

# Disability Advisory Committee

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## MEETING NOTES

Date: 1<sup>st</sup> February 2021  
Time: 12.30pm – 3pm  
Location: Clunes Warehouse  
Facilitator: Kate Procter – Early Years and Healthy Communities  
Chair: Cr. Mayer Hewitt

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**1. Attendees:** Cr Lesley Hewitt (Mayor), Darren Manning, John Condon, Andrew Brown, Graham Downie, Kaylene Howell, Steve Kelly, David Moten, Fran Fogarty (Council Officer), Yusuf Kasap (council officer) and Kate Procter (Council Officer), Kathie Schnur (Council Officer), Alison Breach (Council Officer), Pamela Lee (Council Officer).

**2. Apologies:**  
Elizabeth Atkins, Adrian Rousset

### Agenda Items:

Item:	Topic:	Actions:
1.	<b>12:30pm</b> - Acknowledge custodians of the land - past and present - Introductions Cr. Mayor Hewitt	
2.	<b>Minutes of the previous meeting - Moved:</b> Darren Manning <b>Seconded:</b> Kate Procter <b>Actions arising</b> from previous meeting: <ul style="list-style-type: none"><li>• Rex and disabled parking update next meeting as many members were unable to attend last meeting</li><li>• Pool and Aquatic Strategy update requested</li></ul>	<b>Yusuf</b> to invite council representative to present next meeting <ul style="list-style-type: none"><li>- Rex - Hepburn</li><li>- Disabled Parking</li><li>- Aquatic Strategy</li></ul>
3.	<b>Individual Reports:</b> Andrew <ul style="list-style-type: none"><li>• Overhanging branches eastern side of Service st Question of access and who's responsible?</li><li>• Cr Hewitt Suggested public reminder on Facebook.</li></ul>	<b>Kate</b> to follow up with infrastructure regarding resident reminder <b>Yusuf</b> – Put out a Facebook post DAC request reminding Check the details with Andrew people to keep branches trimmed for all access

<ul style="list-style-type: none"> <li>• It would be very useful if we could have more spots available in the Mental Health First Aid courses via advocating with the organisations.</li> </ul>	<p><b>Yusuf:</b> To note for the next DAIP inclusion of funding mental health training.</p>
<p>Steven</p> <ul style="list-style-type: none"> <li>• Trentham – Quarry St reserve – Need for consultation regarding access. Request for next meeting</li> </ul>	<p><b>Yusuf</b> Invite council representative to next DAC meeting -Quarry st Reserve</p>
<p>David</p> <ul style="list-style-type: none"> <li>• Creswick water park needs pedestrian crossing to public toilets. Noting limited budget.</li> <li>• The cyclists are using the footpaths and walking trails in the Creswick Reserve creating some difficulties for the pedestrians. (Feedback from Alison included the new signage which will be put in place to avoid these issues as the Creswick Trails project takes place).</li> </ul>	<p><b>Yusuf</b> Invite council representative to next DAC meeting -Pedestrian Crossing</p>
<p>Steve</p> <ul style="list-style-type: none"> <li>• Daylesford Pedestrian Crossing visibility issues due to plants. Possible pedestrian lights required (Supported by several other members including Kaylene and Darren).</li> <li>• Request for timeline and priorities update on Footpath strategy</li> </ul>	<p><b>Yusuf</b> investigate footpath strategy priorities and timeline for distribution to DAC members</p>
<p>John</p> <ul style="list-style-type: none"> <li>• Corner of Bailey St and Service St overhanging branches</li> </ul>	
<p>Darren</p> <ul style="list-style-type: none"> <li>• Concerns around Daylesford Pool. Issue raised about temperature of the pool vs lift chair. Suggestion the lift chair may be used more at Hepburn mineral spa's due to temperature for physiotherapy.</li> <li>• Raised issues with disability parking in Vincent Street Daylesford which was also supported by Kaylene.</li> </ul>	<p><b>Yusuf</b> follow up with the Aquatic Strategy</p> <p><b>Yusuf:</b> Yusuf has followed up with the project manager of</p>

<p>Feedback from Fran: The terrain and the geography of the street does not allow the existing DDA parking to meet the standards. On the other hand, the number of parking on the street is more than the average.</p> <p>Kayleen</p> <ul style="list-style-type: none"> <li>• Effects of Covid-19 on Peoples with disabilities in our community</li> <li>• Concern raise around all pools and the need for long term solutions rather than cheap quick fixes to access. Note schools are now moving to Ballarat rather than local pool due to temperature.</li> <li>• What did the schools do for the IDPwD?</li> </ul>	<p>parking spaces and provided information working towards best practice.</p> <p><b>Kayleen</b> for presentation next meeting with Covid data collected</p> <p><b>Yusuf:</b> Follow with the schools about the IDPwD celebrations.</p>
<p><b>4.</b></p> <p><b>General Business:</b></p> <p><b>Council Officers provided updates on several projects:</b></p> <p><b>Kathie Schnur:</b> Sport &amp; Active Recreation Project Officer: provided an update and received feedback Trentham Sports Ground Pavilion Upgrades</p> <ul style="list-style-type: none"> <li>• Presented Trentham Masterplan.</li> <li>• Grant application unsuccessful in round 1, invited to apply round 2. Project pending funding</li> <li>• Current plans include universal access in design: Unisex toilets, DDA approved bathrooms in all change areas, and official's, DDA in public access area. Adding DDA carpark and assessment of outdoor surface for access</li> <li>• <b>Request to DAC to note DAC approval on design and endorsement in funding application?</b></li> <li>• Feedback: Trentham Gym has a step up at door – Currently used by Hepburn Physio group</li> <li>• Presented options for lift at Hepburn pool <b>Request for design approval.</b></li> <li>• Feedback – Darren - Good lift given the option, noting concerns about temperature of pool.</li> </ul>	<p><b>Request approved.</b> Moved: Darren Manning Seconded: John Condon <b>Kathie</b> will refer step up to Gym committee of management <b>Design Approved:</b> Moved: Darren Manning Seconded: Cr Mayor Hewitt</p>

**Alison Breach:** Project Manager- provided an update and received feedback Creswick Trails

- Presented Creswick Trail and Hammond Park Trail head design.
- Based on best practice disability access for Paths, parking and bathrooms
- Design includes accessible playground space
- Includes 30% Adaptive mountain bike trails total 30km of accessible track out of the 100km trail.
- Included in design is a 'Changing Places' Space. Noting Council was unsuccessful in last funding round and are prepared for next funding round when available.
  
- Feedback: Fran - Council have contributed funding approx. \$70,000 to design and scope ready for funding application for changing places at Daylesford Aquatics. Noting grant rounds are approximately \$150,000 and council would be required to contribute additional \$130,000 to cover total cost of \$280,000 for a Changing Places Space
  
- Feedback- Darren pointed out that people with disabilities will prefer to go to places where a changing places facility is found

**Pamela Lee:** Coordinator Facilities Environment and Waste provided an update and received feedback

- New Facilities Coordinator
- Creating a maintenance schedule and priority list for needed upgrades
- Facilities includes: Cleaning, Fleet, Equipment – cranes and trucks, Property, Leases and Licences.
- Please use Closing the loop for any maintenance requests

## 5. General Business:

- **Achievements of 2020 –**
  - New PT Early Years and Healthy Community Coordinator and Disability Access Officer positions in Council
  - DAIP updated and reviewed
  - Advocacy – International Day of People with Disabilities - Disability Awareness training for HSC staff
  - Access and Inclusion pack for businesses
  - Updating internal policies relating to disability
  - a wide range of facilities upgrades across the region with a focus on access for all.

**Kate** to draft new Terms of Reference (TOF) and circulate prior to next DAC meeting

- **Terms of Reference** - Reviewed current ToR modifications noted and draft will be circulated prior to next DAC meeting for discussion.
- **Strategic focus for projects for 2021-** Discussion on focus areas for 2021: Advocacy, Awareness, Creating the new DAIP (for 2023), Facilities and Accessible communities.
- **Recruitment of new members and discussing the current members' status** Currently 3 vacant positions on the DAC. Suggestion to put out an EOI from public. Applications to be discussed and positions appointed at the next DAC meeting.
- **Covid-Safe 2021** – Acknowledgment of the challenges during 2020 and lack of DAC meetings due to Covid- 19. If a similar outbreak occurs Council officers will again offer IT support to DAC members to be able to access meetings online. Noting members prefer in person if possible.

**Kate:** Circulate draft prior to the next meeting and follow up with the template from governance team.

**Kate** to put out an EOI in social media and manage applications and bring to next meeting.

**6. Meeting closed:**

- 3:00pm

**7. Next meeting details:**

**29<sup>th</sup> March in Creswick 12-3pm**

Topics:

- Draft TOR for approval
- Applications for new DAC members and Appointment
- Advice from Covid Recovery

Facilities Updates as requested by DAC members:

- Pedestrian Crossing
- Rex - Hepburn
- Disabled Parking
- Aquatic Strategy
- Amenities program concept design
- Central Springs Reserve Master Plan Project
- Quarry st Reserve