

► BUILDING PERMIT APPLICATION

Application No:

Office Use Only		
VBA Levy – PAYABLE TO THE VBA AT THEIR REQUEST	\$	
Fees Payable To Hepburn Shire Council (Payment required on submission of application)		
Building Inspections (incl GST)	\$	10-1108-1001-41138
Building Permit Fee	\$	10-11108-1001-41137
Lodgement Fee	\$	10-1108-1001-40017
Total	\$	
Received By:	Receipt No:	

FORM 1

Regulation 24

Building Act 1993
Building Regulations 2018
APPLICATION FOR A BUILDING PERMIT

To: Municipal Building Surveyor, PO Box 21, Daylesford, 3460

* Delete if inapplicable

† Tick if applicable

From

*Owner/*Agent of owner:

*ACN/*ARBN:

Postal address of applicant

Postcode

Email

Address for serving or giving of documents

Postcode

Contact person

Telephone

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies † Yes? † No?

Lessee responsible for building work

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee † Yes? † No?

Ownership details (if applicant is agent of owner)

Name of owner(s) [insert full name(s)]

*ACN/*ARBN

Postal address

Postcode

Contact person

Telephone

Email

Property details

Number Street/Road City/Suburb/Town Postcode

Lot/s LP/PS Volume Folio

Crown allotment Section Parish County

Municipal district: Shire of Hepburn Allotment area (for new dwellings only) m²

Land owned by the Crown or a public authority † Yes? † No?

▶ Building Permit Application

Builder (if known)

Name	Telephone
Postal address	Postcode

Building practitioners and/or architect

(a) to be engaged in the building work

Name	Category/class	Registration no.
Name	Category/class	Registration no.

If a registered domestic builder carrying out domestic building work, attach details of the required insurance.

(b) who were engaged to prepare documents forming part of the application for this permit

Name	Category/class	Registration no.
Name	Category/class	Registration no.

Nature of building work

Construction of a new building †	Alterations to an existing building †	Construction of swimming pool or spa †
Demolition of a building †	Removal of a building †	Construction of swimming pool or spa barrier †
Extension to an existing building †	Change of use of an existing building †	Other [give description] †
Re-erection of a building †		

Proposed use of building

***Owner-builder**

I intend to carry out the work as an owner-builder. † Yes † No

Cost of building work

Is there a contract for the building work? † Yes † No
 If yes, state the contract price \$
 If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation \$

Stage of building work

If application is to permit a stage of the work—
 Extent of stage
 Cost of work for this stage \$

Signature

Signature of applicant Date

<i>Building Components</i>				
Walls – Brick Veneer	Timber	Double Brick	Steel	Other
Frame – Timber	Steel	Double Brick	Other	
Floor – Concrete	Timber	Other		
Roof – Tile	Steel	Other		
Total floor area of new Building work in M ²				
Relevant Planning Permit Number*			Date Of Issue*	