

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Reconciliation Action Plan Advisory Committee

Date: 19 May 2020

Time: 11am

Venue: Council Chamber Daylesford
 Senior Citizens Centre Daylesford
 Other (specify) Zoom Conference

Councillors present:

- | | |
|---|--|
| <input type="checkbox"/> Cr John Cottrell | <input type="checkbox"/> Cr Greg May |
| <input type="checkbox"/> Cr Don Henderson | <input type="checkbox"/> Cr Neil Newitt |
| <input type="checkbox"/> Cr Kate Redwood AM | <input type="checkbox"/> Cr Fiona Robson |
| <input checked="" type="checkbox"/> Cr Licia Kokocinski | |

Members of Council Staff present:

- | | |
|--|--|
| <input type="checkbox"/> CEO Evan King | <input checked="" type="checkbox"/> Other, please specify: Arts, Culture and Reconciliation Officer Donna Spiller. |
| <input type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | Coordinator Community Partnerships Michelle Whyte, |
| <input type="checkbox"/> Director Infrastructure and Development
Services Bruce Lucas | Community Development Officer Inga Hamilton |

Conflict of Interest Disclosures:

Councillor Name	Time Left and Returned

Matters Considered:

Agenda Attached

Name and title of Officer responsible for this written record:

- | | |
|--|--|
| <input type="checkbox"/> CEO Evan King | <input checked="" type="checkbox"/> Other, please specify: Donna Spiller; Arts, Culture and Reconciliation Officer |
| <input type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | |
| <input type="checkbox"/> Director Infrastructure and Development
Services Bruce Lucas | |

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Signature: *Donna Spiller*

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Councillor & CEO Meeting
 Date: 16 June 2020
 Time: 2:00pm – 3:30pm

Venue: Council Chamber Daylesford
 Senior Citizens Centre Daylesford
 Other (specify) Video Conference

Councillors present:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Cr John Cottrell | <input checked="" type="checkbox"/> Cr Greg May |
| <input checked="" type="checkbox"/> Cr Don Henderson | <input checked="" type="checkbox"/> Cr Neil Newitt |
| <input checked="" type="checkbox"/> Cr Kate Redwood AM | <input checked="" type="checkbox"/> Cr Fiona Robson |
| <input checked="" type="checkbox"/> Cr Licia Kokocinski | |

Members of Council Staff present:

- | | |
|--|---|
| <input checked="" type="checkbox"/> CEO Evan King | <input type="checkbox"/> Director Infrastructure and Development Services Bruce Lucas |
| <input type="checkbox"/> Acting Director Community & Corporate Services Fran Fogarty | <input type="checkbox"/> Other, please specify: |

Conflict of Interest Disclosures:

Councillor Name	Time Left and Returned

Councillors Absent

Councillor Name	Time Left and Returned

Matters Considered: as per the Council Meeting agenda
 Agenda Attached

Name and title of Officer responsible for this written record:

- | | |
|---|---|
| <input checked="" type="checkbox"/> CEO Evan King | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> Acting Director Community & Corporate Services Fran Fogarty | |
| <input type="checkbox"/> Director Infrastructure and Development Services Bruce Lucas | |

Signature: 

COUNCILLOR & CEO MEETING

Tuesday 16 June 2020

Via Zoom video conferencing

2:00 - 3:30PM

PRESENT: Councillors Licia Kokocinski, John Cottrell, Don Henderson, Kate Redwood AM, Neil Newitt, Greg May, Fiona Robson, CEO Evan King

CHAIR: Mayor Licia Kokocinski

APOLOGIES: N/A

No.	Time	Agenda Item	Presenter
1.	2:00pm	Relevant items for discussion following Councillor only time.	Mayor Licia Kokocinski
2.		Strategic directions in waste management.	Cr Kate Redwood AM

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Pre-Council Meeting Briefing
Date: 16 June 2020
Time: 3:30pm – 5:00pm

Venue: Council Chamber Daylesford
 Senior Citizens Centre Daylesford
 Other (specify) Video Conference

Councillors present:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Cr John Cottrell | <input checked="" type="checkbox"/> Cr Greg May |
| <input checked="" type="checkbox"/> Cr Don Henderson | <input checked="" type="checkbox"/> Cr Neil Newitt |
| <input checked="" type="checkbox"/> Cr Kate Redwood AM | <input checked="" type="checkbox"/> Cr Fiona Robson |
| <input checked="" type="checkbox"/> Cr Licia Kokocinski | |

Members of Council Staff present:

- | | |
|--|--|
| <input checked="" type="checkbox"/> CEO Evan King | <input checked="" type="checkbox"/> Other, please specify: Manager Development and Community Safety – Bronwyn Southee, Senior Planning Consultant – Alison Blacket |
| <input checked="" type="checkbox"/> Acting Director Community & Corporate Services Fran Fogarty | |
| <input checked="" type="checkbox"/> Director Infrastructure and Development Services Bruce Lucas | |

Conflict of Interest Disclosures:

Councillor Name	Time Left and Returned

Councillors Absent

Councillor Name	Time Left and Returned

Matters Considered: as per the Council Meeting agenda
Agenda Attached

Name and title of Officer responsible for this written record:

- | | |
|---|---|
| <input type="checkbox"/> CEO Evan King | <input type="checkbox"/> Other, please specify: |
| <input checked="" type="checkbox"/> Acting Director Community & Corporate Services Fran Fogarty | |
| <input type="checkbox"/> Director Infrastructure and Development Services Bruce Lucas | |

Signature: _____

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Municipal Emergency Management Planning Committee (MEMPC)

Date: 18 June 2020

Time: 11.00am – 12.30pm

Venue: Council Chamber Daylesford
 Senior Citizens Centre Daylesford
 Other – via Zoom

Councillors present:

- | | |
|--|---|
| <input type="checkbox"/> Cr John Cottrell | <input checked="" type="checkbox"/> Cr Greg May |
| <input type="checkbox"/> Cr Don Henderson | <input type="checkbox"/> Cr Neil Newitt |
| <input type="checkbox"/> Cr Kate Redwood AM | <input type="checkbox"/> Cr Fiona Robson |
| <input type="checkbox"/> Cr Licia Kokocinski | |

Members of Council Staff present:

- | | |
|---|--|
| <input type="checkbox"/> CEO Evan King | <input checked="" type="checkbox"/> Other, please specify: Paulette Pleasance,
David George, Melissa Phillips, David Watson |
| <input type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | |
| <input checked="" type="checkbox"/> Director Infrastructure & Development
Services Bruce Lucas | |

Conflict of Interest Disclosures:

Councillor Name	Time Left and Returned

Matters Considered:


Agenda Attached

Name and title of Officer responsible for this written record:

- | | |
|---|---|
| <input type="checkbox"/> CEO Evan King | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | |
| <input checked="" type="checkbox"/> Director Infrastructure & Development
Services Bruce Lucas | |

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Signature: 

AGENDA

► MUNICIPAL EMERGENCY MANAGEMENT PLANNING COMMITTEE

MUNICIPAL EMERGENCY MANAGEMENT PLANNING COMMITTEE

Thursday 18 June 2020 – 11.00am – 12.30pm

Via Zoom

Attendee	Organisation	Attendee	Organisation
Paul Burton	AV	Bruce Lucas	HSC
Luke Kneebone	CFA	David George	HSC
Brett Boatman	CFA	Paulette Pleasance	HSC
Alan Hives	CFA Birch Group	Melissa Phillips	HSC
Paul Healy	CFA Glenlyon Group	Councillor Greg May	HSC
Margaret Holt	CHW	Kyra Winduss	Parks Victoria
Angus Bowles	Coliban Water	Representative	Red Cross
Kate Robertson	DEDJTR	Tony Grimme	SES
Mick Keating	DELWP	Jim Blain	VCC
Chris Arnold	DELWP	Matthew Flood	VicPol
David Tepper	DHHS	Sgt Dean Towk	VicPol
Dale Farnsworth	GMW - Apology	Michelle Djordjevic	RRV
Peter Gerolemou	GMW	Craig Swanson	RRV
Steve Latter	HHS	Gordon Cornell	WICEN

No	Time	Agenda Item	Presenter
1	11.00am	Welcome & Apologies	Bruce Lucas
2	11.02am	COVID-19 Committee <ul style="list-style-type: none"> HSC Update 	Bruce Lucas, David George, Melissa Phillips & David Watson
3.	11.20am	EM Management Structure – Moving forward	Bruce Lucas
4	11.30am	DHHS COVID-19 Update	David Tepper
5	11.40am	Agency Updates	All
6	12.00pm	EM Amendment Act	David George
7	12.10pm	MEMP Review Action Plan March 2020 <ul style="list-style-type: none"> MEMPC meeting – March 2020 	Bruce Lucas David George

AGENDA

▶ MUNICIPAL EMERGENCY MANAGEMENT PLANNING COMMITTEE

		<ul style="list-style-type: none"> • Begin preparations for the MEMP Audit • Endorse Emergency Animal Welfare Plan • Complete Community Resilience sub-plan • Municipal Fire Management Planning Committee meeting • Endorse Recovery Centre Operations Plan <p>June 2020</p> <ul style="list-style-type: none"> • Complete preparation for MEMP audit • Relief & Recovery Planning Committee Meeting • MFMP Committee Meeting • Conduct pre-audit internal check (review sub plans etc prior to MEMP Audit) 	
8	12.20pm	General Business	All
	12.30pm	Meeting Close	
Next Meeting – Thursday 17 September – Format to be Advised			

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Mineral Springs Reserve Advisory Committee

Date: 22 June 2020

Time: 1.30pm – 3.00pm

Venue: Council Chamber Daylesford
 Senior Citizens Centre Daylesford
 Other (specify) - Via Zoom

Councillors present:

- | | |
|--|---|
| <input type="checkbox"/> Cr John Cottrell | <input type="checkbox"/> Cr Greg May |
| <input type="checkbox"/> Cr Don Henderson | <input type="checkbox"/> Cr Neil Newitt |
| <input type="checkbox"/> Cr Kate Redwood AM | <input checked="" type="checkbox"/> Cr Fiona Robson |
| <input type="checkbox"/> Cr Licia Kokocinski | |

Members of Council Staff present:

- | | |
|---|--|
| <input type="checkbox"/> CEO Evan King | <input checked="" type="checkbox"/> Other, please specify: Sean Ludeke,
Paulette Pleasance, Maria Abate, Mandy Jean,
Dan Owe-Young |
| <input type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | |
| <input checked="" type="checkbox"/> Director Infrastructure & Development
Services Bruce Lucas | |

Conflict of Interest Disclosures:

Councillor Name	Time Left and Returned

Matters Considered:


Agenda Attached

Name and title of Officer responsible for this written record:

- | | |
|---|---|
| <input type="checkbox"/> CEO Evan King | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | |
| <input checked="" type="checkbox"/> Director Infrastructure & Development
Services Bruce Lucas | |

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Signature: 

MINERAL SPRINGS RESERVE ADVISORY COMMITTEE

Thursday 22 June 2020 – Via Zoom – Details available via invitation

Attendees: Cr Fiona Robson, Bruce Lucas, Bill Guest, Lisa Rodier, Nathan Lundmark,
Sean Ludeke, Paulette Pleasance

Guest: Maria Abate, Communications Officer
Mandy Jean, Heritage Advisor
Dan Owe-Young, Project Officer

No	Time	Agenda Item	Presenter
1	1.30pm	Welcome and Apologies Acknowledgement to Country	Cr Fiona Robson
2	1.32pm	Adoption of Minutes – 23 April 2020	Cr Fiona Robson
3	1.35pm	Review of Action Register Items	Cr Fiona Robson
4	1.40pm	Communications on future plans and works at the Springs.	Maria Abate Bill Guest
5	1.50pm	Update on the draft 2020/21 Budget.	Bruce Lucas
6	2.00pm	Victorian Heritage Register listings <ul style="list-style-type: none"> • Lake Daylesford/Central Springs • Jubilee Lake. 	Bill Guest Mandy Jean
7	2.15pm	Update on Jubilee Lake Funding Application	Sean Ludeke
8	2.25pm	Update – Weeding of Spring Creek Project	Dan Owe-Young
9	2.35pm	Caretakers Cottage Update	Lisa Rodier
10	2.45pm	Buffer Zones – Hepburn Planning Scheme	Lisa Rodier
11	2.55pm	Maintenance Report	Sean Ludeke
	3.00pm	Meeting close	
Next meeting – Monday 10 August 2020			

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Councillor Briefing
 Date: 23 June 2020
 Time: 9:00am – 12:30pm

Venue: Council Chamber Daylesford
 Senior Citizens Centre Daylesford
 Other (specify) Video Conference

Councillors present:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Cr John Cottrell | <input checked="" type="checkbox"/> Cr Greg May |
| <input checked="" type="checkbox"/> Cr Don Henderson | <input checked="" type="checkbox"/> Cr Neil Newitt |
| <input checked="" type="checkbox"/> Cr Kate Redwood AM | <input checked="" type="checkbox"/> Cr Fiona Robson |
| <input checked="" type="checkbox"/> Cr Licia Kokocinski | |

Members of Council Staff present:

- | | |
|---|---|
| <input checked="" type="checkbox"/> CEO Evan King | <input checked="" type="checkbox"/> Other, please specify: Manager Development and Community Safety – Bronwyn Southee, Senior Planning Consultant – Alison Blacket, Coordinator Planning – Nathan Aikman, Statutory Planning – Planner. |
| <input checked="" type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | |
| <input checked="" type="checkbox"/> Director Infrastructure and Development
Services Bruce Lucas | |

Conflict of Interest Disclosures:

Councillor Name	Time Left and Returned

Councillors Absent

Councillor Name	Time Left and Returned

Matters Considered: as per the Councillor Briefing agenda

Agenda Attached

Name and title of Officer responsible for this written record:

- | | |
|---|---|
| <input type="checkbox"/> CEO Evan King | |
| <input checked="" type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> Director Infrastructure and Development
Services Bruce Lucas | |

Signature: _____  _____

Tuesday 23 June 2020
Online via Zoom
9:00am – 12:30pm

The reports, and referenced attachments, are designated as confidential by the Chief Executive Officer under Section 77(2)(c) of the Local Government Act 1989 on the grounds that the information pertains to:

- *Personnel matters; and or the*
- *personal hardship of any resident and or ratepayer; and or*
- *industrial matters; and or*
- *contractual matters; and or*
- *proposed developments; and or*
- *legal advice; and or*
- *matters affecting the security of Council property; and or*
- *the premature disclosure of the information would be prejudicial to the interests of Council or any other person.*

INVITED:

Councillors

Councillor Licia Kokocinski
Councillor Don Henderson
Councillor Fiona Robson
Councillor Greg May
Councillor John Cottrell
Councillor Kate Redwood AM
Councillor Neil Newitt

Officers

Evan King – Chief Executive Officer
Bruce Lucas – Director Infrastructure and
Development Services
Bradley Thomas – Director Community and
Corporate Services

CHAIR:

Mayor Licia Kokocinski
Evan King – Chief Executive Officer

APOLOGIES:

No	Time	Type	Agenda Item	Presenter	Page No
1.	9:00am	Report	Planning Scheme Review Update	Senior Planning Consultant	3
2.	9:30am	Report	Victorian Civil and Administrative Tribunal	Manager Development and Community Safety, Coordinator Planning	4
	10:30am		Break		
3.	10:45am	Discussion	General Planning Matters	Manager Development and Community Safety, Coordinator Planning	7
	12:30pm		CLOSE OF MEETING		

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Councillor Briefing
Date: 7 July 2020
Time: 9:00am – 4:00pm

Venue: Council Chamber Daylesford
 Senior Citizens Centre Daylesford
 Other (specify) Video Conference

Councillors present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Cr John Cottrell | <input checked="" type="checkbox"/> Cr Greg May |
| <input checked="" type="checkbox"/> Cr Don Henderson | <input checked="" type="checkbox"/> Cr Neil Newitt |
| <input checked="" type="checkbox"/> Cr Kate Redwood AM | <input type="checkbox"/> Cr Fiona Robson |
| <input checked="" type="checkbox"/> Cr Licia Kokocinski | |

Members of Council Staff present:

- | | |
|--|--|
| <input checked="" type="checkbox"/> CEO Evan King | and Community Safety, Manager Community |
| <input checked="" type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | and Economic Development – Andrew Burgess, |
| <input checked="" type="checkbox"/> Director Infrastructure and Development
Services Bruce Lucas | Coordinator Economic Development – Rebecca |
| <input checked="" type="checkbox"/> Other, please specify: Project Manager –
Daniel Owe-Young, Manager Environment and
Waste – David Watson, Coordinator Community
Safety – David George, Manager Development | Pedretti, Coordinator Community Partnerships –
Michelle Whyte, Community Development
Officer – Inga Hamilton, Manager Financial
Services – Dannielle How, Manager Governance
and Risk – Krysten Forte, Governance and
Information Officer – Rebecca Smith |

Conflict of Interest Disclosures:

Councillor Name	Time Left and Returned
Cr Greg May	11.35am / 11.37am regarding Community Planning Fund Implementation

Councillors Absent

Councillor Name	Time Left and Returned
Cr Fiona Robson	All briefing

Matters Considered: as per the agenda

Agenda Attached

Name and title of Officer responsible for this written record:

- | | |
|---|--|
| <input type="checkbox"/> CEO Evan King | <input type="checkbox"/> Director Infrastructure and Development
Services Bruce Lucas |
| <input checked="" type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | <input type="checkbox"/> Other, please specify: |

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Signature: BA _____

Tuesday 7 July 2020
Online via Zoom
9:00am – 4:15pm

The reports, and referenced attachments, are designated as confidential by the Chief Executive Officer under Section 77(2)(c) of the Local Government Act 1989 on the grounds that the information pertains to:

- *Personnel matters; and or the*
- *personal hardship of any resident and or ratepayer; and or*
- *industrial matters; and or*
- *contractual matters; and or*
- *proposed developments; and or*
- *legal advice; and or*
- *matters affecting the security of Council property; and or*
- *the premature disclosure of the information would be prejudicial to the interests of Council or any other person.*

INVITED:	Councillors	Councillor Licia Kokocinski Councillor Don Henderson Councillor Fiona Robson Councillor Greg May Councillor John Cottrell Councillor Kate Redwood AM Councillor Neil Newitt
	Officers	Evan King – Chief Executive Officer Bradley Thomas – Director Community and Corporate Services Bruce Lucas – Director Infrastructure and Development Services
CHAIR:		Mayor Licia Kokocinski Evan King – Chief Executive Officer
APOLOGIES:		

No	Time	Type	Agenda Item	Presenter	Page No
1.	9:00am	Discussion	COVID-19 Update	CEO	4
2.	9:30am	Report	Land Contamination at Glenlyon Recreation Reserve	Project Officer	5
3.	10:00am	Report	Community Working Groups – <i>Local Law no. 2</i>	Coordinator Community Safety	24
	10:30am		Break		
4.	10:45am	Report	Artisan Agriculture Program	Manager Community and Economic Development, Coordinator Economic Development, Artisan Agriculture Facilitation Specialist	39
5.	11:15am	Report	Community Planning Implementation Fund	Manager Community and Economic Development, Coordinator Community Partnerships, Community Development Officer	43
6.	12:00pm	Report	Proposed Budget 2020/2021 – Hearing of Public Submissions	Manager Financial Services	57
	12.30pm		Lunch		
7.	1:00pm	Report	Implementation of the <i>Local Government Act 2020</i> – Project Plan and	Manager Governance and Risk	62

No	Time	Type	Agenda Item	Presenter	Page No
			Transitional Arrangements		
8.	1:10pm	Report	Preparation of Hepburn Shire Council's Governance Rules – Requirements under the <i>Local Government Act 2020</i>	Manager Governance and Risk	85
9.	1:40pm	Report	Draft Public Transparency Policy	Manager Governance and Risk	105
10.	2:10pm	Report	<i>Local Government Act 2020</i> – Proposal to transition Council's Special Committees (S86 Committees) to Community Asset Committees	Manager Governance and Risk	110
11.	2:40pm	Report	Revised Templates for Council Briefings and Meetings	Manager Governance and Risk, Governance and Information Officer	130
	3:00pm		Break		
12.	3:15pm	Discussion	Advisory Committee Minutes	Director Corporate and Community Services	138
13.	3:30pm	Discussion	Executive Issues Update	CEO	147
14.	3:45pm	Discussion	External Committees Update	CEO	148
15.	4:00pm	Discussion	Councillor 'Burning Issues' Discussion	CEO	149
	4:15pm		CLOSE OF MEETING		

RECORD OF ASSEMBLY OF COUNCILLORS

This record is required under Section 80A of the *Local Government Act 1989*

Title of Meeting: Councillor Briefing
Date: 14 July 2020
Time: 9:00am – 3:15pm

Venue: Council Chamber Daylesford
 Senior Citizens Centre Daylesford
 Other (specify) Video Conference

Councillors present:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Cr John Cottrell | <input checked="" type="checkbox"/> Cr Greg May |
| <input checked="" type="checkbox"/> Cr Don Henderson | <input checked="" type="checkbox"/> Cr Neil Newitt |
| <input checked="" type="checkbox"/> Cr Kate Redwood AM | <input checked="" type="checkbox"/> Cr Fiona Robson |
| <input checked="" type="checkbox"/> Cr Licia Kokocinski | |

Members of Council Staff present:

- | | |
|---|---|
| <input checked="" type="checkbox"/> CEO Evan King | Community and Economic Development – |
| <input checked="" type="checkbox"/> Director Community and Corporate Services
Bradley Thomas | Andrew Burgess, Coordinator Community
Partnerships – Michelle Whyte, Community
Development Officer – Inga Hamilton, |
| <input checked="" type="checkbox"/> Director Infrastructure and Development
Services Bruce Lucas | Coordinator Sport and Active Recreation - |
| <input checked="" type="checkbox"/> Other, please specify: Project Manager
Hepburn Hub – Bruce Maclsaac, Manager
Financial Services – Danielle How, Manager | Jacquie Phiddian, Projects Officer – Kathie
Schnur |

Conflict of Interest Disclosures:

Councillor Name	Time Left and Returned
Cr Redwood and Cr Robson	1.04pm – 1.08 (part item 6)

Councillors Absent

Councillor Name	Time Left and Returned

Matters Considered: as per the agenda

Agenda Attached

Name and title of Officer responsible for this written record:

- | | |
|---|---|
| <input type="checkbox"/> CEO Evan King | <input type="checkbox"/> Other, please specify: |
| <input checked="" type="checkbox"/> Director Community & Corporate Services
Bradley Thomas | |
| <input type="checkbox"/> Director Infrastructure and Development
Services Bruce Lucas | |

Signature: 

Tuesday 14 July 2020
Online via video conference
9:00am – 3:15pm

The reports, and referenced attachments, are designated as confidential by the Chief Executive Officer under Section 77(2)(c) of the Local Government Act 1989 on the grounds that the information pertains to:

- *Personnel matters; and or the*
- *personal hardship of any resident and or ratepayer; and or*
- *industrial matters; and or*
- *contractual matters; and or*
- *proposed developments; and or*
- *legal advice; and or*
- *matters affecting the security of Council property; and or*
- *the premature disclosure of the information would be prejudicial to the interests of Council or any other person.*

INVITED:

Councillors

Councillor Licia Kokocinski
Councillor Don Henderson
Councillor Fiona Robson
Councillor Greg May
Councillor John Cottrell
Councillor Kate Redwood AM
Councillor Neil Newitt

Officers

Evan King – Chief Executive Officer
Bradley Thomas – Director Community and Corporate Services
Bruce Lucas – Director Infrastructure and Development Services

CHAIR:

Mayor Licia Kokocinski
Evan King – Chief Executive Officer

APOLOGIES:

No	Time	Type	Agenda Item	Presenter	Page No
1.	9:00am	Discussion	COVID-19 Update	CEO	4
2.	9:15am	Presentation and Discussion	Hepburn Hub at the Rex	Project Manager – Hepburn Hub	5
	10:15am		Break		
3.	10:30am	Report	Proposed Budget 2020/2021 – Consideration of Submissions	Manager Financial Services	13
4.	11:00am	Report	Proposed Budget 2020/2021 Adjustments	Manager Financial Services	19
5.	11:30am	Presentation	General Revaluation Presentation	Manager Financial Services, Mr Chris Barret – VRC Property	21
	12.15pm		Lunch		
6.	12:45pm	Report	Coronavirus (COVID-19) Community Support Grants Program	Manager Community and Economic Development, Coordinator Community Development, Community Development Officer	36
7.	1:30pm	Report	Community Pool Operational Model Review (CPOMR)	Manager Community and Economic Development, Coordinator Sport and Active Recreation	45

8.	2:15pm	Report	Draft Hepburn Shire Playspace Strategy 2020-2030, Play is for everyone	Manager Community and Economic Development, Project Officer, Ms Cindy Plowman – Conversation Caravan	55
9.	3:00pm	Discussion	Refurbishment of Mayoral Chain	CEO	63
	3:15pm		CLOSE OF MEETING		