

▶ Special Request for Environmental Health Department Inspection

Food Premises – Section 54 of the Food Act 1984
Health Premises – Public Health and Wellbeing Act 2008
Caravan Park – Residential Tenancies Act 1997
Septic Tank – Code of Practice – Onsite Wastewater Management 2016

This form is to be completed by person(s) who are interested in purchasing/transferring/altering or installing a Septic Tank System (new or old) / a Food Business, Accommodation, Beauty Salon or Caravan Park or other type of business that requires statutory registration under the above-listed Acts and would like the Environmental Health Department to conduct an inspection of the premises.

Applicant Details

Title Surname Given Name (s)

Street Address / Postal Address (if different)

Suburb / Town

State

Postcode

Contact Details

Business Phone

Home Phone

Mobile

Email

Premises Details

Trading Name of Premises

Address of Premises to be Inspected

Street Address

Suburb / Town

State

Postcode

Proposal / Purpose of Inspection

Floor Plan Submitted

(* proposed floor plan must be submitted prior to an inspection occurring)

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Payment Details

TAX INVOICE

HEPBURN SHIRE COUNCIL (ABN 76 845 763 535)

Credit Card Payment

Visa

Mastercard

Name : _____ (as shown on Credit Card)

Card Number :

Expiry Date: _____ / _____

Payment Amount : **\$268.00**

Contact Phone Number : _____

Signature : _____ Date : _____

Signature of Applicant

Date

Privacy Statement

Any personal information disclosed on this form has been collected by Hepburn Shire Council for the provision of the services referred to on this form. This information will be used by Council for that purpose or directly related purpose and will not be disclosed to any other party except as required by law.

Council collects personal information in accordance with the Information Privacy Principles as set out in the *Information Privacy Act 2000*, and Council's Privacy Policy which is available at our offices or on Council's website http://www.hepburn.vic.gov.au/Page/Page.asp?Page_Id=545.

Requests for access and/or correction to information provided should be made to Council's Privacy Officer on 5321 6450.

Lodgement

If you intend to post this form please use the details provided below :

Hepburn Shire Council - Environmental Health Department
P O Box 21
DAYLESFORD Vic 3460

Telephone: 5348 2306

Email: shire@hepburn.vic.gov.au
Website: www.hepburn.vic.gov.au