks of the application submission.
- The applicant will be required to sign a terms and conditions agreement with Hepburn Shire Council.
- The applicant will need to provide an invoice for the Grant Amount.
- The application will complete a short acquittal and evaluation at the completion of their program.
- The Program may be featured in Council's Communications to assist with publicity of the Grants.

## Contact:

*Phone:*

Community Programs Officer – 5321 6447

*Mail:*

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*Email:*

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