

► BUILDING PERMIT APPLICATION

Application No:

Office Use Only		
VBA Levy – PAYABLE TO THE VBA AT THEIR REQUEST	\$	
Fees Payable To Hepburn Shire Council (Payment required on submission of application)		
Building Inspections (incl GST)	\$	10-1108-1001-41138
Building Permit Fee	\$	10-11108-1001-41137
Lodgement Fee	\$	10-1108-1001-40017
Total	\$	
Received By:	Receipt No:	

FORM 1

Regulation 24

Building Act 1993  
Building Regulations 2018  
APPLICATION FOR A BUILDING PERMIT

To: Municipal Building Surveyor, PO Box 21, Daylesford, 3460

\* Delete if inapplicable

† Tick if applicable

**From**

\*Owner/\*Agent of owner:

\*ACN/\*ARBN:

Postal address of applicant

Postcode

Email

Address for serving or giving of documents

Postcode

Contact person

Telephone

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies

†

**Lessee responsible for building work**

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee

†

**†Ownership details** (if applicant is agent of owner)

Name of owner(s) [insert full name(s)]

\*ACN/\*ARBN

Postal address

Postcode

Contact person

Telephone

Email

**Property details**

Number

Street/Road

City/Suburb/Town

Postcode

Lot/s

LP/PS

Volume

Folio

Crown allotment

Section

Parish

County

Municipal district: Shire of Hepburn

Allotment area (for new dwellings only) m<sup>2</sup>

Land owned by the Crown or a public authority

†

## ▶ Building Permit Application

**Builder** (if known)

Name	Telephone
Postal address	Postcode

**Building practitioners and/or architect**

(a) to be engaged in the building work

Name	Category/class	Registration no.
Name	Category/class	Registration no.

*If a registered domestic builder carrying out domestic building work, attach details of the required insurance.*

(b) who were engaged to prepare documents forming part of the application for this permit

Name	Category/class	Registration no.
Name	Category/class	Registration no.

**Nature of building work**

Construction of a new building	<input type="checkbox"/>	Alterations to an existing building	<input type="checkbox"/>	Construction of swimming pool or spa	<input type="checkbox"/>
Demolition of a building	<input type="checkbox"/>	Removal of a building	<input type="checkbox"/>	Construction of swimming pool or spa barrier	<input type="checkbox"/>
Extension to an existing building	<input type="checkbox"/>	Change of use of an existing building	<input type="checkbox"/>	Other [give description]	<input type="checkbox"/>
Re-erection of a building	<input type="checkbox"/>				

Proposed use of building

**\*Owner-builder**

I intend to carry out the work as an owner-builder. [Yes/No]

**Cost of building work**

Is there a contract for the building work? [Yes/No]  
 If yes, state the contract price \$  
 If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation \$

**Stage of building work**

If application is to permit a stage of the work—  
 Extent of stage  
 Cost of work for this stage \$

**Signature**

Signature of applicant Date

<i>Building Components</i>	
Walls – Brick Veneer / Timber / Double Brick / Steel / Other	
Frame – Timber / Steel / Double Brick / Other	
Floor – Concrete / Timber / Other	
Roof – Tile / Steel / Other	
Total floor area of new Building work in M <sup>2</sup>	
Relevant Planning Permit Number*	Date Of Issue*